CRESCENTA VALLEY WATER DISTRICT

2700 Foothill Boulevard
La Crescenta, California

Agenda for the
Adjourned Regular Meeting of the Board of Directors
of the Crescenta Valley Water District
to be held on July 23, 2013 at 7:00 p.m.

Posted: July 19, 2013 at 3:00 p.m.

Any written materials distributed to the Board in connection with this agenda will be made available at the same time for public inspection at the District office located at the above address.

Call to Order and Determination of Quorum

Pledge of Allegiance

Adoption of Agenda

Public Comments

At this time the public shall have an opportunity to comment on any non-agenda item relevant to the subject matter jurisdiction of the Board. This opportunity is non-transferable and speakers are limited to one three (3) minute comment.

Foothill Municipal Water District Report

1. Report on activities at Foothill Municipal Water District.

Consent Calendar

1. Consideration and approval of Minutes of the Regular Meeting July 9, 2013.
2. Ratification of Disbursements for June 2013.

Action Calendar

The public shall have an opportunity to comment on any action item as each item is considered by the Board prior to action being taken. This opportunity is non-transferable and speakers are limited to one two (2) minute comment.

1. **Emergency Planning** – Discussion regarding level of preparation in case of emergency due to natural disaster or loss of water to the District.

Information Items

Written Communications to District

Staff Reports

Secretary-Treasurer

1. Cash and Investments –July 23, 2013.

General Manager

1. Administrative Report.

District Engineer

1. Water Production Report –July 1 – 21, 2013.
2. Report on Administrative and Field Operations.

Program Specialist

1. Report on Water Conservation issues.
2. Report on Water Quality issues.

Attorney

1. Report on legal and related matters relevant to the District.

Reports of Committees

Engineering Committee

1. Consideration of engineering issues affecting the District.

Finance Committee

1. Consideration of financial issues affecting the District.

Employee Relations Committee

1. Consideration of employee relations issues affecting the District.

Policy Committee

1. Consideration of policy issues affecting the District.

Community Relations/Water Conservation Committee

1. Consideration of Community Relations/Water Conservation Committee.

Emergency Planning Committee

1. Report of Emergency Planning Committee meeting held on July 23, 2013.

Director's Oral Reports

Report on issues, meetings, or activities attended by Directors.

Closed Session

- **Conference with Legal Counsel – Existing Litigation (§54956.9)(d)(1)**
  - Crescenta Valley Water District vs. Exxon Mobil et al.

Board Members' Request for Future Agenda Items

Adjournment

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CRESCENTA VALLEY WATER DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
July 9, 2013

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District, made at the Adjourned Regular Meeting of June 18, 2013, a Regular Meeting was held on July 9, 2013, at 7:00 p.m. at the District office at 2700 Foothill Blvd., La Crescenta, California, with President James D. Bodnar presiding.

At roll call, the following Directors and staff members were present:

Directors:	**James D. Bodnar** **Kerry D. Erickson** **Kenneth R. Putnam** **Kathleen M. Ross** **Judy L. Tejeda**
Attorney:	**Thomas S. Bunn**
General Manager:	**Dennis A. Erdman**
Secretary-Treasurer:	**Ron L. Mitchell**
District Engineer:	**David S. Gould**
Others Present:	**Mark, Hass, IT Manager** **Wendy Holloway, Customer Accounts Supervisor** **Larry Byers, Plant Superintendent** **Dennis Maxwell, Sewer Maintenance Supervisor** **Bryan Jones, Construction Supervisor**

PLEDGE OF ALLEGIANCE
President Bodnar opened the meeting by asking Director Putnam to lead the Board and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA
It was moved by Director Tejeda, seconded by Director Erickson and carried by a 5-0 vote that the Agenda for the Regular Meeting of July 9, 2013 be adopted as presented.

CLOSED SESSION
No reportable action.

PUBLIC COMMENT – None

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – Mr. Erdman reported that there has not been a FMWD Board Meeting since our last Board Meeting. There was a meeting on July 8, 2013, on Pipeline Preservation. Mr. Gould will report on this during the District Engineer Report.

CONSENT CALENDAR

It was moved by Director Ross, seconded by Director Erickson and carried by a 5-0 vote to approve the Consent Calendar which consisted of the following items: Minutes of the Adjourned Regular Board Meeting held on June 18, 2013.

ACTION CALENDAR

Slurry Seal Paving on the 3100 Block of Santa Carlotta Street – Project E-911 – Mr. Gould reported that the 8-inch water main in the 3000 & 3100 Blocks of Santa Carlotta has been completed. In December 2012, the residents on the 3100 Block Santa Carlotta Street, which is a private street, requested that the Board consider re-pavement of the entire street after completion of the pipeline. The Board directed staff to work with the local residents on a solution to be considered later by the Board. Staff met twice with the local residents, once before construction and another time after the construction was complete and they agreed that the pavement option would be a slurry seal, type II. On May 21, 2013, the Board authorized the General Manager to advertise for bids for the subject project for contractors that specialize in slurry seal. GM Sager Construction of Pomona was the lowest responsible bidder. The engineers estimate was $8,700, and the low bid was $9,641. Staff will send letters to the residents explaining the project, the cost to each resident for their portion, which equals $250.00, and will have a one (1) year warranty. It is staff's recommendation to award the contract to the lowest bidder, GM Sager Construction at a cost of $9,641, and it is also staff's recommendation that work will not start on the project until all payments have been received from the residents.

Following discussion:

> **It was moved by Director Ross, seconded by Director Tejeda and carried a 4-0-1 vote (Director Bodnar abstained from voting) to authorize the General Manager to award the contract to GM Sager Construction in the amount of $9,641 and the work will start after the collection of $250.00 from each resident.**

Chlorination Station & Metering Vaults at Williams Reservoir – Project E-733CS – Mr. Gould reported that in 2008 CVWD received a Proposition 50 Grant from the State of California in the amount of $606,925, to construct an emergency water supply interconnection with Los Angeles Department of Water & Power. The Proposition 50 Grant is a 50/50 matching fund, where CVWD will match state funds and the total cost for the entire project is $1,213,850. Staff requested the Board to authorize the General Manager to advertise for bids on March 19, 2013 with an engineer's estimate of $334,500. At the May 21, 2013 Board Meeting, the Board approved staff's recommendation to reject all bids for the project due to lack of bidders. The project was re-evaluated and the recommendation of the Engineering Committee was to revise the engineer's cost estimate to better reflect the current bidding costs. The revised estimate for construction was found to be $505,000 which is covered under the budget proposed in the Proposition 50 Grant. It is staff's recommendation to authorize the General Manager to advertise for bids for this project based on the discussion at the Engineer Committee meeting.

Following discussion:

It was moved by Director Ross, seconded by Director Bodnar and carried a 5-0 vote to authorize the General Manager to advertise for bids for the construction of the Chlorination Station and Vaults at Williams Reservoir, Project E-733CS, with the engineer's estimate of $505,000.

Authorization to Fill Staff Vacancies – Mr. Erdman said that at the present time, there are three positions vacant, due to retirement, and employees leaving the District. The positions open are Utility Worker I, Maintenance Worker I, and Customer Service Clerk. In addition to these full time positions, last year the Board authorized hiring a part time IT Assistant. This position was not filled, but the need is still there, and in order to make the progress we have planned for FY 2013/14, this position should be filled. At the June 4, 2013 Board meeting, staff was asked to evaluate the possibility of contracting certain maintenance functions such as valve turning to see if this would offer an alternative to hiring staff. A proposal was received from a vendor to turn all of the District valves was $110,000 and Mr. Erdman said that we would not be able to re-purpose these workers in cases of emergency leak repairs and other situations. He said that this work can be performed if suitably staffed and that at the present time there is a backlog of 44 lateral replacements that need attention. Mr. Erdman also said that the District's goal is to replace another 1,000 meters in our ongoing effort to reduce non-revenue water. When crew members are replacing laterals, the meter replacement program is delayed or reduced in number without a full staff of Utility Workers. After lengthy discussion, President Bodnar requested to have each position separated and discussed by the Board Members.

Following discussion:

It was moved by Director Tejeda, seconded by Director Erickson and carried a 5-0 vote to authorize the General Manager to fill the Maintenance Worker I and Utility Worker I positions.

Following discussion:

It was moved by Director Tejeda, seconded by Director Erickson and carried a 5-0 vote to authorize the General Manager to fill the part time IT Assistant position.

Following discussion:

It was moved by Director Ross, seconded by Director Putnam and carried a 3-2 vote (Director Tejeda, Director Erickson) to authorize the General Manger to fill the Customer Service Clerk position for 32 hours a week.

INFORMATION ITEMS – LA Times: Glendale water quality ranks high. LA Times: DWP to build groundwater treatment plants on Superfund site. LADWP.com: LADWP increases residential landscaping rebate to $2 per square foot. CV Weekly: Nico Pappas Eagle Scout Court of Honor.

WRITTEN COMMUNICATIONS TO DISTRICT – Lincoln Avenue Water and Rubio Canon Water sent letters opposing FMWD Recycling Project. Also a letter was sent from a customer on Santa Carlotta complimenting the water main replacement crew.

REPORTS OF PERSONNEL

SECRETARY-TREASURER – Mr. Mitchell provided the Summary of Cash and Investment report which contained the following items:

Investment Portfolio Summary – as of July 9, 2013:

Cash Accounts	$266,310
Great Pacific Securities	$23,301
Bond Debt Service Fund Acct	$102,159
Local Agency Investment Fund	$1,737,291
Federal Farm Credit (78)	$494,785
Federal Farm Credit (81)	$981,260
Federal Farm Credit (83)	$496,005
Federal Farm Credit (86)	$973,390
Federal Farm Credit (87)	$494,255
US Treasury (92)	$963,440
US Treasury (93)	$963,440
Federal Farm Credit (94)	$955.320
Federal Farm Credit (95)	$583,530

Fund Balances at May 31, 2013	
Water	$6,015,451.51
Wastewater	$3,729,560.53
MTBE Contingency Fund	$2,818,567.00

Mr. Mitchell said the FY 2013/14 budget books have been given to each Board member. He also said he will have the 12 month report on Budget vs. Actual at the next meeting. The workers compensation mod rate went down from 2.58 to 1.77 for FY 2013/14. He also confirmed that there will only be one (1) Board meeting in August to be held on the 13th.

GENERAL MANAGER – Mr. Erdman reported that on June 26, 2013 he and Director Tejeda attended a workshop at MWD sponsored by the California Urban Water Conservation Council and the topic was "Best Management Practices for Water Utilities". Mr. Erdman wants to congratulate the employees with July anniversary's – Carlos Alvarez – 24 years of service, Morgen DuRose – 12 years of service, Christina Olmedo and Steve Dulay – 7 years of service, and reported that as of today, we have worked 48 days without a lost time accident. Also Mr. Erdman reported that the tenants at the Sycamore property have given their 30 day notice that they are moving out.

DISTRCIT ENGINEER

Water Production – For the period of June 1 through June 30, 2013, water production was 143.4 million gallons, which is **1.0% greater** than the daily average production of the same period in 2012. This is **2.7% greater** from the daily average production of the previous five years.

