

CRESCENTA VALLEY WATER DISTRICT

2700 Foothill Boulevard
La Crescenta, California

Agenda for the
Adjourned Regular Meeting of the Board of Directors
of the Crescenta Valley Water District
to be held on Tuesday, February 17, 2015 at 7:00 p.m.

Posted: February 13, 2015 at 3:00 p.m.

Any written materials distributed to the Board in connection with this agenda will be made available at the same time for public inspection at the District office located at the above address.

Call to Order and Determination of Quorum

Pledge of Allegiance

Adoption of Agenda

Public Comments

At this time the public shall have an opportunity to comment on any non-agenda item relevant to the subject matter jurisdiction of the Board. This opportunity is non-transferable and speakers are limited to one three (3) minute comment.

Foothill Municipal Water District Report

1. Report on activities at Foothill Municipal Water District.

Consent Calendar

1. Consideration and approval of Minutes of the Regular Meeting on February 3, 2015.
2. Consideration and approval of Minutes of the Special Meeting on February 10, 2015.
3. Ratification of Disbursements for January 2015.
4. Consideration to authorize attendance for Director Bodnar at the ACWA Legislative Symposium to be held March 4, 2015 in Sacramento, CA.
5. Consideration to authorize attendance at the ACWA Spring Conference to be held May 4-8, 2015 in Sacramento, CA.

Action Calendar

The public shall have an opportunity to comment on any action item as each item is considered by the Board prior to action being taken. This opportunity is non-transferable and speakers are limited to one two (2) minute comment.

1. **Resolution No. 724** – Consideration and motion to adopt Resolution No. 724 to concur the nomination of Paul E. Dorey to the ACWA/JPIA Executive Committee.
2. **Accelerate the Project Schedule for the installation of CVWD's Well 16 and Related Facilities, Project E-940** – Consideration and motion to authorize the General Manager to amend the professional services agreement with Cannon Corporation to provide additional services to accelerate the project schedule for CVWD's Well 16 and related facilities for an additional cost of \$5,080.
3. **Crescenta Valley Town Council** – Discussion regarding District participation at the Crescenta Valley Town Council meetings.
4. **Policy Regarding Press Releases** – Discussion of District policy in regards to Press Releases and how the Board of Directors communicates with the media.

Information Items

Written Communications to District

Staff Reports

Secretary-Treasurer

1. Cash and Investments –February 17, 2015.

General Manager

1. Administrative Report.

District Engineer

1. Water Production Report –February 1 – 15, 2015.
2. Report on Administrative and Field Operations.

Program Specialist

1. Report on Water Conservation issues.

Information Technology

1. Report of Information Technology issues.

Attorney

1. Report on legal and related matters relevant to the District.

Reports of Committees

Engineering Committee

1. Report of Engineering Committee meeting held on February 6, 2015.

Finance Committee

1. Consideration of finance issues affecting the District.

Employee Relations Committee

1. Consideration of employee relations issues affecting the District.

Policy Committee

1. Report of Policy Committee meeting held on February 6, 2015.

Community Relations/Water Conservation Committee

1. Report of Community Relations/Water Conservation Committee meeting held on February 9, 2015.

Emergency Planning Committee

1. Consideration of emergency planning issues affecting the District.

Director's Oral Reports

Report on issues, meetings, or activities attended by Directors.

Closed Session

- **Conference with Legal Counsel**

- o Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One case.

- **Public Employee Appointment (§54957)**

- o Title: General Manager

Board Members' Request for Future Agenda Items

Adjournment

CRESCENTA VALLEY WATER DISTRICT REGULAR MEETING, BOARD OF DIRECTORS

February 3, 2015

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District, made at the Adjourned Regular Meeting of January 20, 2015, a Regular Meeting was held on February 3, 2015, at 7:00 p.m. at the District office at 2700 Foothill Blvd., La Crescenta, California, with President Kenneth R. Putnam presiding.

At roll call, the following Directors and staff members were present:

Directors:	James D. Bodnar Michael L. Claessens Kerry D. Erickson (arrived late) Kenneth R. Putnam Judy L. Tejeda
Attorney:	Thomas S. Bunn
General Manager:	Dennis A. Erdman
Secretary-Treasurer:	Ron L. Mitchell
District Engineer:	David S. Gould
Others Present:	Mark Hass, IT Manager Brook Yared, Associate Engineer Wendy Holloway, Customer Accounts Supervisor Larry Byers, Superintendent

PLEDGE OF ALLEGIANCE

President Putnam opened the meeting by asking Director Claessens to lead the Board and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Bodnar, seconded by Director Tejeda and carried by a 4-0 vote that the Agenda for the Regular Meeting of February 3, 2015 be adopted as presented.

PUBLIC COMMENT – None

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – Kathy Ross reported that the next FMWD Board Meeting will be on February 19, 2015. She said that the Board had started a new committee called Water Resources Committee and that she and Director Atwater are on it. They are going to update the Regional Urban Water Management Plan, and the conservation plan, and in April 2015 they will host the Chamber Mixer. They discussed the budget and the allocations and want to have a workshop with the agencies regarding the allocation. They also discussed recycled water, recharge water and interconnections. The committee will meet again on March 3, 2015. FMWD is scheduling a three day outage to perform maintenance on the surge

tank at the Berkshire pumping station. This will be taking place beginning on February 17, 2015. And the outage will either be February 24th - 26th or March 3rd - 5th.

CONSENT CALENDAR

It was moved by Director Erickson, seconded by Director Tejeda and carried by a 5-0 vote to approve the Minutes of the Regular Board Meeting held on January 20, 2015 and for the Special Meeting held on January 21, 2015.

ACTION CALENDAR

Installation of Chlorination Building at Williams Reservoir, Project E-733CS-2 – Mr. Gould reported that he and Brook Yared have been working on this project and had asked the Board previously to break it up into several phases. The first phase of the piping and metering vaults on Ocean View Blvd. has been completed, and the second phase is for the chlorination building. Staff has completed a re-design of the chlorination building with a smaller footprint and specified a prefabricated concrete building. The scope of work will include over-excavation of the building foundation and generator pad, concrete building pad, underground pipes and conduits, and prefabricated building with doors, fans, and skylights, all which will be installed by the contractor. The project will include a public outreach program of sending letters to the residents around the Williams Reservoir site within the next two weeks which will notify them of the upcoming project, and the a second letters two weeks before construction begins. It is staff's recommendation to authorize the General Manager to advertise for bids.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda and carried by a 5-0 vote to authorize the General Manager to advertise for bids for the installation of the chlorination building at Williams Reservoir with an engineer's estimate of \$79,000.

Resolution No. 723– Mr. Erdman reported that the District has received notice that there will be an Executive Committee election on May 4, 2015 during the JPIA's Board of Directors meeting at the spring conference in Sacramento. Candidates for the election must be elected or appointed by the JPIA member that they represent and must have been appointed by that member to be on the ACWA/JPIA Board of Directors. The candidates must also each receive concurring in nomination resolutions from three other JPIA members. Recently, Mr. Erdman was elected by the South Coast Water District to be their Director on the ACWA/JPIA Board and they are requesting that CVWD pass a resolution concurring with the nomination of Mr. Erdman to the ACWA/JPIA Executive Committee.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda to adopt Resolution No. 723 to concur the nomination of Dennis A. Erdman to the ACWA/JPIA Executive Committee by the following roll call.

AYES:	Director Bodnar
AYES:	Director Claessens
AYES:	Director Erickson
AYES:	Director Putnam
AYES:	Director Tejeda

NOES:

None

INFORMATION ITEMS – FMWD: News letter regarding a 46% decrease in water use for December, the drought and rebates. ACWA: News letter on Water Commission discusses allocation process for Proposition 1 Water Storage Funding. ACWA: News letter on DWR announces slight increase in allocations, urges Californians to brace for fourth year of drought.

WRITTEN COMMUNICATIONS TO DISTRICT – Letter from Foothill Relay for Life requesting the use of the District generator for the American Cancer Walk on April 11, 2015.

REPORTS OF PERSONNEL

SECRETARY-TREASURER – Mr. Mitchell provided the Summary of Cash and Investment report which contained the following items:

Investment Portfolio Summary – as of February 3, 2015:

Cash Accounts	(\$609,268)
Great Pacific Securities	\$2,630,233
Bond Debt Service Fund Acct	\$262,413
Local Agency Investment Fund	\$1,745,325
Federal Farm Credit (78)	\$490,925
Federal Farm Credit (81)	\$992,200
Federal Farm Credit (83)	\$502,005
Federal Farm Credit (86)	\$971,410
Federal Farm Credit (87)	\$496,775
Federal Farm Credit (95) SOLD	
Federal Farm Credit (96) NEW	\$1,001,790

MTBE Contingency Funds

Local Agency Investment Fund	\$2,694,779
Great Pacific Securities	\$7,308,620
Federal Farm Credit (M-30) SOLD	
Federal Farm Credit (M-31) SOLD	
Federal Farm Credit (M-32) SOLD	
Federal Farm Credit (M-33) SOLD	
Federal Farm Credit (M-34) SOLD	

Fund Balances at October 31, 2014

Water	\$5,150,872.10
Wastewater	\$14,047,327.09

Mr. Mitchell also presented the preliminary six month FY 2014/15 Budget versus Actual that ended December 31, 2014.

GENERAL MANAGER – Mr. Erdman reported that on January 28, 2015, he attended a meeting at MWD regarding rate settings and that there were many general managers from different water district's attending. Director Bodnar also attended and said that this provided

excellent information. Mr. Erdman reported that Roy Spaulding has an anniversary this month and has been here for 24 years, and we have gone 238 days without a lost time accident.

