CRESCENTA VALLEY WATER DISTRICT
ADJOURNED REGULAR MEETING, BOARD OF DIRECTORS
January 28, 2020

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District, made at the Regular Meeting on January 14, 2020 an Adjourned Regular Meeting was held on January 28, 2020, at 7:00 p.m. at the District office at 2700 Foothill Blvd., La Crescenta, California, with President Kerry D. Erickson presiding.

At roll call, the following Directors and staff members were present:

Directors:	**Kerry D. Erickson** **James D. Bodnar** **Kenneth R. Putnam** **Sharon S. Raghavachary** **Judy L. Tejeda**
Attorney:	**Thomas Bunn**
General Manager:	**Nem Ochoa**
Director of Finance & Administration:	**James Lee**
Director of Engineering:	**David Gould**
Others Present:	**Mark Hass, Information Technology Manager** **Christy Scott, Regulatory & Public Affairs Manager** **Wendy Holloway, Customer Service Manager** **Dennis Maxwell, Director of Operations** **Brook Yared, Senior Engineer** **Arturo Montes, Finance & Administration Manager** **Pam Leddy, Administrative Assistant** **Frank Colcord, FMWD Director**

PLEDGE OF ALLEGIANCE

President Erickson opened the meeting by asking Director Raghavachary to lead the Directors and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Putnam, seconded by Director Tejeda, and carried by a 5-0 vote that the Agenda for the Adjourned Regular Meeting of January 28, 2020 be adopted as presented.

PUBLIC COMMENTS – None

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – Mr. Frank Colcord reported that Foothill Municipal Water District has published the 2018/19 Management Report in which water data from all agencies serviced by FMWD is provided. FMWD has approved the proposal from S.A. Associates to prepare the Urban Water Management Plan. Metropolitan Water District will be funding 150 weather-based irrigation controllers to the agencies serviced by FMWD. A decision was made by the FMWD Board to support Director Raghavachary as the Local Area Formation Commission (LAFCO) Special District Representative.

CONSENT CALENDAR

It was moved by Director Tejeda, seconded by Director Raghavachary, and carried by a 5-0 vote to approve the Minutes of the Regular Board Meeting held on January 14, 2020 and to ratify the disbursements for December 2019 as presented.

Payment of demands against the Crescenta Valley Water District on or before December 31, 2019, the same having been approved by the General Manager, and heretofore paid, be ratified and approved subject to audit, in the aggregate sum of Nine Hundred Sixty-Four Thousand, Five Hundred Eighty Dollars and Fifty-Two Cents (964,580.52), which is composed of the individual items set forth herein.

ACTION CALENDAR

Appeal of a High Water Bill – Mr. Lee presented an appeal from Mr. Ki Ning Ho, the property owner at 4816 Cheryl for possible action to grant a request for relief from a high water bill due to a leak on his property.

Following discussion:

It was moved by Director Tejeda, seconded by Director Bodnar, and carried by a 5-0 vote to recalculate the excess water usage at Tier 2 rates for this account to be consistent with recent Board actions.

Board Committee Assignments – Director Erickson announced the Committee assignments for the calendar year 2020.

Acceptance of Water Facilities at 2218 Montrose Ave. & 2225 Mira Vista Ave. – Mr. Yared made a request for consideration and motion to adopt Resolution Nos. 754 & 755 to authorize the General Manager to accept the water facilities at 2218 Montrose and 2225 Mira Vista Avenue.

Following discussion:

It was moved by Director Bodnar, seconded by Director Raghavachary and carried by a 5-0 roll call vote to adopt Resolution No. 754 to authorize the General Manager to accept the water facilities located at 2218 Montrose Avenue.

AYES:	**Director Bodnar** **Director Erickson** **Director Putnam** **Director Raghavachary** **Director Tejeda**
NOES:	**None**

It was moved by Director Tejeda, seconded by Director Raghavachary and carried by a 5-0 roll call vote to adopt Resolution No. 755 to authorize the General Manager to accept the water facilities located at 2225 Mira Vista Avenue.

