

CRESCENTA VALLEY WATER DISTRICT

**2700 Foothill Boulevard
La Crescenta, California**

**Agenda for the
Adjourned Regular Meeting of the Board of Directors
of the Crescenta Valley Water District
to be held on Tuesday, June 16, 2015 at 6:00 p.m.**

Posted: June 12, 2015 at 3:00 p.m.

Any written materials distributed to the Board in connection with this agenda will be made available at the same time for public inspection at the District office located at the above address.

Call to Order and Determination of Quorum

Pledge of Allegiance

Adoption of Agenda

Public Hearing – Proposed Water Rate Increase.

Public Comments

At this time the public shall have an opportunity to comment on any non-agenda item relevant to the subject matter jurisdiction of the Board. This opportunity is non-transferable and speakers are limited to one three (3) minute comment.

Foothill Municipal Water District Report

1. Report on activities at Foothill Municipal Water District.

Consent Calendar

1. Consideration and approval of Minutes of the Regular Meeting on June 2, 2015.
2. Ratification of Disbursements for May 2015.

Action Calendar

The public shall have an opportunity to comment on any action item as each item is considered by the Board prior to action being taken. This opportunity is non-transferable and speakers are limited to one two (2) minute comment.

1. **Request to be Exempt from Tiered Rates** – Consideration and discussion regarding a final determination to a request from Mr. George Solymar to be exempt from tiered rates for his property at 2203 Crescent Ave.
2. **Request for Access through CVWD Properties for Hazardous Fuel Reduction** – Consideration and motion to authorize the General Manager to enter into a cooperative agreement/license with the County of Los Angeles Fire Department for access through CVWD properties to perform hazardous fuel reduction within the Goss Canyon area.
3. **FY 2015/16 Water and Wastewater Budgets and Proposition 218 Notification for Proposed Water Rates and Charges** - Discussion regarding FY 2015/16 Water and Wastewater Budgets and Rates.

Information Items

Written Communications to District

Staff Reports

Secretary-Treasurer

1. Cash and Investments –June 12, 2015.

General Manager

1. Administrative Report.

District Engineer

1. Water Production Report –June 1 – 12, 2015.
2. Report on Administrative and Field Operations.

Program Specialist

1. Report on Water Conservation issues.

Information Technology

1. Report of Information Technology issues.

Attorney

1. Report on legal and related matters relevant to the District.

Reports of Committees

Engineering Committee

1. Report of Engineering Committee meeting held on June 16, 2015.

Finance Committee

1. Report of Finance Committee meeting held on June 10, 2015.

Employee Relations Committee

1. Consideration of employee relations issues affecting the District.

Policy Committee

1. Consideration of policy issues affecting the District.

Community Relations/Water Conservation Committee

1. Consideration of water conservation issues affecting the District.

Emergency Planning Committee

1. Consideration of emergency planning issues affecting the District.

Director's Oral Reports

Report on issues, meetings, or activities attended by Directors.

Closed Session

- **Conference with Legal Counsel**

- o Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:
One case.

Board Members' Request for Future Agenda Items

Adjournment

PROTEST LETTERS

RECEIVED

MAY 11 2015

CRESCENTA VALLEY
WATER DISTRICT

MAY 6, 2015

BOARD OF DIRECTORS
CRESCENTA VALLEY WATER DISTRICT (CVWD)
2700 FOOTHILL BLVD.
LA CRESCENTA, CA 91214

DEAR CVWD BOARD OF DIRECTORS

RE: LETTER OF PROTEST AGAINST RATE INCREASE

I AM A CUSTOMER OF CVWD AS MY HOUSE IS LOCATED
AT 2810 FAIRMOUNT AVE., LA CRESCENTA, CA 91214.

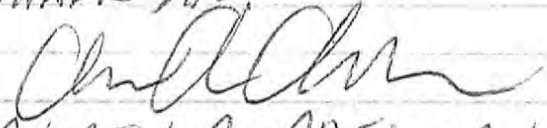
I WOULD LIKE TO PROTEST THE 8.2% INCREASE IN
WATER RATES WHICH IS MUCH HIGHER THAN INFLATION.

ADDITIONALLY, A HIDDEN PORTION OF THIS RATE INCREASE
IS THAT FOR SINGLE FAMILY DWELLINGS, THE USAGE
BETWEEN 26 TO 33 UNITS IS PUSHED FROM TIER 2 TO
TIER 3 MAKING THE INCREASE FROM \$5.64 PER A
UNIT TO \$8.70 PER A UNIT (A HUGE 54% INCREASE).
A AN INCREASE OF 54% IS OUTRAGEOUS.

THIS INCREASE IS ON TOP OF LAST YEAR'S INCREASE
FAR EXCEEDING INFLATION.

PLEASE LIMIT ANY RATE INCREASE TO THE LEVEL
OF INFLATION.

THANK YOU.


ANDREW A. ADELMAN
2810 FAIRMOUNT AVE.
LA CRESCENTA, CA 91214
(213) 792-6111

RECEIVED

MAY 20 2015

CRESCENTA VALLEY
WATER DISTRICT

May 7, 2015

C.V. Water District
2700 Foothill Blvd.
La Crescenta, CA 91214

SUBJECT: PROTEST LETTER TO PROPOSED RATE INCREASE
Reference: Public Hearing Date: June 16, 2015

This letter is in response to CVWD's public notice regarding an increase in water rates and service charges.

I am stating my objection to the increase in fixed service charges.

I can only reiterate what I have written to the Board on prior occasions and that is: between the service charge and sewer charge billed by CVWD, it is impossible for a person who conserves water to see a fair reflection in the bill amount. With the exception of the 3 summer months, my water usage is generally in Tier 1. Water rates, including charges for imported water, I believe are fair; however, after the 2 fees are added, the percentage of the bill reflecting actual charges for water becomes about 20% of the total bill. Talk about TOP HEAVY. Do the math, the more water you use, the more reasonable the bill becomes.

Please be advised that I strongly oppose an increase to the already over-inflated service charge.



Margaret Cooper
2158 Crescent Ave.
Montrose, CA 91020
Acct. 019303-000

5/29/2015

RECEIVED
JUN 02 2015
CRESCENTA VALLEY
WATER DISTRICT

"Proposed Increase in Water
Rates and Charges"

Dear Sir,

I am writing this letter of proposed
increase in my water rates and charges.
I am definitely against this increase on my
water bill. I feel that I am being charged
to much already. NO! I do not want it.

Sincerely
Mrs. Lillian Modula

Lillian Modula (owner)
2840 Altura Ave.
La Crescenta, Calif.
91214

6-12-15

PROTEST LETTER



Michael Tierney
2814 Fairmount Ave
La Crescenta, CA 91214-2801

DO NOT INCREASE THE
WATER RATE.

RECEIVED

JUN 11 2015

CRESCENTA VALLEY
WATER DISTRICT

Michael Tierney

Brenda Tierney

CRESCENTA VALLEY WATER DISTRICT REGULAR MEETING, BOARD OF DIRECTORS

June 2, 2015

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District, made at the Adjourned Regular Meeting of May 18, 2015, a Regular Meeting was held on June 2, 2015, at 7:00 p.m. at the District office at 2700 Foothill Blvd., La Crescenta, California, with President Kenneth R. Putnam presiding.

At roll call, the following Directors and staff members were present:

Directors:	James D. Bodnar (Absent) Michael L. Claessens Kerry D. Erickson Kenneth R. Putnam Judy L. Tejeda
Attorney:	Thomas S. Bunn
General Manager:	Thomas A. Love
Secretary-Treasurer:	Ron L. Mitchell
District Engineer:	David S. Gould
Others Present:	Mark Hass, IT Manager Wendy Holloway, Customer Accounts Supervisor Larry Byers, Superintendent

PLEDGE OF ALLEGIANCE

President Putnam opened the meeting by asking Director Tejeda to lead the Board and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Erickson, seconded by Director Tejeda and carried by a 4-0 vote to amend the Agenda to add Action Item 1A, Right of Entry Agreement for Temporary Storage at Rockhaven Site, Project E-940, for the Regular Meeting of June 2, 2015 and to adopt the agenda as amended. The Board found that the matter arose after the agenda was posted and there was a need to take immediate action.

PUBLIC COMMENT – None

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – No Report

CONSENT CALENDAR

It was moved by Director Erickson, seconded by Director Claessens and carried by a 4-0 vote to approve the Minutes of the Adjourned Regular Board Meeting held on May 19, 2015.

ACTION CALENDAR

Right of Entry Agreement for Temporary Storage at Rockhaven Site, Project E-940 – Mr. Gould reported that CVWD staff and legal counsel has worked with Glendale to prepare the Right of Entry Agreement to use the site for temporary storage. This agreement allows CVWD and its contractor to use the site at no cost, allows for the contractor to install a temporary fence for site security and the restoration of the site to its original condition when the job is complete. CVWD staff has prepared an Amendment to the Contractors agreement to transfer the conditions of the Right of Entry Agreement from CVWD to E & R Construction. The conditions include, but are not limited to fencing, operating responsibility, restoration of the site, insurance, and indemnity. E & R Construction has reviewed the Amendment No. 1 to Construction Agreement and has agreed to the conditions as shown. It is staff's recommendation to authorize the General Manager to enter into the Right of Entry Agreement and also recommend the authorization to incorporate Amendment No. 1 into the Agreement with E & R Construction.

Following discussion:

It was moved by Director Tejeda, seconded by Director Claessens and carried by a 4-0 vote to authorize the General Manager to enter into a Right of Entry Agreement with the City of Glendale for temporary storage at the Rockhaven site, and to enter into Amendment No. 1 to the Agreement with E & R Construction for the use of the temporary storage site at Rockhaven.

Request for Relief from a High Water Bill – Mr. Peter Reonisto addressed the Board regarding his high water bill and is requesting them to grant further relief for his property at 2910 Sycamore. On April 8, 2015, the District's meter reader discovered while re-reading his meter that he had a leak of 2.2 gpm. Customer Service contacted Mr. Reonisto and told him about the leak and that over 130,000 gallons of water had gone through the meter since the last billing period. Mr. Reonisto wrote a letter on May 15, 2015 and said he had repaired the leak. Staff processed an adjustment for \$300.00 which is the maximum allowed under the District's policy. Staff recalculated the bill charging only the tier 2 rate for all usage over the average consumption. Staff showed that the bill would be \$756.58 instead of \$1,308.61 which is a difference of \$552.03. Since staff had already processed the adjustment for \$300.00, the additional credit would be \$252.03 and place the remaining balance on an amortization schedule.

Following discussion:

It was moved by Director Tejeda, seconded by Director Erickson and carried by a 4-0 vote to grant an additional \$252.03 credit adjustment to Mr. Peter Reonisto.

Request for Relief from a High Water Bill – Ms. Ange Mayne addressed the Board regarding her high water bill and is requesting to grant further relief for her property at 2465 Shields. On April 16, 2015 the District's meter reader discovered while reading the meter that there was a leak of more than 30 gpm and that over 325,000 gallons of water had gone through the meter. They walked to property and found leaking irrigation pipes at the back of the property that was draining into the canyon. She wrote a letter on April 17, 2015 saying that a plumber had come and repaired the leaking irrigation lines. She wrote additional letters dated April 22, 2015 and April 27, 2015 providing additional information and photographs for consideration. She was

granted a \$300.00 adjustment which is the maximum allowed under the District policy. Staff recalculated the bill charging only the tier 2 rate for all usage over the average consumption. Staff showed that the bill would be \$1,923.88 instead of \$3,378.18 which is a difference of \$1,454.30. Since staff has already processed the adjustment for \$300.00, the additional credit would be \$1,154.30 and place the remaining balance on an amortization schedule.

