CRESCENTA VALLEY WATER DISTRICT
ADJOURNED REGULAR MEETING, BOARD OF DIRECTORS
July 28, 2020

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District made at the Regular Meeting on July 14, 2020, an Adjourned Regular Meeting was held on July 28, 2020, at 7:00 p.m. through teleconference due to the COVID-19 pandemic, with President Kerry D. Erickson presiding.

At roll call, the following Directors and staff members were online:

Directors:	**Kerry D. Erickson** **James D. Bodnar** **Kenneth R. Putnam (absent)** **Sharon S. Raghavachary** **Judy L. Tejeda**
Attorney:	**Thomas Bunn**
General Manager:	**Nem Ochoa**
Director of Finance & Administration:	**James Lee**
Director of Engineering:	**David Gould**
Others Present:	**Christy Colby, Regulatory & Public Affairs Manager** **Dennis Maxwell, Director of Operations** **Brook Yared, Senior Engineer** **Arturo Montes, Finance & Administration Manager** **Wendy Holloway, Customer Service Manager** **Pam Leddy, Administrative Assistant**

PLEDGE OF ALLEGIANCE
President Erickson opened the meeting by leading the Directors and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA
It was moved by Director Tejeda, seconded by Director Raghavachary, and carried by a 4-0 roll call vote that the Agenda for the Adjourned Regular Meeting of July 28, 2020 be adopted as presented.

AYES:	**Director Tejeda** **Director Bodnar** **Director Raghavachary** **Director Erickson**
NOES:	**None**

PUBLIC COMMENTS – Ms. Marilyn Tyler stressed the financial impact of COVID-19 on the Crescenta Valley Community. She requested the Board consider the financial insecurity of the community in their actions.

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – No report.

CONSENT CALENDAR

It was moved by Director Raghavachary, seconded by Director Tejeda, and carried by a 4-0 roll call vote to approve the Minutes of the Regular Board Meeting held on July 14, 2020 through teleconference and to ratify the disbursements for June 2020 as presented.

Payment of demands against the Crescenta Valley Water District on or before June 2020, the same having been approved by the General Manager, and heretofore paid, are to be ratified and approved subject to audit, in the aggregate sum of One Million Four Thousand, Four Hundred Thirty Nine Dollars and Thirty-Seven Cents (1,004,439.37), which is composed of the individual items set forth herein.

AYES: **Director Tejeda**
Director Bodnar
Director Raghavachary
Director Erickson

NOES: **None**

ACTION CALENDAR

Resolution No. 761 – Consideration and possible approval of Resolution No. 761 – requesting the Los Angeles County Board of Supervisors to permit the Registrar-Recorder/County Clerk to Render Elections Services for the District's Election to be held on November 3, 2020 and addressing related Election Issues.

Following discussion:

It was moved by Director Bodnar, seconded by Director Erickson, and carried by 4-0 roll call vote to approve the Los Angeles County Board of Supervisors to permit the Registrar-Recorder/County Clerk to Render Elections Services for the District's Election to be held on November 3, 2020 and addressing related Election Issues.

AYES: **Director Tejeda**
Director Raghavachary
Director Erickson
Director Bodnar

NOES: **None**

<u>Resolution No. 757 – Water and Wastewater Reserve Funding Policy</u> – Consideration and motion to adopt Resolution No. 757 amending Article 21 of the District's Rules and Regulations pertaining to the District's Water and Wastewater Reserve Funding Policy. The following three proposed options were proposed; 1. Operating Fund only 2. Operating Fund and CIP Fund 3. Operating Fund, CIP Fund and Water/Wastewater Fund.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda, and carried by 3-1 roll call vote to adopt Resolution No. 757 amending Article 21 of the District's Rules and Regulations pertaining to the District's Water and Wastewater Reserve Funding Policy – Option 1, Operating Fund Reserve.