DISTRICT ENGINEER

Water Production – For the period of January 1 through January 31, 2015, water production averaged 98.6 million gallons per day, which is **24.2% less** than the daily average production of the same period in 2013. This is **8.9% less** from the daily average production of the previous five years.

Rainfall: January 2015	0.94”
Season-to-date:	7.70”

Administrative and Field Operations – Mr. Gould provided a memorandum and discussed the following:

Rainfall Update – 0.94” for January 2015. Rainfall total for 2014-15 is 7.70”.

Report on Engineering

CIP Projects – Well Rehabilitation, E-934 – Well 11 – pump installed, waiting on lab results. Ocean View Chlorination Project – Building – Advertise for Bids. Equipment – Under Design. Oak Creek MCC – Construction to start- March 2015. Pipeline Replacement – 8 inch water main - mainline installed & replacing laterals. Sewer Relining Project – Start February 9, 2015.

Crescent Valley County Park - Local Groundwater Assistance Grant – Monitoring Wells – Start – February 9, 2015. Mr. Gould sent in a press release to the Glendale Newspress and to the CV Weekly with information for the drilling process.

Well 16 – Prop 84 – Drought Relief Grant – Design – Accelerated Schedule. Waiting on Agreement with LAFCD.

Ocean View Overflow/Drain Line – Design – LCF Reviewing proposal for hydrology & hydraulics.

FMWD Issues – Shutdown planned for March 2015.

ULARA – Salt & Nutrient Plan Meeting – February 11, 2015.

La Canada Flintridge – Water Committee – Sub Committee – Projects – meeting February 13, 2015.

As-Needed Consulting Services – Met with DMC Engineering on Water Service Laterals. Met with SA Associates on Recycled Water Feasibility Study. Met with GWI Consulting on Surge Tank for the Glenwood Boosters.

Water Meter Replacement Program – Start FY 14/15 Water Meter Replacement Program – Replaced 488 meters to date, and since the replacement program began we have changed over 2,600 meters. Staff is reviewing alternatives to accelerate the meter replacement.

Report on Administrative and Field Operations:

Well Status – Well production capacity remained steady at 2.4 MGD. Installing Flow Control Valve at Well 9.

Booster Pumps – No Report.

Water Quality – No Report.

Reservoirs/Booster Stations – No Report.

Field Maintenance and Operations update for January 19 - 31, 2015

Water lateral leaks & repairs

- 4515 Raymond Ave.
- 2413 Foothill Blvd.
- 3345 Prospect Ave.
- 2707 Montrose Ave.

Water Main Leaks – No Report.

Fire Hydrant Replacement – No Report.

Sewer Maintenance – Raised Manhole to grade at 2300 Block Utley. 2900 Blocks of Highridge & Markridge. 5200 Block of Ramsdell. 3100 Block Markridge. 5200 Block of Cortolane. 5600 Block of Starfall. 2800 Block of Pinelawn. 2900 Block of Hawkridge.

PROGRAM SPECIALIST – Mr. Erdman reported for Ms. Scott regarding the turf rebate program and that the original budget for FY 2014/2015 was \$35,000. In May 2014 MWD announced an increase of their turf rebate which doubled from \$1.00 per square foot to \$2.00 per square foot. Due to the overwhelming response and increase in turf applications received, the Board of Directors approved an increase in the budget to \$110,000 in November 2014. As of February 2, 2015 there is approximately \$45,000 remaining in the turf rebate budget. The District is still waiting on reimbursement from MWD in the amount of \$116,400. Currently in this fiscal year, the District has processed 89 application in which 134,085 square feet of turf has been removed. There are still 77 outstanding applications. Letters have been mailed out to all pending turf removal applications the first week of December 2014 and the last week of January 2015 encouraging them to complete their projects and letting them know that the District's portion of the rebate was limited to the budgeted amount and allocated on a first come first served basis.

INFORMATION TECHNOLOGY – Mr. Hass reported on the CIP project E-939 SCADA Replacement Program that will involve the Board and Committees. It will be the largest capital job that will involve major District assets of technology and will involve the complete replacement of all Telemetry, SCADA systems, and the measuring devices in the field. Staff is in the middle of the scheduled capital project and will be closing the research portion at the end of this month. We will be working with Engineering to get out a RFP in March. The total budget for this will be \$700,000 over a three year period. The original SCADA system we have now is over 19 years old and the majority of the equipment is over 17 years old.

ATTORNEY – Mr. Bunn said the San Francisco Chronicle reported this morning that the State Board had a meeting today and was going discuss tightening up its emergency water conservation regulations, especially tightening up the outdoor watering. Mr. Bunn looked at the State Board agenda and said that he didn't see anything like that but saw a report on how the existing regulations are going and feels that the Chronicle got the information wrong. However, in connection with the report, this is the first month that the State had achieved the Governors 20% reduction. He also reported on ACWA annual summary of Legislation pertaining to Water District's. This can be a valuable resource for information.

REPORTS OF COMMITTEES

Engineering Committee – Director Putnam reported that the Committee will meet on February 6, 2015 at 8:00 a.m.

Finance Committee – Director Bodnar reported that the Committee had not met; however a meeting will be scheduled in the near future.

Employee Relations Committee – Director Bodnar reported that the Committee had not met; however a meeting will be scheduled as needed.

Policy Committee – Director Tejeda reported that the Committee will meet on February 6, 2015 at 9:30 a.m.

Community Relations/Water Conservation Committee – Director Claessens reported that the Committee will meet on February 9, 2015 at 8:00 a.m.

Emergency Planning Committee – Director Bodnar reported that the Committee had no met; however a meeting will be scheduled as needed.

DIRECTORS ORAL REPORTS

Director Claessens reported that he met with David Gould and went over the CIP projects.

Director Erickson said he read the article from CVWD in the CV Weekly and said that it looked like it had been cut and the online version had the contact information.

Director Putnam – No Report

Director Tejeda reported that she attended a Community Meeting at the Library on February 5, 2015 with concerns about the 710 Freeway extension. They will be building fewer homes at the Verdugo Golf Course due to a memorial that they are supporting at this location for Japanese/American WWII prisoners concentration camps. She also received a call from a rate payer regarding new construction and how they are not putting in curb and gutters.

Director Bodnar reported that on January 24th he attended the Science Fair at Mountain Avenue School and put up a CVWD chart that shows where water comes from and he also gave out conservation items. He attended the rate setting workshop on January 28th. On January 29th he attended a LA Stormwater Master Plan workshop. On February 2nd and 3rd he attended a conference in Sacramento for California Irrigation Institute.

CLOSED SESSION: Mr. Bunn reported the Board met in closed session to discuss the two items on the agenda. The Board authorized the initiation of litigation and the action the defendants and the other particulars shall once formally commenced be disclosed to any person upon inquiry. The vote was unanimous 5-0. In regards to the appointment of the General Manager, the Board determined to make an offer to a General Manager candidate and that vote was also unanimous 5-0.

ADJOURNMENT

There being no other business to come before the Board at 9:55 p.m., it was moved by Director Erickson and seconded by Director Claessens that the meeting be adjourned to February 17, 2015 at 7:00 p.m.

APPROVED

Kenneth R. Putnam
President

Ron L. Mitchell
Secretary-Treasurer

CRESCENTA VALLEY WATER DISTRICT

SPECIAL MEETING, BOARD OF DIRECTORS

February 10, 2015

Pursuant to the order of the Board of Directors, a Special Meeting was held on February 10, 2015, at 6:30 p.m. at the District office at 2700 Foothill Blvd., La Crescenta, California, with President Kenneth R. Putnam presiding.

At roll call, the following Directors and staff members were present:

Directors:	James D. Bodnar
	Michael L. Claessens
	Kerry D. Erickson
	Kenneth R. Putnam
	Judy L. Tejada

Attorney:	Thomas S. Bunn III
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General Manager:

Secretary-Treasurer:

District Engineer:

Others Present:	None
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CLOSED SESSION

The Board met in Closed Session with no reportable action.

ADJOURNMENT

There being no other business to come before the Board, at 8:30 p.m. the meeting was adjourned.

APPROVED:

Kenneth R. Putnam
President

Ron L. Mitchell
Secretary-Treasurer

CASH DISBURSEMENTS LIST

JANUARY 2015



<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
Fund: 01 Water					
0	1/26	Southern California Edison Co.	Power purchased 01/2015	19,107.03	273.26
31133	1/5	Larry Byers	Health Reimbursement	4.80	3.20
31134	1/5	Mark Hass	Dental Reimbursement	288.00	192.00
31135	1/5	Lynne Sovich	Health Reimbursement	192.49	128.33
31136	1/6	ACWA/Joint Powers Ins. Authori	Workers Comp 10/1/2014 to 12/31/2014	17,026.20	11,350.80
31137	1/6	Airgas USA, LLC	Misc. Welding Parts	148.07	148.07
31138	1/6	Anawalt Lumber & Materials Co.	Misc hardware 12/2014	204.07	
31139	1/6	Craig Anderson	Refund Check	49.48	
31140	1/6	ARC	Monthly MPS billing	795.18	265.06
31141	1/6	Arrowhead Mountain Spring Wate	Distilled water	83.95	
31142	1/6	AVAYA Financial Services	Land line lease	380.68	126.90
31143	1/6	BC Laboratories, Inc	Water Analysis	2,674.80	
31144	1/6	Sheryl Beckman	Refund Check	100.00	
31145	1/6	Sheryl Beckman	Refund Check	25.27	
31146	1/6	Natalie Bellissimo	Mileage reimbursement for 12/2014	71.58	0.67
31147	1/6	Rose Maire Buhrl	Turf rebate	6,400.00	
31148	1/6	Thomas Burrows	Turf rebate	4,200.00	
31149	1/6	California Truck Equipment Company	Unit #46 - Install electrical safety items	30,406.55	
31150	1/6	California Water Environment	Collection Sys Maint Grade 1 renewal Alan Verdi	117.00	39.00
31151	1/6	California Water Environment	Collection Sys Maint Grade 1 renewal Raymond Dodge	79.00	
31152	1/6	CalPers	Employee contriburions 12/2014	23,673.48	15,272.61
31153	1/6	Capital One Commercial	Miscellaneous supplies	439.33	439.31
31154	1/6	Charles Z. Fedak & Company	Final billing of audit and financial statements	281.50	281.50
31155	1/6	Charter Communications	Fiber Optic Mills 2014	3,962.53	1,320.84
31156	1/6	Robert Chellakudam	Turf rebate	6,200.00	
31157	1/6	Choice Pest Control	Monthly service Glenwood, Mills & Well 9	263.00	70.00
31158	1/6	Hejin Chung	Refund Check		6.63
31159	1/6	City of Glendale - Permits	Excavation permits	3,022.23	
31160	1/6	City of Glendale Water & Power	Power purchased for 3427 Markridge	54.34	
31161	1/6	Colonial Life & Accidents Ins.	Employee paid insurance	183.61	
31162	1/6	Consolidated Elec. Distributor	500' wire for nitrate plant	25.82	
31163	1/6	Corporate Telecomm	Phone lease	175.54	58.49

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
31164	1/6	County Clerk of Los Angeles	M903A permit	75.00	
31166	1/6	Eurofins Eaton Analytical Inc.	Water analysis	164.00	
31167	1/6	First Choice	Coffee service plant	154.69	154.68
31168	1/6	Foothill Car Wash, Lube & Oil	Unit #45 oil change	85.46	28.49
31169	1/6	Alexsander Gingrich	Turf rebate	5,600.00	
31170	1/6	Grainger	Filter/Regulator/lubricator for Nitrate Plant	373.12	
31171	1/6	Great America Leasing Corp.	Kyocera copier lease	434.91	434.91
31172	1/6	Haaker Equipment Company	Hydrant wrench for unit #31		150.00
31173	1/6	Hamilton Tool & Engineering	Sharpen 4 bits	65.40	65.40
31174	1/6	Kyong Han	Turf rebate	13,600.00	
31175	1/6	Harrington Ind Plastics LLC	Sensor	439.84	
31176	1/6	HD Supply Waterworks Ltd	8"-45 weld bell elbows; flanges; fire hydrants; reducing tees; pvc pipe; gate valves; 2 - 2" meters	26,879.68	
31177	1/6	Wendy Holloway	Mileage reimbursement from 6/2014 to 12/2014	18.48	6.16
31178	1/6	Home Depot Credit Services	LED worklight from over flow trailer		87.17
31179	1/6	Robin Johnson	Refund Check	231.88	
31180	1/6	Meeyong Kang	Refund Check	80.16	
31181	1/6	L.A. County Dept. Public Works	Excavation permit	2,095.00	
31182	1/6	LA Dept Water and Power	Power purchased 12/2014	46.95	
31183	1/6	Lagerlof, Senecal, Gosney & Kr	Public Water Agencies Group	937.50	312.50
31184	1/6	Kerri Lewin	Refund Check	70.47	
31185	1/6	Loren Brugger Welding	Well #10 - 13 hours to weld repipe	1,330.00	
31186	1/6	Sharon Martin	Turf rebate	2,800.00	
31187	1/6	Microflex Corporation	4 cases latex gloves	531.26	
31188	1/6	Mimecast North America, Inc.	Email security	150.00	50.00
31189	1/6	New Image Landscaping & Tree Service, Inc	Landscape maintenance	1,002.50	177.50
31190	1/6	Northern Tool & Equip Co.	Unit #10 truck vise		225.48
31191	1/6	O'Reilly Auto Parts	Misc supplies 12/2014	411.86	137.28
31192	1/6	Office Depot - Credit Plan	Misc hardware 12/2014	323.83	323.83
31193	1/6	Outsource Fleet Service, Inc.	Unit #18 - R&R governor valve	370.60	123.54
31194	1/6	Paper Cuts, Inc	Monthly shredding	2.50	2.50
31195	1/6	Red Wing Shoe Store	Safety boots Jim, Kellen, Alan	462.07	154.02
31196	1/6	Royal Roofing Company	Replace roofs at Glenwood car ports & Sycamore house	20,077.40	375.00
31197	1/6	RWC Group	Unit #31 dip stick		136.00
31198	1/6	Hamo Sarokhani	Refund Check	9.41	
31199	1/6	Sawyer Petroleum	451 gal.clear diesel/Glenwood	949.14	316.38
31200	1/6	Southwestern Bag Co.	Miscellaneous shop supplies	193.18	193.18
31201	1/6	St Water Resource Control Brd.	Grade D2 renewal for Alan Verdi	80.00	
31202	1/6	Staples Business Advantage	Misc supplies	5.73	5.72
31203	1/6	Virginia Sturmer	Truf rebate	5,000.00	

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
31204	1/6	Sully-Miller Contracting Co.	Crushed miscellaneous base	656.09	
31205	1/6	The Gas Company	Gas purchased office 12/2014	87.71	29.24
31206	1/6	Tire Consulting, LLC	Unit #18 - 2 new tires	862.82	287.60
31207	1/6	Toro's Lawnmower & Garden	Parts for the chop saw	31.96	31.95
31208	1/6	Tri-Xecutex Corp	Secuirty alarm monitoring Jan Feb Mar 2015	243.00	81.00
31209	1/6	Underground Service Alert/SC	Underground notification 12/2014	90.00	30.00
31210	1/6	Univar USA Inc	3" chlorine tablets	768.40	
31211	1/6	Sa-Ard Utadache	Refund Check	329.47	
31212	1/6	Vision Service Plan Co-(CA)	Group Vision 01/2015	264.55	176.36
31213	1/6	Waste Management - Sun Valley	Disposal service plant	644.48	214.84
31214	1/6	Water Well Redevelopers Inc	E-934 Video log of Well #11	750.00	
31215	1/6	Western States Surveying, Inc	Survey to establish property line in southwest corner	1,520.00	
31216	1/6	Western Water Works	Flanges; couplings; nipples; reducers; check valves; corp stops; ball valves; 1" PE pipe; repair tapping machine	6,191.89	786.56
31217	1/6	Gwynne Yadley	Turf rebate	7,500.00	
31218	1/6	Brook Yared	Education reimbursement	1,500.00	500.00
31219	1/6	Dennis Yoshioka	Turf rebate	4,600.00	
31221	1/13	Stock Building Supply	Materials to replace fence for customer next to Well 8	908.61	
31222	1/15	Association of CA Water Agenci	Membership dues for 2015	12,473.09	4,336.75
31223	1/20	ACWA/JPIA	Group Health for 02/2015	33,198.82	22,132.54
31224	1/20	ADS, LLC	Monthly monitoring		1,580.00
31225	1/20	Affordable Generator Services, Inc.	Emergency generator maintenance Units # 28, 41, 30, 29, 35	13,285.98	
31226	1/20	Jeremy Alcantar	Refund Check	5.99	
31227	1/20	American Water Works Assoc.	Memebership renewal Raymond Dodge	78.00	26.00
31228	1/20	American Water Works Assoc.	Cross Connection renewal for Cory Whitman	80.00	
31229	1/20	American Water Works, Inc	Unit #21 - Miscellaneous nozzles	182.50	94.42
31230	1/20	Ameripride Uniform Services, Inc	Uniform rentals for 12/2014	591.67	197.22
31231	1/20	AT&T	01/2015 Office, Glenwood, Mills	801.64	288.98
31232	1/20	AW Direct, Inc	Backrack bracket for unit #36	1,306.87	435.60
31233	1/20	BC Laboratories, Inc	Water analysis	3,388.75	
31234	1/20	BC Laboratories, Inc	Water analysis	1,486.50	
31235	1/20	California Water Environment	Collection System Maint Grade renewal Rob Wood	240.00	
31236	1/20	Capital One Commercial	Misc supplies	351.69	351.69
31237	1/20	Debbie Cavallerano	Refund Check	31.27	
31238	1/20	CDW Government, Inc	Virus software renewal	631.75	
31239	1/20	City of Glendale Fire Dept.	Annual permit industrial waste - 12/2014 to 12/2015	1,230.00	
31240	1/20	City of Glendale Water & Power	Power purchased 12/2014	34,390.10	17.92
31241	1/20	City of LA Bureau Sanitation	Sewerage Facilities Charge		6,566.25
31242	1/20	City of Los Angeles	Capital Portion of Asssc		133,736.00