For the period of July 1 through July 7, 2013, water production averaged 36.8 million gallons per day, which is **6.0% greater** than the daily average production of the same period in 2012. This is **1.6% greater** from the daily average production of the previous five years.

Rainfall: June 1 – 30, 2013	**0.00"**
Season-to-date:	**12.05"**

Administrative and Field Operations – Mr. Gould provided a memorandum and discussed the following:

Rainfall Update – 0.00" for June 2013. Rainfall total for 2012-13 is at 12.05".

Report on Engineering:

CIP Projects – Pipeline – 3000 & 3100 Block of Santa Carlotta – Complete. Paving on 3100 Block Santa Carlotta – Bids due on June 27, 2013. Pipeline – 3000 & 3100 Block of Paraiso Way – Design – 85% complete. Ocean View Chlorination Project – Advertise for Bids.

Local Groundwater Assistance Grant Application – Award Grant – Approved by DWR Director June 25, 2013 - $158,450. MWD – Foundational Actions Funding Program – Application submitted July 3, 2013.

Glendale – Converted to Chloramines on July 8, 2013.

FMWD Issues – Pipeline Preservation Committee met on July 8, 2013. Reviewed Pipeline Inspection report. Discussed reviewing all pipelines to be reviewed for schedule and coordination.

ULARA – Cost Sharing Percentages for WY 12/13. Salt & Nutrient Management Plan Meeting – July 10, 2013. Court hearing – July 12, 2013. AC Committee Meeting – July 24, 2013.

Water Meter Replacement Program – We have replaced 1173 meters for the FY12/13. Start FY 13/14 Water Meter Replacement Program in August 2013.

Report on Administrative and Field Operations:

Well Status – Current well capacity – Average 2.94MGD for June – down 11% for year.

Booster Pumps – Oak Creek – Booster "C" – Complete. Mills Booster "B" – 150 Hp motor failed; replaced with premium efficiency motor, pump also to be replaced. Schedule to be replaced by July 26, 2013

Glenwood Nitrate Plant – No Report.

Water Quality – No Report.

Mills Plant – No Report.

Reservoirs/Booster Stations – No Report.

MTBE Update – MTBE levels in Wells below 1ppb.

Field Maintenance and Operations update for June 19 -30, 2013 & July 1 – 8, 2013

Water lateral leaks & repairs

- 3133 Brookhill
- 2839 El Caminito

- 2320 Jayma Lane
- 3324 Stevens
- 4849 Ramsdell
- 2824 Stevens

Water Main Leaks – No Report.

Fire Hydrant Replacement – No Report.

Developer Projects – No Report.

Valve Replacement – No Report.

General Maintenance – Valve Exercising Program on hold since October 2012.

SCADA/Telemetry System – No Report.

Sewer Maintenance – Sewer Cleaning – Enhanced Maintenance Areas.

Mr. Gould reported on the Pipeline Preservation Committee meeting at FMWD that was held on July 8, 2013. FMWD has completed an inspection on the eastside feeder line from their P1 Station at the Rose Bowl to the Altadena Reservoir, which is approximately 12,000 feet of 24" steel water main. During the last scheduled shut down they used a robot/video camera to inspect the line and found that 95% of the line inspected is in good condition and 5% is not. FMWD wants to inspect the west side, and will need to coordinate for the shut down. They are still in the planning stages for this. Mr. Gould also reported on the annual cost sharing for ULARA. The District is responsible for 3.67% of the total cost which is approximately $300,000 per year. There is a meeting on July 10, 2013 on the Salt & Nutrient Management Plan, on July 12, 2013 there is a court hearing, and on July 24, 2013 there will be an Administrative Committee meeting. The last item Mr. Gould reported on is that the CA/NV section of the AWWA has asked him to be a trustee with the section. The Board congratulated him on this accomplishment and affirmed their support for his candidacy.

WATER CONSERVATION – No report.

ATTORNEY – Mr. Bunn reported that the California Supreme Court will hear the issue of the sludge in Kern County, primarily on the statute of limitation issue. He reported on Legislation AB1235 that would require Directors not only to take ethics training, but also financial management training. Mr. Bunn reported on a recent Brown Act case where planning committee for a county posted an agenda that had the approval of a subdivision application on it. They neglected to put in their agenda an item that said they were also considering a Mitigated Negative Declaration under CEQA. This was challenged and ruled to violate the Brown Act.

REPORTS OF COMMITTEES

Engineering Committee – Director Bodnar reported that the Committee will meet on August 2, 2013 at 8:00 a.m.

Finance Committee – Director Tejeda reported that the Committee had not met; however a meeting will be scheduled as needed.

Employee Relations Committee – Director Erickson reported that the Committee had not met; however a meeting will be scheduled as needed.

Policy Committee – Director Bodnar reported that the Committee had not met; however a meeting will be scheduled as needed.

Community Relations/Water Conservation Committee – Director Ross reported that the Committee had not met; however a meeting will be scheduled as needed.

Emergency Planning Committee – Director Bodnar reported that the Committee will meet on July 23, 2013 at 6:30 p.m.

DIRECTORS ORAL REPORTS

Director Ross discussed issues about her daughter's water issues in Bakersfield and the importance of keeping the system up and running.

Director Erickson reported that he attended the CVTC meeting in June. Also he talked about the shutdown of the satellite that he has worked on for the last 10 years because there are no funds available.

Director Bodnar reported the he attended the Pipeline Preservation Meeting at FMWD. He will be attending an AWWA water seminar at Santiago College on August 14, 2013. He is also writing an Iphone application.

Director Tejeda reported that she attended the Pipeline Preservation Meeting at FMWD and said it was uplifting and well run. She also reported that July 4th the salt water lines on Catalina broke so the restroom facilities were out of order. In the JPIA magazine, there is an article about the death of Ron Palmer, former General Manager of FMWD.

Director Putnam reported that he attended the CVTC meeting and discussed the possibility of CVWD doing a conservation garden at the Two Strike Park Memorial. He talked to the VFW sponsor who seemed receptive to the idea. There was no reaction from CVTC on his request for support. Mr. Putnam discussed the Eagle Scout project on the corner of Rosemont and Orange Avenue and suggested the District be a sponsor.

ADJOURNMENT

There being no other business to come before the Board, at 9:15 p.m., it was moved by Director Bodnar, seconded by Director Ross that the meeting be adjourned in memory of Ron Palmer, to July 23, 2013 at 7:00 p.m.

APPROVED

James D. Bodnar	Ron L. Mitchell
President	Secretary-Treasurer

CASH DISBURSEMENTS LIST
JUNE 2013

CVWD

Check#	Check Date	Payable To	Description	Water Amount	Wastewater Amount
Fund: 01 Water					
0	6/24	Southern California Edison Co.	Power Purchased 06/2013	22,207.68	325.68
28064	6/4	Aflac	Employee Paid Inusrance	1,174.72	-
28065	6/4	Airgas USA, LLC	Cynlinder Rental	145.42	145.41
28066	6/4	ARC	Monthly Billing Bond Plotter	826.98	275.66
28067	6/4	Associated Soils Engineering	E-911 Water Main Replacement 3000/3100 Santa Carlotta	2,780.00	-
28068	6/4	Cesar Avila	Reimbursement for Grade D1 Certification	70.00	-
28069	6/4	AW Direct, Inc	Plug Assembly	44.28	14.76
28070	6/4	BC Laboratories, Inc	Water Analysis	477.00	-
28071	6/4	BC Laboratories, Inc	Water Analysis	4,392.50	-
28072	6/4	Burke, Williams, & Sorensen, LLP	Legal Services	609.38	203.12
28073	6/4	CalPers	Employee Contributions 05/2013	8,376.32	5,584.22
28074	6/4	Charles Z. Fedak & Company	Professional Services for 05/2013	1,155.00	1,155.00
28075	6/4	Charter Communications	Cable, Fiber Optic 05/2013 Glenwood, Mills and Office	3,658.67	1,219.54
28076	6/4	Choice Pest Control	Monthly Mills House	60.00	60.00
28077	6/4	City of Los Angeles	Sewage Facilities Charges		2,134.49
28078	6/4	Civil Enviromental Survey Group Inc.	MTBE Water Analysis	5,460.00	-
28079	6/4	Colonial Life & Accidents Ins.	Employee Paid Insurance	183.61	-
28080	6/4	DataProse Inc.	Printing & Postage for Controls 1-4	1,553.50	1,553.49
28081	6/4	Department of Consumer Affairs	Certificate Renewal Civil Engineer Brook Yared	172.50	-
28082	6/4	Direct Connection	Prop 218 Printing	965.32	965.31
28083	6/4	Eurofins Eaton Analytical Inc.	Water Analysis	352.00	-
28084	6/4	Federal Express	Shipping Charges Office	15.43	15.43
28085	6/4	First Choice	Coffee Service Plant and Office	122.52	122.50
28086	6/4	Great America Leasing Corp.	Kyocera Copier Lease	434.91	434.91
28087	6/4	Itron, Inc	Yearly Maintenance Agreement	1,469.33	489.78
28088	6/4	Stephen P. Korejwo	IT Support for 05/2013	697.50	697.50

Check#	Check Date	Payable To	Description	Water Amount	Wastewater Amount
28089	6/4	LA Dept Water and Power	Power Purchased 05/2013	41.09	-
28090	6/4	Lillestrand Leadership Cons. Inc	Consulting Service with Christy Scott & Dennis Erdman	702.60	702.60
28091	6/4	Lincoln Financial Group	Long Term Insurance 06/01/13 to 06/30/13	696.43	464.28
28092	6/4	Logan Supply Co. Inc	120 cans of blue and white marking paint	453.66	2.85
28093	6/4	Dennis A. Maxwell, Jr	Reimbursement for G4 Collection System Maintenance Renewal	92.00	-
28094	6/4	Microflex Corporation	4 cases latex gloves		531.26
28095	6/4	Hermineh Moradi	Refund Check	34.23	-
28096	6/4	New Image Landscape & Design	Weed Ocean View Reservoir	850.00	-
28097	6/4	Northern Tool & Equip Co.	Pack Nozzels	18.24	18.24
28098	6/4	O'Reilly Auto Parts	Misc Parts 05/2013	42.96	25.21
28099	6/4	Office Depot - Credit Plan	Misc Supplies 05/2013	53.54	53.53
28100	6/4	Orchard Supply Hardware	Misc Supplies 05/2013	511.15	301.66
28101	6/4	PMC Engineering LLC	Moisture Protectors	303.26	101.08
28102	6/4	David Rawlings	Reimbursement for Work Jeans	122.61	40.86
28103	6/4	RKI Instruments, Inc.	Repair Gas Detector/Sewer Dept.		797.37
28104	6/4	Sawyer Petroleum	Approx.340 gal.red diesel fuel	939.40	313.13
28105	6/4	Star Ford	Repair fan clutch & clean turbo charger on Unit #27	1,830.78	610.26
28106	6/4	Steven Engineering Inc.	Radio panel upgrades at several reservoirs	3,207.73	1,069.24
28107	6/4	Sully-Miller Contracting Co.	10.13 tons cold patch	1,016.98	-
28108	6/4	Tetra Tech Inc.	Inspector Services for E-911 Water Main Replacement	13,395.00	-
28109	6/4	The Gas Company	Gas Purchased 05/2013 Office	25.50	8.50
28110	6/4	Toro's Lawnmower & Garden	Misc Repair Echo Saw	35.46	35.44
28111	6/4	Kee Um	Refund Check	13.29	-
28112	6/4	Univar USA Inc	1401 gal bleach Glenwood/Mills	2,392.52	-
28113	6/4	Vision Service Plan Co-(CA)	Group Vision for 06/2013	291.75	97.25
28114	6/4	Brook Yared	Education Reimbursement	2,000.00	-
28115	6/18	A&A Ready Mix Concrete, Inc.	Cost for four cement blocks and delivery	196.20	65.40
28116	6/18	ACV Systems, LLC	Repair pressure control valves	1,390.25	-
28117	6/18	ACWA/JPIA	Health & Dental Insurance 07/01/13 to 08/01/13	33,248.51	22,165.66
28118	6/18	ADS, LLC	Monthly Sewer Flow Monitoring		1,015.00
28119	6/18	All American Landscape Co.	Landscape Maintenance Office	217.50	72.50
28120	6/18	Ameripride Uniform Services, Inc	Uniform Rentals 05/2013	516.95	172.32
28121	6/18	Anawalt Lumber & Materials Co.	Misc Supplies 05/2013	39.54	5.19
28122	6/18	Arrowhead Mountain Spring Wate	Distilled Water	47.87	-