Following discussion:

It was moved by Director Tejeda, seconded by Director Erickson and carried by a 4-0 vote to grant an additional \$1,154.30 credit adjustment to Ms. Ange Mayne.

Memorandum of Understanding between Crescenta Valley Water District and Los Angeles County Flood Control District, Project E-940 – Mr. Gould reported that CVWD has been awarded one of the fourteen projects within the Greater Los Angeles County Region. Los Angeles County Flood Control District (LACFCD) has requested that CVWD enter into a Memorandum of Understanding (MOU). LACFCD will be the administrator with the Department of Water Resources (DWR) so that CVWD can receive benefits (i.e. grant reimbursement) from the Proposition 84 grant funds for the Rockhaven Well Project. The MOU will clarify the respective responsibilities of CVWD and LACFCD with respect to the grant from DWR and LACFCD's role to administer the grant funding and submit documentation required under the Grant Agreement to DWR on behalf of CVWD. The MOU states that CVWD will reimburse an administrator cost of \$22,392 or 2.5% to LACFCD. It is staff's recommendation to authorize the General Manager to enter into the Memorandum of Understanding with the Los Angeles County Flood Control District.

Following discussion:

It was moved by Director Claessens, seconded by Director Erickson and carried by a 4-0 vote to authorize the General Manager to enter into a Memorandum of Understanding with Los Angeles County Flood Control District for the Rockhaven Well Project.

FY 2015/16 Water and Wastewater Budgets and Proposition 218 Notification for Proposed Water Rates and Charges – Mr. Love reported that the Finance Committee will meet on June 10, 2015 for the final review.

INFORMATION ITEMS – CV Weekly: State Mandates Valley Water Company Reduce Usage by 36%. Drought Pushes Glendale City Council to Consider Artificial Turf. Associated Press: California looks to Australia for tips on surviving drought. Glendale News Press: Crescenta Valley Water District to tap and treat water beneath former Rockhaven Sanitarium. MWD News Release: MWD Board approves Nation's largest conservation program to meet unprecedented consumer demand in the drought's fourth year.

WRITTEN COMMUNICATIONS TO DISTRICT – None

REPORTS OF PERSONNEL

SECRETARY-TREASURER – Mr. Mitchell provided the Summary of Cash and Investment report which contained the following items:

Investment Portfolio Summary – as of May 29, 2015:

Cash Accounts (\$287,400)

Great Pacific Securities	\$1,387,864
Bond Debt Service Fund Acct	\$46,435
Local Agency Investment Fund	\$1,745,325
Federal Farm Credit (78)	\$499,390
Federal Farm Credit (81)	\$980,710
Federal Farm Credit (83)	\$504,960
Federal Farm Credit (86)	\$985,200
Federal Farm Credit (87)	\$500,010
Federal Farm Credit (96)	\$967,817
Federal Farm Credit (97)	\$1,231,767
US Treasury (98) SOLD	

MTBE Contingency Funds

Local Agency Investment Fund	\$2,694,779
Great Pacific Securities	\$159,159
Federal Farm Credit (M-35)	\$828,448
US Treasury (M-36)	\$995,940
Federal Farm Credit (M-38A)	\$996,470
Federal Farm Credit (M-38B)	\$999,110
Federal Farm Credit (M-39A)	\$1,003,136
Federal Farm Credit (M-39B0)	\$1,001,205
US Treasury (M-40)	\$1,008,892

Fund Balances at October 31, 2014

Water	\$14,047,327.09
Wastewater	\$5,150,872.10

Mr. Mitchell also reported on the Budget versus Actual for March 31, 2015.

GENERAL MANAGER – Mr. Love reported that on May 21st he addressed the La Crescenta Town Council and discussed the drought conditions, the conservation efforts and the water infrastructure needs. Over the next few months, staff and he will request opportunities to address other community groups. The recruitment process for the Water Conservation Specialist is concluded, and Ms. Kimberley Rhoads started work on June 1, 2015. The Utility Worker I position is nearing completion and an offer of employment has been sent to a candidate. This month there is one staff anniversary, David Gould; District Engineer has been with the District for 18 years. The average tenure of District employees is 13 years with 14 employees less than 10 years, 10 employees between 10 and 20 years, and 10 employees greater than 20 years. As of May 15, 2015, the District has worked 352 days without a lost time accident.

DISTRICT ENGINEER

Water Production – For the period of May 1 through May 31, 2015, water production averaged 93.2 million gallons per day, which is **34.5% less** than the daily average production of the same period in 2014. This is **27.6% less** from the daily average production of the previous five years.

Rainfall: May 2015	0.93"
Season-to-date:	10.66"

Administrative and Field Operations – Mr. Gould provided a memorandum and discussed the following:

Rainfall Update – 0.93” for May 2015. Rainfall total for 2014-15 is 10.66”.

Report on Engineering

CIP Projects – Ocean View Chlorination Project – Treatment Equipment – Under Design. Oak Creek MCC – MCC to be delivered by middle of June 2015.

Crescent Valley County Park - Local Groundwater Assistance Grant – Percolation Test Pits – June 2015.

Well 16 – Prop 84 – Drought Relief Grant – Design – Bid opening for Building & Facilities – June 10, 2015. Pipeline – Potholing starting June 8, 2015. Submittal of Plans for Building Permits – June 1, 2015.

FMWD Issues – No Report.

ULARA – ULARA Salt & Nutrient Management Plan Meeting – May 27, 2015.

La Canada Flintridge – Water Committee – Meeting on May 21, 2015. Public Education & Communications Subcommittee – May 28, 2015. LCF Water Forum – Lanterman House – June 17th or 25th, 2015. Next meeting – June 6, 2015.

As-Needed Consulting Services – Preparing RFP for Grant Assistance Consulting Services. DMC Engineering - Water Service Laterals – Design – 85% complete. GEI Consulting - Surge Tank – 80% Complete.

Grants – Proposition 84 – Round 4 – Approved by Leadership Committee to submit to DWR by August 7, 2015. Nitrate Removal Treatment Facility at Well 2 - \$1.45M. Presentation by ATP on Nitrate Removal Technology at Engineering Committee Meeting – June 16, 2015.

Water Meter Replacement Program – Start FY 14/15 Water Meter Replacement Program – Replaced 766 meters to date. Met with iWater Company on their Inframap software for GPS-guided mobile GIS solution for Utilities Asset Management Program.

Report on Administrative and Field Operations:

Well Status – Well production capacity was averaging 2.1 MGD for the month. Well 10 out of service due to bacteriological problems.

Developer Jobs – No Report.

Booster Pumps – No Report.

Water Quality – No Report.

Reservoirs/Booster Stations – No Report.

Field Maintenance and Operations update for May 16 - 31, 2015

Water lateral leaks & repairs

- 4120 Rincon
- 2330 Caracas
- 2336 Henrietta
- 3046 Stevens

Water Main Leaks – No Report.

Fire Hydrant Replacement – No Report.

Sewer Maintenance – 2600 Block of Mary. 2600 – 2700 Blocks of Prospect, Mary, and Fairway. 2600 – 2700 Blocks of Montrose & Easement areas. 2600 – 2700 Blocks of Starfall, Ridgeline, Pinelawn. 2700 Block of Willowhaven, Rockpine, Fierro Circle. 5500 – 5700 Blocks of Pineglen. 5400 Block of La Crescenta. 2600 – 2700 Blocks of Timberlake, Mountain Pine, Seapine.

Mr. Gould also reported that on Saturday May 30, 2015 there was a main break on the lower canyon crossing, and approximately 400,000 gallons of water was lost.

PROGRAM SPECIALIST –

Monitoring Report Submitted to State for May 2015:

Production Numbers

• Total Water Production April 2015:	288 AF
• Total Water Production April 2013:	399 AF
• Percent Reduction:	28%
• Residential Gallons per Capita per Day(R-GPCD) April 2015:	63

Compliance Reporting

• Days of outdoor Irrigation Allowed:	2
• Number of Water Waster Complaints:	10
• Number of Follow-ups:	10
• Number of Warnings:	10
• Number of Penalties:	0

Turf Rebates:

• Pending Applications:	121
• CVWD Funds Remaining:	\$4,080
• Funds Submitted to MWD 2014/15 FY:	\$445,630
• MWD Funds Received 2014/15FY:	\$306,570
• MWD outstanding:	\$139,060
• Square Feet Removed	228,815

INFORMATION TECHNOLOGY – No Report

ATTORNEY – Mr. Bunn reported on the IRWP Grant program. As a condition of the grant, the recipient must have water conservation measures, and some of them haven't been, because the National Resources Defense Council has sued the State claiming that certain grant recipients have not been abiding by the statutory requirements. The lawsuit doesn't want to invalidate the grants, but wants the State to force the recipients to follow the water conservation requirements. The Governor has proposed as part of the budget trailer legislation some additional tools to help water agencies enforce measures to conserve. This gives the water purveyor the authority to fine up to \$10,000, and if this continues for 30 days, they can fine another \$10,000 plus \$500 per day. In addition this bill provides that the Board could adopt a volumetric charge to meet the goals. He also reported on Legislation that have passed or are going to pass soon, House of Origin, AB1 - prohibits fines for brown lawns, AB10 – increase limits for economic interests disclosures, AB149 – move the deadline for UWMP to 2021, AB169 – requires public records

described on websites as open documents, and they need to be in certain formats to have access to them, SB272 – requires local agencies to disclose what software they use, and PWAG is opposed to this, AB465 – prohibits an employer from requiring a waiver of labor code rights as a condition of employment, SB7 – regulates for individual metering in multifamily structures, SB20 – making wells logs public, SB406 – amends California Family Rights Act, which applies to companies with 50 or more employees.

REPORTS OF COMMITTEES

Engineering Committee – Director Gould reported that the Committee will meet on June 16, 2015 at 8:00 a.m.

Finance Committee – Director Claessens reported that the Committee will meet on June 10, 2015 at 3:00 p.m.

Employee Relations Committee – Director Erickson reported that the Committee had not met; however a meeting will be scheduled as needed.

Policy Committee – Director Putnam reported that the Committee had not met; however a meeting will be scheduled as needed.

Community Relations/Water Conservation Committee – Director Claessens reported that the Committee met today at 6:00 p.m. and discussed water conservation community outreach, ordinances and Nestles Water.

Emergency Planning Committee – Director Erickson reported that the Committee had not met; however a meeting will be scheduled as needed.

DIRECTORS ORAL REPORTS

Director Erickson reported that he attended the Committee Prayer Breakfast, and the Captain of the Sherriff's Department was the keynote speaker. He attended the La Canada Water Committee meeting and they discussed how La Canada uses trucks to bring in recycled water from Glendale to water the medians, how Valley Water Company needs to raise the rates to recoup lost revenue with the 36% mandated water reduction, that the water forum has been put on hold, and possibly getting bi-lingual stickers for irrigation controllers for 2 days a week watering. He attended the Two Strike Park Memorial and the Montrose Memorial. And he also attended the Rockhaven public meeting on May 30, 2015.

Director Bodnar – No Report

Director Claessens said he was on vacation, however at the CVTC meeting, Mr. Love did a great job on his presentation and answered many questions.