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
31243	1/20	County Sanitation District #2	Inert loads 12/2014	2,999.00	
31244	1/20	Crescenta Valley Tow Service	Charges for towing Unit #13 to Compton	111.00	37.00
31245	1/20	Dataprose LLC	Printing/Postage Controls 1-4	1,528.42	1,528.42
31246	1/20	Dell Marketing L.P.	Lease contract	415.34	138.44
31247	1/20	Do-it Center	Misc hardware	279.82	83.28
31248	1/20	Dunn-Edwards Corporation	Paint for Glenwood carport	136.80	45.60
31249	1/20	Eurofins Eaton Analytical Inc.	Water analysis	818.00	
31250	1/20	Fire Master	Extinguishers for portable gensets	269.62	89.88
31251	1/20	Foothill Municipal Water	Purchased water for December 2014	127,264.07	
31252	1/20	Haig Ghazarian	Refund Check		83.12
31253	1/20	Grainger	ATV Carring case		96.80
31254	1/20	Joseph A. Huerta	Mileage reimbursement	17.73	3.33
31255	1/20	J&R Concrete Products, Inc	Concrete meter boxes & lids for stock & E-947	5,719.23	
31256	1/20	John Lisee Pumps, Inc	Repair Aurora pump/Nitrate Plant	1,324.19	
31257	1/20	Armineh and Gary Khachatoorian	Turf rebate	5,000.00	
31258	1/20	L.A. County Dept. Public Works	Excavation permit	2,934.00	
31259	1/20	Lagerlof, Senecal, Gosney & Kr	Legal Services 12/2014	4,537.00	1,250.00
31260	1/20	Joseph & Susan Lee	Turf rebate	2,400.00	
31261	1/20	Lillestrand Leadership Cons. Inc	Consulting service with Christy and Dennis 12/18/2014	752.40	752.40
31262	1/20	Logan Supply Co. Inc	Electrical tape	89.77	89.77
31263	1/20	Mimecast North America, Inc.	E-mail security	150.00	50.00
31264	1/20	John Nelson	Turf rebate	6,400.00	
31265	1/20	Judy Palmer	Turf rebate	4,100.00	
31266	1/20	Paveco Construction Inc	List 2014-15-09 - various paving locations	22,554.68	
31267	1/20	Keith Rader	Turf rebate	3,800.00	
31268	1/20	Ramco	Crushed miscellaneous base	967.34	
31269	1/20	Rassac Air Systems	AC/Heat maintenance at Mills house	356.25	118.75
31270	1/20	Larry & Kathy Ross	Turf rebate	6,100.00	
31271	1/20	Serge's Automotive	Unit #23B - replace 2 tires, brake lights and fuel filler hose	1,810.32	
31272	1/20	Shell	Gas purchased	868.20	289.40
31273	1/20	Susan Stanley	Turf rebate	4,100.00	
31274	1/20	Star Brite Bldg. Maintenance Inc	Janitorial service for 01/2015	618.75	206.25
31275	1/20	Steven Engineering Inc.	Assesment Study for Telem/SCADA (E-939)	9,500.00	
31276	1/20	Sully-Miller Contracting Co.	8.13 tons of cold patch	831.36	
31277	1/20	The Gas Company	Gas purchased Mills	270.89	90.29
31278	1/20	The Hitch Depot	Unit #3 maintenance of trailer	267.81	89.27
31279	1/20	Trench Shoring Company	Steel plate at Alabama and Maryland	280.00	
31280	1/20	United Traffic Service & Supply	Arrow Board rental OV overflow	397.85	
31281	1/20	Univar USA Inc	564 gallons of bleach at Glenwood	986.80	
31282	1/20	UPS	Shipping charges plant	10.15	10.14

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
31283	1/20	Water Environment Federation	Membership renewal for Brook Yared	204.00	68.00
31284	1/20	Water Well Redevelopers Inc	E-934 - revideo well #11	650.00	
31285	1/20	Water Wise Consulting, Inc	Water audit - 2406 Mayfield and 3137 Orange	350.00	
31286	1/20	Wells Fargo Card Services	Erdman: Lunch with consultant	20.50	6.83
31287	1/20	Wells Fargo Card Services	Gould: Miscellaneous office supplies	154.43	13.92
31288	1/20	Wells Fargo Card Services	Hass: Monthly recurring charges; software license renewal	384.66	128.21
31289	1/20	Wells Fargo Card Services	Mitchell: ACWA Fall Conf. - hotel charges	427.07	142.53
31290	1/20	Wells Fargo Card Services	Scott: Board meeting treats	18.28	6.08
31291	1/20	Wesco Distribution, Inc	Safety equipment	244.43	81.47
31292	1/20	Western Water Works	7/8" Mueller tapping bit; check valve for Well 10; valves for sample stations; repair clamps; hydrant adapters	2,870.63	
31293	1/20	Yale Chase Materials Inc	Keys for forklift	18.15	6.05
31294	1/22	Aflac	Employee paid insurance	1,363.73	
31295	1/22	Airgas USA, LLC	Monthly cylinder rental	178.73	178.72
31296	1/22	AT&T	PRI Usage 01/2015	1,429.24	476.38
31297	1/22	AT&T Mobility	Cell phones service	2,012.81	670.91
31298	1/22	Cannon	E-931 Services through 11/30/14	2,023.38	
31299	1/22	Cash-Petty Cash	Reimbursement for Petty cash	393.97	76.60
31300	1/22	Christina Olmedo	Mileage reimbursement	20.16	
31301	1/28	Cash-Petty Cash	Misc. Admin	375.00	125.00
31303	1/28	City of Glendale Water & Power	M-903A Well drilling permit	1,070.00	
31304	1/28	EmbroidMe	CVWD Orange uniform T-shirts for plant employees	1,643.45	547.82
31305	1/28	City of Glendale - Permits	M903-A Street use permit	1,091.46	
31306	1/30	EmbroidMe	Orange T- Shirts	-	-
Subtotals				\$ 574,302.02	\$ 212,917.99
Grand Total of Disbursements				\$ 787,220.01	

PAYROLL REPORT
January-15

Directors	\$	2,340
Office Regular Payroll	\$	125,954
Office OT	\$	1,430
Office Vacation Cash Out	\$	17,991
Office Sick Leave Cash Out	\$	13,225
Plant Regular Payroll	\$	99,355
Plant OT and Standby	\$	15,265
Plant Vacation Cash Out	\$	8,679
Plant Sick Leave Cash Out	\$	14,452
Employer Payroll Taxes	\$	27,393
Payroll Service Charges	\$	710
Total	\$	<u>326,795</u>

CONSENT
Item #4

2015 LEGISLATIVE SYMPOSIUM

March 4, 2015 • Sacramento Convention Center
Register Online at www.acwa.com

REGISTRATION & CANCELLATION DEADLINE IS FEBRUARY 20, 2015

PRICING REFERENCE SHEET

REGISTRATION FEES

Advantage (For ACWA public agency members, affiliates & associates ONLY)
Standard (Applies to non-members of ACWA)

REGULAR (ends 2/20/15) ONSITE

\$225 \$245
\$335 \$355

Your registration fee includes: continental breakfast, refreshment breaks, lunch and handout materials.

HOTEL INFORMATION

You must be registered for the ACWA Legislative Symposium in order to make hotel reservations at the special room rate.

Hyatt Regency Sacramento
1209 L Street, Sacramento, CA
800-223-1234

Special Hotel Rate: \$179 per night (The cut-off date to receive the \$179 per night special rate is February 10, 2015)

Reservations can be made by one of the following ways:

ONLINE: <https://resweb.passkey.com/go/2015CWA5>

PHONE: Call 888-421-1442 (Please identify yourself as part of the Association of California Water Agencies)

Any reservation made after February 10, 2015 is subject to the hotel's regular room rate and based on availability.

Hotel Questions, Cancellation or Changes: Contact hotel directly at 888-421-1442

PAYMENT INFORMATION

- ☒ Check payable to ACWA – 910 K Street, Ste. 100 • Sacramento, CA 95814
- ☒ Bill me
- ☒ Charge credit card: MasterCard or Visa

If you select check or bill me payment option, to expedite the check-in process onsite, ACWA must receive payment two weeks prior to the event.

Questions? Contact us at 916.441.4545, toll free 888.666.2292 (Event terms and conditions available at acwa.com in the event section.)

PRICING REFERENCE SHEET



ACWA 2015 Spring Conference & Exhibition REGISTRATION, MEALS & HOTEL PRICING Sacramento Convention Center & Surrounding Hotels

MAY
5-8
2015

Register online @ acwa.com

Regular registration and cancellation deadline is April 10, 2015 • 4:30 p.m. (PST)

NEW!! CREATE YOUR ACWA PORTAL PROFILE

You must have an ACWA portal profile in order to register for ACWA events through the new ACWA Member Portal. **If you haven't already, please be sure to create your profile at <https://portal.acwa.com>**

REGISTRATION FEES & OPTIONS	REGULAR	ONSITE
Advantage (For ACWA public agency members, affiliates & associates ONLY) (ends 4/10/15)		
Full Conference Registration & Meals Package	\$695	Not Avail.
Full Conference Registration Only (meals sold separately)	\$535	\$560
One-Day Conference Registration (meals sold separately): Wednesday 5/6 -OR- Thursday 5/7	\$300	\$325
<i>Wednesday registration includes Welcome Reception on Tuesday evening. Thursday registration includes ability to purchase a ticket for Friday breakfast.</i>		
Standard (Applies to non-members of ACWA)		
Full Conference Registration Only (meals sold separately)	\$805	\$830
One-Day Conference Registration (meals sold separately): Wednesday 5/6 -OR- Thursday 5/7	\$450	\$475
<i>Wednesday registration includes Welcome Reception on Tuesday evening. Thursday registration includes ability to purchase a ticket for Friday breakfast.</i>		
Guest (Guest registration is not available to anyone with a professional reason to attend.)		
Guest Conference Registration (meals sold separately)	\$45	\$45
MEAL FUNCTIONS	REGULAR	ONSITE
Wednesday – May 6		
Opening Breakfast	\$45	\$50
Wednesday Luncheon	\$50	\$55
Thursday – May 7		
Networking Continental Breakfast	\$35	\$40
Thursday Luncheon	\$50	\$55
Thursday Dinner	\$65	\$70
Friday – May 8		
Friday Breakfast	\$45	\$50

HOTEL INFORMATION

Reservations will not be accepted until February 23

You must be registered for the ACWA conference in order to receive hotel reservation information and conference special room rate. Conference special rate is available February 23 – April 13, based on availability.

