CRESCENTA VALLEY WATER DISTRICT
ADJOURNED REGULAR MEETING, BOARD OF DIRECTORS
May 26, 2020

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District made at the Regular Meeting on May 12, 2020, an Adjourned Regular Meeting was held on May 26, 2020, at 7:00 p.m. through teleconference due to the COVID-19 pandemic, with President Kerry D. Erickson presiding.

At roll call, the following Directors and staff members were online:

Directors:	**Kerry D. Erickson** **James D. Bodnar** **Kenneth R. Putnam** **Sharon S. Raghavachary** **Judy L. Tejeda**
Attorney:	**Thomas Bunn**
General Manager:	**Nem Ochoa**
Director of Finance & Administration:	**James Lee**
Director of Engineering:	**David Gould**
Others Present:	**Christy Colby, Regulatory & Public Affairs Manager** **Dennis Maxwell, Director of Operations** **Brook Yared, Senior Engineer** **Arturo Montes, Finance & Administration Manager** **Wendy Holloway, Customer Service Manager** **Pam Leddy, Administrative Assistant** **Frank Colcord, FMWD Director**

PLEDGE OF ALLEGIANCE

President Erickson opened the meeting by leading the Directors and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Bodnar, seconded by Director Tejeda and carried by a 5-0 roll call vote that the Agenda for the Adjourned Regular Meeting of May 26, 2020 be adopted as presented.

AYES:	**Director Tejeda** **Director Bodnar** **Director Putnam** **Director Raghavachary** **Director Erickson**
NOES:	**None**

PUBLIC COMMENTS – Ms. Marilyn Tyler commented on the late agenda posting and subsequent reschedule of the Finance Committee meeting originally scheduled for Wednesday, May 20, 2020.

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – Mr. Frank Colcord reported that the State reservoirs are currently full even with below-average snowpack in the Sierra's. The State Water Project allocation remains at 15%. Foothill Municipal Water District (FMWD) will be voting to finalize their budget on June 15, 2020 for FY 2020/21. Metropolitan Water District has approved a 3% increase for the next year, followed by a 4% increase for the following year for water purchased from their agency.

CONSENT CALENDAR
It was moved by Director Tejeda, seconded by Director Raghavachary, and carried by a 4-0 roll call vote to approve the Minutes of the Regular Board Meeting held on May 12, 2020 through teleconference and to ratify the disbursements for April 2020 as presented.

Payment of demands against the Crescenta Valley Water District on or before April 2020, the same having been approved by the General Manager, and heretofore paid, are to be ratified and approved subject to audit, in the aggregate sum of Five Hundred Twenty-Six Thousand, Eighty-Eight Dollars and Seventy Cents (526,088.70), which is composed of the individual items set forth herein.

AYES: **Director Tejeda**
Director Bodnar
Director Raghavachary
Director Erickson

NOES: **None**

ACTION CALENDAR

FY 2020-21 Water and Wastewater Budgets – Mr. Ochoa presented two budget scenarios assuming no rate increase: 1) Budget without bond proceeds; and 2) Budget with potential bond proceeds ($5M) for FY 2020-21. The completed Q3 financials, which provided additional detail for each department, were discussed in detail to provide additional context to the actual revenue and expenditure figures. A discussion was held regarding whether to authorize bond-funded capital infrastructure when the budget is accepted or in August/September when a decision to finalize bond proceeds is expected.

Long-Term Infrastructure Reliability and Funding Roadmap – Mr. Lee and the District's financial advisor, John Phan, updated the bond financing process and the market as they relate to the Long-Term Infrastructure Reliability and Funding Roadmap. Requests for Proposals from qualified firms to serve as Bond Counsel and/or Disclosure Counsel and as Underwriter for the financing were due on Thursday, May 21, 2020.

INFORMATION ITEMS – None

WRITTEN COMMUNICATIONS TO DISTRICT – None

REPORTS OF PERSONNEL – None

GENERAL MANAGER – Mr. Ochoa reported that CVWD continues to closely monitor guidance regarding COVID-19 from a multitude of agencies. A required site-specific plan for Crescenta Valley Water District is being finalized. Mr. Montes announced the introduction of a Wellness Challenge to staff, which is being funded by a grant from JPIA. Mr. Lee reported on the reduction of bank fees charged by Wells Fargo to CVWD. Mr. Maxwell gave an update on the repair work in process to prepare the rental property located on Mills Avenue for occupancy.

ATTORNEY – No report

REPORTS OF COMMITTEES

Engineering Committee – Director Bodnar reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Finance Committee – Director Tejeda reported that the Committee had met via teleconference, on Thursday, May 21, 2020. A teleconference meeting will be scheduled as needed.

Employee Relations Committee – Mr. Ochoa reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Policy Committee – Director Erickson reported that the Committee had not met; however, a teleconference meeting is scheduled on Friday, May 29 at 1:00 p.m.

Community Relations/Water Conservation Committee – Director Tejeda reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Emergency Planning Committee – Director Raghavachary reported that the Committee had met via teleconference on Friday, May 15, 2020. A teleconference meeting will be scheduled as needed.

Executive Committee – Director Erickson reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

DIRECTORS' ORAL REPORTS

Director Erickson – No report

Director Bodnar – No report

Director Tejeda – Thanked the staff at ACWA and JPIA for their assistance with the Wellness Program grant.

Director Putnam – Requested that minutes for committee meetings be included with each Board packet.

Director Raghavachary – Attended, via teleconference, the first Town Council meeting held since February due to the COVID-19 pandemic.

CLOSED SESSION – No reportable items.

BOARD MEMBERS REQUESTS FOR FUTURE AGENDA ITEMS – None

ADJOURNMENT

There being no other business to come before the Board, at 8:41 p.m., it was moved by Director Tejeda, seconded by Director Raghavachary and carried by a 5-0 roll call vote that the meeting be adjourned to June 9, 2020, at 7:00 p.m.

AYES:	**Director Tejeda** **Director Bodnar** **Director Putnam** **Director Raghavachary** **Director Erickson**
NOES:	**None**

APPROVED

______________________________ ______________________________

Kerry D. Erickson
President

James Lee
Director of Finance & Administration