Check#	Check Date	Payable To	Description	Water Amount	Wastewater Amount
28123	6/18	AT&T	Phone Service 05/2013 Mills and Main Office	896.07	304.10
28124	6/18	AVAYA Financial Services	Phone System Lease	380.68	126.90
28125	6/18	BC Laboratories, Inc	Water Analysis	3,720.45	-
28126	6/18	BC Laboratories, Inc	Water Analysis	3,606.50	-
28127	6/18	Bonners Equipment Rentals	Misc Rentals 05/2013	523.70	-
28128	6/18	C.V. Chamber of Commerce	Membership Renewal	56.25	18.75
28129	6/18	CA Dept. of Health Services	Grade T4 #13494 Certification Renewal Larry Byers	105.00	-
28130	6/18	California Water Environment	Certification Renewal Larry Byers #050721017	217.00	-
28131	6/18	Cargill, Inc - Salt Division	24.66 tons bulk solar salt	2,866.53	-
28132	6/18	CAS Enterprises, Inc.	Water Conservation Bracelets	390.00	-
28133	6/18	Charles P. Crowley Co.	2013 Chemical Feed Class for Brook Yared	50.00	-
28134	6/18	Choice Pest Control	Monthly Service Glenwood	120.00	24.00
28135	6/18	City of Glendale Water & Power	Power Purchased 05/2013	35,913.74	13.09
28136	6/18	Corporate Telecomm	New Phone System preferred edition license and additions	788.50	262.81
28137	6/18	John Dailing	Refund Check	10.81	-
28138	6/18	Direct Connection	Door Hangers for Water Meter Replacement	910.23	-
28139	6/18	Do-it Center	Misc Hardware 05/2013	179.51	63.47
28140	6/18	Eurofins Eaton Analytical Inc.	Water Analysis	684.00	-
28141	6/18	Brian Fitzburgh	Refund Check	73.28	-
28142	6/18	Judy & Tad Gielow	Refund Check	11.80	-
28143	6/18	Grainger	Hose to Hose Connectors	190.49	50.29
28144	6/18	Haaker Equipment Company	Handle for Anchor	31.53	10.51
28145	6/18	HD Supply Waterworks Ltd	120 -Angle stops and 264 -adapters	11,306.62	-
28146	6/18	Home Depot Credit Services	Misc Hardware 05/2013	209.45	69.82
28147	6/18	Joseph A. Huerta	Mileage Reimbursement April/May 2013	25.46	0.31
28148	6/18	Hutchinson & Bloodgood	Compcon Consulting 05/2013	127.50	42.50
28149	6/18	J. De Sigio Construction, Inc	E-911 Water Main Replacement 3000/3100 Santa Carlotta	151,989.44	-
28150	6/18	Just Tires, Inc.	New valve stems on portable generator units #40, #32 and #38	96.14	88.43
28151	6/18	L.A. County Dept. Public Works	Excavation Permit	4,701.00	-
28152	6/18	Lagerlof, Senecal, Gosney & Kr	Legal Services 05/2013	1,355.00	1,075.00
28153	6/18	Andrew Lyons	Refund Check	17.09	-
28154	6/18	Mc Fence Co.	Install 2 gate panels at well site	750.00	-
28155	6/18	Napa Auto Parts	#13-2 batteries for unit #13	227.27	75.75
28156	6/18	Paper Cuts, Inc	Paper Shredding for 05/2013	40.31	13.44

Check#	Check Date	Payable To	Description	Water Amount	Wastewater Amount
28157	6/18	Quinn Power Systems	Replace Sensor #18 Dump Truck	1,165.10	388.36
28158	6/18	Ramco	Crushed Misc. Base	2,143.25	-
28159	6/18	Red Wing Shoe Store	Safety Boots Morgen DuRose	114.65	38.22
28160	6/18	Mark Romano	Refund Check	27.58	-
28161	6/18	So Cal Tractor Sales, Inc	2 -Rear tires on backhoe Unit #15	2,236.22	745.40
28162	6/18	Staples Business Advantage	Misc Supplies 05/2013	115.61	115.61
28163	6/18	Star Brite Bldg. Maintenance Inc	Janitorial Services 06/2013	618.75	206.25
28164	6/18	Tetra Tech Inc.	E-911 8 inch Water Main Replacement Inspecting	16,195.00	-
28165	6/18	The Gas Company	Gas Purchased Mills	39.53	13.18
28166	6/18	The Hitch Depot	Unit #3 Trailer Accessories	404.73	134.91
28167	6/18	Toro's Lawnmower & Garden	Telemetry Hardware	104.76	47.56
28168	6/18	Underground Service Alert/SC	Underground Notification 05/2013	109.12	36.38
28169	6/18	Waste Management - Sun Valley	Disposal Service Office	607.98	202.66
28170	6/18	Western Water Works	60 -12" Pipe caps, 5- valve assemblies and "o"rings & 12- repair clamps	1,029.85	-
28171	6/19	Direct Connection	Postage for Mailing Water Quality Report	1,152.82	1,152.81
28172	6/19	Morgen Durose	Certification for Collection System Maintenance G1		400.00
28173	6/19	Dennis A. Maxwell, Jr	Reimbursement for WEF Collections Training 2013		245.87
28174	6/24	Aflac	Employee Paid Insurance	1,174.72	-
28175	6/24	Airgas USA, LLC	Monthly Cylinder Rental	150.11	150.11
28176	6/24	AT&T	PRI Line 06/2013	1,078.58	359.54
28177	6/24	AT&T Mobility	Cell Phone 06/2013	1,660.02	553.32
28178	6/24	Natalie Bellissimo	Mileage Reimbursement May/June 2013	48.99	5.59
28179	6/24	Melvin L. Blevins	M-781 Compensation Consulting MTBE	300.00	-
28180	6/24	CA Dept. of Public Health-OCP	Testing for D4 - Kellen Boyce	130.00	-
28181	6/24	CA-NV Section AWWA	2013 Water Education Seminar for Raymond Dodge	125.00	-
28182	6/24	Capital One Commercial	Misc Supplies	674.19	674.19
28183	6/24	City of Glendale Water & Power	Power Purchased - Dunsmore Reservoir	43.91	-
28184	6/24	Civiltec Engineering Inc	E-733CS - Chlorination Station Design Revisions	3,232.50	-
28185	6/24	DataProse Inc.	Printing and Postage for Control 1-4 05/2013	1,485.15	1,485.14
28186	6/24	Cues, Inc	Software Renewal for Camera Van 2013/2014		1,800.00
28187	6/24	Delta Tech Corp.	Repair arrowboard unit #37	535.18	178.39
28188	6/24	DLT Solutions, Inc	Autodesk Annual Support Renewal 2013/2014	5,264.28	1,754.76
28189	6/24	Downey Brand Attorneys LLP	ULARA Services Rendered through 04/2013	1,182.50	-

Check#	Check Date	Payable To	Description	Water Amount	Wastewater Amount
28190	6/24	Falcon Car Care Corp.	Unit #10,tuneup/cyl.4 repair		522.99
28191	6/24	Foothill Municipal Water	Water delivery for May 2013	188,949.52	-
28192	6/24	George Yardley Company, Inc.	Repair nitrate plant blend valve actuator	1,208.34	-
28193	6/24	Haaker Equipment Company	Blue Thunder		397.37
28194	6/24	Industrial Tool Box	Safety Gloves	135.77	45.25
28195	6/24	Innovyze	H20NET Maintenance Renewal 2013/2014	2,250.00	750.00
28196	6/24	Joseph G. Pollard Co., Inc	6 -Meter sticks	240.98	-
28197	6/24	L.A. County Dept. Public Works	C-879A Mitigation Cost Pickens Canyon Reservoir Site Repair	14,331.02	-
28198	6/24	Lagerlof, Senecal, Gosney & Kr	Public Water Agencies Group	490.33	163.44
28199	6/24	Lincoln Financial Group	Life Insurance 07/01/13 to 07/31/13	699.92	466.62
28200	6/24	New Image Landscape & Design	Landscape Maintenance	1,002.50	177.50
28201	6/24	Northern Safety Co., Inc	25 pr 3xl coveralls		208.32
28202	6/24	Christina Olmedo	Mileage Reimbursement 06/2013	23.27	7.75
28203	6/24	Red Wing Shoe Store	Safety Boots - David Rawlings & Roy Spaulding	233.09	77.70
28204	6/24	Shell	Gas Purchased 05/2013 and 06/2013	2,062.82	687.61
28205	6/24	Star Ford	Adjust idiling and check brakes on Unit #13	360.00	120.00
28206	6/24	Toro's Lawnmower & Garden	Stihl Stringtrimmer repair	64.93	64.92
28207	6/24	United Traffic Service & Supply	Arrow Board Rental for 2900 Blk Honolulu	578.58	134.72
28208	6/24	Vulcan Materials Company	Mixed Bobtail	155.00	-
28209	6/24	Wells Fargo Card Services	Erdman: Consultant lunch, ACWA Region 8 registration, and LA Times subscription	176.94	50.99
28210	6/24	Wells Fargo Card Services	Gould: MTBE mediation hearing (air, transportation, meal), R. Wood registration to Tri State Seminar	580.58	107.49
28211	6/24	Wells Fargo Card Services	Hass: Monthly recurring charges for web; computer software and hardware; training	410.28	136.75
28212	6/24	Wells Fargo Card Services	Mitchell: Snacks and lunch for confined space training class	226.35	75.45
28213	6/24	Wells Fargo Card Services	Scott: So. Calif. Water Committee membership renewal; safety lunch; wireless headset; chamber mixer expenses	1,317.55	373.56
28214	6/26	Bryan Jones	Reimbursement of Payment for Water Treatment Plant Operation Certification Renewal	144.63	-
			Subtotals	$ 603,495.40	$ 61,561.48
			Total Disbursements for June 2013	$ 665,056.88	

PAYROLL REPORT
June-13

Directors……………………………………………	$	1,260
Office Regular Payroll……………………………	$	115,163
Vacation/Sick Pay Out…………………………	$	1,211
Plant Regular Payroll………………………………	$	93,664
Vacation/Sick Pay Out…………………………	$	7,745
Employer Payroll Taxes……………………………	$	16,376
Payroll Service Charges…………………………	$	330
Total…………………………………………………	$	235,749

Structure Repairs, Maintenance Issues Cited as Cause of Rate Hikes

Posted by Robin Goldsworthy on Jul 11th, 2013 and filed under News. You can follow any responses to this entry through the RSS 2.0. You can leave a response or trackback to this entry

Information Item

Tweet 0

By Jason KUROSU

Beginning July 1, the Crescenta Valley Water District raised water rates at an estimated cost of $4.57 per household, citing infrastructural and maintenance-related necessities. As expected, there was backlash from CVWD customers, who have regularly lamented rising water rates.