Special Hotel Rates

Hyatt Regency Sacramento Single/Double \$194
Subject to 12.00075% occupancy tax per room per night plus \$3 county tourism assessment fee.

Sheraton Grand Sacramento Single/Double \$194
Subject to 12.00075% occupancy tax per room per night plus \$3 county tourism assessment fee.

Important Dates:

For those **registering for conference prior to February 23**, hotel information will be provided via e-mail on February 23.

For those **registering for conference from February 23 to April 10**, your confirmation e-mail will include hotel reservation information and an opportunity to receive a conference special hotel rate.

Hotel Reservation Questions?

Email Joline Pudoff at jpudoff@visitsacramento.com

Questions? Contact us at 916.441.4545, toll free 888.666.2292.

Conference terms and conditions available at acwa.com in the event section.

ACWA 2015 Spring Conference & Exhibition

PRELIMINARY AGENDA

Sacramento, California

MAY
5-8
2015

ACWA/JPIA - MONDAY, MAY 4

8:30 – 10:00 AM

- Employee Benefits Program Committee Meeting

10:15 – 11:15 AM

- ACWA/JPIA Executive Committee

1:30 – 4:00 PM

- ACWA/JPIA Board of Directors

4:00 – 5:00 PM

- ACWA/JPIA Town Hall

5:00 – 6:00 PM

- ACWA/JPIA Reception

TUESDAY, MAY 5

8:00 AM – 6:00 PM

- Registration

8:30 – Noon

- ACWA/JPIA: Seminars

10:00 – 11:45 AM

- Water Management Committee
- Water Quality Committee

11:00 AM – Noon

- Outreach Task Force

Noon – 2:00 PM

- ACWA 101 & Luncheon
- Committee Lunch Break

1:00 – 1:30 PM

- Scholarship & Awards Subcommittee

1:00 – 2:45 PM

- Energy Committee
- Finance Committee
- Groundwater Committee

1:45 – 2:45 PM

- Social Media & Website Workgroup

2:00 – 4:00 PM

- SDLF Special District Administrator Certification Test

1:30 – 3:30 PM

- ACWA/JPIA: Sexual Harassment Prevention for Board Members & Managers (AB 1825)

3:00 – 4:45 PM

- Business Development Committee
- Communications Committee
- Federal Affairs Committee
- Local Government Committee
- Membership Committee

5:00 – 6:30 PM

- Welcome Reception in the Exhibit Hall

WEDNESDAY, MAY 6

7:30 AM – 5 PM

- Registration

8:00 – 9:45 AM

- Opening Breakfast (*Ticket Required*)

9:00 AM – Noon & 1:30 – 5:00 PM

- Exhibit Hall

10:00 – 11:30 AM

- Attorneys Program
- Communications Committee Program
- Energy Committee Program
- Exhibitor Technical Presentations
- Finance Program
- Human Resources Program
- Region Issue Forum
- Statewide Issue Forum

11:30 – 11:45 AM

- Prize Drawing in Exhibit Hall

11:45 AM – 1:45 PM

- General Session & Luncheon (*Ticket Required*)

2:00 – 3:15 PM

- Attorneys Program
- Finance Program
- Human Resources Program
- Local Government Program
- Region Program
- Town Hall
- Water Industry Trends Program

3:15 – 3:45 PM

- Cash Prize Drawing & Snack Break in Exhibit Hall

3:45 – 5:00 PM

- Aquatics Resources Subcommittee
- Energy Committee Program
- Exhibitor Technical Presentations
- Statewide Issue Forum
- Water Industry Trends Program

4:00 – 6:00 PM

- Legal Affairs Committee

5:30 – 7:00 PM

- CH2MHILL Hosted Reception

THURSDAY, MAY 7

7:30 AM – 4 PM

- Registration

8:00 AM – Noon

- Exhibit Hall

8:00 – 9:15 AM

- Networking Continental Breakfast (*Ticket Required*)

9:30 – 11:00 AM

- Attorneys Program
- Exhibitor Technical Presentations
- Finance Program
- Human Resources Program
- Region Issue Forum
- Statewide Issue Forum
- Water Industry Trends Program

9:30 – 11:45 AM

- Ethics Training (AB 1234)

11:00 – 11:30 AM

- Prize Drawings in Exhibit Hall

11:45 AM – 1:45 PM

- General Session & Luncheon (*Ticket Required*)

2:00 – 3:15 PM

- Attorneys Program
- Exhibitor Technical Presentations
- Federal Issues Forum
- Statewide Issue Forum
- Water Industry Trends Program

3:30 – 5 PM

- Regions 1 – 10 Membership Meetings

6:00 – 7:00 PM

- New Water Professionals Reception

7:00 – 9:30 PM

- Dinner & Entertainment (*Ticket Required*)

FRIDAY, MAY 8

8:00 – 9:30 AM

- Registration

8:30 – 10 AM

- ACWA's Hans Doe Past Presidents' Breakfast in Partnership with ACWA/JPIA (*Ticket Required*)

OTHER EVENTS

THURSDAY, MAY 7

6:45 – 8:30 AM

- San Joaquin Valley Agricultural Water Committee

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

To: Honorable President and Members of the Board of Directors
From: Ron L. Mitchell – Secretary-Treasurer
Subject: Resolution No. 724 – Concurring Nomination

Agenda Item No. 1
February 17, 2015

AGENDA ITEM

Resolution No. 724 – Consideration and motion to adopt Resolution No. 724 to concur the nomination of Paul E. Dorey to the ACWA/JPIA Executive Committee.

BACKGROUND:

The District received notice that there will be an Executive Committee election during the JPIA's Board of Directors' meeting to be held on May 4, 2015, at the spring conference in Sacramento, California.

This election will fill five Executive Committee member positions. Four are for a four-year term each and one position is for two years, the remainder of its current term. The current incumbents are E.G. "Jerry" Gladbach, Castaic Lake WA; David Hodgins, Scotts Valley WD; and W.D. "Bill" Knutson, Yuima Municipal WD.

Candidates for the election must be elected or appointed directors of the JPIA member that they represent and must have been appointed by that member to be on the JPIA's Board of Directors. Director Tejeda is our designated Director on the ACWA/JPIA Board of Directors. Further, candidates for the election must also be representatives of JPIA members that participate in all four of the JPIA's Programs: Liability, Property, Workers' Compensation, and Employee Benefits.

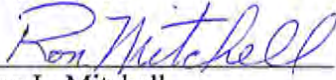
The candidates must also each receive concurring in nomination resolutions from three other JPIA members. However, JPIA members may concur in the nomination of as many candidates as they wish. Mr. Dorey has been elected by the Vista Irrigation District to be their Director on the ACWA/JPIA Board and they are requesting that CVWD pass a resolution concurring with the nomination of Mr. Dorey to the ACWA/JPIA Executive Committee.

The submission of the nominating resolution, the three concurring in nomination resolutions, and the candidate's statement of qualifications is must reach the JPIA by the close of business (4:30 pm) on Friday, March 20, 2015.

RECOMMENDATION:

Staff is not familiar with Mr. Dorey and therefore does not have a recommendation in regards to whether or not that the Board of Directors adopt Resolution No. 724 to concur the nomination of Paul E. Dorey to the ACWA/JPIA Executive Committee.

Prepared by:


Ron L. Mitchell
Secretary-Treasurer

Submitted by:


Dennis A. Erdman
General Manager

RESOLUTION NO. 724

**RESOLUTION OF THE BOARD OF DIRECTORS OF
CRESCENTA VALLEY WATER DISTRICT
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY (ACWA/JPIA)**

WHEREAS, this district is a member district of the ACWA/JPIA; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's Executive Committee, three member districts must concur with the nominating district; and

WHEREAS, another ACWA/JPIA member district, the Vista Irrigation District, has requested that this district concur in its nomination of its member of the ACWA/JPIA Board of Directors to the Executive Committee of the ACWA/JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Crescenta Valley Water District that this district concur with the nomination of Paul E. Dorey of the Vista Irrigation District to the Executive Committee of the ACWA/JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P. O. Box 619082, Roseville, CA 95661-9082, forthwith.

PASSED, APPROVED, AND ADOPTED at an Adjourned Regular Meeting of the Board of Directors of Crescenta Valley Water District held on February 17, 2015, Resolution No. 724 was adopted by the following vote:

AYES:

NOES:

**President, Board of Directors
Crescenta Valley Water District**

ATTEST:

Secretary of the Board of Directors



1391 Engineer Street • Vista, California 92081-8840
Phone (760) 597-3100 • Fax: (760) 598-8757
www.vid-h2o.org

RECEIVED

FEB X 2 2015

CRESCENTA VALLEY
WATER DISTRICT

Board of Directors

Jo MacKenzie, *President*
Paul E. Dorey
Marty Miller
Randy L. Reznicek
Richard L. Vásquez

Administrative Staff

Roy A. Coox
General Manager
Eldon L. Boone
Assistant General Manager / Treasurer
Lisa R. Soto
Board Secretary
Joel D. Kuperberg
General Counsel

January 28, 2015

ACWA/JPIA Member Agencies

Re: Nomination of Paul E. Dorey to the ACWA/JPIA Executive Committee

Dear General Manager;

The Vista Irrigation District (VID) has nominated Board member Paul E. Dorey to serve on the ACWA/JPIA Executive Committee. Elections will take place at the JPIA Board of Directors meeting on May 4, 2015 at the Spring ACWA Conference in Sacramento, California.