Director Putnam – No Report

Director Tejeda reported that she attended the Smart-A-Thon at USC Verdugo Hospital. She also attended to CV Alliance meeting and they were passing out survival information.

CLOSED SESSION: No reportable action.

ADJOURNMENT

There being no other business to come before the Board at 9:02 p.m., it was moved by Director Erickson, seconded by Director Tejeda that the meeting be adjourned to June 16 at 6:00 p.m.

APPROVED

Kenneth R. Putnam
President

Ron L. Mitchell
Secretary-Treasurer

CASH DISBURSEMENTS LIST

MAY 2015



<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
Fund: 01 Water					
0	5/26	Southern California Edison Co.	Power purchased 05/2015	21,919.49	295.63
31805	5/5	ABC Auto Electric	Unit #47 fix warning light switch	136.55	45.52
31806	5/5	George Agopian	Refund Check	126.21	
31807	5/5	AMEC Foster Wheeler Environ. & Infrastructure	M-903A - Services rendered through 01/30/15	27,910.00	
31808	5/5	Anawalt Lumber & Materials Co.	Misc hardware 04/2015	220.93	24.83
31809	5/5	Vachik Armenian	Turf rebate	7,800.00	
31810	5/5	Arrowhead Mountain Spring Water	Distilled water	48.90	
31811	5/5	Associated Soils Engineering	E-947 Services rendered 01/2015	2,592.50	
31812	5/5	AVAYA Financial Services	Phone lease	380.68	126.90
31813	5/5	CalPers	Employee contributions 04/2015	25,357.08	15,603.98
31814	5/5	Cannon	E-931 services to 03/31/15	30,707.93	
31815	5/5	Capital One Commercial	Misc office supplies	455.40	455.39
31816	5/5	Lenore Carlson	Refund Check	18.77	
31817	5/5	Certified Truck Bodies, LLC	Unit #44 telescopic light poles	549.98	183.33
31818	5/5	Charles Z. Fedak & Company	Services rendered 04/2015	4,803.00	4,803.00
31819	5/5	Charter Communications	Cable Mills house, Glenwood & Office	2,370.91	790.30
31820	5/5	Charter Communications	Fiber optic, internet, cable Office, Glenwood & Mills	1,693.85	564.61
31821	5/5	Jeong Eun Cho	Refund Check	29.06	
31822	5/5	Choice Pest Control	Monthly service Glenwood	194.75	47.25
31823	5/5	City of Glendale - Permits	Excavation permits	2,014.82	
31824	5/5	City of Glendale Water & Power	Power purchased	34,295.89	23.89
31825	5/5	Colonial Life & Accidents Ins.	Employee paid insurance	183.61	
31826	5/5	Contractor Compliance & Mont Inc.	M-903A Monitoring Wells at CV Park	441.25	
31827	5/5	Crescenta Valley Tow Service	Tow Unit #14	43.50	14.50
31828	5/5	Crescenta Valley Weekly	Advertising for Water Conservation employment	28.00	
31829	5/5	Direct Connection	Business cards for 5 people	72.45	72.45
31830	5/5	DMC Engineering	M-951A Services through 02/2015	3,698.65	3,698.64
31831	5/5	Eurofins Eaton Analytical Inc.	Water analysis	260.00	
31832	5/5	Foothill Car Wash, Lube & Oil	Oil change unit #14	34.20	11.40
31833	5/5	Grainger	Motor lead splice kit for Encinal Booster C	63.66	

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
31834	5/5	Graybar Electric Co., Inc.	Enclosures fuses, mounting plates and handles	561.64	399.17
31835	5/5	Great America Leasing Corp.	Kyocera Copier lease	434.91	434.91
31836	5/5	Eve Hambarsoomian	Turf rebate	2,600.00	
31837	5/5	HD Supply Waterworks Ltd	60 - 1"Ford angle stops	8,359.38	
31838	5/5	Home Depot Credit Services	Misc hardware 04/2015	546.23	290.68
31839	5/5	J&R Concrete Products, Inc	W4 iron meter cover, ploymer meter boxes, lids, & covers	7,924.30	
31840	5/5	J. De Sigio Construction, Inc	E-947 Final progress payment	23,050.88	
31841	5/5	L.A. County Dept. Public Works	Excavation permit	3,885.33	
31842	5/5	Cleotilde Lazo	Turf rebate	2,100.00	
31843	5/5	Lock-Up Inc.	Repairs to Glenwood gate	382.50	127.50
31844	5/5	Luiza Manukyan	Refund Check	47.57	
31845	5/5	Mark & Cindy Brown	Turf rebate	3,800.00	
31846	5/5	Matt-Chlor Inc	Prominent ph probe	403.89	
31847	5/5	Dennis A. Maxwell, Jr	CWEA Conference in San Diego reimbursement	749.07	249.69
31848	5/5	Microflex Corporation	4 cases of gloves	531.26	
31849	5/5	Mimecast North America, Inc.	Email security	150.00	50.00
31850	5/5	Napa Auto Parts	Hose belt and win solenoid for Unit #42	42.23	14.08
31851	5/5	Caroline Novak	Turf rebate	6,800.00	
31852	5/5	O'Reilly Auto Parts	Misc parts 04/2015	9.25	36.23
31853	5/5	Office Depot - Credit Plan	Misc supplies	272.98	272.98
31854	5/5	Steve Oh	Refund Check	49.48	
31855	5/5	Sung Park	Turf rebate	1,800.00	
31856	5/5	Paveco Construction Inc	List 2014-15-12 - various paving locations	9,875.40	
31857	5/5	John Pehar	Turf rebate	2,600.00	
31858	5/5	Ramco	Misc crushed base 04/2015	1,387.49	
31859	5/5	Repipe - California, Inc.	S-942 retention payment sewer relining		4,256.25
31860	5/5	Robert Brkich Const. Corp	E-921 Final progress payment	29,871.98	
31861	5/5	SA Associates	M-951B Feasibility Study Two Strike Park	13,595.11	13,595.11
31862	5/5	Alan Snyder	Turf rebate	2,400.00	
31863	5/5	State Water Resource Control Brd.	Large water system fee 7/1/14 to 12/31/14	4,166.40	
31864	5/5	Stemar Equipment & Supply Co.	2 - 6' pipe laying bars	81.42	81.42
31865	5/5	Still Mor Automotive Inc.	Unit #14 dead battery & engine inspection	45.70	15.23
31866	5/5	The Gas Company	Gas purchased main office	38.68	12.89
31867	5/5	Trench Shoring Company	8'x20' trench plate rentals for D-15-11	430.00	
31868	5/5	Underground Service Alert/SC	Underground notification for 04/2015	221.63	73.87
31869	5/5	United Traffic Service & Supply	Safety Cones	161.38	53.79
31870	5/5	Univar USA Inc	Bleach for Mills/Glenwood	2,311.76	
31871	5/5	Vision Service Plan Co-(CA)	Group Vision 05/2015	313.54	143.70

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
31872	5/5	Waste Management - Sun Valley	Disposal service plant 05/2015	643.00	214.32
31873	5/5	Western Water Works	3/4" x 5" brass nipples; Cla Val; couplings, & bolts	7,808.67	
31874	5/5	Wunderlich-Malec	E-939 SCADA Engineering study	6,960.00	
31875	5/5	Yellow Jacket Drilling Services, Inc.	M-903A Progress payment 2	12,734.75	
31876	5/6	Ramco	Crushed misc base	18.00	
31877	5/14	Cash-Petty Cash	Reimburse petty cash	369.65	89.26
31878	5/14	Pam Leddy	Reimbursement for expenses defensive driving class and postage	180.41	38.62
31879	5/14	Dennis A. Maxwell, Jr	Reimbursement for dinner main repair on Altura & Penn	149.84	
31880	5/19	ACWA/JPIA	Health Insurance for June 2015	32,024.51	21,349.67
31881	5/19	ADS, LLC	Monthly monitoring		1,015.00
31882	5/19	Aflac	Employee paid insurance	1,323.53	
31883	5/19	Airgas USA, LLC	Monthly cylinder rental	173.13	173.12
31884	5/19	All American Landscape Co.	Monthly maintenance	217.50	72.50
31885	5/19	Ameripride Uniform Services, Inc	Uniform rentals 04/2015	824.74	274.91
31886	5/19	Irman Amirian	Turf rebate	5,700.00	
31887	5/19	ARC	Montly MPS Billing	1,924.51	232.59
31888	5/19	AT&T	PRI Line 05/2015	2,622.98	909.37
31889	5/19	BC Laboratories, Inc	Water analysis	2,841.50	
31890	5/19	BC Laboratories, Inc	Water analysis	3,150.50	
31891	5/19	BC Laboratories, Inc	Water analysis	2,246.00	
31892	5/19	Dean & David Blood	Turf rebate	5,200.00	
31893	5/19	Bonnors Equipment Rentals	Propane	47.21	15.74
31894	5/19	Arindam Bose	Turf rebate	2,500.00	
31895	5/19	California Building Evaluations & Const., Inc,	E-931 Payment progress #2	67,367.35	
31896	5/19	California Urban Water Cons Council	Registration for Dennis Erdman	25.00	
31897	5/19	Campbell's Automotive Service	Unit #33 - Replace water pump		1,064.65
31898	5/19	Carmine Sardo Upholstery	Install seat cushion unit #31		182.87
31899	5/19	Sanjay Choudri	Turf rebate	3,200.00	
31900	5/19	City of Glendale Police Dept	Alarm call 04/11/2015	82.50	27.50
31901	5/19	Corporate Telecomm	Land line lease	175.54	58.49
31902	5/19	Crescenta Valley Tow Service	Tow Unit #14 from Pasadena to Glenwood	99.75	33.25
31903	5/19	Cues, Inc	Camera truck software annual support plan		1,800.00
31904	5/19	Dataprose LLC	Printing & postage Controls 1-4	1,611.39	1,611.39
31905	5/19	Dell Marketing L.P.	Lease contract	415.34	138.44
31906	5/19	Direct Connection	Printing and mailing Prop 218 Notices	1,391.80	1,391.79
31907	5/19	Do-it Center	Misc hardware 04/2015	634.89	
31908	5/19	Joey Emerson	Turf rebate	2,600.00	
31909	5/19	Eurofins Eaton Analytical Inc.	Water analysis	908.00	