At the July 9 CVWD board meeting, the board discussed some of the district's latest projects and expenses, starting with slurry seal paving on the 3100 block of Santa Carlotta Street. The paving will come at a cost of $9,641, with some of that money coming from the residents of Santa Carlotta Street, at approximately $250 per household.

CVWD engineer David Gould said that CVWD sent letters to the residents on Santa Carlotta Street but that they have not received a response back. The water district will begin construction, tentatively scheduled for sometime in August, only after they receive payment from the residents.

"If none of the payments are received, then we have the right to cancel the contract for the project," Gould said.

The second project is the construction of a new chlorination station and metering vaults. The engineer's estimate for this project is $505,000. According to Gould, the cost of the project is higher than originally planned, due to prices for the electrical system components going up since the original estimate was made, among other factors.

The third item was the hiring of new staff members to fill vacancies within the district due to employees retiring or moving out of state. The positions CVWD hopes to fill include maintenance and utility workers, an IT assistant and a customer service clerk.

CVWD general manager Dennis Erdman pushed especially to have the maintenance and utility positions filled.

"It's my desire to see this crew used more in the area of long term reconstruction of our system rather than just doing band-aid style repairs," said Erdman. "We have that capability. We have the right equipment and knowledgeable workers. We need to backfill those workers from time to time."

Though most of the board seemed amenable to the proposed hirings, board member Kerry Erickson said, "We have an opportunity to tighten our belts a little bit without affecting anyone directly. We're not laying anybody off or what have you. I think we ought to capitalize on that."

Erickson suggested finding different ways of providing efficient service without increasing costs.

Board member Judy Tejeda echoed Erickson, saying that the district should find a "middle ground" between spending and efficiency.

"We just got done going through this when we were going through the rate increases. I want to know how we can have good practices and safety and good service without having it be as full bore as it has been."

CVWD Treasurer Ron Mitchell said that certain programs have not progressed as planned because the district lacks the necessary personnel. In regards to the hiring of a customer service clerk, Mitchell said, "This would be the only position wholly dedicated to customer service. Every other position we have has had to be dual function.

"We feel that these positions are necessary and they need to be filled at this point to continue operating the system, making it reliable and keeping the level of customer service and reliability to customers where we expect it to be. We pride ourselves in our customer service."

The IT and customer service positions would be part-time positions, which would ostensibly yield some cost reduction.

All three actions items were approved by the board, though Erickson and Tejeda voted against filling the customer service position.

Other expenses included the purchase of water from the Foothill Municipal Water District.

"Rainwater is down," said Gould. "What can we do about it? Nothing much more than a rain dance. As the summer goes on, we're going to be buying more Foothill water."

Another project will be the replacement of pipelines throughout the district. The project was scheduled for discussion at the next CVWD board meeting, which will take place on Aug. 13.

Information Item

Print

Prince George's water outage like a 'natural disaster'

Wednesday - 7/17/2013, 10:45am ET

- Areas affected
- Interactive map
- Water restrictions
- Where to find water
- How to store water
- Flushing toilets
- Emergency number, showers, shelters, cooling centers
- Firefighting
- Police response
- Schools closed
- Businesses impacted
- Why couldn't WSSC wait?


The water outage affects southern Prince George's County, including businesses at National Harbor, seen here. (WTOP/Nick Iannelli)

WASHINGTON - Life over the next three to five days will be one where southern Prince George's County residents will have to adjust to no water.

More than 150,000 Washington Suburban Sanitary Commission customers are affected, but the impact is much greater since a customer may be an individual home or business.

"This is an unprecedented situation in terms of the scope and size," said Scott Petersen, a spokesman for Prince George's County Executive Rushern Baker, on WTOP.

"It is the equivalent of a natural disaster hitting the county," said Petersen.

Residents and businesses are urged to conserve water as WSSC repairs a 54-inch water line, a huge project in a remote area.

Mandatory water restrictions went into effect at 9 p.m. Tuesday.

Three hours later, WSSC shut down the affected water main. Water inside the main is expected to last customers 12 to 15 hours.

"That clock started around midnight," said Lyn Riggins, WSSC spokeswoman, Wednesday morning.

WSSC has been urging people to stock up on water and conserve what water they use. The more people conserve, the longer they'll be able to get water from the shut-down main.

When the water in the main runs out, repairs to the massive water main begin.

"We're going to work as quickly as possible," Riggins said.

But it will take "three to five days" before the water comes back on, she said.

In an effort to help, Prince George's County has several locations set up for people to get water, to take showers and to cool off.

Water restrictions

Here are the guidelines for what to do when water restrictions are in place:

- Stop using water outside. This includes filling pools, watering gardens or grass and washing cars.
- Take shorter showers and turn off faucets after washing hands or while brushing teeth.
- Don't flush after every use.
- Postpone using washing machines and dishwashers.

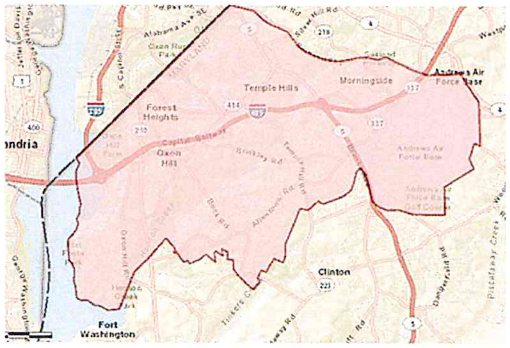
What areas are affected?

Some of the areas affected include the following:

- Morningside
- Hillcrest Heights
- Camp Springs
- Forest Heights
- Temple Hills
- Oxon Hills

- Joint Base Andrews
- National Harbor

Click here for an interactive map and to type in a specific address to see whether it's affected.



Where to get water

Prince George's County has set up places for affected residents to get water. There is a limit of 2 gallons per person.

Hours are noon to 9 p.m. on Wednesday and from 8 am to 9 p.m. on the following days until the outage is over.

- Hillcrest Heights Elementary
  4305 22nd Place
  Hillcrest Heights, Md. 20748
- Thurgood Marshall Middle School
  4909 Brinkley Rd.
  Temple Hills, Md. 20748
- Oxon Hill Elementary School
  7701 Livingston Rd.
  Oxon Hill, Md. 20745

How to store water

While WSSC suggests people in the affected areas stay with family and friends who have water, those staying in the homes will need water to drink, cook and flush toilets.

WSSC recommends customers buy water and that they fill bathtubs or other containers.

WSSC offers these tips for storing water:

- Store 1 to 2 gallons of safe water per person per day.
- "Safe" is tap water in clean containers or store-bought bottled water.
- Store 1 to 2 gallons of purchased distilled water for any individuals with chronic health problems, including weakened immune systems.
- Store tap water in airtight, clean, food-grade plastic containers.
- Do not store drinking water in glass or used milk containers.
- Don't forget to store water for your pets to drink.
- You can use the water in your hot-water tank and ice cubes.
- Water stored in a bathtub or swimming pool can be used to flush toilets.
- Not everyone in the area is impacted, so contact relatives and friends and ask for their assistance. If you're not affected, offer help.

Flushing toilets during the outage

"Almost any water you can use to flush a toilet, it's the drinking water you have to be careful about, so you want to keep that in the refrigerator you want to store as much as you can, or store it in sealed containers that you buy," said Jim Neustadt, WSSC spokesman.

Since the water for flushing a toilet doesn't need to be as clean as that people use to drink, wash or cook, it might be time to get creative.

While there's still water use, Neustadt says, "if you take a shower and you let that shower collect in a bucket, the shower water, you can use that to flush the toilet."

Click here for instructions on flushing your toilet when the water is shut off.

Emergency number, showers, shelters, cooling centers

Emergency number

Anyone who needs assistance from Prince George's County can call 301-583-1950.

Showers and places to cool down

The county set up reception centers so residents have a place where they can take showers, clean-up, get water and cool off. Reception Centers will be open from 8 a.m. to 11 p.m. starting on Wednesday. Bottled water will be available at the reception centers.

- Stephen Decatur Middle School
  8200 Pinewood Drive
  Clinton, Md. 20735
- Friendly High School
  10000 Allentown Rd.
  Fort Washington, Md. 20744

Shelter

A shelter for overnight accommodations will be available if it's determined it's needed. The first one will be open at:

- Wise High School
  12650 Brooke Lane
  Upper Marlboro, Md. 20772

Cooling centers

Additionally, Prince George's County has established dozens of cooling centers around the county.

Fire trucks to take water to fires

The lack of water at hydrants in the outage area means Prince George's County fire engines will have to take water to the scenes of any fires.

The county has five fire engines that will each haul 500 gallons of water.

Additionally, two water tankers will be able to carry a minimum of 2,500 gallons of water to fires, said Prince George's County Fire and EMS spokesman Mark Brady on WTOP.

The total of 7,500 gallons of water, Brady said, will be "more than ample to extinguish any fire that we deal with on a day-to-day basis."

Howard and Charles counties in Maryland and Fairfax County in Virginia are providing additional water tankers.

Howard County has provided a large water tanker. It is stationed at District Heights.

Charles County has provided two water tankers. They are stationed at Oxon Hill and Fort Washington.

Fairfax County moved a water tanker to its Penn Daw station, the station that's closest to Prince George's County.

Police response

Police and fire officials in Prince George's County ask that residents only call 911 for what Brady calls "true emergencies" - life-threatening situations, chest pains, trouble breathing, serious injuries, auto accident injuries.

For non-emergencies, people should call the county's 311 non-emergency line. Water-related questions, such as "When will the water be back online?," should be directed to the 311 line.

When you call 311 in Prince George's County, the first recording is about the water restrictions. WSSC says residents can hit Option No. 4 for more information.

WSSC also is answering questions about the outage at 301-206-4002.

Police are taking several steps in response to the water outage.

Officers will make frequent stops in the affected area to nursing homes and shopping centers, as well as to National Harbor.

The restrictions are impacting two police districts: District IV and portions of District V. The Oxon Hill and Clinton stations will remain open.

Schools closed

Dozens of Prince George's County Public Schools are closed Wednesday and Thursday because of the outage.

Here are the schools that are closed.

Additionally, the school system says 63 programs will be closed.

Businesses impacted

The impact of the water outage for Prince George's County will be huge.