Paul has served as VID's representative to the JPIA Board of Directors for eight years, and he has been a member of the JPIA Liability Subcommittee for five years. We hope your organization will concur with this nomination.

As a member of ACWA/JPIA, Vista Irrigation District requests that your Board submit a resolution of support **concurring** with the nomination of Paul Dorey to serve on the ACWA/JPIA Executive Committee, and to vote for him at the election. As you can see from the attached background information on Paul Dorey, he is well qualified for this position. All concurring nominations must reach the JPIA office to the attention of Sylvia Robinson at P.O. Box 619082, Roseville, CA 95661-9082 by 4:30 p.m. on Friday, March 20, 2015. If you have any questions, please feel free to contact me.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Roy A. Coox", is written over a horizontal line.

Roy A. Coox
General Manager

Attachments:

- Statement of candidacy for Paul E. Dorey
- Vista Irrigation District nominating resolution
- Sample concurring resolution

Paul E. Dorey

Statement of Candidacy



I have served on the ACWA/JPIA Board of Directors since 2007. During the last five years, I have had the privilege of serving on the Liability Committee of the JPIA. The Liability Committee has successfully kept its focus on providing member agencies with the most comprehensive, affordable and reliable liability insurance possible. Our Committee has recommended significant reductions in the premiums paid by member agencies while also increasing the insurance coverages provided.

I was elected to the Vista Irrigation District Board of Directors in 2006. The District provides water service to over 120,000 residents in northern San Diego County. I served on the Board of Directors of the Groundwater Resources Association of California, and I currently serve on the Upper San Luis Rey Watershed Authority, the San Luis Rey Watershed Council and the Southern California Water Committee. My wife Nancy and I have lived in Vista since 1971, where we raised our two daughters.

My forty-four years of public service, first in the United States Marine Corps and then in the water industry, have given me the necessary experience and background to serve as a member of the JPIA Executive Committee. This experience has helped me recognize the importance of safety and risk management and the value of developing appropriate policies and procedures, as well as establishing conservative fiscal controls.

As a member of the JPIA's Executive Committee, I will perform my duties and make decisions to guide the organization to most efficiently benefit its member agencies. I will take my responsibility seriously and serve as a very useful and productive member of the Executive Committee. I value your trust and will honor it if elected to the Executive Committee.

Thank you for your support. If you have any questions about my candidacy, feel free to contact me at (760)208-5263 or WN6K@sbcglobal.net.

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 2

February 17, 2015

To: Honorable President and Members of the Board of Directors

From: David S. Gould, P.E. – District Engineer

Subject: **Accelerate the Project Schedule for the installation of CVWD's Well 16 and Related Facilities, Project E-940**

Discussion Item:

1. **Accelerate the Project Schedule for the installation of CVWD's Well 16 and Related Facilities, Project E-940** – Consideration and motion to authorize the General Manager to amend the professional services agreement with Cannon Corporation to provide additional services to accelerate the project schedule for CVWD's Well 16 and related facilities for an additional cost of \$5,080.

BACKGROUND:

Crescenta Valley Water District (CVWD) entered into a professional service agreement with Cannon Corporation in November 2014 to provide engineering services for the construction of the Well 16 facility and piping.

The scope of design services included installation of a submersible pump and motor, a small building enclosure on a concrete pad over the groundwater well, discharge piping, connection to Los Angeles County storm drain system, electrical motor control center, coordination with GWP for new electrical service, asphaltic concrete paving, and on-site landscaping improvements.

The cost "not-to-exceed" of the agreement with Cannon was for \$94,850 and an additional \$9,400 was authorized to include any additional services which may be required.

DISCUSSION:

The Board of Director's requested at the February 3, 2015 Board meeting for staff to research the possibility of accelerating the project schedule such that Well 16 could be in service in the summer of 2015. Director Bodnar expressed his concern regarding the continuing drought conditions and the possibility of allocation of the imported water supply from FMWD. Staff presented a preliminary project schedule for discussion and the Board requested that this issue be discussed further at an Engineering Committee meeting.

The Engineering Committee met on February 6, 2015 and discussed accelerating the project schedule for Well 16. Staff presented the current project schedule which shows Well 16 will be in service in December 2015 and an accelerated project schedule which shows Well 16 being put into service in August 2015. (See attached). The following is a list of issues discussed with the Engineering Committee to accelerate the project schedule.

1. Pre-Purchase Equipment and Building

Staff discussed that major items such as the motor control center, the pre-fabricated building, and the pump assembly could be pre-purchased by the District to reduce the long lead time for delivery. Pre-purchasing the equipment and building will necessitate preparing separate Request for Quotes (RFQ) which will include the requirements for each item and a time limit to deliver each item. Staff would need the assistance of Cannon to prepare the RFQs and to evaluate the quotes from each vendor. The cost estimate for the equipment and building will be approximately \$152,000 and will need to be approved by the Board.

2. City of Glendale - Permit Processing

Staff discussed with the Engineering Committee, the permitting process with the City of Glendale and the Committee recommended that Staff enlist a consultant to assist with processing the project through the City of Glendale Planning and Building Departments. Staff reviewed the proposal from Cannon and the proposal included Cannon's time to submit the plans to Glendale. However, with the accelerated schedule, Cannon will have to spend additional time to process the plans and obtain the proper permits.

3. Los Angeles County – Permit Processing

Staff discussed with the Engineering Committee, the permitting process with Los Angeles County relative to connection to the storm drain system on La Crescenta Avenue. The connection to the storm drain is necessary for operation of Well 16 when water has to be diverted during start-up and maintenance of the well. The design of the storm drain connection was part of Cannon's original contract and staff was planning to obtain the permit, which will include the MS-4 requirements for discharge to get familiar with the process for future projects. However, with the accelerated schedule, Cannon has been requested to submit for the permit and to work with staff on the MS-4 requirements.

4. Regional Water Quality Control Board – NPDES Permit Processing

Staff discussed with the Engineering Committee, the permitting process with obtaining a NPDES permit from Regional Water Quality Control Board relative to operational discharges from Well 16 into the storm drain. Obtaining the NPDES permit was not part of Cannon's proposal since staff was planning to get the NPDES permit, which will include the new state requirements for discharge to get familiar with the process for future projects. However, with the accelerated schedule, Cannon has been requested to submit for the NPDES permit and to work with staff on any NPDES requirements.

5. State Water Resource Control Board – Amending CVWD's Permit

Staff discussed with the Engineering Committee that after Well 16 is installed, the staff will have to get an amendment to CVWD's permit with the State Water Resource Control Board, Division of Drinking Water (formally the California Department of Public Health), which could take up to two (2) weeks before Well 16 can be put into service. The process will be handled by staff towards the end of construction.

6. Presentation to the Community/Public Outreach

The Engineering Committee expressed concerns with the aesthetics of the building relative to Rockhaven and the surrounding neighborhood. Staff talked about creating an artistic rendering of the proposed building which can be used as part of the public outreach. Staff has requested Cannon to provide a computer generated rendering of the site with the proposed building.

Summary:

Staff discussed these issues with Cannon and requested a proposal for the additional work. Cannon also commented that they would be able to provide the staff to complete the project within the accelerated project schedule time line. Cannon's proposal requested an additional \$14,480 to complete the project. The Board previously authorized a 10% contingency or \$9,400 for possible additional service. The additional request would be for \$14,480 – \$9,400 = \$5,080.

RECOMMENDATION:

It is staff's recommendation to proceed with the accelerated project schedule and to authorize approval for additional consulting services to Cannon for \$5,080 to complete the Well 16 project by August 2015. The additional assistance from Cannon will allow time for staff to complete other CIP projects.

ENVIRONMENTAL REVIEW:

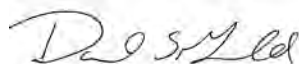
N/A

FUNDING AVAILABILITY:

There are sufficient funds available in the following account for the project:

Account Description	Grant Cost Breakdown
Proposition 84, Drought Relief Grant Request for Design	\$128,000
<i>Amount to be reimbursed from Grant (73%)</i>	<i>\$93,440</i>
<i>CVWD Costs (13.5%)</i>	<i>\$17,280</i>
<i>GWP Cost (13.5%)</i>	<i>\$17,280</i>
Not to exceed cost for Engineering Services	<\$93,850>
10% Engineering Service Contingency	<\$9,400>
Additional Consulting Services	<\$5,080>
Revised Cost for Engineering Services	<\$108,330>
Amount Remaining -	\$19,670

Prepared by:



David S. Gould, P.E.
District Engineer

Submitted by:

Dennis Erdman
General Manager

Attachment:

1. Current Project Schedule for Well 16
2. Accelerated Project Schedule for Well 16
3. Cannon Proposal for Additional Services dated February 12, 2015

\\fscvwd\data\management\board meeting staff reports\2015\02-17-15 board memo - e-940 well design accel sch.docx