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
31910	5/19	Scott Finnila	Refund from D-13-51 Project		700.00
31911	5/19	Foothill Municipal Water	Water delivery	189,581.23	
31912	5/19	Galpin Raymer Operations	Unit #16 - Repair wiring	664.20	221.40
31913	5/19	Grainger	Hinge roller lever	43.65	
31914	5/19	Judy Grantis	Turf rebate	600.00	
31915	5/19	Graybar Electric Co., Inc.	Enclosure and padlocked handle for doors	1,224.07	
31916	5/19	Jeremiah & Susan Im	Turf rebate	6,900.00	
31917	5/19	Janet Jobe	Turf rebate	1,200.00	
31918	5/19	Just Tires, Inc.	Tire inspection & computer wheel balance unit Unit #14	52.72	17.58
31919	5/19	L.A. County Dept. Public Works	E-903-A Permit for sampling from monitoring wells	2,851.00	385.75
31920	5/19	Lagerlof, Senecal, Gosney & Kr	Legal services	5,080.00	1,250.00
31921	5/19	Loren Brugger Welding	Welding services for 6" hydrant D-15-11	1,550.00	190.00
31922	5/19	Mid Valley Towing	Tow unit 14	56.25	18.75
31923	5/19	William Mulvoy	Turf rebate	4,200.00	
31924	5/19	Rosario Murray	Turf rebate	3,200.00	
31925	5/19	Neofunds by Neopost	Postage	150.00	150.00
31926	5/19	New Image Landscaping & Tree Service, Inc.	Weed all Reservoir sites	9,872.00	
31927	5/19	Northern Tool & Equip Co.	Fuel hose	49.48	16.50
31928	5/19	Orchard Supply Hardware	Misc hardware 04/2015	263.06	105.00
31929	5/19	Paper Cuts, Inc	Paper shredding	26.88	26.87
31930	5/19	Plumbers Depot Inc	Manhole inspection mirror		49.05
31931	5/19	Red Wing Shoe Store	Safety boots Cory Whitman	131.25	43.75
31932	5/19	Royal Wholesale Electric	Relay switch and splice kits for emergency generators	1,247.39	
31933	5/19	Sawyer Petroleum	543.4 gallons of clear diesel at Glenwood Plant	1,294.81	431.60
31934	5/19	SCAP	Membership renewal		538.00
31935	5/19	Shell	Gas purchased	1,534.87	511.62
31936	5/19	Star Brite Bldg. Maintenance Inc	Janitorial service May 2015	618.75	206.25
31937	5/19	Alex Stupakis	Turf rebate	4,200.00	
31938	5/19	Sully-Miller Contracting Co.	Misc base	1,231.62	
31939	5/19	T.T. Technologies, Inc	Air hose and oil	205.22	205.20
31940	5/19	Alice Tahamazian	Turf rebate	9,800.00	
31941	5/19	Judy Tejeda	Reimbursement for ACWA/JPIA Spring Conference	1,074.38	358.12
31942	5/19	The Bilco Company	Ladderups for Ocean View Res.	711.62	
31943	5/19	The Gas Company	Gas purchased Glenwood	77.62	25.87
31944	5/19	Tom John's	Tow unit #25	215.63	71.87
31945	5/19	Toro's Lawnmower & Garden	Safety equipment	6.54	6.53
31946	5/19	Trench Shoring Company	Trench plate for D-15-11 4016 Sunset	530.00	
31947	5/19	Tri-Xecutex Corp	Repair alarm main office	102.26	34.09

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
31948	5/19	Univar USA Inc	1115 gal.bleach/Mills/Glenwood	1,800.00	
31949	5/19	UPS	Shipping charges	32.82	10.94
31950	5/19	Mauricio Vinan	Turf rebate	2,700.00	
31951	5/19	Wells Fargo Card Services	Gould:Employment ad for Utility Worker; AWWA Conference; replacement battery for AED; traffic control books	679.17	226.39
31952	5/19	Wells Fargo Card Services	Hass: Monthly recurring charges; laptop computer for Tom Love and accessories; battery pack	1,000.19	333.41
31953	5/19	Wells Fargo Card Services	Love: Used card in error - reimbursed district	149.88	
31954	5/19	Wells Fargo Card Services	Mitchell: ACWA Spring Conference (air, shuttle); AWWA review class for D. Maxwell; power cable & oil for small generators; sod for D-15-11 job	922.14	98.03
31955	5/19	Wells Fargo Card Services	Scott:Employment ad for Water Conservation Specialist; goodbye lunch for Natalie Bellissimo	483.80	17.69
31956	5/19	Western Water Works	Flanges; clamps; plastic pipe; couplings	3,854.19	
31957	5/20	Ron Mitchell	Health Reimbursement	260.09	173.39
31958	5/20	Christy Joana Scott	Health Reimbursement	103.01	68.68
31959	5/20	Lynne Sovich	Health Reimbursement	364.14	242.76
31960	5/29	California Water Environment	CWEA Grade 1 collection certification training K. Boyce		306.00
Subtotals				\$ 731,521.33	\$ 84,603.69
Total Disbursements for May 2015				<u><u>\$ 816,125.02</u></u>	

PAYROLL REPORT
May-15

Directors	\$	1,260
Office Regular Payroll	\$	127,993
Office OT	\$	169
Office Sick Leave Cash Out	\$	14,320
Plant Regular Payroll	\$	99,001
Plant OT and Standby	\$	10,635
Employer Payroll Taxes	\$	18,010
Payroll Service Charges	\$	356
Total	\$	<u>271,743</u>

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 1
June 16, 2015

To: Honorable President and Members of the Board of Directors
From: Ron L. Mitchell – Secretary-Treasurer
Subject: Rate Relief for 2203 Crescent Ave., Montrose

ACTION ITEM:

1. **Request to be Exempt from Tiered Rates** – Consideration and discussion regarding a final determination to a request from Mr. George Solymar to be exempt from tiered rates for his property at 2203 Crescent Ave.

BACKGROUND:

Mr. George Solymar owns the property located at 2203 Crescent Ave. and uses a lot of water on his property. Mr. Solymar has previously addressed the Board about his situation and asked the Board for relief in January and August 2014. He is requesting again that the Board make a final decision on his situation to consider billing his account at either tier 2 or tier 3 rates or find some other alternative that is workable for both sides.

Mr. Solymar wrote a letter dated November 4, 2013 which was provided to the Board for the January 7, 2014 meeting, and explained that his high water usage is due to the irrigation needs of his property. Staff reviewed his account history and found notes where Mr. Solymar said that he must water for fire control as mandated by the county. Mr. Solymar informed staff that he did not have any leaks to report that would contribute to the high consumption and asked that his bills be recalculated at tier 2 rates.

Staff reminded the Board that in November 2010 the customer who lives at 5545 Rock Castle met with the Policy Committee and staff with a similar request to be billed at tier 2 rates due to requirements from their insurance carrier and the county due to fire hazards. At that time the Committee gave the customer a \$50 courtesy adjustment but did not approve the request to be billed at tier 2 rates saying that it would not be fair to other District customers who may have a large lot or other circumstances that create a high need for water.

The Board discussed Mr. Solymar's request at the January 7, 2014 Board meeting and requested that a water audit be conducted, staff provide information pertaining to turf rebates, and daily meter readings to see if consumption returned to normal. The water audit was conducted on Thursday, January 16th and it showed that there was overspray, some clogged sprinkler heads, and areas where there was a mixture of plants that require different levels of watering. It also showed that there was a lack of water saving devices inside the home including toilets, shower heads, and aerators. Staff has spoken with the Solymars about turf rebates and the use of native landscaping. During the audit, Mr. Solymar informed staff, and Director Tejeda who was present during the audit, that he is watering a portion of the hillside that is not his property. He says that this land was saved by Assemblyman Schiff from a housing project and that the land is supposed to be turned into a park. Staff noted that there are rain birds on this area and that they show rust which could be a result of leaking during watering.

The Policy Committee met on January 14, 2014 to discuss the issue of large lots and the request by Mr. Solymar to have his consumption billed at tier 2 rates. The Committee did not feel it was fair to District customers to subsidize Mr. Solymar's usage by rebilling his consumption at tier 2 rates, especially since his consumption is always in tier 3 and/or tier 4 for each billing cycle. The Committee

did support recalculating his tier 4 consumption at tier 3 rates. Staff performed these calculations and it would result in lowering his bills by \$160.58 for the 9/15/13 billing cycle and \$152.81 for the 11/15/13 billing cycle for a total credit of \$313.39.

At the January 21, 2014 meeting, the Board discussed Mr. Solymar's request and decided not to reduce the tier 4 consumption to tier 3 rates, but instead granted him a one-time adjustment of \$300 or the equivalent of a maximum leak adjustment. The Board told Mr. Solymar that they are still exploring the issue of large lots but did not make a definitive statement to him that his current billing structure would not be adjusted to accommodate his request. Staff has included a 5-year usage history for the property that shows that even after the Board had discussion with Mr. Solymar about curtailing his water usage at the January 21, 2014 meeting; his usage has increased significantly in each of the three billing cycles since the adjustment was granted. His consumption however has decreased over the last four billing cycles.

Mr. Solymar's account is seriously past due as he has made payments on his account based upon what he thinks he should be paying for water while he has been waiting for the Board to give him a definitive answer on his previous request for a different rate structure for his large lot. He currently owes \$2,991.72 and Staff has included an account history report that reflects his balance.

RECOMMENDATION:

It is Staff's recommendation that the Board not change the existing billing structure for large lots, especially in light of the current drought and the message to conserve. Staff also recommends that the Board officially inform Mr. Solymar that no further adjustments would be made to his previous account balance, and that if the District does change its tiered billing structure all changes would be prospective and not retrospective.

Prepared by:



Ron L. Mitchell
Secretary-Treasurer

Submitted by:



Thomas A. Love
General Manager



USAGE HISTORY

06/11/2015 - 3:49 PM

Current Customer: 019393-000

Established On: 2/1/1985

Route # 44

Name: GEORGE SOLYMAR

Address: 2203 CRESCENT

Meter #: 69184015

Meter Size: .75

Status: A

U/M: Gallons

Meter Install Date: 9/22/2008

2015		2014		2013		2012		2011	
Jan	32	Jan	62	Jan	20	Jan	50	Jan	38
Feb	0	Feb	0	Feb	0	Feb	0	Feb	0
Mar	66	Mar	89	Mar	70	Mar	46	Mar	42
Apr	0	Apr	0	Apr	0	Apr	0	Apr	0
May	56	May	66	May	47	May	44	May	38
Jun	0	Jun	0	Jun	0	Jun	0	Jun	0
Jul	0	Jul	77	Jul	47	Jul	51	Jul	64
Aug	0	Aug	0	Aug	0	Aug	0	Aug	0
Sep	0	Sep	88	Sep	112	Sep	72	Sep	41
Oct	0	Oct	0	Oct	0	Oct	0	Oct	0
Nov	0	Nov	63	Nov	109	Nov	73	Nov	52
Dec	0	Dec	0	Dec	0	Dec	0	Dec	0

Utility Billing

Account History Report



User: ubuser
Printed: 06/11/2015 - 4:04PM

Account Status: Active
Connect Date: 02/01/1985 Final Date:
Customer Name: GEORGE SOLYMAR
Care Of:
Customer Address: 2203 CRESCENT
MONTROSE, CA 91020

Total Account Balance: 2,991.72
Total Deposits: 0.00 Total Refunds: 0.00

Owner Name: GEORGE SOLYMAR
Service Address: 2203 CRESCENT

Home Phone: (818) 957-2739 Ext:
Business Phone: Ext:
Account Number: 019393-000 Reference Number: 440295-0