Businesses and restaurants shut down Wednesday, including National Harbor. The Gaylord Resort at National Harbor will close at 12 p.m. Wednesday until Sunday.

At Joint Base Andrews, only mission-essential operations are continuing during the outage.

Scott Petersen, a spokesman for Prince George's County Executive Rushern Baker, said the health department workers went from restaurant to restaurant in the affected area to inform each it could not operate without running water.

"A restaurant cannot function without water," said McCloone's Pier House Executive Chef Gregory Payne.

McCloone's at National Harbor will be closed through at least Thursday.

"I can't see any restaurant being open, unless they are going to truck in water," Payne said.

It's predicted that businesses at National Harbor will lose hundreds of thousands of dollars each day.

"There is going to be a major economic impact, especially south county, that will rival a natural disaster hitting the county," said Scott Petersen, a spokesman for Prince George's County Executive Rushern Baker, on Tuesday.

"I'm a new start-up business, so it could greatly affect my business," said Toni Goode, owner of Pamper Me Good Kids Salon and Spa in Fort Washington.

"I was able to email all of my clients that I have over the next couple of days to let them know that we won't be able to wash the children's hair," Goode said.

Why couldn't WSSC wait?

With the region under a massive heat wave this week, some people have questioned why WSSC had to make the repairs now.

The answer is simple. The agency did not want such a huge water main that serves so many people to burst. On Monday night, WSSC issued its warning that the water would be shut off.

"We explored every option of mitigation due to the weather. It was from WSSC that we got the clear picture that this was a dire situation," Petersen said.

For several days a warning system attached to the 54-inch pipe alerted WSSC that it may be ready to rupture.

The wires that support the pipe have burst. If too many of them break, the whole water main will burst, said WSSC spokesman Jim Neustadt on WTOP.

"We wouldn't be doing this if there wasn't an imminent problem with this pipe," said Neustadt.

"Think about River Road when that water main exploded in 2008, and there was a pouring of water going down River Road. We don't want this situation to end up like that," said Riggins on Wednesday.

The water main isn't in an area that is easily accessible.

"We literally have to build a road to where the pipe is, or where that section of pipe is," Neustadt said Monday night. "It's through a wooded area and that wooded area is roughly bordered by the Beltway and Suitland Parkway and Forestville Road."

After the repairs are made, Petersen said the county will be questioning WSSC more about its system.

Related Stories:

- Heat wave strikes D.C. region
- Cooling centers around the region

WTOP's Lacey Mason, Nick Iannelli and Colleen Kelleher contributed to this report. Follow @NickWTOP and <@WTOP on Twitter.

Written Communication

STATE OF CALIFORNIA – CALIFORNIA NATURAL RESOURCES AGENCY

EDMUND G. BROWN JR., Governor

DEPARTMENT OF WATER RESOURCES
1416 NINTH STREET, P.O. BOX 942836
SACRAMENTO, CA 94236-0001
(916) 653-5791

RECEIVED
JUL 17 2013
CRESCENTA VALLEY
WATER DISTRICT

JUL 15 2013

Mr. Dennis Erdman
General Manager
Crescenta Valley Water District
2700 Foothill Boulevard
La Crescenta, California 91214

Subject: Commitment Letter – Local Groundwater Assistance Grant

Dear Mr. Erdman:

Thank you for your interest in the Local Groundwater Assistance Grant Program. We are pleased to inform you that the Verdugo Basin Stormwater Recharge Facility Study filed by Crescenta Valley Water District has been selected by the Department of Water Resources (DWR) for possible funding.

This letter serves as DWR's conditional commitment of $158,450.00 in Proposition 84, Chapter 2 funding for the grant proposal. This award is conditioned upon the execution of a Grant Agreement between DWR and the grantee and contingent upon the availability of funds. A copy of the Grant Agreement template is available at the following website: http://www.water.ca.gov/lgagrant/.

The requirements that must be satisfied before DWR will enter into an agreement with your agency are listed in Attachment 1. Your timely attention to this matter is very important. DWR wishes to execute the Grant Agreement within the next few months. Failure on your part to meet the grant execution requirements, in a timely manner, may result in DWR revoking the grant award.

Please return the requested information by **August 16, 2013**, to your Project Manager, Evon Willhoff, at:

Department of Water Resources
901 P Street, Room 213A
Sacramento, California 95814
Attention: Evon Willhoff

If you have any questions, please contact Evon Willhoff at: (916) 651-9286 or Evon.Willhoff@water.ca.gov

Sincerely,

Joseph R Yun for

Tracie L. Billington, P.E., Chief
Financial Assistance Branch
Division of Integrated Regional Water Management

Attachment 1

Grant Agreement Execution Requirements and Related Information

The following requirements must be satisfied before DWR will enter into an agreement with your agency:

- Submit a letter documenting the grantee has available sources of sufficient funds to start and maintain progress on the grant while DWR processes reimbursement requests.

- Submit detailed information including:

  - The revised scope of work and budget that reflects any changes to the project since the grant application was submitted, or changes due to the reduction in award amount.
  - The budget needs to be formatted into a line item budget. Exhibit A explains line item budgets and the format that should be followed. Do not add new categories. Categories not used, should be deleted. The switch to line item budgets is being made to increase efficiency of managing these grants.
  - A schedule that contains progress report and deliverable milestones and incorporates any changes that have occurred since the application.

- The completed Environmental Information Form.

Exhibit A
Line Item Budget

This exhibit is an example of how to construct a line item budget. Funding Match consists of non-State funds including in-kind services. Costs incurred on or after the date of grant award, **June 25, 2013**, shall be eligible for grant reimbursement.

LINE ITEM BUDGET

			PROP 84	MATCH	TOTAL[1]
Personnel Services (These individuals must be employed by the Grantee. If CEQA, QAPP, etc. docs or construction services are done by Grantee's employee, costs are incurred in the hours/total.)			$	$	$
Classification Hours Wage/Hour	Hours	Wage/Hour			
Principal Engineer	XX	$XX.XX			
Senior Planner					
Operating Expenses (Prorated for Project) All Grantee expenses directly associated with the Project. Examples: Document Reproduction, Office Supplies, Office Expenses, Travel, Permit Fees, Lab Equipment. NOTE: If an item is described as "Equipment," it must be followed by "(less than $,5000)"			$	$	$
Equipment ($5,000 or more per item) Itemize each piece of equipment over $5,000. Examples: Automatic Sampler, QPCR Monitoring Equipment, etc.			$	$	$
Professional and Consultant Services List type of services contracted out. Examples: Pre-Design Geotechnical Services, Site Survey, Design Plans and Specifications, Monitoring, Lab Services, Permit Fees, Lab Work, QAPP and Monitoring Plan Preparation, Report Preparation, Sanitary Sewer Surveys, CEQA/NEPA, etc.			$	$	$
Construction (Contracted Services)			$	$	$
TOTAL			$	$	$

[1] If there is no match, delete both the "Match" column and the "Total" column.

ENVIRONMENTAL INFORMATION FORM

Grantees are responsible for complying with all applicable laws and regulations for their projects, including the California Environmental Quality Act (CEQA). Work that is subject to the CEQA shall not proceed under the IRWM Planning Grant Agreement until documents that satisfy the CEQA process are received by the Department of Water Resources (DWR) and DWR has completed its CEQA compliance review. Work that is subject to a CEQA shall not proceed until and unless approved by DWR. Such approval is fully discretionary and shall constitute a condition precedent to any work for which it is required. Once CEQA documentation has been completed, DWR will consider the environmental documents and decide whether to continue to fund the project or to require changes, alterations or other mitigation. **This form is to be completed by the Grantee or Lead Agency.**

Grantee organization:____________________________________
Project Manager:____
Project Title:____
Phone Number: _______________________________________
Address:____

1. List the source of any other grants or funds received from the Department of Water Resources to implement a portion of this project. If none, please respond NA.

2. Is this a project as defined by CEQA? Explain. If no, skip to no.9 below. If yes proceed to no.3.

3. Is this project exempt from CEQA compliance? Yes ______ No ______
   If no, skip to no.4, below.
   If yes, check the appropriate response below; provide reasons for exemption in the space provided below; and then skip to no.9, below. Cite the CEQA Article, Section and Title of the CEQA exemption, if appropriate (statutory exemptions: http://ceres.ca.gov/topic/env_law/ceqa/guidelines/art18.html , categorical exemptions: http://ceres.ca.gov/topic/env_law/ceqa/guidelines/art19.html);

   _____Lead Agency has already filed a Notice of Exemption (NOE) with the State Clearinghouse and/or County Clerk. (Attach copy of the NOE and, if applicable, a copy of the governing Board Resolution accepting the NOE)

   _____Lead Agency will file a NOE with the State Clearinghouse and/or County Clerk. Provide estimated date: ________________

   _____Lead Agency will NOT file a NOE with the State Clearinghouse and/or County Clerk. *If Lead Agency chooses not to file a NOE, sufficient documentation and information must be submitted to the Project Manager, along with this form, to allow DWR to make its own CEQA findings.*

Reasons for Exemption:

4. If the project will require CEQA compliance, identify the Lead Agency.
   CEQA Lead Agency: ____________________________

5. Please check types of CEQA documents to be prepared:

   _____ Initial Study
   _____ Negative Declaration / Mitigated Negative Declaration
   _____ Environmental Impact Report

6. Please describe the status of the CEQA documents, expected date of completion, and estimated cost, if requesting DWR funds relating to CEQA compliance:

   Status: ____________________________

   Date of Completion: ____________________________

   Estimated Costs: ____________________________

7. If the CEQA document has been completed, please provide the title of the document and the State Clearinghouse number if available. Submit one hard copy and a CD copy of the CEQA document and any environmental permits listed in Question 8 to the contact listed in the Commitment letter.

8. Please list all environmental permits you must obtain to complete the project. (attach additional pages as necessary). Submit a hard copy and a CD copy of any permits already completed.

Type of Permit	Permitting Agency

9. This Environmental Information Form was completed by:

Print or Type Name: ________________________

Agency: __________________________________

Phone Number: ____________________________

Signature: ______________________________________Date:_____________

Please return the completed form to Evon Willhoff at (916) 651-9286 or Evon.Willhoff@water.ca.gov

DWR Use Only.
_____DWR received environmental documents.
_____DWR made findings.

