CRESCENTA VALLEY WATER DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
July 14, 2020

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District, made at the Adjourned Regular Meeting on June 23, 2020, a Regular Meeting was held on July 14, 2020, at 7:00 p.m. through teleconference due to the COVID-19 pandemic, with President Kerry D. Erickson presiding.

At roll call, the following Directors and staff members were online:

Directors:	**Kerry D. Erickson** **James D. Bodnar** **Kenneth R. Putnam** **Sharon S. Raghavachary** **Judy L. Tejeda**
Attorney:	**Thomas Bunn**
General Manager:	**Nem Ochoa**
Director of Finance & Administration:	**James Lee**
Director of Engineering:	**David Gould**
Others Present:	**Christy Colby, Regulatory & Public Affairs Manager** **Wendy Holloway, Customer Service Manager** **Dennis Maxwell, Director of Operations** **Brook Yared, Senior Engineer** **Arturo Montes, Finance & Administration Manager** **Pam Leddy, Administrative Assistant**

PLEDGE OF ALLEGIANCE

President Erickson opened the meeting by leading the Directors and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Putnam, seconded by Director Tejeda, and carried by a 5-0 roll call vote that the Agenda for the Regular Meeting of July 14, 2020 be adopted as presented.

AYES:	**Director Tejeda** **Director Bodnar** **Director Putnam** **Director Raghavachary** **Director Erickson**
NOES:	**None**

PUBLIC COMMENTS – Ms. Marilyn Tyler commented on the potential financial hardship to the community from the COVID-19 pandemic. Ms. Tyler requested that the Board refrain from raising water and sewer rates for during FY 2020-21.

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – Mr. Frank Colcord reported that total water use at the end of FY 2019/20 was 8% higher than last fiscal year but still remains 12% below the State's 2013 conservation baseline. State Water Project allocation at the end of June is 20% due to the Sierra snowpack level being at 50% of average. Foothill Municipal Water District continues to enact strict measures to ensure water quality through COVID-19 pandemic.

CONSENT CALENDAR

It was moved by Director Tejeda, seconded by Director Erickson, and carried by a 5-0 roll call vote to approve the Minutes of the Adjourned Regular Board Meeting held on June 23, 2020.

AYES: **Director Tejeda**
Director Bodnar
Director Putnam
Director Raghavachary
Director Erickson

NOES: **None**

ACTION CALENDAR

Resolution No. 760 – Mr. Ochoa requested consideration and motion to adopt a resolution amending Article 8 Section 8.03E of the District's Rules and Regulations pertaining to the District's Low-Income program for customers.

Following discussion:

It was moved by Director Bodnar, seconded by Director Erickson and carried by a 5-0 roll call vote to adopt Resolution No. 760 amending Article 8, Section 8.03E of the District's Rules and Regulations pertaining to the District's Low-Income program for customers

AYES: **Director Tejeda**
Director Bodnar
Director Putnam
Director Raghavachary
Director Erickson

NOES: **None**

Long-Term Infrastructure Reliability and Funding Roadmap – Mr. Lee reported that tax-exempt interest rates have been unchanged for the past several weeks. The rating presentation is scheduled for mid-August, results of which will determine the interest rate. The reserve fund policies discussed during the Finance Committee will be presented to the Policy Committee on Monday, July 20, 2020.

INFORMATION ITEMS – None

WRITTEN COMMUNICATIONS TO DISTRICT – None

REPORTS OF PERSONNEL – None

GENERAL MANAGER – Mr. Montes announced that an 8-week weight challenge has been launched for CVWD employees. A Barbeque is planned to reward the group with the greatest percentage of weight loss, hosted by the remaining employees. Mr. Lee provided information on a Mind, Body & Soul program in which employees will give a brief presentation of their thoughts and reflections after reading a book of their choice on self-improvement or leadership. Ms. Colby reported that the tri-annual water quality testing has been completed. The Water Quality Reports for 2020 have been mailed to all CVWD customers. Mr. Gould reported that the preliminary permit for chloramine disinfection has been approved. All CVWD customers will be notified by mail before the switch to chloramines in October/November 2020. Water production for the month of June is 16% higher than last year, 13% higher than the 5-year average.

ATTORNEY – No report

REPORTS OF COMMITTEES

Engineering Committee – Director Bodnar reported that the Committee had met on Friday, July 10, 2020. A teleconference meeting will be scheduled as needed.

Finance Committee – Director Tejeda reported that the Committee had met on Wednesday, July 8, 2020 through teleconference. A teleconference meeting will be scheduled as needed.

Employee Relations Committee – Director Erickson reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Policy Committee – Director Erickson reported that the Committee had not met; however, a teleconference meeting was scheduled for Monday, July 20, 2020.

Community Relations/Water Conservation Committee – Director Tejeda reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Emergency Planning Committee – Director Raghavachary reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Executive Committee – Director Erickson reported that the Committee had not met; however, a teleconference meeting will be scheduled the week of July 20, 2020.

<u>DIRECTORS' ORAL REPORTS</u>

Director Erickson – No report

Director Bodnar – Announced the Water Education Seminar hosted by AWWA CA/NV will be held online on August 19, 2020.

Director Tejeda – No report

Director Putnam – No Report

Director Raghavachary – Announced the Glendale Unified School District will be in full remote learning mode beginning August 2020.

<u>BOARD MEMBERS' REQUESTS FOR FUTURE AGENDA ITEMS</u> – None

<u>ADJOURNMENT</u>

There being no other business to come before the Board, at 8:22 p.m., it was moved by Director Tejeda, seconded by Director Bodnar and carried by a 5-0 roll-call vote that the meeting be adjourned to July 28, 2020, at 7:00 p.m.

AYES:	**Director Tejeda** **Director Bodnar** **Director Raghavachary** **Director Erickson** **Director Putnam**
NOES:	**None**

<u>APPROVED</u>

Kerry D. Erickson President	James Lee Director of Finance & Administration