Tran Date	Tran Type	Description	Amount	SVC	WTR	SWR	TAX	PEN	MIS	FMWD	N/A
Current Balance By Service				180.90	1,781.69	337.50	0.00	0.00	0.00	691.63	0.00
05/15/2015	Balance		2,991.72	180.90	1,781.69	337.50	0.00	0.00	0.00	691.63	
05/15/2015	Billing		478.36	36.18	261.00	67.50	0.00	0.00	0.00	113.68	
03/15/2015	Balance		2,513.36	144.72	1,520.69	270.00	0.00	0.00	0.00	577.95	
03/15/2015	Billing		586.16	36.18	348.50	67.50	0.00	0.00	0.00	133.98	
02/19/2015	Payment	PointOfSale Payment; XID=2 Check No: *****3029	-500.02	-36.18	-292.17	-67.50	0.00	0.00	0.00	-104.17	
01/15/2015	Balance		2,427.22	144.72	1,464.36	270.00	0.00	0.00	0.00	548.14	
01/15/2015	Billing		271.36	36.18	102.72	67.50	0.00	0.00	0.00	64.96	
01/09/2015	Payment		-500.01	-34.20	-291.53	-64.50	0.00	0.00	0.00	-109.78	
11/15/2014	Balance		2,655.87	142.74	1,653.17	267.00	0.00	0.00	0.00	592.96	
11/15/2014	Billing		553.82	36.18	322.25	67.50	0.00	0.00	0.00	127.89	
10/06/2014	Payment		-500.10	0.00	-377.61	0.00	0.00	0.00	0.00	-122.49	
09/15/2014	Balance		2,602.15	106.56	1,708.53	199.50	0.00	0.00	0.00	587.56	
09/15/2014	Billing		823.32	36.18	541.00	67.50	0.00	0.00	0.00	178.64	
08/06/2014	Payment		-500.08	-34.20	-294.15	-64.50	0.00	0.00	0.00	-107.23	

Tran Date	Tran Type	Description	Amount	SVC	WTR	SWR	TAX	PEN	MIS	FMWD	N/A
07/15/2014	Balance		2,278.91	104.58	1,461.68	196.50	0.00	0.00	0.00	516.15	
07/15/2014	Billing		704.74	36.18	444.75	67.50	0.00	0.00	0.00	156.31	
05/15/2014	Balance		1,574.17	68.40	1,016.93	129.00	0.00	0.00	0.00	359.84	
05/15/2014	Billing		554.73	34.20	330.63	64.50	0.00	0.00	0.00	125.40	
04/25/2014	Payment		-500.00	-34.20	-275.65	-64.50	0.00	0.00	0.00	-125.65	
03/15/2014	Balance		1,519.44	68.40	961.95	129.00	0.00	0.00	0.00	360.09	
03/15/2014	Billing		789.10	34.20	521.30	64.50	0.00	0.00	0.00	169.10	
01/28/2014	Payment		-500.00	-34.20	-261.99	-64.50	0.00	0.00	0.00	-139.31	
01/27/2014	Adjustment	Adjustment	-300.00	0.00	-300.00	0.00	0.00	0.00	0.00	0.00	
01/15/2014	Balance		1,530.34	68.40	1,002.64	129.00	0.00	0.00	0.00	330.30	
01/15/2014	Billing		513.97	34.20	297.47	64.50	0.00	0.00	0.00	117.80	
12/30/2013	Payment		-500.00	0.00	-384.94	0.00	0.00	0.00	0.00	-115.06	
11/15/2013	Balance		1,516.37	34.20	1,090.11	64.50	0.00	0.00	0.00	327.56	
11/15/2013	Billing		992.90	34.20	687.10	64.50	0.00	0.00	0.00	207.10	
10/24/2013	Payment		-500.00	-34.20	-308.96	-64.50	0.00	0.00	0.00	-92.34	
09/15/2013	Balance		1,023.47	34.20	711.97	64.50	0.00	0.00	0.00	212.80	
09/15/2013	Billing		1,023.47	34.20	711.97	64.50	0.00	0.00	0.00	212.80	
08/22/2013	Payment		-368.89	-34.20	-180.89	-64.50	0.00	0.00	0.00	-89.30	
07/15/2013	Balance		368.89	34.20	180.89	64.50	0.00	0.00	0.00	89.30	
07/15/2013	Billing		368.89	34.20	180.89	64.50	0.00	0.00	0.00	89.30	
06/26/2013	Payment		-347.85	-32.40	-166.65	-59.50	0.00	0.00	0.00	-89.30	
05/15/2013	Balance		347.85	32.40	166.65	59.50	0.00	0.00	0.00	89.30	
05/15/2013	Billing		347.85	32.40	166.65	59.50	0.00	0.00	0.00	89.30	
04/15/2013	Payment		-562.45	-32.40	-337.55	-59.50	0.00	0.00	0.00	-133.00	
03/15/2013	Balance		562.45	32.40	337.55	59.50	0.00	0.00	0.00	133.00	
03/15/2013	Billing		562.45	32.40	337.55	59.50	0.00	0.00	0.00	133.00	
02/22/2013	Adjustment	Transfer	0.00	0.00	32.80	0.00	0.00	0.00	0.00	-32.80	
02/20/2013	Payment		-97.10	-32.40	0.00	-59.50	0.00	0.00	0.00	-5.20	
02/19/2013	Adjustment	Adjustment	-84.30	0.00	-84.30	0.00	0.00	0.00	0.00	0.00	

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 2

June 16, 2015

To: Honorable President and Members of the Board of Directors

From: David S. Gould, P.E. – District Engineer

Subject: Request for Access through CVWD Properties for Hazardous Fuel Reduction

ACTION ITEM

Request for Access through CVWD's Goss Canyon Reservoir for Hazardous Fuel Reduction –

Consideration and motion to authorize the General Manager to enter into a cooperative agreement/license with the County of Los Angeles Fire Department for access to CVWD's Goss Canyon Reservoir site to perform hazardous fuel reduction

BACKGROUND

Mr. Roger Young from CV Ready was contacted by the County of Los Angeles Fire Department about available grant funding that could be used for fire prevention projects. Mr. Young suggested that the funding be used for removal of brush and vegetation in the Goss Canyon area to reduce fire hazards within the Briggs Terrace area as shown on Location Map "A".

Mr. Young met with Tom Love and myself to discuss the possibility of gaining access to the brush removal area through CVWD's Goss Canyon reservoir and the Pickens Canyon reservoir sites.

DISCUSSION

Staff reviewed the locations as shown in Location Map "A", with respect to the proposed areas that CV Ready will be working with the County of Los Angeles Fire Department to remove brush and vegetation. The areas for brush and vegetation removal are discussed below.

- **Area 1** is located west of CVWD's Pickens Canyon Reservoir access road and a portion of the work will be on Dr. Piper's Property. Since CVWD has an easement only for the access road, CV ready would have to get permission from Dr. Piper to access the land.
- **Area 2** is located west of Canyonside Road and CVWD does not own any access locations for the County of Los Angeles Fire Department. CV Ready would have to contact the property owner(s) for access.
- **Area 3** is located at the north end of Goss Canyon Road and is next to CVWD's Goss Canyon Reservoir site. As shown in Location Map "B", CVWD's property is within Area 3. Field crews typically remove brush in the sloped area as part of CVWD's annual brush removal requirements.
- **Area 4** is located east of Pineglen Road and north of CVWD's Eagle Canyon Reservoir site and CVWD does not own any access locations for the County of Los Angeles Fire Department. CV Ready would have to contact the property owner(s) for access.

In summary, Area 3 is the only area that will be affected by the cooperative agreement/license that was requested by CV Ready for the County of Los Angeles Fire Department.

Staff pointed out to Mr. Young that CVWD cannot give permission to access another owner's property through CVWD's property. A separate cooperative agreement/license would have to be executed by the County of Los Angeles Fire Department and the property owner for access.

Attached is the Cooperative Agreement/License for Prevention and Suppression of Forest Fires that was presented to staff by Mr. Young. The Cooperative Agreement/License includes an indemnification clause that has been reviewed by CVWD's legal counsel. Mr. Bunn remarked that the indemnification clause should be changed to "LICENSEE agrees to indemnify and hold harmless LICENSOR and agrees to repair or pay for any damage proximately caused by reason of the uses authorized by this Cooperative Agreement/License". Staff will work with LA County on revising the agreement.

RECOMMENDATION

CVWD has nine (9) reservoir sites that require brush clearing per the County of Los Angeles Fire Department and the annual cost is about \$9,000 per year. The reducing of one reservoir site will save about \$1,000 for FY 14/15 since the project would be completed by the end of June 2015.

ENVIRONMENTAL REVIEW

N/A

FUNDING AVAILABILITY

N/A

Prepared by:

Submitted by:

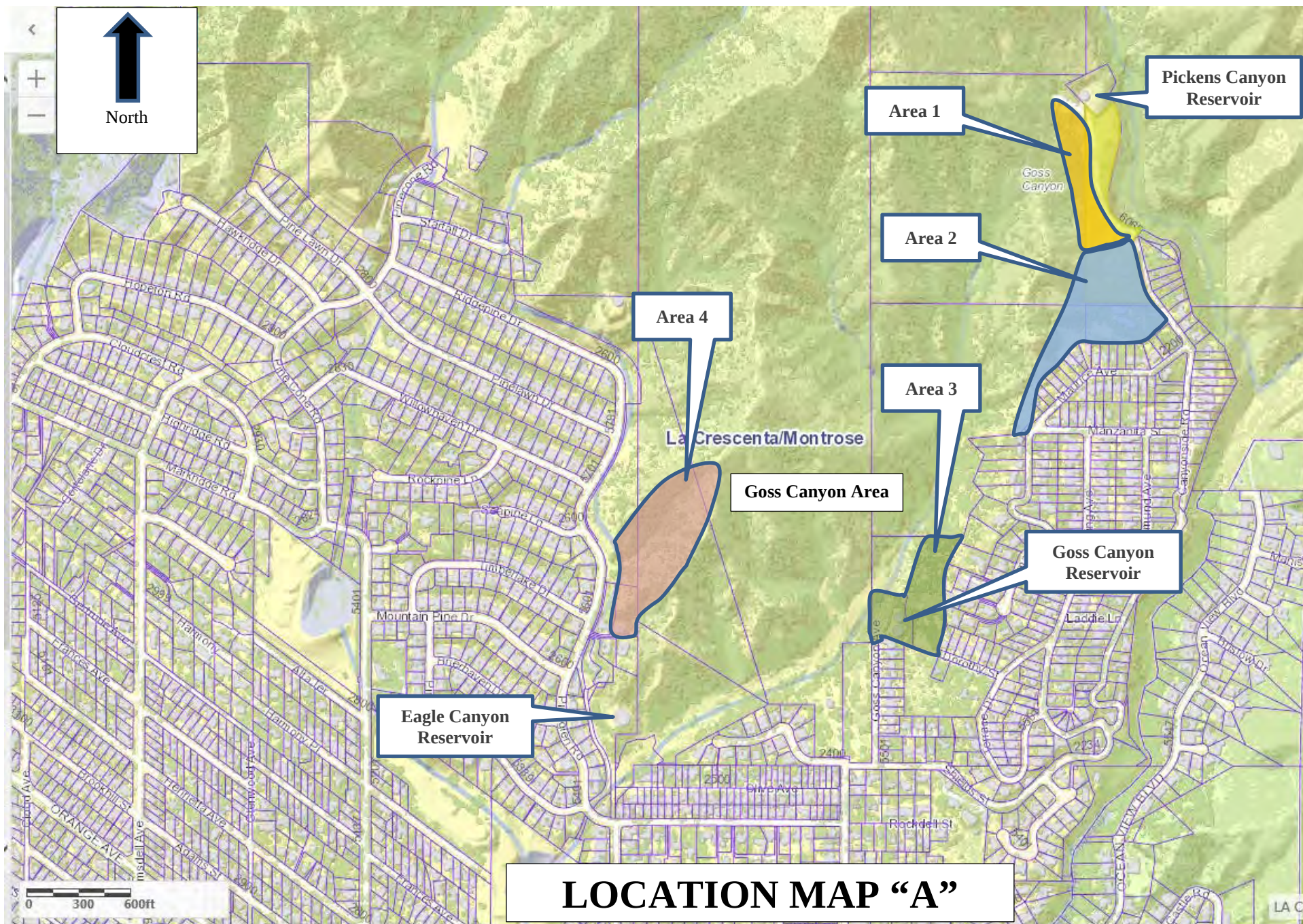


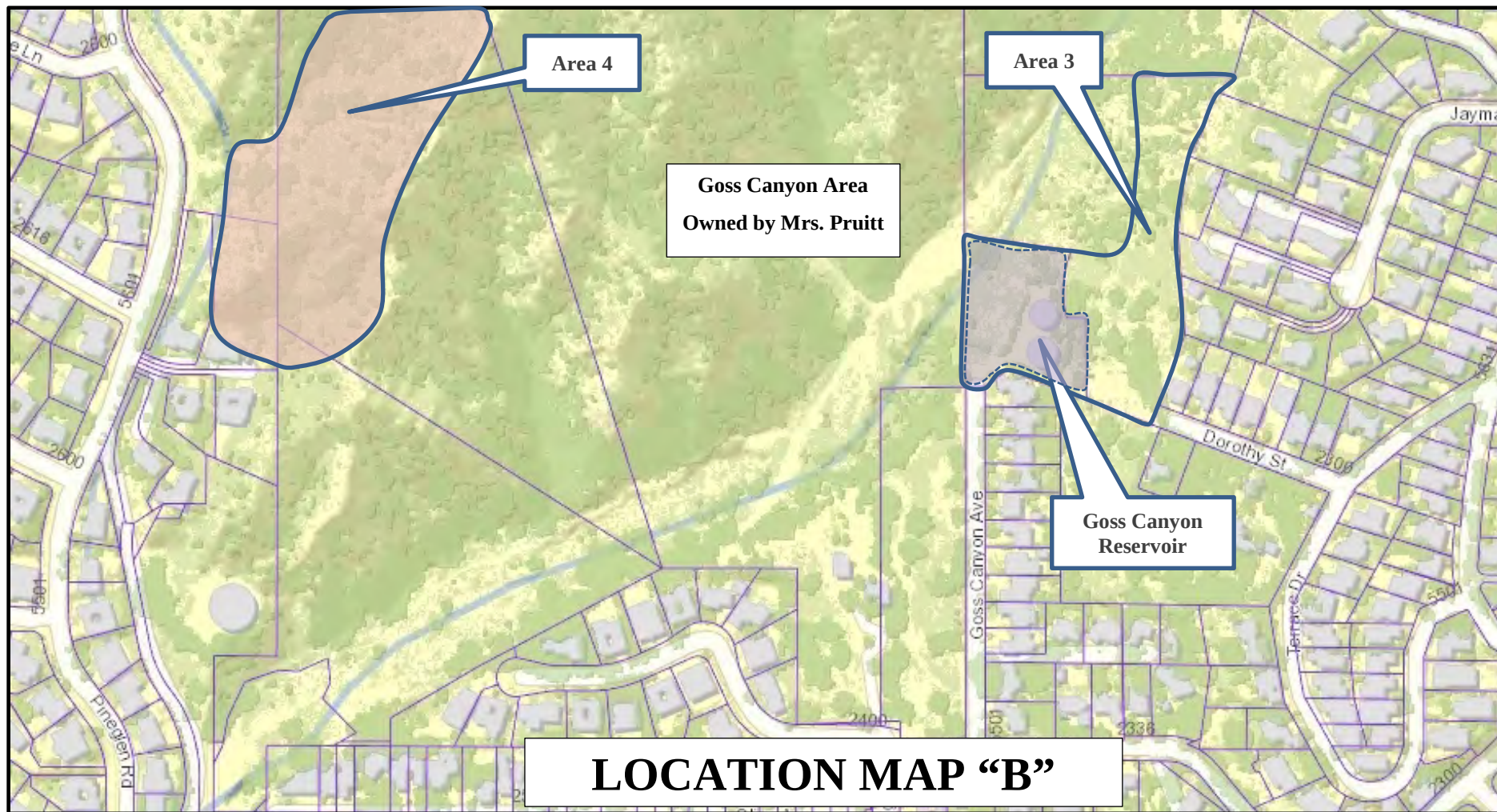
David S. Gould, P.E.
District Engineer

Thomas A. Love
General Manager

Attachment:

1. Location Map "A" Site Map
2. Location Map "B",
3. Cooperative Agreement/License for Prevention and Suppression of Forest Fires







COUNTY OF LOS ANGELES FIRE DEPARTMENT
FORESTRY DIVISION

COOPERATIVE AGREEMENT/LICENSE

For Prevention and Suppression of Forest Fires
(6/15) (page 1 of 2)

PROJECT	La Crescenta Hazardous Fuels Reduction		
Designated LICENSOR (Controls/Owns Prop.)	Crescenta Valley Co Water Dist	Designated LICENSEE: Real Property Manager	County of Los Angeles Fire Department
AUTHORITY CITED:	<u>Public Resources Code 4141.</u> The Department may, for the prevention and suppression of forest fires, enter into cooperative agreements with any person, firm, association, or corporation that owns or controls any forest, brush, grass, or grain lands, under such terms as the Department deems advisable, and may renew, revise, or terminate these agreements. <u>Government Code 14662.5.</u> In any agreement entered into whereby the state obtains a grant of easement, lease, license, right-of-way entry (including without limitation, a right-of-way, or right of entry on or over property of any railroad), the state agency or its director entering into the agreement on behalf of the state may agree to indemnify and hold harmless the grantor, lessor, or licensor and may agree to repair or pay for any damage proximately caused by reason of the uses authorized by such easement, lease, license, right-of-way, or right of entry agreement.		
THIS AGREEMENT: (dated for reference purposes, <u>6-1-2015</u>)			
By and between LICENSOR and LICENSEE, named above, in consideration of public services to be performed by LICENSEE for the prevention and suppression of forest fires, hereby licenses to the LICENSEE, use of the property under the ownership and/or control of LICENSOR, described as follows:			
PROPERTY DESCRIPTION <i>Provide address, APN and/or portion of Section/Township/Range, and/or other identifier(s):</i>	Briggs Terrace area of La Crescenta, CA; NW ¼ section 22, T2N, R13W, SBBM, Pasadena Quad. APN(s) 5868-021-901. Access to these parcels is required.		
PURPOSE	Said Agreement on the above described premises will be as follows: County of Los Angeles Fire Department crews will conduct hazardous fuels reduction activities during the month of June, 2015. Monday through Thursday, between the hours of 8:00 am and 5:00 pm. The total project area consists of 728 acres, however not all this area will be impacted by project activities. Approximately 30 acres in four areas will receive treatment. The remaining acreage will remain undisturbed. The hand crews will utilize chainsaws and hand tools to selectively cut and thin the vegetation. The cut vegetation will be either chipped on site and/or disbursed on site using the lop and scatter technique. No heavy equipment will be operated.		
SUBJECT TO	To the extent that they can legally do so, both parties to this agreement agree to hold each other harmless against any and all claims for injury to the person or damage to the property, arising from the uses herein stated, except where such injury or damage is proximately caused by the negligent or willful acts of others, its servants, agents, or employees. The LICENSEE shall have the right to terminate this Agreement with 90 days written notice, and in event of and prior to such termination, reserves the right to remove any improvement erected by it upon the said premises. Attachments if needed: (Total number of pages attached <u>1</u>, including the following checked items) ☐ Legal description ☐ Location map ☐ Site plan ☒ Other (Treatment Map)		
LICENSOR:		LICENSEE:	
Signature		County of Los Angeles Fire Department	
Control/Owns Prop.		Signature	
Date		Title	
		Date	
WITNESS NAME: Vegetation Management Unit		Title <u>T. Hansen Deputy Forester</u>	
Signature <u>[Signature]</u>		Date <u>6-1-15</u>	



COUNTY OF LOS ANGELES FIRE DEPARTMENT
FORSTRY DIVISION

COOPERATIVE AGREEMENT/LICENSE

For Prevention and Suppression of Forest Fires
(6/15) (page 2 of 2)

COOPERATIVE AGREEMENT/LICENSE INSTRUCTIONS

We have determined that the County of Los Angeles Fire Department has its own organic authority to enter into agreements with property owners for the prevention and suppression of forest fires, including, but not limited to: fire access truck trails, fuel breaks, weather telemetry stations, access roads, utilities, water facilities, training sites, fire control staging areas, communications, etc.

The Vegetation Management Unit to fill in the form according to the following instructions:

Submit completed form, via email, to the Planning Division of the County of Los Angeles Fire Department for review and approval.

1. Once approved and returned to Vegetation Management Unit via email, print three (3) originals, obtain "Licensor's" signature and date on all three (3) originals.
2. Have all three (3) originals signed and dated by an appropriate County of Los Angeles Fire Department Witness (normally staff in charge of the project), on the "Witness" line.
3. Return all three (3) completed originals with wet signatures to the Planning Division.
4. When received, the Planning Division will sign and date all three (3) originals, as the Licensee for the County of Los Angeles Fire Department.
5. Two (2) fully executed originals will be returned to the Vegetation Management Unit for distribution. One original for Vegetation Management Unit, one original for "Licensor".
6. One (1) fully executed original will be retained by the Planning Division.

FIELDS TO BE FILLED:

PROJECT: Provide Project Name. (Location, Purpose, i.e Spinks Canyon, Duarte Hazardous Fuels Reducution)

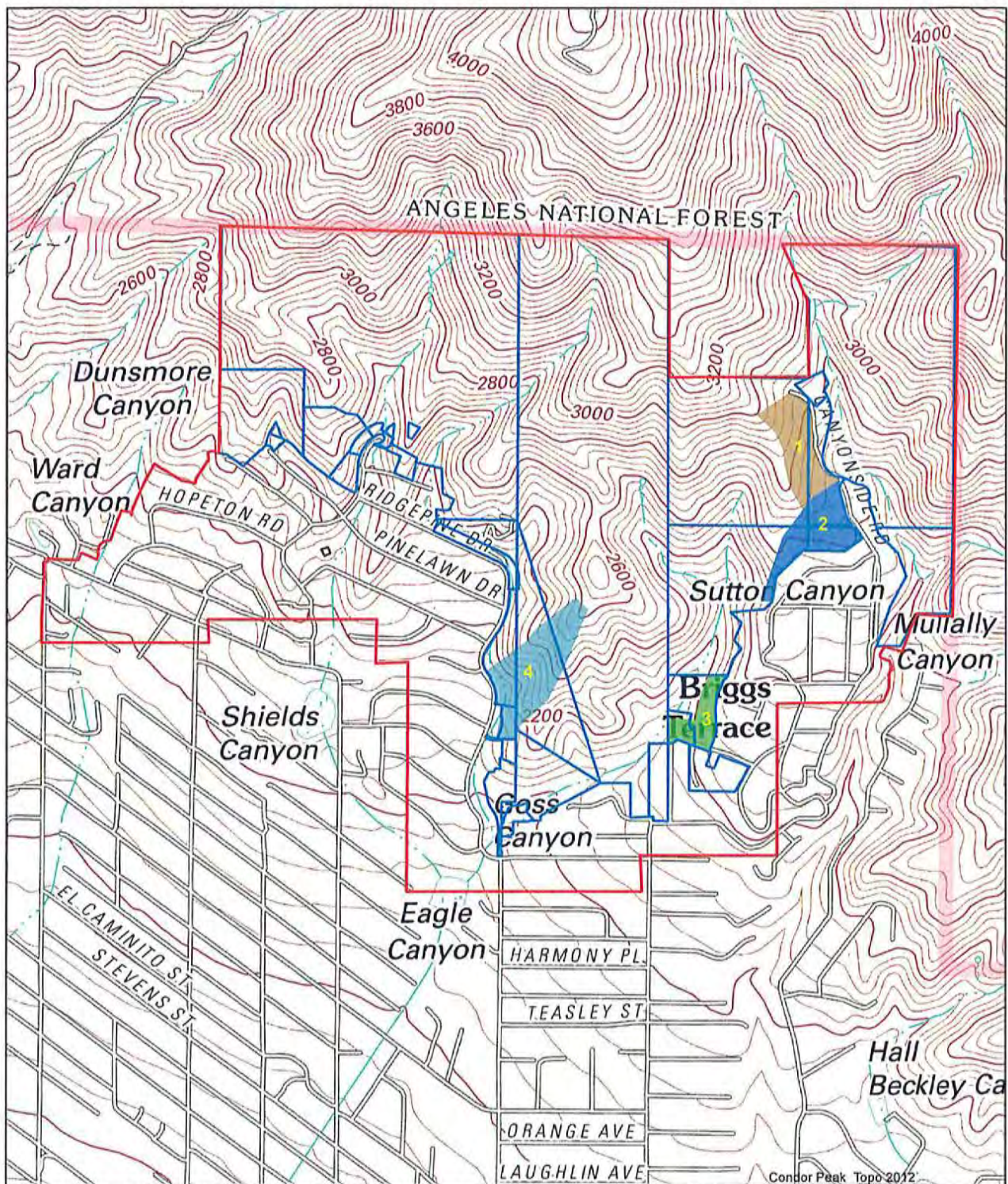
LICENSOR: Provide Name of Property Owner.