Information Item

FOOTHILL MUNICIPAL WATER DISTRICT

RECYCLED WATER DEMONSTRATION PROJECT UPDATE

JULY 15, 2013

Welcome to the inaugural *email blast* update for the FMWD Recycled Water Demonstration Project (Demonstration Project). Updates will be given periodically through this forum in order to keep stakeholders informed. A brief timeline glossing over the history of the Demonstration Project is provided below:

- FMWD commissioned a Master Plan in 2007 that discussed the reliability of the District and the lack of a second connection to the Metropolitan Water District of Southern California (MWD). Although a second connection is desired, the staggering cost of $20 million to construct it made the District realize that alternatives which provide more supply reliability and independence should be investigated. In light of this, FMWD conducted a Water Resources Plan in 2009 that prioritized developing supply reliability with Recycled Water and Groundwater scoring the highest.
- In January 2012, FMWD completed a feasibility study for recycled water development within the District's service area and was approved by the State Water Resources Control Board. 17 alternatives were proposed in the document with one alternative describing recycled water development near Oak Grove Dr. in the City of La Cañada Flintridge that is currently being pursued as a Demonstration Project.
- The Demonstration Project involves the construction of a 250,000 gallons per day membrane bioreactor (MBR) wastewater treatment plant. Wastewater flows into the MBR facility will be sourced from a tap into the trunk sewer line that runs underneath Oak Grove Dr., located on the border of the City of La Cañada Flintridge and the City of Pasadena. These flows are domestic in origin and are conveyed from sewerage of the City of La Cañada Flintridge and the Jet Propulsion Laboratory (JPL). FMWD is currently investigating three potential sites for the MBR facility within this area in addition to three potential discharge methods for the recycled water produced from the treatment plant. All discharge methods operate via indirect potable reuse and demonstrate potential methods of groundwater replenishment for the Raymond Groundwater Basin.
- In August 2012, FMWD teamed with Cal Poly Pomona in a collaborative research effort that involved three departments of the university. These departments received a grant through the Cal Poly Pomona Strategic Interdisciplinary Research Grant Program (SIRG) to assist FMWD in certain aspects of planning for the Demonstration Project. The departments involved were the Department of Civil Engineering, the Department of Landscape Architecture, and the Department of Urban and Regional Planning. Both undergraduate and graduate students from these departments assisted in the Demonstration Project.
- In March 2013, FMWD submitted a grant for consideration in the California Department of Water Resources (DWR) Integrated Regional Water Management (IRWM) Proposition 84 grant program. The Demonstration Project was ranked first in the Upper Los Angeles River Area (ULARA) sub-group and third overall in the Greater Los Angeles County (GLAC) main-group. The requested grant amount was $1,467,650 and a decision is expected by Fall 2013.

- A draft hydrogeological analysis was furnished to the District in May 2013 on behalf of GEOSCIENCE Support Services, Inc. that investigated the underground retention time and recycled water contribution from the three proposed recharge sites in the vicinity of La Cañada High School. Click here for the report.
- In July 2013, FMWD submitted a grant for consideration in the MWD Foundational Actions Funding Program. The requested grant amount was $407,500 and a decision is expected by Fall 2013.

Aerials showing potential locations and concepts for the MBR facility and discharge methods for recycled water are listed below (click on the hyperlink):

MBR facility located at the La Cañada United Methodist Church

La Cañada High School Infiltration Galleries

Devil's Gate Dam Spreading

Flint Canyon Creek Live Stream

MBR facility located at La Cañada High School

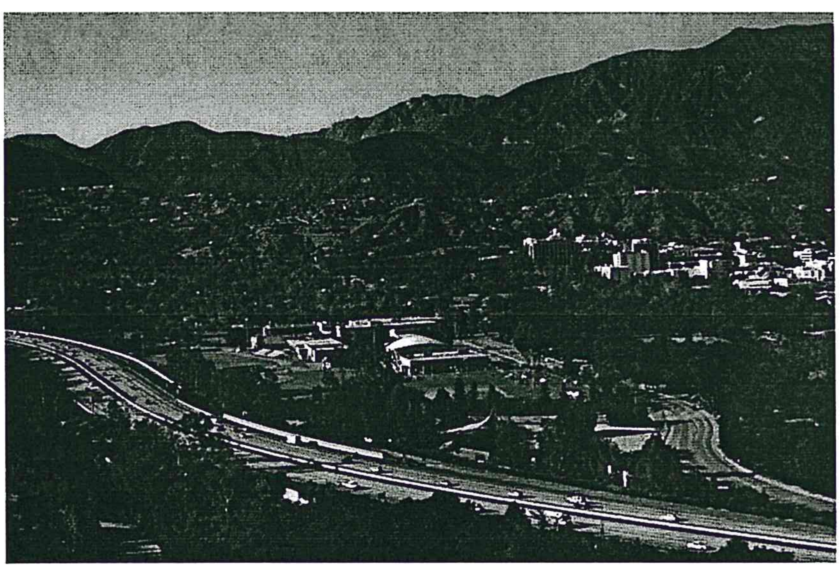
La Cañada High School Infiltration Galleries

MBR facility located near Devil's Gate Dam

Devil's Gate Dam Spreading

FMWD is now gathering information to finalize its environmental documentation and potential partnership agreements. Once ready, a CEQA-Plus document will be distributed for comments and a public workshop will be held. Public comments will be incorporated into the document before a recommendation is made to the FMWD Board of Directors.

For more information on the Demonstration Project, please visit: http://www.fmwd.com/Project-Description.aspx. **Should your group wish for a presentation regarding the Demonstration Project, please contact Daniel Drugan at (818) 790-4036.**



CRESCENTA VALLEY WATER DISTRICT
FISCAL YEAR 2012-13
BUDGET VERSUS ACTUAL
FOR THE YEAR ENDED JUNE 30, 2013

	Description	Budget	Ending Balance	End Bal % of Revenue	Variance	End Bal % of Budget 75.00%
	WATER FUND					
01-00-4010-000	Water Sales - Consumers	3,420,728	3,971,593	44.93%	(550,865)	116.10%
01-00-4010-005	FMWD Charge	2,646,164	2,558,664	28.95%	87,500	96.69%
01-00-4010-007	Irrigation	380,000	329,114	3.72%	50,886	86.61%
01-00-4010-008	Water Sales- Service Charge	1,518,000	1,633,352	18.48%	(115,352)	107.60%
01-00-4010-009	Water Sales - Fire Service	28,000	29,785	0.34%	(1,785)	106.37%
01-00-4020-000	Water Sales - Others	60,000	38,994	0.44%	21,006	64.99%
01-00-4110-000	Meter Installation/Hydrant	10,000	64,019	0.72%	(54,019)	640.19%
01-00-4220-000	Water Systems Connect Fee	75,000	92,717	1.05%	(17,717)	123.62%
01-00-4230-000	Other Income	10,250	40,480	0.46%	(30,230)	394.93%
	Operating Revenues	**8,148,142**	**8,758,719**	**99.09%**	**(610,577)**	**107.49%**
01-00-4240-000	Interest Earned - Water	113,000	66,400	0.75%	46,600	58.76%
01-00-4245-000	Interest Earned-2007 COPS Proc	-	244	0.00%	(244)	
01-00-4265-000	Fair Value Adjustment	-	(32,839)	-0.37%	32,839	
01-00-4270-000	Gain/Loss on Sale of Assets	-	(9,193)	-0.10%	9,193	
01-00-4271-000	Gain/Loss on Sale of Investments	-	33,731	0.38%	(33,731)	
01-00-4275-001	Rental Income	-	22,500	0.25%	(22,500)	
01-00-4280-000	Other - MTBE Settlement	-	6,761,335	NOT INCLUDED IN TOTAL		
	Non-Operating Revenue	**113,000**	**80,843**	**0.91%**	**32,157**	**71.54%**
	Revenue- excludes MTBE settlement	**8,261,142**	**8,839,562**	**100.00%**	**(578,420)**	**107.00%**
01-01-5000-000	Director Fees	8,100	8,280	0.09%	(180)	102.22%
01-01-5010-000	Officer Salaries	144,000	139,364	1.58%	4,636	96.78%
01-01-5015-000	Administrative Services-Labor	336,000	290,254	3.28%	45,746	86.39%
01-01-5015-100	Administrative Services-OT	4,700	7,491	0.08%	(2,791)	159.39%
01-01-5020-000	Engineering-Labor	380,800	272,986	3.09%	107,814	71.69%
01-01-5020-100	Engineering-OT	1,200	2,537	0.03%	(1,337)	211.46%
01-01-5045-000	Automobile Allowance	10,200	8,825	0.10%	1,375	86.52%
01-01-5050-000	Employer Portion of PERS	324,400	245,065	2.77%	79,335	75.54%
01-01-5060-000	Taxes-Payroll	128,750	119,407	1.35%	9,343	92.74%
01-01-5070-000	Sick Leave/Vacation-Office	130,000	131,286	1.49%	(1,286)	100.99%
01-01-5080-000	Health Dental Vision	139,800	106,352	1.20%	33,448	76.07%
01-01-5080-055	Retiree Health Care Expense	83,000	78,557	0.89%	4,443	94.65%
01-01-5082-000	Life and Disability Insurance	7,600	7,295	0.08%	305	95.99%
01-01-5083-000	Self Insurance	14,400	11,497	0.13%	2,903	79.84%
01-01-5085-000	Workers' Compensation Ins	19,700	18,997	0.21%	703	96.43%
01-02-5015-000	Administrative Services-Plant	228,900	197,971	2.24%	30,929	86.49%
01-02-5015-100	Administrative OT-Plant	1,000	224	0.00%	776	22.39%

	Description	Budget	Ending Balance	% of Revenue	Variance	% of Budget
01-02-5030-000	System Operations	314,000	288,492	3.26%	25,508	91.88%
01-02-5030-100	System Operations OT	31,200	16,124	0.18%	15,076	51.68%
01-02-5035-000	Maintenance - Labor	380,000	332,102	3.76%	47,898	87.40%
01-02-5035-100	Maintenance OT	22,500	19,166	0.22%	3,334	85.18%
01-02-5036-000	Standby Pay	44,000	44,831	0.51%	(831)	101.89%
01-02-5070-000	Sick Leave/Vacation-Plant	86,600	87,524	0.99%	(924)	101.07%
01-02-5080-000	Health Dental Vision	145,500	148,810	1.68%	(3,310)	102.28%
01-02-5082-000	Life and Disability Insurance	3,000	700	0.01%	2,300	23.33%
01-02-5085-000	Workers' Compensation Ins	90,600	83,596	0.95%	7,004	92.27%
	Labor Transfer to Capital	(150,000)	(118,267)	-1.34%	(31,733)	78.84%
	Compensation and Benefits	**2,929,950**	**2,667,734**	**30.18%**	**380,483**	**91.05%**
01-01-5090-000	GL, Property, Fidelity Ins	55,000	44,394	0.50%	10,606	80.72%
01-01-5100-000	Accounting	11,500	7,428	0.08%	4,072	64.59%
01-01-5125-000	Legal	42,000	47,314	0.54%	(5,314)	112.65%
01-01-5125-001	Legal - MTBE	-	165,772		(165,772)	
01-01-5130-000	Administrative Consultants	87,500	51,677	0.58%	35,823	59.06%
	IT Support	12,500	13,028	0.15%	(528)	104.22%
01-01-5140-000	Election Expense	-	-	0.00%	-	
01-01-5150-000	Building Maintenance-Office	10,000	12,390	0.14%	(2,390)	123.90%
01-01-5170-000	Landscaping Expense	11,000	9,643	0.11%	1,357	87.67%
01-01-5180-000	Office Supplies & Misc Expense	5,000	3,905	0.04%	1,095	78.10%
01-01-5190-000	Computers and Network	11,000	16,431	0.19%	(5,431)	149.38%
01-01-5195-000	Computer Software	30,000	15,368	0.17%	14,632	51.23%
01-01-5196-000	Software Maintenance/Licenses	21,000	22,229	0.25%	(1,229)	105.85%
01-01-5200-000	Utilities	15,000	15,744	0.18%	(744)	104.96%
01-01-5225-000	Land-Line Phones/Communication	27,000	34,585	0.39%	(7,585)	128.09%
01-01-5226-000	Cell Phones-Office	17,500	15,284	0.17%	2,216	87.34%
01-01-5230-000	Printing Postage Stationery	37,000	44,815	0.51%	(7,815)	121.12%
01-01-5240-000	Uncollectible Accounts	6,000	-	0.00%	6,000	0.00%
01-01-5250-000	Water System Fees	40,000	37,730	0.43%	2,270	94.33%
01-01-5260-000	Engineering Expense	13,000	12,356	0.14%	644	95.05%
01-01-5270-001	Water Conservation Expense	60,000	35,580	0.40%	24,420	59.30%
01-01-5270-002	Water Conservation Advertising	6,000	-	0.00%	6,000	0.00%
01-01-5270-003	Water Conservation Turf Rebate	25,000	13,649	0.15%	11,351	54.60%
01-01-5270-005	Water Conservation Rebates	21,000	5,325	0.06%	15,675	25.36%
01-01-5300-000	Training-Office	12,000	12,006	0.14%	(6)	100.05%
01-01-5320-000	Conferences & Seminars	18,000	9,137	0.10%	8,863	50.76%
01-01-5320-005	Conferences & Seminars-Board	2,000	1,720	0.02%	280	86.01%
01-01-5325-000	Mileage Reimbursements	500	951	0.01%	(451)	190.26%
01-01-5350-000	Misc Administration	7,000	4,260	0.05%	2,740	60.85%
01-01-5350-005	Misc Administration-Board	1,000	1,710	0.02%	(710)	170.98%
01-01-5355-000	Memberships/Subscriptions	18,000	21,594	0.24%	(3,594)	119.96%
01-01-5365-000	Bank Charges	11,000	10,986	0.12%	14	99.88%
	Gen'l and Admin Expenses	**633,500**	**687,011**	**7.77%**	**(53,511)**	**108.45%**
01-01-5900-000	Amortization of Intangibles	15,000	13,840	0.16%	1,160	92.27%