Crescenta Valley Water District																																						
Well 16 - Accelerated Design and Construction Schedule																																						
Task	Start Date	End Date	Feb 2015				Mar 2015					Apr 2015				May 2015				Jun 2015					Jul 2015				Aug 2015					Sep 2015				
			2	9	16	23	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	31	7	14	21	28	
Glendale/GWP Approval & Permits	2/13/15	3/30/15	Design - 75% Submittal		Glendale - Planning Review		Glendale - Building & Electrical Permit																															
Cannon - Design Amendment	2/9/15	2/17/15	Amend to Contract																																			
MCC	2/13/15	7/13/15	Design		RFQ		Quote					Shop Drawing Review & Approve - 5 Weeks		Manufacturer - 12 Weeks																								
Pre-Fab Building	2/13/15	6/15/15	Design		RFQ		Quote					Shop Drawing Review & Approve - 4 Weeks		Manufacturer - 8 Weeks																								
Pump & Motor	2/13/15	6/8/15	Design		RFQ		Quote					Shop Drawing Review & Approve - 3 Weeks		Manufacturer - 8 Weeks																								
Plans & Specs.	2/13/15	5/4/15	Design									Bidding																										
Construction	5/4/15	9/21/15													Shop Drawing		Onsite	Grading/Pad/Piping/Bldg				Electrical/ Pump		Pump Test	WQ Testing	DPH Permit/Approve			Site Work									
Elec. Transformer	6/8/15	8/3/15																Order Transformer			Install																	
SCADA/ Communication	3/23/15	8/3/15								RFQ			Bidding			Shop Drawing		Intergration/HMI/Order RTU																				
Water & Storm Drain Pipeline	2/13/15	7/6/15	Design				Glendale - PW Permit			Bidding				Construction																								
Storm Drain Permitting	2/13/15	6/1/15	Design				LA County/MS-4 Permit/NPDES Permit																															

Crescenta Valley Water District	
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Well 16 - Current Design and Construction Schedule									
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[illegible]



February 12, 2015

David S. Gould, PE
District Engineer
Crescenta Valley Water District
2700 Foothill Boulevard
La Crescenta, CA 91214

Subject: Additional Professional Engineering Services for Accelerated Schedule for Design of CVWD's Well No. 16 and Related Facilities, Project E-940 Perspective of the Well Building Amended Service Agreement (ASA) 1

Dear Mr. Gould:

Per our conference call on Monday February 9, 2015 concerning accelerating the schedule for the completion of the Well 16 Improvements we understand that the following components of the project will be pre-purchased.

Motor Control Center
Switchboard
Prefab RollApart Building
Submersible Pump and Motor

To accomplish the pre-purchasing of these components Cannon will provide the following services to assist Crescenta Valley Water District (CVWD).

1. Pre-purchase contract documents, specifications, and shop drawing review.
 - a. Cannon will prepare contract documents and specifications and work with the selected vendors to accelerate the purchasing and delivery of the above mentioned components. This effort will also include accelerating the shop drawing review and coordination of the delivery with the contractor that will be constructing the improvements.
 - b. The estimated additional fee for this task is \$ 5,020
2. Permits
 - a. Cannon will assist CVWD in securing the Storm Drain Connection Permit to the City of Glendale and LA County Storm Drain systems. Cannon will prepare the required permit application and meet with the agencies to secure the permit in an accelerated schedule if possible.

11900 Olympic Blvd., Suite 530
Los Angeles, CA 90064
T 310.664.1166
F 310.664.8877

CannonCorp.us



- b. Cannon will identify the appropriate permit for waste discharge water from the well. It appears from discussions with the State Water Resources Control Board (SWRCB) that the new Statewide General NPDES Permit for Drinking Water System Discharges (order 2014-0194-DWQ) will be the permit that pertains to the discharge to waste for Well 16. This permit will cover the entire CVWD water system since it is a new umbrella permit for the drinking water systems. Cannon will obtain and review supporting documentation in order to complete the permit's NOI, identify ongoing monitoring requirements, and follow-up with the SWRCD to ensure smooth completion of the application process. It is anticipated that review of the application will require approximately 3-4 weeks. Cannon will also interface with CVWD and the City of Glendale to ensure that all affected parties are kept informed as to the status of the permit. The permit fee is \$500 which we expect will be paid by CVWD.

c. The estimated additional fee for this task is \$ 2,880

3. Coordination with the City of Glendale

- a. It is anticipated that the accelerated schedule will require additional meetings and coordination with the City of Glendale to achieve the required approvals and permits. Cannon will schedule and attend those meetings including preparing the required documentation. Cannon's original proposal included some time for these tasks, but not on an accelerated schedule which will require additional meetings with the City.

b. The estimated additional fee for this task is \$ 3,540

4. Perspectives of the proposed site improvements

- a. Cannon has a working relationship with Artistic Engineering, who has completed several perspectives projects for us. Their product has always been well received and they are very accommodating.
- b. Cannon is proposing four photo-simulations of the proposed site improvements. Cannon will consult with CVWD on the locations of the four photo-simulations. A site visit will be conducted to take the photos and take measurements using GPS and/or laser range finders.



- c. The photo-simulations will be in color, and the color of the improvements will be matched as close to the proposed color as possible.
- d. The deliverables will comprise of renderings of the four views in five sets of 11"X17" prints and soft copy PDFs.
- e. The estimated additional fee for this task is \$ 3,040

Total Estimated Fee is \$ 14,480

See attached Fee Schedule for estimated hours.

Payment for services will be on a time and material basis as described per the Original Agreement dated November 21, 2014.

If this proposal meets with your approval, please contact me. The fees quoted in this proposal are valid from 60 days from this date and are based upon current California Prevailing Wages.

Sincerely,

A handwritten signature in black ink that reads "Gary D. Roepke".

Gary Roepke, PE No. 48693
Senior Principal Engineer



FEE SCHEDULE
CRESCENTA VALLEY WATER DISTRICT
PROJECT E-940
ENGINEERING DESIGN SERVICES
WELL No. 16 and RELATED FACILITIES
ASA 1
February 12, 2015

		Project Manager		PIC & QA/QC Engineer		Electrical Engineer		Senior Consultant		Senior Project Engineer		Admin Assistant		Artistic Engineering	Total	
	Hourly Rate	\$185		\$185		\$185		\$155		\$130		\$70		Lump Sum		
Task		Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Cost	Hrs	Cost
1	Pre-purchase contract documents, specifications, and shop drawing review	8	\$1,480	4	\$740	8	\$1,480			8	\$1,040	4	\$280		32	\$5,020
2	Permits	4	\$740					12	\$1,860			4	\$280		20	\$2,880
3	Coordination with the City of Glendale	8	\$1,480			4	\$740			8	\$1,040	4	\$280		24	\$3,540
4	Perspectives of the proposed site improvements	4	\$740											\$2,300	4	\$3,040
Totals		24	\$4,440	4	\$740	12	\$2,220	12	\$1,860	16	\$2,080	12	\$840	\$2,300	80	\$14,480

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

To: Honorable President and Members of the Board of Directors
From: Christy J. Scott
Subject: Participation in the monthly meeting of the Crescenta Valley Town Council

Action Item No. 3
February 17, 2015

Discussion Item:

1. Participation in the monthly meeting of the Crescenta Valley Town Council

BACKGROUND:

The Crescenta Valley Town Council holds monthly general meetings the third Thursday at 7:00 p.m. at the La Crescenta Library Community room. Past participation in Council Meetings have been handled in two ways:

- A. Board Members split the meetings up, with a different Board Member reporting to the Town Council each month.
- B. A Director already involved with the Town Council has served as the District's spokesperson.

The General Manager as well as other management staff has spoken at council meetings on specific issues as required.

DISCUSSION:

Director Claessens indicated during the February 9th meeting of the Community Relations Committee, that Ms. Robbyn Battles, currently Town Council President, has extended an invitation to CVWD for a permanent spot on the beginning of the agenda for monthly Town Council Meetings.

RECOMMENDATION:

Staff has no recommendation for this item.

Prepared by:


Christy J. Scott

Submitted by:


Dennis Erdman
General Manager

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 4

February 17, 2015

To: Honorable President and Members of the Board of Directors

From: Christy J. Scott

Subject: Press Release Policy / Board of Directors' Media Contact

Discussion Item:

1. Press Release Policy / Board of Directors' Media Contact

BACKGROUND:

Following questions from Board members during the February 4th regular Board Meeting regarding press releases, the Policy Committee met to discuss a possible press release policy. Currently there is not a formal policy regarding the issuance of press releases.

DISCUSSION:

After discussion with committee, staff drafted the attached press release policy. During the discussion in regards to press releases, Director Tejeda discussed the extent to which individual Board Members should communicate with the media in terms of representing the Crescenta Valley Board of Directors as a group.

The Committee discussed whether or not there should be a policy regarding the Board's communication with the media. Specifically, should Board Members be required, in any communication with the media, including letters, to state that the content is their own opinion and not the opinion of the CVWD Board in general. There was also discussion as to whether Board Members should be able to utilize their title as CVWD Director on written correspondence for print media.

RECOMMENDATION:

Staff has no recommendation for this item.

Prepared by:


Christy J. Scott

Submitted by:


Dennis Erdman
General Manager

CRESCENTA VALLEY WATER DISTRICT

Press Release Policy

Crescenta Valley Water District shall issue press releases to advise the public on District matters including but not limited to:

1. Board of Directors Meetings
2. Board of Directors Workshops
3. Public Hearings
4. District Policies
5. Capital Improvement Projects
6. Community Outreach
7. General Information regarding District Operations or pertinent issues
8. Urgent Notifications

Press releases will be issued by the General Manager or the designated District representative. In all cases, the General Manager shall approve all press releases prior to issuance to the media.

Press releases will be provided to all Board Members and Legal Counsel by electronic methods at least 24-hours prior to the press release being publicly issued, except in emergency situations.

Press releases will be included in the Director's Board package at the first Board meeting following the press release issuance and posted on the District's website.

INFO ITEM

Drilling starts on monitor wells



RAUL ROA Staff Photographer

Yellow Jacket crew members use a drilling tower on Wednesday to drill a monitoring well at Crescenta Valley Park in La Crescenta.