THIS AGREEMENT: Enter date Agreement is to begin. (Allow 1-2 weeks for review and approval).

PROPERTY DESCRIPTION: Provide Address, APN, and/or portion of Section/Township / Range, and/or any other identifier(s).

PURPOSE: Provide specific details of what property is to be used for.

ATTACHMENTS IF NEEDED: If applicable, enter the number of pages of attachments to be submitted. Double click on box that applies if including an attachment. Under "default value" choose "checked". When checking "other", please provide brief description (i.e. Fee and Schedule, additional detail, etc.).



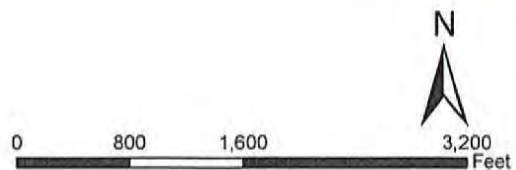
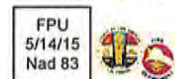
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Condor Peak Topo 2012
Pasadena Topo 2012

Crescenta Valley FSC

Legend

- Crescenta Valley Project Area (3/24/15) 728.3 acres
- Parcel
- Treatment Area 1, 7.17 acres
- Treatment Area 2, 7.44 acres
- Treatment Area 3, 3.78 acres
- Treatment Area 4, 11.58 acres



**CRESCENTA VALLEY WATER DISTRICT
INVESTMENT PORTFOLIO SUMMARY
June 12, 2015**

INVESTMENT TYPE	ACCT/CUSIP I.D. NO.	PURCHASE DATE	*FACE VALUE	BOOK VALUE	INVESTMENT COST	% OF TOTAL	**MARKET VALUE	MATURITY DATE	DATE CALLABLE	EARNED TO DATE	YIELD TO MATURITY
GENERAL FUNDS											
GENERAL FUND-SWEEP ACCOUNT	0631-525246		\$ (487,400)	\$ (487,400)	\$ (487,400)	-2.57%	\$ (487,400)	none	n/a	\$ 445	0.02%
GREAT PACIFIC SECURITIES	GPC-804452		\$ 391,091	\$ 391,091	\$ 391,091	2.06%	\$ 391,091	none	n/a	\$ 17	0.02%
BOND DEBT SERVICE FUND	6948-331525		\$ 98,451	\$ 98,451	\$ 98,451	0.52%	\$ 98,451	none	n/a	\$ 186	0.06%
LOCAL AGENCY INVESTMENT FUND	90-19-007		\$ 1,745,325	\$ 1,745,325	\$ 1,745,325	9.21%	\$ 1,745,325	none	n/a	\$ 5,361	0.26% Mar 2015
FEDERAL FARM CREDIT (78)	3133EASN1	7/17/2012	\$ 500,000	\$ 500,000	\$ 500,000	2.64%	\$ 499,390	7/24/2020	10/24/2012	\$ 7,662	1.84%
FEDERAL FARM CREDIT (81)	3133EAYP7	9/11/2012	\$ 1,000,000	\$ 1,005,220	\$ 1,005,220	5.30%	\$ 980,710	7/19/2022	n/a	\$ 16,241	1.95%
FEDERAL FARM CREDIT (83)	3133EAY28	10/9/2012	\$ 500,000	\$ 502,885	\$ 502,885	2.65%	\$ 504,960	9/21/2017	n/a	\$ 3,456	0.71%
FEDERAL FARM CREDIT (86)	3133EC4L5	11/15/2012	\$ 1,000,000	\$ 1,002,300	\$ 1,002,300	5.29%	\$ 985,200	11/23/2021	n/a	\$ 13,409	1.58%
FEDERAL FARM CREDIT (87)	3133EC4Y7	11/19/2012	\$ 500,000	\$ 500,000	\$ 500,000	2.64%	\$ 500,010	11/27/2017	n/a	\$ 3,873	0.93%
FEDERAL FARM CREDIT (96)	3133EENM8	2/2/2015	\$ 1,000,000	\$ 1,001,790	\$ 1,001,790	5.29%	\$ 967,817	2/6/2025	n/a	\$ 5,148	2.14%
FEDERAL FARM CREDIT (97)	3133EENM8	2/9/2015	\$ 1,270,000	\$ 1,245,289	\$ 1,245,289	6.57%	\$ 1,231,767	2/6/2025	n/a	\$ 6,012	2.38%
US TREASURY (98) NEW	912828XE5	6/2/2015	\$ 1,000,000	\$ 996,773	\$ 996,773	5.26%	\$ 996,773	5/31/2020	n/a	\$ -	1.57%
			\$ 8,517,467	\$ 8,501,724	\$ 8,501,724		\$ 8,414,094			\$ 79,457	
Yield on investments including LAIF but not cash accounts											1.54%
Yield on investments not including LAIF or cash accounts											1.69%
CONSTRUCTION FUNDS											
COPS RESERVE FUND	108614000		\$ 617,144	\$ 617,144	\$ 617,144	3.26%	\$ 617,367	none	n/a	\$ 135	0.02%
			\$ 617,144	\$ 617,144	\$ 617,144		\$ 617,367			\$ 135	
MTBE CONTINGENCY FUNDS											
LOCAL AGENCY INVESTMENT FUND	90-19-007		\$ 2,694,779	\$ 2,694,779	\$ 2,694,779	14.22%	\$ 2,694,779	none	n/a	\$ 450	0.26% Mar 2015
GREAT PACIFIC SECURITIES	GPC-003670		\$ 159,159	\$ 159,159	\$ 159,159	0.84%	\$ 159,159	none	n/a	\$ -	0.02%
FEDERAL FARM CREDIT (M-35)	3133EDWX6	2/3/2015	\$ 800,000	\$ 849,960	\$ 849,960	4.48%	\$ 828,448	10/7/2024	n/a	\$ 5,675	2.19%
US TREASURY (M-36)	912828J27	2/6/2015	\$ 1,000,000	\$ 989,106	\$ 989,106	5.22%	\$ 995,940	2/15/2025	n/a	\$ 4,403	2.00%
FEDERAL FARM CREDIT (M-38A)	3133EEWP1	4/22/2015	\$ 1,000,000	\$ 996,470	\$ 996,470	5.26%	\$ 996,470	4/1/2025	n/a	\$ 519	2.41%
FEDERAL FARM CREDIT (M-38B)	3133EEWP1	4/23/2015	\$ 1,000,000	\$ 999,110	\$ 999,110	5.27%	\$ 999,110	4/1/2025	n/a	\$ 455	2.38%
US TREASURY (M-39A)	912828K58	4/27/2015	\$ 1,000,000	\$ 1,003,136	\$ 1,003,136	5.29%	\$ 1,003,136	4/30/2020	n/a	\$ 113	1.38%
US TREASURY (M-39B)	912828K58	4/28/2015	\$ 1,000,000	\$ 1,001,205	\$ 1,001,205	5.28%	\$ 1,001,205	4/30/2020	n/a	\$ 75	1.38%
US TREASURY (M-40)	912828J27	4/27/2015	\$ 1,000,000	\$ 1,008,892	\$ 1,008,892	5.32%	\$ 1,008,892	2/15/2025	n/a	\$ 164	1.90%
			\$ 9,653,938	\$ 9,701,817	\$ 9,701,817		\$ 9,687,139			\$ 11,855	
TOTAL INVESTMENTS			\$ 18,788,549	\$ 18,820,685	\$ 18,820,685		\$ 18,718,600			\$ 91,446	
CASH- PAYROLL ACCOUNT	0948-024724		\$ 134,503	\$ 134,503	\$ 134,503	0.71%	\$ 134,503				
TOTAL CASH AND INVESTMENTS			\$ 18,923,052	\$ 18,955,187	\$ 18,955,187	100%	\$ 18,853,102			\$ 91,446	1.41%
\$ (102,308) ***Unrealized Gain/(Loss) on Investments											

I certify that this report accurately reflects all pooled investments and is in compliance with California Government Code Sections 5922 & 53601 as amended on 1/1/97; are currently in conformity with the investment policy as stated in Resolution No. 722 adopted on December 9, 2014.
As Treasurer of the Crescenta Valley Water District, I, Ron L. Mitchell hereby certify that sufficient investment liquidity and anticipated revenues are available to meet one year of estimated expenditures for the operations of Crescenta Valley Water District.

*Value at investment maturity date.

**Portfolio positions per Great Pacific Security Corp., Bloomberg CMO Analytical Report and Actual.

***Reported in compliance with GASB Standard No. 31, effective July 1, 1997, the "fair value" adjustment necessary between cost and market value.