	Description	Budget	Ending Balance	% of Revenue	Variance	% of Budget
01-01-5900-001	Amortization of Investment Premium		783	0.01%	(783)	
01-01-5910-000	Interest Expense - Notes	392,400	395,304	4.47%	(2,904)	100.74%
01-01-5911-000	Interest Expense - Pension	-	19,182	0.22%	(19,182)	
01-01-5920-001	Rental Expense - PA House	2,500	75	0.00%	2,425	
01-01-5920-002	Rental Expense - Sycamore House		38	0.00%	(38)	
	Non-Operating Expense	**409,900**	**429,222**	**4.86%**	**(19,322)**	**104.71%**
01-02-5145-000	Taxes-Property	11,000	11,877	0.13%	(877)	107.97%
01-02-5150-000	Building Maintenance-Plant	23,000	11,487	0.13%	11,513	49.94%
01-02-5170-000	Landscaping Expenses-Plant	5,000	4,703	0.05%	297	94.07%
01-02-5200-000	Utilities-Plant	9,000	11,935	0.14%	(2,935)	132.61%
01-02-5225-000	Land-Line Phones/Communication	27,500	23,986	0.27%	3,514	87.22%
01-02-5226-000	Cell Phones-Plant	8,000	7,274	0.08%	726	90.92%
01-02-5300-000	Training-Plant	7,000	5,765	0.07%	1,235	82.36%
01-02-5310-000	Operator Certifications-Educ	5,000	6,034	0.07%	(1,034)	120.67%
01-02-5330-000	Safety & Security	12,000	29,789	0.34%	(17,789)	248.24%
01-02-5340-000	Uniforms	8,000	7,704	0.09%	296	96.30%
01-02-5360-000	Emergency Operations/Repairs	7,500	-	0.00%	7,500	0.00%
01-02-5370-000	Permit & Assessment Fees	1,500	1,174	0.01%	326	78.27%
01-02-5380-000	Tools and Supplies	18,000	24,509	0.28%	(6,509)	136.16%
01-02-5390-000	Nitrate Plant	80,000	60,656	0.69%	19,344	75.82%
01-02-5445-000	Telemetering & Signal System	20,000	17,979	0.20%	2,021	89.90%
01-02-5445-001	SCADA Hardware	16,000	6,864	0.08%	9,136	42.90%
01-02-5445-002	SCADA Software	10,000	6,499	0.07%	3,501	64.99%
01-02-5445-003	SCADA Phone Lines	11,000	1,298	0.01%	9,702	11.80%
01-02-5450-000	Lab & Sampling Expense	56,000	67,473	0.76%	(11,473)	120.49%
01-02-5450-013	Lab & Sampling Expense - MTBE	75,000	66,937	0.76%	8,063	89.25%
01-02-5460-000	Chlorine & Treatment Expense	56,000	55,488	0.63%	512	99.09%
	Water Plant Operation Expense	**466,500**	**429,431**	**4.86%**	**15,606**	**92.05%**
01-02-5401-000	Purchased Water	2,108,000	2,233,668	25.27%	(125,668)	105.96%
01-02-5402-000	Power Purchased - Pumping	653,000	605,074	6.85%	47,926	92.66%
	Water System Expense	**2,761,000**	**2,838,742**	**32.11%**	**(77,742)**	**102.82%**
01-02-5410-000	Backflow Expense	700	927	0.01%	(227)	132.43%
01-02-5423-000	Pipelines - Maintenance	35,000	34,235	0.39%	765	97.82%
01-02-5423-007	Pipelines-Paving	15,000	17,518	0.20%	(2,518)	116.79%
01-02-5423-008	Fire Hydrant Repair/Replace	25,000	4,656	0.05%	20,344	18.63%
01-02-5423-009	Pipelines-Leak Detect/Repair	25,000	4,309	0.05%	20,691	17.23%
01-02-5423-010	Pipelines-Trench Plate Rentals	1,000	1,592	0.02%	(592)	159.16%
01-02-5423-012	Pipelines - Valves	16,000	2,932	0.03%	13,068	18.33%
01-02-5424-000	Reservoir Maintenance	84,000	46,021	0.52%	37,979	54.79%
01-02-5424-006	Reservoir Landscape	30,000	17,598	0.20%	12,402	58.66%
01-02-5425-000	Meter Maintenance	255,000	284,633	3.22%	(29,633)	111.62%
01-02-5425-007	Meters - Paving	220,000	80,668	0.91%	139,332	36.67%
01-02-5425-008	Meter Repair/Replace/Upgrade	50,000	7,697	0.09%	42,303	15.39%
01-02-5425-009	Lateral Leaks and Repairs	36,000	58,347	0.66%	(22,347)	162.08%
01-02-5425-010	Meters - Trench Plate Rentals	1,000	-	0.00%	1,000	0.00%

	Description	Budget	Ending Balance	% of Revenue	Variance	% of Budget
01-02-5425-011	Meters - D-Jobs	-	6,225	0.07%	(6,225)	
01-02-5432-000	Well Site - Maintenance	33,000	19,656	0.22%	13,344	59.56%
01-02-5432-006	Well Site - Landscape	5,000	13,510	0.15%	(8,510)	270.19%
01-02-5432-007	Well Site - Lease Payment	300	300	0.00%	-	100.00%
01-02-5433-000	Maintenance - Booster Pumps	61,000	42,838	0.48%	18,162	70.23%
01-02-5434-000	Emergency Power Generators	6,000	10,947	0.12%	(4,947)	182.45%
01-02-5440-000	Auto/Truck Maintenance	40,000	46,487	0.53%	(6,487)	116.22%
01-02-5440-015	Auto/Truck Maintenance-Gas	26,000	22,849	0.26%	3,151	87.88%
01-02-5440-016	Auto/Truck Maintenance-Diesel	20,000	15,664	0.18%	4,336	78.32%
01-02-5441-000	Inventory Shrinkage/Disposal		(10,273)	-0.12%	10,273	
	Distribution System Expense	**985,000**	**729,333**	**8.25%**	**255,667**	**74.04%**
	Expense	**8,185,850**	**7,781,473**	**88.03%**	**501,181**	**95.06%**
WATER INCOME/(LOSS) BEFORE NON-CASH EXPENSES		**75,292**	**1,058,089**	**DOES NOT INCLUDE MTBE SETTLEME**		
Water CIP Projects and Capital Outlay/Equipment		1,712,000	1,266,147		445,853	73.96%
Commercial D-Jobs (D-09-09)			34,275			
COPS Principal Payment		220,000	220,000		-	100.00%
OPEB Fund		100,000	100,000			
NET INCOME/(LOSS) ON BUDGET		(1,956,708)	(562,333)			

BOND COVENANT	Revenue Less Operating Expenses from GL	1,487,311	**(does not include deprec or OPEB)**
	Debt Service - Principal and Interest	615,304	
		2.42	

These items are not included in above expenses:

01-01-5080-055	Post Employment Medical Benefits	343,353	3.88%
01-01-5800-000	Depreciation - Office	86,018	0.97%
01-02-5805-000	Depreciation-Pumping	384,508	4.35%
01-02-5810-000	Depreciation-Distribution	586,214	6.63%
01-02-5815-000	Depreciation-Nitrate Plant	105,685	1.20%
	Non-Cash Expense Items	**1,505,778**	**17.03%**

Water Reserves @ June 30, 2012	**3,778,081**
MTBE Funds to Replenish Reserves	**3,942,730**
Net Income(Loss) from Operations	**(562,333)**
Water Reserves @ June 30, 2013	**7,158,478**
Target Reserve Level @ June 30, 2013	**3,384,000**