AYES: **Director Tejeda**
Director Erickson
Director Bodnar

NOES: **Director Raghavachary**

<u>Fleet Asset Management – Replacement of Units #6 & #27</u> – Mr. Ochoa requested consideration and motion to authorize the General Manager to purchase a Ford F-150 and a Ford F-250 for a total cost of $54,954. The vehicles being purchased will replace Unit #6 and Unit #27 which are beyond their useful life and require maintenance beyond their value.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda, and carried by 4-0 roll call vote to authorize the General Manager to purchase a Ford F-150 and a Ford F-250 for a total cost of $54,954 to replace Unit #6 and Unit #27 and to salvage them in a manner that maximizes the District's benefit.

AYES: **Director Tejeda**
Director Raghavachary
Director Erickson
Director Bodnar

NOES: **None**

<u>Advertise for Bids for Steel Reservoir Rehabilitation at Rosemont Reservoir, Project E-1018</u> – Consideration and motion to authorize the General Manager to advertise for bids for steel reservoir rehabilitation at Rosemont Reservoir with an engineer's estimate of $336,300 and to find said project exempt from the provisions of the California Environmental Quality Act (CEQA). Director Bodnar recused himself from voting due to the proximity of the Rosemont Reservoir to his current residence.

Following discussion:

It was moved by Director Tejeda, seconded by Director Raghavachary, and carried by 3-0 roll call vote to authorize the General Manager to advertise for bids for steel reservoir rehabilitation at Rosemont Reservoir with an engineer's estimate of $336,300 and to find said project exempt from the provisions of the California Environmental Quality Act (CEQA).

AYES:	**Director Tejeda**
	Director Raghavachary
	Director Erickson
NOES:	**None**

Long-Term Infrastructure Reliability and Funding Roadmap – Mr. Lee reported that a credit rating presentation with Standard & Poor's is scheduled to take place on August 6, 2020. Interest rates continue to trend downwards, which is favorable to the District.

INFORMATION ITEMS – None

WRITTEN COMMUNICATIONS TO DISTRICT – None

REPORTS OF PERSONNEL – None

GENERAL MANAGER – Mr. Ochoa reported that numerous Strategic Plan Goals have now been incorporated into the evaluation process. Mr. Ochoa commended staff for their continued hard work and adherence to policies in place through the COVID pandemic. An announcement was made regarding the retirement of Cory Whitman. Water production was 10% higher during the month of July 2020 compared to same time last year.

ATTORNEY – No report

REPORTS OF PERSONNEL – None

REPORTS OF COMMITTEES

Engineering Committee – Mr. Gould reported that the Committee had not met; however, a teleconference meeting is scheduled on August 5, 2020 at 1:30 p.m.

Finance Committee – Director Tejeda reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Employee Relations Committee – Director Erickson reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Policy Committee – Director Erickson reported that the Committee had met on July 20, 2020. A teleconference meeting will be scheduled as needed.

Community Relations/Water Conservation Committee – Director Tejeda reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Emergency Planning Committee – Director Raghavachary reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Executive Committee – Director Erickson reported that the Committee had met on July 24, 2020. A teleconference meeting will be scheduled as needed.

DIRECTORS' ORAL REPORTS

Director Erickson – No report

Director Bodnar – Announced he has filed his Form 470 with the Registrar/Recorder.

Director Tejeda – No report

Director Putnam – No report

Director Raghavachary – No report

CLOSED SESSION – No closed session

BOARD MEMBERS REQUESTS FOR FUTURE AGENDA ITEMS – None

ADJOURNMENT

There being no other business to come before the Board, at 8:45 p.m., it was moved by Director Erickson, seconded by Director Bodnar, and carried by a 5-0 roll call vote that the meeting be adjourned to August 11, 2020, at 7:00 p.m.

AYES: **Director Tejeda**
Director Bodnar
Director Raghavachary
Director Erickson

NOES: **None**

APPROVED

Kerry D. Erickson
President

James Lee
Director of Finance & Administration