



CRESCENTA VALLEY WATER DISTRICT

FACILITIES MAINTENANCE WORKER

Limited Term Employee (LTE) - 1 year term

SUMMARY DESCRIPTION

Under general supervision, the Limited Term Facilities Worker performs a variety of tasks including, but not limited to, the construction, alteration, maintenance and repair of District buildings and facilities.

QUALIFICATIONS

The ideal candidate will have a basic understanding of construction, fabrication, and maintenance and perform a wide range of basic to complex and specialized work tasks. The candidate will be able to work independently under minimal supervision and determine the course of action necessary to successfully and safely complete projects and other tasks. The successful candidate will reflect the District's core values as shown in the Strategic Plan. This position requires a person who is deliberate about teamwork and professionalism and is flexible and adaptable.

EXAMPLES OF DUTIES

- Performs a variety of maintenance in the areas of carpentry, plumbing, custodial, roofing, painting, and minor electrical repair;
- Diagnoses electrical and mechanical malfunctions and makes necessary repairs;
- Installs, assembles, relocates, and repairs various equipment;
- Prepare and paint in a clean and safe manner;
- Performs rough carpentry work associated with the maintenance or remodeling of various District sites;
- Troubleshoots and maintains plumbing systems, toilets, faucets;
- Performs basic concrete work;
- Assists the Telemetry/Electrical Technician with various projects;
- Performs landscape maintenance, including basic irrigation installation and maintenance;
- Establish and maintain cooperative working relationships with co-workers;
- Utilize proper safety precautions related to all work performed;
- Respond to emergencies as required;
- Performs related duties and responsibilities as required.

Job Standards/Specifications

The following generally describes the knowledge and ability required to enter the job and/or be learned within a reasonable period of time in order to successfully contribute to the District's mission and vision.

Ability to:

- Gain the confidence and cooperation of colleagues;
- Perform building and equipment maintenance and troubleshooting and repair work;
- Work independently in the absence of direction, including the efficient and otherwise appropriate scoping of assigned projects;
- Perform a variety of manual tasks for extended periods of time;
- Understand and carry out oral and written instructions;

- Operate motor vehicles and power-driven equipment in a safe and responsible manner;
- Deal respectfully and courteously with the public.

Knowledge of:

- Proper use of tools, materials, and equipment used to accomplish assigned duties;
- Proper work safety standards.

Licenses/Certificates:

- Driver License: Possession of a valid California Class C Driver License is required. Failure to maintain such required license(s) may be cause for termination. Possession and proof of a driving record free of multiple or serious traffic violations or accidents for two (2) consecutive years.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

Environmental:

- Exposure to the sun: 50% to 100% work time spent outside and exposed to the sun;
- Work above floor level: Some work done on ladders or other surfaces between 4 and 30 feet above the ground;
- High temperatures: Considerable work time in hard manual labor in temperatures between 80-100 degrees;
- Work in and around confined space entries;
- Humidity: Work in areas with unusually high humidity;
- Wetness: More than 10% of the work time is spent fully or partially wet;
- Noise: Occasionally there are unusually loud sounds;
- Slippery surfaces: Occasional works on unusually slippery surfaces;
- Oil: Some parts of the body will occasionally come in contact with oil or grease;
- Dust: Works in or around areas with minor amounts of dust;
- Heights: Occasionally required to climb ladders;
- Irregular or extended work hours: Occasionally required to change working hours or work overtime and weekends, depending on conditions or the needs of the District;
- Working in or around electrical panels containing 120/480 VAC.

Physical:

- Operate District vehicles and equipment for the purpose of accomplishing assigned tasks;
- Must be able to frequently carry, push, pull, reach, lift, and otherwise maneuver equipment and parts weighing up to 50 pounds or more;
- Stoops, kneels, crouches, crawls, and climbs during maintenance and repair work;
- Works in an environment with exposure to dust, dirt, chemicals, and significant temperature changes between cold and heat;
- Communicate orally with District staff in face-to-face/one-to-one settings;
- Regularly uses a telephone for communication;
- Stands and walks for extended time periods;
- Hearing and vision within normal ranges with or without correction;
- Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents and to operate assigned equipment;
- Hearing: Hear in the normal audio range with or without correction.