Balance as of April 30, 2015

Water	\$12,781,856.75
Wastewater	\$ 5,721,849.22
Total Funds	\$18,503,705.97


Ron L. Mitchell, Secretary-Treasurer, CVWD

June 12, 2015
Date

SEAL

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

June 16, 2015
Staff Report

To: Honorable President and Members of the Board of Directors
From: David S. Gould, P.E. – District Engineer
Subject: District Engineer – Staff Report

1. Water Production Report

- June 1 – 15 – Water Production – 48%/ 52% split – 49.3 MG for the time period.
Average use – 29.1% less than 2014 and 26.8% less than 5-yr average

2. Rainfall Update

- 0.04" for June 2015
- Rainfall total for Rainfall Year 2014/15 – 10.70"

3. Report on Engineering

- **CIP Projects**

- o Ocean View Chlorination Project
 - Building – Out to Bid
 - Treatment Equipment – Under Design
- o Oak Creek MCC – MCC to be delivered around June 15, 2015

- **Crescenta Valley County Park - Local Groundwater Assistance Grant**

- o Percolation Test Pits – July 2015

- **Well 16 – Prop. 84 – Drought Relief Grant**

- o Design
 - Pipeline – Potholing began June 11, 2015
 - Submittal of Plans for Building Permits – Under Review
 - Building – Out to Bid

- **FMWD**

- o No Report

- **ULARA**

- o No Report

- **La Canada Flintridge – Water Committee**

- o LCF Water Forum - Meeting – July 21, 2015

- o **As-Needed Consulting Services**

- o Preparing RFP for Grant Assistance Consulting Services

- o **Grants – Proposition 84 – Round 4**

- o Working with RMC on submittal to DWR by August 7, 2015
- o Nitrate Removal Treatment Facility at Well 2 - \$1.45M
 - Presentation by ATP on Nitrate Removal Technology at Engineering Committee Meeting – June 16, 2015

- o **Water Meter Replacement Program**

- o FY 14/15 Water Meter Replacement Program – Replaced 774 meters to date

4. **Report on Administrative and Field Operations**

- **Wells - Status**
 - o Well production capacity was averaging 2.24 MGD for June.
 - o Well production decreased due to Nitrate Plant out of service for maintenance
 - o Well 9 - Flow Control Valve and new piping completed
- **Developer Jobs**
 - o No Report
- **Booster Pumps**
 - o No Report
- **Water Quality**
 - o No Report
- **Reservoirs/Booster Stations**
 - o No Report

5. **Field Maintenance & Operations – June 1 – 15, 2015**

- o **Water lateral leaks & repairs**
 - o 3155 Orange
 - o 3332 Brookhill
 - o 4535 Orin
 - o 2341 Henrietta
 - o 2310 Panorama
 - o 2349 Rockdell
- o **Water Main Leaks**
 - o 2700 Block of Brookhill
- o **Fire Hydrant Replacement**
 - o No Report
- o **Sewer Maintenance**
 - o 2200 – 2300 blocks of Maurice
 - o 5700 – 5800 blocks of Freeman
 - o 5600 – 5700 blocks of Canyonside
 - o 2300 Block of Jayma Ln
 - o Backyard easements off Jayma Ln
 - o 5500 – 5600 blocks of Terrace & Freeman
 - o 5500 block of Canyonside

CRESCENTA VALLEY WATER DISTRICT

WATER PRODUCTION REPORT

June 1 - June 15, 2015

Well Production:	22,799,406	Gals		
Gravity Production:	631,000	Gals	% GW	48%
Purchased Water:				
FMWD:	25,886,125	Gals		
City of Glendale:	0	Gals	% Import	52%
TOTAL:	49,316,531	Gals		
	151.35	ac-ft		
Glenwood Nitrate Water				
Reclamation Plant:*	912,094		*Included in Well Production	

WATER DEMAND COMPARISON

	Average Daily Usage (gals)	Current Period Change	Average Daily Usage (gals)	Percentage Change
June 1, 2015 - June 15, 2015	3,287,769			
June 1, 2014 - June 15, 2014	4,635,371	-29.1%		
5-yr Average - June 2010 - 2014	4,490,238	-26.8%		
SWRCB CONSERVATION REGULATIONS			3,287,769	
June 1, 2015 through Feb 29, 2016				
BASELINE CONSERVATION			4,510,256	-27.1%
June 1, 2013 through Feb 28, 2014				

RAINFALL: June 1 - June 15, 2015

0.04"

Season-To-Date:

10.70"

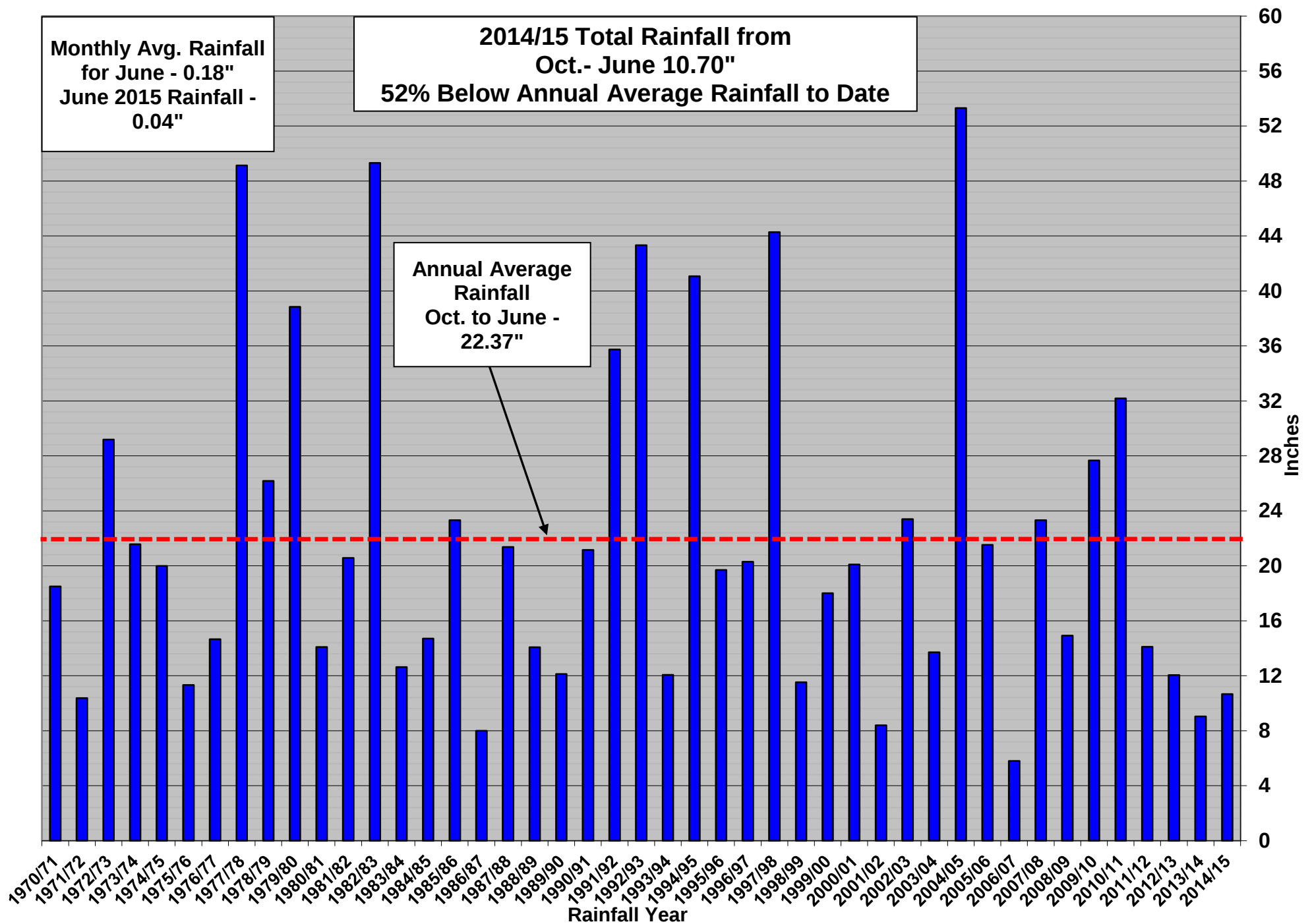
2014/15 Fiscal Year Water Production			Groundwater Production Water Rights		Purchased Water Production Tier 2 Allocation		FMWD Water Supply Allocation Plan	
Month	Actual Total Water Production (ac-ft)	Projected Total Water Production (ac-ft)	Month	Well Production (ac-ft)	Month	Imported Water Production (ac-ft)	Month (July 15 - June 16)	Imported Water Production (ac-ft)
July	426	450	October	212	January	127	July	235
August	406	460	November	191	February	119	August	210
September	401	430	December	159	March	150	September	170
October	386	410	January	175	April	138	October	140
November	320	330	February	147	May	136	November	75
December	255	310	March	189	June*	148	December	60
January	303	300	April	184	July		January	60
February	267	300	May	152	August		February	60
March	339	355	June*	143	September		March	65
April	320	360	July		October		April	80
May	288	385	August		November		May	100
June*	291	410	September		December		June	110
Total to Date	4,002	4,500	Total to Date	1,552	Total to Date	819	Total to Date	1,365
Projected	4,002	4,500	Water Rights	3,294	Tier 2	2,154	WSAP	2,009
% of Projected	88.9%	100.0%	% of Rights	47%	% of Allocation	38%	% of Allocation	68%
Remaining	498	0	Remaining	1,742	Remaining	1,335	Remaining	644

NOTE:

1) Blue Numbers - Estimate Total Water Production

*Estimate for June 2015

Monthly Rainfall - 1970/71 - 2014/15 (Oct.- June)



CRESCENTA VALLEY WATER DISTRICT

FINANCE COMMITTEE MINUTES

DATE: June 12, 2015
TO: Finance Committee Meeting Minutes
FROM: Ron Mitchell, Secretary-Treasurer

Following is a summary of the Finance Committee Meeting held at 3:00 p.m. on June 10, 2015, at the CVWD main office, and was attended by the following:

Director James Bodnar - Committee Chairperson	CVWD Board of Directors
Director Michael Claessens - Committee Member	CVWD Board of Directors
Ron Mitchell	CVWD
David Gould	CVWD
Thomas Love	CVWD

Discussion on 2015/16 Fiscal Year Water & Wastewater Budgets – Mr. Mitchell provided the Committee updated Water and Wastewater Cash Flow Models that updated the FY 2014-15 projections for revenue, expenses, and capital improvements based upon the 10 months ending April 30, 2015. He informed the Committee that revenues are projecting to be \$366,000 less than the previous projections based upon 6-months of data primarily due to increased water conservation in response to the mandate from Governor Brown and increased media coverage of the drought. O & M expenses are less by \$18,350 and Labor & Benefit projections are approximately \$208,000 due to loss time due to injuries and replacement of personnel with lower salaries. Purchased water and power costs are approximately \$82,000 more than projected due to reduced ability to pump groundwater related to the drought. Mr. Mitchell reviewed Table WB-9 and the overall reduction to cash for the FY 2014-15 is projected to be \$1,763,013 where we were budgeted to be \$1,707,800.

Next, the Committee reviewed a revised Water Cash Flow Model that is based upon a reduction in water demand of 24% as mandated by Governor Brown and the State Water Resources Control Board. This Model reflected changes to revenues and purchased water that will be needed to achieve this goal. The net effect of these changes is an additional reduction in cash of \$357,000.

Staff and the Committee discussed how this deficit could be mitigated and discussed various options such as borrowing from MTBE funds, borrowing from Wastewater funds, a possible drought surcharge, and a combination of reduction in expenses and capital improvements. The Committee was not in favor of using Wastewater funds or implementing a drought surcharge. The Committee and staff discussed that one component of the cash reserves is a rate stabilization component that is currently at \$1,670,000 in the Water Cash Flow Model. Everyone was in agreement that the District should not use more than the amount calculated in the reserve policy for rate stabilization.

The Committee instructed staff to bring back to the full Board options that 1.) Leave the expenses and capital improvements at their currently projected levels in the original budget, 2.) Cut or defer approximately \$250,000 in expenses or capital to stay within the rate stabilization component reflected in WB-8 of the Cash Flow Model, or 3.) Borrow up to \$2 million from the MTBE funds to make up the deficit in the target reserve levels projected in the Model.

The meeting adjourned at 4:10 p.m.