	Description	Budget	Ending Balance	% of Revenue	Variance	% of Budget
	WASTEWATER FUND					
	Sewage Disposal Sales	2,934,524	2,928,326	95.73%	6,198	99.79%
02-00-4220-000	Property Owner Assessments	7,000	59,914	1.96%	(52,914)	855.91%
02-00-4225-000	Sewer Permits	5,000	1,500	0.05%	3,500	30.00%
02-00-4230-000	Other Income - Wastewater	2,500	11,342	0.37%	(8,842)	453.68%
	Operating Revenues	**2,949,024**	**3,001,081**	**98.11%**	**(52,057)**	**101.77%**
02-00-4240-000	Interest Earned - Sewer	500	47,781	1.56%	(47,281)	9556.20%
02-00-4270-000	Gain/Loss on Sale of Assets		2,434	0.08%		
02-00-4275-002	Rental Income	7,500	7,500	0.25%	-	100.00%
	Non-Operating Revenue	**8,000**	**57,715**	**1.89%**	**(47,281)**	**721.44%**
	Revenue	**2,957,024**	**3,058,796**	**100.00%**	**(99,338)**	**103.44%**
02-01-5000-000	Director Fees	8,100	8,280	0.27%	(180)	102.22%
02-01-5010-000	Officer Salaries	144,000	139,364	4.56%	4,636	96.78%
02-01-5015-000	Administrative Services-Labor	226,700	221,670	7.25%	5,030	97.78%
02-01-5015-100	Administrative Services-OT	4,700	7,491	0.24%	(2,791)	159.39%
02-01-5020-000	Engineering-Labor	154,800	90,099	2.95%	64,701	58.20%
02-01-5020-100	Engineering-OT	400	846	0.03%	(446)	211.45%
02-01-5045-000	Automobile Allowance	10,200	8,825	0.29%	1,375	86.52%
02-01-5050-000	Employer Portion of PERS	216,200	163,921	5.36%	52,279	75.82%
02-01-5060-000	Taxes - Payroll	84,500	79,514	2.60%	4,986	94.10%
02-01-5070-000	Sick Leave/Vacation-Office	43,300	43,762	1.43%	(462)	101.07%
02-01-5080-000	Health Dental Vision	93,200	70,832	2.32%	22,368	76.00%
02-01-5080-055	Retiree Health Care Expense	55,200	52,371	1.71%	2,829	94.88%
02-01-5082-000	Life and Disability Insurance	5,100	4,864	0.16%	236	95.37%
02-01-5083-000	Self Insurance	9,600	6,932	0.23%	2,668	72.20%
02-01-5085-000	Workers' Compensation Ins	13,150	12,755	0.42%	395	97.00%
02-02-5015-000	Administrative Services-Plant	76,300	56,922	1.86%	19,378	74.60%
02-02-5015-100	Administrative OT-Plant	400	75	0.00%	325	18.66%
02-02-5035-000	Maintenance-Plant Labor	198,600	94,715	3.10%	103,885	47.69%
02-02-5035-100	Maintenance- OT	16,500	11,025	0.36%	5,475	66.82%
02-02-5036-000	Standby Pay	14,700	14,944	0.49%	(244)	101.66%
02-02-5070-000	Sick Leave/Vacation-Plant	28,900	29,174	0.95%	(274)	100.95%
02-02-5080-000	Health Dental Vision	97,000	99,082	3.24%	(2,082)	102.15%
02-02-5082-000	Life and Disability Insurance	2,000	467	0.02%	1,533	23.33%
02-02-5085-000	Workers' Compensation Ins	60,400	55,640	1.82%	4,760	92.12%
	Transfer to Capital		(6,778)	-0.22%		
	Compensation and Benefits	**1,563,950**	**1,273,569**	**41.64%**	**290,381**	**81.43%**
02-01-5090-000	GL, Property, Fidelity Ins	55,000	44,394	1.45%	10,606	80.72%
02-01-5100-000	Accounting	11,500	7,428	0.24%	4,072	64.59%
02-01-5125-000	Legal	14,000	14,289	0.47%	(289)	102.07%
02-01-5130-000	Adminstrative Consultants	12,500	3,220	0.11%	9,280	25.76%
	IT Consultant	12,500	13,031	0.43%	(531)	104.24%
02-01-5140-000	Election Expense		-	0.00%	-	
02-01-5150-000	Building Maintenance-Office	3,300	4,147	0.14%	(847)	125.66%
02-01-5170-000	Landscaping Expense-Office	3,600	3,214	0.11%	386	89.29%

	Description	Budget	Ending Balance	% of Revenue	Variance	% of Budget
02-01-5180-000	Office Supplies & Misc Expense	5,000	13,898	0.45%	(8,898)	277.96%
02-01-5190-000	Computers and Network	3,600	5,468	0.18%	(1,868)	151.88%
02-01-5195-000	Computer Software	10,000	2,892	0.09%	7,108	28.92%
02-01-5196-000	Software Maintenance/Licenses	7,000	7,718	0.25%	(718)	110.26%
02-01-5200-000	Utilities	5,000	4,842	0.16%	158	96.83%
02-01-5225-000	Land-Line Phones/Communication	9,000	13,243	0.43%	(4,243)	147.15%
02-01-5226-000	Cell Phones-Office	5,750	5,164	0.17%	586	89.81%
02-01-5230-000	Printing Postage Stationery	37,000	42,553	1.39%	(5,553)	115.01%
02-01-5240-000	Uncollectible Accounts	2,000	-	0.00%	2,000	0.00%
02-01-5260-000	Engineering Expenses	4,300	4,060	0.13%	240	94.43%
02-01-5300-000	Training-Office	4,000	2,954	0.10%	1,046	73.85%
02-01-5320-000	Conferences & Seminars	6,000	2,103	0.07%	3,897	35.06%
02-01-5320-005	Conferences & Seminars-Board	700	573	0.02%	127	81.91%
02-01-5325-000	Mileage Reimbursements	200	317	0.01%	(117)	158.54%
02-01-5350-000	Misc Administration	3,000	1,136	0.04%	1,864	37.88%
02-01-5350-005	Misc Administration-Board	400	654	0.02%	(254)	163.43%
02-01-5355-000	Memberships/Subscriptions	6,000	7,512	0.25%	(1,512)	125.20%
02-01-5365-000	Bank Charges	11,000	9,486	0.31%	1,514	86.23%
	Gen'l and Admin Expenses	**232,350**	**214,297**	**7.01%**	**18,053**	**92.23%**
02-01-5911-000	Interest Expense - Pension		12,788			
02-01-5920-001	Rental Expense - PA House	850	25		825	
02-01-5920-002	Rental Expense - Sycamore House		13		(13)	
	Non-Operating Expense	**850**	**12,826**		**812**	
02-02-5145-000	Taxes-Property	3,600	3,959	0.13%	(359)	109.97%
02-02-5150-000	Building Maintenance-Plant	6,000	3,829	0.13%	2,171	63.82%
02-02-5170-000	Landscaping Expense-Plant	1,650	1,568	0.05%	82	95.02%
02-02-5200-000	Utilities-Plant	3,000	2,575	0.08%	425	85.84%
02-02-5225-000	Land-Line Phones/Communication	9,000	6,280	0.21%	2,720	69.77%
02-02-5226-000	Cell Phones-Plant	2,600	2,319	0.08%	281	89.18%
02-02-5300-000	Training-Plant	2,300	2,771	0.09%	(471)	120.49%
02-02-5310-000	Operator Certifications-Educ	1,500	400	0.01%	1,100	26.67%
02-02-5330-000	Safety & Security	4,000	11,662	0.38%	(7,662)	291.56%
02-02-5340-000	Uniforms	2,700	2,568	0.08%	132	95.11%
02-02-5380-000	Tools and Supplies	18,000	26,862	0.88%	(8,862)	149.23%
02-02-5402-000	Power Purchased	900	720	0.02%	180	79.99%
02-02-5445-000	Telemetering & Signal System	6,800	4,855	0.16%	1,945	71.40%
	Wastewater Operation Expense	**62,050**	**70,368**	**2.30%**	**(8,318)**	**113.41%**
02-02-5423-000	Pipeline Maintenance	8,000	1,006	0.03%	6,994	12.57%
02-02-5440-000	Autos/Truck Maintenance	45,000	31,619	1.03%	13,381	70.26%
02-02-5440-015	Auto/Truck Maintenance-Gas	8,800	7,616	0.25%	1,184	86.55%
02-02-5440-016	Auto/Truck Maintenance-Diesel	6,200	5,221	0.17%	979	84.21%
02-02-5441-000	Inventory Shrinkage/(Overage)		(405)	-0.01%	405	
02-02-5621-000	Sewer Flow Monitoring Expense	20,000	12,860	0.42%	7,140	64.30%
02-02-5624-000	Sewer Camera Van Inspection	1,500	2,740	0.09%	(1,240)	182.64%
02-02-5625-000	Sewer Interceptor Maintenance	6,000	33	0.00%	5,967	0.55%

	Description	Budget	Ending Balance	% of Revenue	Variance	% of Budget
02-02-5628-000	Sewer Lift Station Maintenance	3,500	2,557	0.08%	943	73.06%
	Collection System Expense	**99,000**	**63,247**	**2.07%**	**35,753**	**63.89%**
02-02-5700-000	Wastewater System Expense	1,045,500	865,052	28.28%	180,448	82.74%
02-02-5705-000	Treatment Expense-Wastewater	2,500	-	0.00%	2,500	0.00%
	Wastewater System Expense	**1,048,000**	**865,052**	**28.28%**	**182,948**	**82.54%**
	Expense	**3,006,200**	**2,499,359**	**81.71%**	**519,629**	**83.14%**
WASTEWATER INCOME/(LOSS) BEFORE NON-CASH ITEMS		**(49,176)**	**559,437**			

Sewer CIP and Capital Outlay	255,000	45,784
NET INCOME/(LOSS) ON BUDGET	(304,176)	513,653

These items are not included in above expenses:

02-01-5080-055	Post Employment Medical	228,902
02-01-5800-000	Depreciation-Office	420
02-02-5805-000	Depreciation-Pumping	13,210
02-02-5820-000	Depreciation-Collection System	761,947
	Non-Cash Expense Items	**1,004,480**

Wastewater Reserves @ June 30, 2012	**3,888,669**
Net Income(Loss) from Operations	**513,653**
Wastewater Reserves @ June 30, 2013	**4,402,322**
Target Reserve Level @ June 30, 2013	**2,231,350**

COMBINED WATER/WASTEWATER REVENUE	**11,218,166**	**11,898,358**
COMBINED EXPENSES BEFORE NON-CASH	**11,192,050**	**10,280,832**
INCOME/(LOSS) BEFORE NON-CASH EXPENSES	**26,116**	**1,617,526**
CIP, COPS, AND OPEB	**2,287,000**	**1,631,931**
CAPITALIZED D-JOBS		**34,275**
COMBINED INCOME/(LOSS) FOR BUDGETING PURPOSES	**(2,260,884)**	**(48,680)**

Memorandum

DATE: July 18, 2013

TO: Board of Directors

FROM: Dennis A. Erdman

RE: General Manager's Report

CC: Management Staff

Included with the agenda packet for July 23, 2013 is the District's budget versus actual summary for the year ended June 30, 2013. Overall the results are good. On the revenue side, the District had $610,000 more in water revenue than projected. Water system operation expenses were $501,000 less than budgeted. The ending balance before non-cash expenses was $1,058,089. In order to arrive at a sustainable "pay as you go" capital replacement program for the future the ending cash balance figure will need to grow to $2,000,000. In speaking with customers and community groups, I refer to this as the "surplus" we need to generate each year to re-invest in our infrastructure. This policy of "pay as you go" has been adopted by the Board of Directors and once the rates get to a point where this "surplus" is generated each year, the District will not need to borrow money to pay for infrastructure. As you are aware, that will require several more rounds of rate adjustments which are greater than the rate of inflation to bring the District to the point where this "surplus" is achieved on a sustained basis.

The results for the District's wastewater budget were also good. Revenues were slightly greater than projected ($99,338) and expenses were less than projected ($519.629). Payments to the City of Los Angeles were lower than projected and the general and administrative and payroll were lower than projected. Ron Mitchell will go over the results in more detail but I thought these highlights were worth mentioning.

The property to the west of the house owned by the District on Sycamore Avenue near the Glenwood Treatment Plant is for sale. This 10,000 square foot lot has a 1,000 square foot, one bedroom, one bath home reported to have been built in 1922 located at the rear of the lot. The property is listed for sale for $465,000. The home and lot purchased by CVWD was for the future possibility of a water well to be located at this property. The adjacent lot now for sale also presents this opportunity. I can bring this back to a future meeting if the Board would like additional information.

There have been no lost time accidents since the last Board meeting and as of July 18 the District has accumulated 56 days without a lost time accident.