AYES:	**Director Bodnar**
	Director Erickson
	Director Putnam
	Director Raghavachary
	Director Tejeda
NOES:	**None**

Adoption of Rules and Regulations as Amended for Appendix C and as added to by Appendix T – Consideration and motion was made to adopt Resolution No. 756 amending Appendix C of the District's Rules & Regulations and adding Appendix T for compliance with SB 998.

It was moved by Director Raghavachary, seconded by Director Tejeda and carried by a 5-0 roll call vote to adopt Resolution No. 756 amending Appendix C of the District's Rules & Regulations and adding Appendix T for compliance with SB 998.

AYES:	**Director Bodnar**
	Director Erickson
	Director Putnam
	Director Raghavachary
	Director Tejeda
NOES:	**None**

Roadmap Discussion – Mr. Ochoa requested the Board to provide comments to the conceptual plan called the Long-Term Infrastructure Reliability and Funding Roadmap to address the aging infrastructure, rising operational and maintenance costs, a funding plan that addresses these issues, and a plan to increase customer engagement and trust. The Roadmap draft schedule was also discussed, which provides a schedule of meetings and events for completion by June 2020.

INFORMATION ITEMS – None

WRITTEN COMMUNICATIONS TO DISTRICT – A letter from Marilyn Tyler, dated December 19, 2019 regarding public engagement, an e-mail from Ted Baumgart, dated January 16, 2020, complimenting the crew on their efficient and organized work at 2425 Mountain Avenue, and an e-mail from Patricia Faieta, dated January 16, 2020, thanking Wayne Boyce for informing her of the upcoming work in front of property at 2430 Orange Avenue in a professional and courteous manner.

REPORTS OF PERSONNEL – None

GENERAL MANAGER – Mr. Ochoa thanked the Board members for their attendance at the Special Board Workshop meeting on January 24, 2020 at the La Crescenta Public Library Community Room. Mr. Ochoa also reported the District's support of the fundraiser at the Sheriff Station's and staff's participation in a training addressing various generations. An update was given by Mr. Gould, Mr. Lee and Mr. Maxwell regarding new cost-efficiency measures that have recently been implemented.

ATTORNEY – No report

REPORTS OF COMMITTEES

Engineering Committee – Director Bodnar reported that the Committee had not met. A meeting was tentatively set for Thursday, January 30 at 3:30 p.m. pending confirmation of committee member schedules.

Finance Committee – Director Tejeda reported that the Committee had not met. A meeting was tentatively set for Thursday, January 30 at 2:00 p.m. pending confirmation of committee member schedules.

Employee Relations Committee – Director Putnam reported that the Committee had not met; however, a meeting will be scheduled as needed.

Policy Committee – Director Erickson reported that the Committee had not met; however, a meeting will be scheduled as needed.

Community Relations/Water Conservation Committee – Director Tejeda reported that the Committee had not met. A meeting was tentatively set for Thursday, January 30 at 4:30 p.m. pending confirmation of committee member schedules.

Emergency Planning Committee – Director Raghavachary reported that the Committee had not met; however, a meeting will be scheduled as needed.

Executive Committee – Director Erickson reported that the Committee had not met; however, a meeting will be scheduled as needed.

DIRECTORS' ORAL REPORTS

Director Erickson – Mr. Erickson reported he had attended the fundraiser barbeque at the La Crescenta Sheriff's Station to raise money for the family of the jailer who unexpectedly passed away.

Director Bodnar – Mr. Bodnar completed the AB 1234 ethics training webinar on the Fair Political Practices Commission (FPPC) website.

Director Tejeda – No Report

Director Putnam – No Report

Director Raghavachary – Ms. Raghavachary thanked the staff for their assistance in keeping her street clear from parking obstructions by an outside contractor.

CLOSED SESSION – Mr. Ochoa served as the District-designated representative for the closed session discussion. There was no reportable action.

ADJOURNMENT

There being no other business to come before the Board, at 9:36 p.m., it was moved by Director Putnam, seconded by Director Raghavachary and carried by a 5-0 vote that the meeting be adjourned to February 11, 2020, at 7:00 p.m.

APPROVED

Kerry D. Erickson	James Lee
President	Director of Finance & Administration