Crews are wrapping up their first week drilling monitoring wells in Crescenta Valley County Park as part of a feasibility study to determine if stormwater in the Verdugo Wash can be captured and put back into the ground to recharge the local groundwater basin.

The first well being drilled this week and next is located at the south end of the park, in the open area between the playground and Verdugo Wash. Then, crews will begin drilling a second well in the park, just west of the Dunsmuir Channel. Construction is expected to take two weeks at each well site.

The next step will be to install monitoring wells to assess the soil conditions, geology and water levels, the district's engineer, David Gould, said.

If conditions and water levels are acceptable, the study could lead to installing wells diverting runoff water that would normally flow into the Los Angeles River channel and move it underground.

Once filtered and treated, district customers throughout La Crescenta — and small portions of La Cañada, Montrose and Glendale — could use the water.

Mark Kellam

GLENDAL NEWS-PRESS

Crews to drill wells in CV County Park

Project will study feasibility of drawing stormwater from the Verdugo Wash.

By Mark Kellam, mark.kellam@latimes.com

February 4, 2015 6:53 p.m.

Crews will begin drilling two monitoring wells in Crescenta Valley County Park on Monday as part of a feasibility study to determine if stormwater in the Verdugo Wash can be captured and put back into the ground to recharge the local groundwater basin, according to officials with the Crescenta Valley Water District.

Officials warn that the drilling can be noisy. Crews will be working eight hours per day, from 8 a.m. to 3 p.m., according to district officials.

The feasibility study is being funded by a \$158,500 grant from the California Department of Water Resources.

The district has already installed flow-monitoring stations in the Verdugo Wash and is monitoring water quality there, officials said.

A roughly \$70,000 contract was awarded to Yellow Jacket Drilling Services of Rancho Cucamonga to drill the two new wells, which will be about 150 to 200 feet below ground, said David Gould, the district's engineer.

The first monitoring well to be drilled will be located at the south end of the park, in the open area between the playground and the channel. After that well is completed, crews will start on the second well, which will be in the park, just west of the Dunsmuir Channel.

Construction is expected to take about two weeks at each well site.

The next step will be to install monitoring wells to assess the soil conditions, geology and water levels, Gould said.

If conditions and water levels are acceptable, the study could lead to installing wells diverting runoff water that would normally flow into the Los Angeles River channel and move it underground.

Once filtered and treated, district customers throughout La Crescenta — and small portions of La Cañada, Montrose and Glendale — could use the water.

Monitoring Wells to be Installed at Crescenta Valley Park



Posted by [Robin Goldsworthy](#) on Feb 5th, 2015 and filed under [News](#). You can follow any responses to this entry through the [RSS 2.0](#). You can skip to the end and leave a response. Pinging is currently not allowed.



Crescenta Valley Water District (CVWD) received a grant from the State of California Dept. of Water Resources to perform a feasibility study to determine if stormwater in the Verdugo Wash can be captured and put back into the ground to recharge the local groundwater basin at Crescenta Valley Park.

CVWD has installed flow monitoring stations in the Verdugo Wash and is monitoring the water quality there. The next step will be to install monitoring wells to assess the soil conditions, geology and water levels. This information will be used to complete the study and to determine the possibility of installing infiltration galleries within the park for stormwater recharge.

CVWD awarded a construction contract to Yellow Jacket Drilling Services of Rancho Cucamonga to drill the two monitoring wells at Crescenta Valley Park. The monitoring wells will be drilled about 150 to 200 feet below ground.

The first monitoring well will be located at the south end of the park, in the open area between the playground and the channel. The second monitoring well will be located in the park, just west of the Dunsmuir Channel. Yellow Jacket Drilling will mobilize its equipment the week of Feb. 9 at the first monitoring well site. Construction activity should last about two weeks at this site. After completion of the first monitoring well, Yellow Jacket will proceed to the second monitoring well site and, again, the construction activity should last about two weeks.

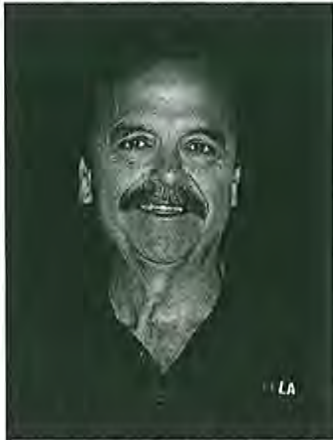
The drilling operation can be noisy; however, the time of construction will be limited to eight hours per day, starting at 8 a.m. and ending around 3 p.m. The contractor will install temporary fencing around each project site for safety of the public.

Questions or comments concerning this project can be directed to David Gould at (818) 236-4119 or by email at dgould@cvwd.com.

Written comm

Keynote Speaker

Pete Arbogast



Pete Arbogast is the long time radio play-by-play Voice of the USC Trojans, and award-winning radio sports and newscaster well known throughout Southern California. He has also called the action for games and teams in the NFL, NBA, and professional hockey as well as been public address announcer at Dodger Stadium. He has recently been selected for enshrinement in the Southern California Sports Broadcasters Hall of Fame, and has won the prestigious Golden Mike award. He has appeared in several movies, TV shows and commercials.

Pete has another walk of life where he stands out from others in his field, as a lifelong youth mentor through his work as youth sports director and mountain camp director for various local YMCA's, including formerly at the Glendale Y and currently in Santa Monica. His work in youth counseling and coaching has touched the lives of thousands of young people, where he

puts an emphasis on fair play, sportsmanship and high moral standards. He also volunteers at St. John's hospital in Santa Monica in the "No One Dies Alone" program.

Pete grew up locally, attending John Marshall High School in Los Feliz. He and his wife Jenny currently reside in Venice Beach. His hobbies include running, orienteering, geocaching, body surfing and deep-sea fishing.

Comments by Mayor Zareh Sinanyan

Master of Ceremonies, Ardashes "Ardy" Kassakhian

The Glendale Mayor's Prayer Breakfast Committee

invites you to join us for the 52nd Annual Mayor's Prayer Breakfast.

Speaker: Pete Arbogast

Thursday, March 12, 2015

at the

Glendale Civic Auditorium

1401 N. Verdugo Rd.

Admission, \$25 / Free Parking

Sponsors:

<i>Benefactor</i>	<i>\$1000</i>	<i>with 10 Tickets</i>	<i>Supporter</i>	<i>\$100 with 2 Tickets</i>
<i>Patron</i>	<i>\$500</i>	<i>with 6 Tickets</i>	<i>Table Sponsor</i>	<i>purchase 8 Tickets</i>
<i>Donor</i>	<i>\$250</i>	<i>with 4 Tickets</i>	<i>Friend</i>	<i>purchase 4 Tickets</i>

Doors open at 6:00 a.m., Breakfast is served at 6:30 a.m., Program begins at 7:00 a.m.

All Sponsors will be acknowledged in the program.

*To purchase tickets by credit card or for more information,
contact the committee at (626) 720-1088*

Breakfast catered by B. C. Continental Catering

CRESCENTA VALLEY WATER DISTRICT

2700 FOOTHILL BOULEVARD
LA CRESCENTA, CALIFORNIA

Minutes for the
Meeting of the Policy Committee
of the Crescenta Valley Water District
Held on Friday, February 6, 2015 at 9:30 AM

Action Calendar

1. Large Lots

The status of consideration for variance for large lots was discussed. It was explained that there was need for further clarification from Mr. Bunn as to regard to the cost of service.

2. Press Release Policy

There was a discussion regarding the issuance of press releases. Staff informed the Committee that there was not an official policy but rather a verbal agreement as to the procedure. The Committee asked that staff to draft a policy which would be discussed at the following Board meeting. That policy is included in action item #4.

3. District Spokesperson

There was a general discussion as to how the District communicates with the public, press, and the community groups. In general, it has been staff's understanding that the General Manager (GM) serves as the District Spokesperson. The GM may designate an alternate person as he deems necessary. The Board President is responsible for Communication for the Board of Directors. The President also may choose to designate an alternate depending on the circumstances.

The Committee discussed whether or not there should be a policy regarding the Board's communication with the media. Specifically, should Board Members be required, in any communication with the media, including letters, to state that the content is their own opinion and not the opinion of the CVWD Board in general. There was also discussion as to whether Board Members should be able to utilize their title as CVWD Director on written correspondence for print media. This item is on the Board agenda for February 17th 2015.

4. District Transparency

There was a general discussion regarding what information should be communicated to the Board and how updates to ongoing issues should be handled. These items were noted by staff but should be communicated to the new GM after his start date.

Time Adjourned: 10:30 a.m.

CRESCENTA VALLEY WATER DISTRICT

2700 FOOTHILL BOULEVARD
LA CRESCENTA, CALIFORNIA

Minutes for the
Meeting of the Community Relations and Water Conservation Committee
of the Crescenta Valley Water District
Held on Monday, February 9, 2015 at 8:00 AM

Action Calendar

1. Public Outreach

Staff reviewed the list of events in which the District usually participates, the District's color coded water conservation alert system, available rebates, and upcoming gardening classes.

The committee discussed participation at the CV Town Council meetings. Staff informed the committee that past participation on council meetings was handled in two ways:

- A. For a few years Board Members split the meetings up, with a different Board Member reporting to the Town Council each month.
- B. At times there has been a Director already involved with the Town Council and they have served as the District's spokesperson.

The General Manager as well as other management staff has spoken at council meetings on specific issues as required.

2. Press Release Policy

Director Claessens inquired if the District had a press release policy. Staff explained that this issue was on a previous Policy Committee agenda and would be on the next Board Agenda.

Adjournment Time: 9:12 a.m.