CRESCENTA VALLEY WATER DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
January 14, 2020

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District, made at the Regular Meeting on December 10, 2019 a Regular Meeting was held on January 14, 2020, at 7:00 p.m. at the District office at 2700 Foothill Blvd., La Crescenta, California, with President James Bodnar presiding.

At roll call, the following Directors and staff members were present:

Directors:	**James D. Bodnar** **Kerry D. Erickson** **Kenneth R. Putnam** **Sharon S. Raghavachary** **Judy L. Tejeda**
Attorney:	**Thomas Bunn**
General Manager:	**Nem Ochoa**
Director of Finance & Administration:	**James Lee**
Director of Engineering:	**David Gould**
Others Present:	**Mark Hass, Information Technology Manager** **Dennis Maxwell, Director of Operations** **Brook Yared, Senior Engineer** **Arturo Montes, Accountant** **Pam Leddy, Administrative Assistant** **Wendy Holloway, Customer Service Manager** **Christy Scott, Regulatory & Public Affairs Manager**

PLEDGE OF ALLEGIANCE
Director Bodnar opened the meeting by leading the Directors and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA
It was moved by Director Putnam, seconded by Director Erickson and carried by a 5-0 vote that the Agenda for the Regular Meeting of January 10, 2020 be adopted as presented.

PUBLIC COMMENTS – None

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – None

CONSENT CALENDAR
It was moved by Director Putnam, seconded by Director Raghavachary, and carried by a 5-0 vote to approve the Minutes of the Regular Board Meeting held on December 10, 2019.

Payment of demands against the Crescenta Valley Water District on or before November 30, 2019 the same having been approved by the General Manager, and heretofore paid, be ratified and approved subject to audit, in the aggregate sum of One Million, Five Hundred Fifteen Thousand, Eight Hundred Fifty-Three Dollars and Nineteen Cents (1,515,853.19), which is composed of the individual items set forth herein.

ACTION CALENDAR

Board Officer Designations – Director Bodnar placed the name of Kerry Erickson for nomination for the office of President of the Board of Directors for 2020. Hearing no other nominations, Director Bodnar declared the nomination closed.

It was moved by Director Bodnar, seconded by Director Tejeda, and carried by a 5-0 vote to elect Director Erickson President of the Board of Directors for 2020.

Director Erickson placed the name of James Bodnar for nomination for the office of Vice President of the Board of Directors for 2020. Hearing no other nominations, Director Bodnar declared the nomination closed.

It was moved by Director Erickson, seconded by Director Raghavachary, and carried by a 5-0 vote to elect Director Bodnar Vice President of the Board of Directors for 2020.

Ballot for LAFCO Special District Representative – At the December 10, 2019 Board meeting, the Board supported Director Sharon Raghavachary's nomination as a candidate for the Local Area Formation Commission (LAFCO) Special District Representative. Subsequently, the Board received communication from Lagerlof, Senecal, Gosney & Kruse LLP regarding the candidates for the representative position.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda, and carried by a 5-0 vote to cast the ballot for Director Raghavachary as the Local Area Formation Commission (LAFCO) Special District Representative.

Investment Policy for 2020 – Mr. Lee reported that annually the District is required to adopt an investment policy. Staff has consulted with legal counsel regarding any changes made by the legislature in the last year. Legal counsel has advised that the State made no substantive changes to the policy from the last year. Staff continues to adhere to a conservative investment approach.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda and carried by a 5-0 roll call vote to adopt Resolution No. 753 outlining the District Investment Policy, as amended:

AYES: **Director Erickson**
Director Bodnar
Director Putnam

Director Tejeda
Director Raghavachary
NOES: None

Acceptance of Water Facilities at 2218 Montrose Ave. – Mr. Gould requested that this item to be removed from the agenda pending further information. Consideration and motion to adopt Resolution No. 754 to authorize the General Manager to accept the water facilities at 2218 Montrose Ave will be brought to discussion at a later date.

First Quarter Budget Variance Report – Mr. Lee reported on the budget variance report for the first quarter of the District's operations that had been presented to the Finance Committee, detailing the new departmental-level budget designed to increase transparency and accountability to the Board and customers and communication across departments. The Board requested early engagement of the public for the water and wastewater rate studies.

INFORMATION ITEMS – None

WRITTEN COMMUNICATIONS TO DISTRICT – A letter from Marilyn Tyler, dated December 9, 2019 regarding trust-building exercises between CVWD and the community including financial management practices.

REPORTS OF PERSONNEL – None

GENERAL MANAGER – Mr. Ochoa presented the new CVWD bill layout provided to our customers beginning January 2020 that will increase public outreach and reduce costs. They will be considered further in committee. He also reported that updates to the District website are in the planning stages and requested any suggestions by the Board of Directors. Mr. Gould reported on water production, rainfall amounts for the current season and progress on current capital improvement projects.

ATTORNEY – Mr. Bunn announced the merger of Lagerlof, Senecal, Gosney & Kruse, LLP with 2 other Pasadena law firms effective January 1, 2020. The firm will be known as "Lagerlof, LLP". Mr. Bunn gave a brief explanation in regards to a lawsuit involving the Metropolitan Water District's Turf Rebate program and the names of recipients being published.

REPORTS OF COMMITTEES

Engineering Committee – Director Erickson reported that the Committee had not met; however, a meeting will be scheduled as needed.

Finance Committee – Mr. Lee reported that the Committee had met on December 17, 2019. Mr. Ochoa requested a Board Workshop to be scheduled on Friday, January 24, 2020 from 11:00 a.m. to 1:00 p.m. at the La Crescenta Library Community Room.

Employee Relations Committee – Director Erickson reported that the Committee had not met; however, a meeting will be scheduled as needed.

Policy Committee – Director Putnam reported that the Committee had not met; however, a meeting will be scheduled as needed.

Community Relations/Water Conservation Committee – Director Tejeda reported that the Committee had not met; however, a meeting will be scheduled as needed.

Emergency Planning Committee – Director Tejeda reported that the Committee had not met; however, a meeting will be scheduled as needed.

Executive Committee – Director Erickson reported that the Committee had not met; however, a meeting will be scheduled as needed.

Director Bodnar – Director Bodnar presented the main points of the Governor's Water Resiliency Portfolio. Comments to the report are due on February 7, 2020. He also shared his empathy for those residents who experience water leaks.

Director Raghavachary – No report

Director Tejeda – Director Tejeda reported changes by ACWA to their committee meetings. She is on the Energy Committee and Water Quality Committee and will be attending an Energy Committee meeting in San Diego on February 7, 2020.

Director Putnam – No Report

Director Erickson – Director Erickson reported he will be attending a barbecue at the La Crescenta Sheriff's Station on Thursday, January 18, 2020 to raise money for the family of the jailer with 21 years of service who passed away unexpectedly.

CLOSED SESSION – No reportable items.

ADJOURNMENT

There being no other business to come before the Board, at 8:45 p.m., it was moved by Director Bodnar, seconded by Director Tejeda and carried by a 5-0 vote that the meeting be adjourned to January 28, 2020 at 7:00 p.m.

APPROVED

Kerry D. Erickson President	James Lee Director of Finance & Administration