CRESCENTA VALLEY WATER DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
May 12, 2020

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District, made at the Adjourned Regular Meeting on April 28, 2020, a Regular Meeting was held on May 12, 2020, at 7:00 p.m. through teleconference due to the COVID-19 pandemic, with President Kerry D. Erickson presiding.

At roll call, the following Directors and staff members were online:

Directors:	**Kerry D. Erickson** **James D. Bodnar** **Kenneth R. Putnam** **Sharon S. Raghavachary** **Judy L. Tejeda**
Attorney:	**Thomas Bunn**
General Manager:	**Nem Ochoa**
Director of Finance & Administration:	**James Lee**
Director of Engineering:	**David Gould**
Others Present:	**Christy Colby, Regulatory & Public Affairs Manager** **Wendy Holloway, Customer Service Manager** **Dennis Maxwell, Director of Operations** **Brook Yared, Senior Engineer** **Arturo Montes, Finance & Administration Manager** **Pam Leddy, Administrative Assistant**

PLEDGE OF ALLEGIANCE

President Erickson opened the meeting by leading the Directors and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Putnam, seconded by Director Tejeda, and carried by a 5-0 roll call vote that the Agenda for the Regular Meeting of May 12, 2020 be adopted as presented.

AYES:	**Director Tejeda** **Director Bodnar** **Director Putnam** **Director Raghavachary** **Director Erickson**
NOES:	**None**

PUBLIC COMMENTS – Ms. Marilyn Tyler voiced concerns regarding the impact of increased debt associated with a bond issuance amidst the current pandemic and economic downturn.

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – No report

CONSENT CALENDAR
It was moved by Director Putnam, seconded by Director Tejeda, and carried by a 5-0 roll call vote to approve the Minutes of the Adjourned Regular Board Meeting held on April 28, 2020.

AYES: **Director Tejeda**
Director Bodnar
Director Putnam
Director Raghavachary
Director Erickson

NOES: **None**

ACTION CALENDAR

District Audit Services – Mr. Lee proposed consideration and motion for the Board to approve a three-year renewal to CliftonLarsenAllen LLP to provide audit services for FY 2020-2022. The proposed bid is $19,500 for audit services for the FY 2019-20 audit, increasing by $500 for each of the subsequent two years.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda and carried by a 5-0 roll call vote to approve CliftonLarsenAllen LLP for a three-year renewal to provide audit services for FY 2020-2022 at a cost not to exceed $19,500 for the FY 2019-20 audit, increasing by $500 for each of the subsequent two years.

AYES: **Director Tejeda**
Director Bodnar
Director Putnam
Director Raghavachary
Director Erickson

NOES: **None**

Long-Term Infrastructure Reliability and Funding Roadmap – Mr. Lee provided updates on the direction by the Board to proceed with a bond issuance to refinance existing bonds and raise additional capital for infrastructure. Mr. Lee stated that financing is underway with a contingency to cancel before the projected mid-August 2020 date of finalization. The Board directed staff to continue to provide updates at each subsequent Board meeting on the progress of financing.

FY 2020-21 Water and Wastewater Budgets – Mr. Lee reported on the financial impacts COVID-19 has placed on the FY 2020-21 budget. Crescenta Valley Water District will continue to monitor neighboring water agencies for their progress with receiving Federal or State funds which have been made available to water agencies during the pandemic.

INFORMATION ITEMS – None

WRITTEN COMMUNICATIONS TO DISTRICT – None

REPORTS OF PERSONNEL – None

GENERAL MANAGER – Mr. Lee announced that Target Solutions, an online training program thru Joint Powers Insurance Authority (JPIA), was introduced to employees for personnel development and training. Mr. Maxwell will be moving forward with plans to make needed changes to the non-operational Encinal reservoir. This reservoir will be used as a storage facility, enabling Crescenta Valley Water District (CVWD) to realize savings through bulk material purchases for future CIP projects. Ms. Colby reported that several ads are being placed in the CV Weekly newspaper to inform the community of issues and concerns related to CVWD. Mr. Gould provided updates on water production, rainfall amounts and operational activities.

ATTORNEY – Mr. Bunn reported that the United States Congress will be making a decision whether to extend stimulus benefits that have been provided to private employers with financial losses to State and Local Government agencies due the COVID-19 pandemic.

REPORTS OF COMMITTEES

Engineering Committee – Director Bodnar reported that the Committee had met via teleconference on Tuesday, May 8, 2020. A meeting will be scheduled as needed.

Finance Committee – Director Tejeda reported that the Committee had met on Tuesday, May 5, 2020. A meeting was scheduled for Wednesday, May 20 at 2:00 p.m.

Employee Relations Committee – Director Erickson reported that the Committee had not met; however, a meeting will be scheduled as needed.

Policy Committee – Director Erickson reported that the Committee had not met; however, a meeting will be scheduled as needed.

Community Relations/Water Conservation Committee – Director Tejeda reported that the Committee had not met; however, a meeting will be scheduled as needed.

Emergency Planning Committee – Director Raghavachary reported that the Committee had not met; however, a meeting is scheduled on Friday, May 15, 2020 at 2:00 p.m.

Executive Committee – Director Erickson reported that the Committee had not met; however, a meeting will be scheduled as needed.

DIRECTORS' ORAL REPORTS

Director Erickson – Announced the decision by L.A. County to continue "stay at home" recommendations through the month of August. ACWA will be considering changing the Summer Conference & Exhibition in Monterey to a virtual conference.

Director Bodnar – No report

Director Tejeda – No report

Director Putnam – No Report

Director Raghavachary – No report

BOARD MEMBERS' REQUESTS FOR FUTURE AGENDA ITEMS – None

ADJOURNMENT

There being no other business to come before the Board, at 8:07 p.m., it was moved by Director Tejeda, seconded by Director Bodnar and carried by a 4-1 roll-call vote that the meeting be adjourned to May 26, 2020, at 7:00 p.m.

AYES: **Director Tejeda**
Director Bodnar
Director Raghavachary
Director Erickson

NOES: **Director Putnam**

APPROVED

Kerry D. Erickson
President

James Lee
Director of Finance & Administration