CRESCENTA VALLEY WATER DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
June 9, 2020

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District, made at the Adjourned Regular Meeting on May 26, 2020, a Regular Meeting was held on June 9, 2020, at 7:00 p.m. through teleconference due to the COVID-19 pandemic, with President Kerry D. Erickson presiding.

At roll call, the following Directors and staff members were online:

Directors:	**Kerry D. Erickson** **James D. Bodnar** **Kenneth R. Putnam** **Sharon S. Raghavachary** **Judy L. Tejeda**
Attorney:	**Thomas Bunn**
General Manager:	**Nem Ochoa**
Director of Finance & Administration:	**James Lee**
Director of Engineering:	**David Gould**
Others Present:	**Christy Colby, Regulatory & Public Affairs Manager** **Wendy Holloway, Customer Service Manager** **Dennis Maxwell, Director of Operations** **Brook Yared, Senior Engineer** **Arturo Montes, Finance & Administration Manager** **Pam Leddy, Administrative Assistant**

PLEDGE OF ALLEGIANCE

President Erickson opened the meeting by leading the Directors and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Tejeda, seconded by Director Bodnar, and carried by a 5-0 roll call vote that the Agenda for the Regular Meeting of June 9, 2020 be adopted as presented.

AYES:	**Director Tejeda** **Director Bodnar** **Director Putnam** **Director Raghavachary** **Director Erickson**
NOES:	**None**

PUBLIC COMMENTS – Ms. Marilyn Tyler requested Crescenta Valley Water District (CVWD) to add a statement to all standing Committee meeting agendas affirming that the public shall have an opportunity to comment on any agenda item as each item is considered by the committee. A subsequent request was made to post letters received from the community to the CVWD website on the day they are received.

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – No report

CONSENT CALENDAR
It was moved by Director Tejeda, seconded by Director Raghavachary, and carried by a 5-0 roll call vote to approve the Minutes of the Adjourned Regular Board Meeting held on May 26, 2020.

AYES:	**Director Tejeda**
	Director Bodnar
	Director Putnam
	Director Raghavachary
	Director Erickson
NOES:	**None**

ACTION CALENDAR

Resolution No. 759 – Mr. Gould requested consideration and motion to adopt a resolution to change the title of District Engineer, as stated on Resolution 744, to the re-classified title of Director of Engineering. This is to comply with the California Governor's Office of Emergency Services request as it relates to the District's FEMA Hazard Mitigation grant. This resolution will be valid for the next 3 years, if CVWD intends to receive additional funding from Cal OES and FEMA.

Following discussion:

It was moved by Director Bodnar, seconded by Director Raghavachary and carried by a 5-0 roll call vote to adopt Resolution No. 759 for the designation of the General Manager and Director of Engineering as the subrecipient's agent as part of the grant application for the California Governor's Office of Emergency Services FEMA Hazard Mitigation grant program and pre-disaster mitigation program, Project M-1004.

AYES:	**Director Tejeda**
	Director Bodnar
	Director Putnam
	Director Raghavachary
	Director Erickson
NOES:	**None**

FY 2020-21 Water and Wastewater Budgets – Mr. Ochoa requested consideration and motion to approve the District's Water and Wastewater Budget for FY 2020-21 as presented with a 0% rate increase. Additional CIP will be authorized upon the contingent bond financing and associated bond proceeds, which is expected to occur during the September timeframe.

Following discussion:

It was moved by Director Tejeda, seconded by Director Bodnar and carried by a 5-0 roll call vote to approve the District's Water and Wastewater Budget for FY 2020-21.

AYES:	**Director Tejeda**
	Director Bodnar
	Director Putnam
	Director Raghavachary
	Director Erickson
NOES:	**None**

Long-Term Infrastructure Reliability and Funding Roadmap – Mr. Lee provided updates relating to the Long-Term Infrastructure Reliability and Funding Roadmap. Staff recommendations were provided for the selection of Bond Counsel, Disclosure Counsel and Underwriter. Mr. Lee provided an update on the current bond market.

INFORMATION ITEMS – None

WRITTEN COMMUNICATIONS TO DISTRICT – None

REPORTS OF PERSONNEL – None

GENERAL MANAGER – Mr. Ochoa announced a request has been received from Director Raghavachary for consideration of her nomination by the CVWD Board of Directors to fill a vacant LAFCO representative alternate seat. A formal consideration for her nomination will be presented at the next board meeting. Mr. Yared provided updates on the coordination with Glendale Unified School District to provide additional fire protection to the preschool located in the 4400 block of Cloud Ave. Mr. Maxwell announced the repairs to the rental property located at 3240 Mills Avenue have been completed. An open house will be held on June 11, 2020. Ms. Colby announced that the new identification badges and policies will be delivered to each Board member by the end of this week. Mr. Gould presented the Engineering and Operations Report for the month of May 2020.

ATTORNEY – Mr. Bunn reviewed the public comment requirements as directed by the Brown Act and discussed how they apply to Board and Committee meetings.

REPORTS OF COMMITTEES

Engineering Committee – Director Bodnar reported that the Committee had not met. A teleconferenced meeting is scheduled on Friday, June 12, 2020 at 1:30 p.m.

Finance Committee – Director Tejeda reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Employee Relations Committee – Director Erickson reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Policy Committee – Director Erickson reported that the Committee had met on Friday, June 5, 2020 through teleconference. A teleconference meeting will be scheduled as needed.

Relations/Water Conservation Committee – Director Tejeda reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Emergency Planning Committee – Director Raghavachary reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Executive Committee – Director Erickson reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

DIRECTORS' ORAL REPORTS

Director Erickson – Received a letter from a customer residing next to a CVWD reservoir thanking Crescenta Valley Water District for clearing the brush and mitigating fire hazard near their home.

Director Bodnar – No report

Director Tejeda – No report

Director Putnam – No Report

Director Raghavachary – Requested information regarding the value of registering for the virtual ACWA Conference in July 2020.

BOARD MEMBERS' REQUESTS FOR FUTURE AGENDA ITEMS – None

ADJOURNMENT

There being no other business to come before the Board, at 8:07 p.m., it was moved by Director Tejeda, seconded by Director Bodnar and carried by a 5-0 roll-call vote that the meeting be adjourned to June 23, 2020, at 7:00 p.m.

AYES: **Director Tejeda**
Director Bodnar
Director Raghavachary
Director Erickson
Director Putnam

NOES: **None**

APPROVED

Kerry D. Erickson	James Lee
President	Director of Finance & Administration