

CRESCENTA VALLEY WATER DISTRICT

2700 Foothill Boulevard
La Crescenta, California

Agenda for the
Regular Meeting of the Board of Directors
of the Crescenta Valley Water District
to be held on Tuesday, September 8, 2020 at 7:00 p.m.

Posted: Friday, September 4, 2020 at 3:00 p.m.

TELECONFERENCING NOTICE

[This meeting will be held by teleconference only.]

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom on March 18, 2020, the public may not attend the meeting in person.

Any member of the public may participate using a touchtone phone. You may select any of the following phone numbers (there are more than one for increased reliability during this time of increased phone traffic)

(669) 900-6833

(346) 248-7799

(929) 205-6099

(253) 215-8782

(301) 715-8592

(312) 626-6799

Then, enter Access Code: 874-1862-6695

Those members of the public who are able to and would like to additionally participate through computer may access the Zoom teleconferencing tool available at the following link – <https://us02web.zoom.us/j/87418626695>.

Public comment may be made either by emailing comments ahead of the meeting or by speaking over the phone. Emailed comments will be sent to the Board of Directors prior to the meeting and posted on the District's website. Comments may be sent to Christy Colby, Regulatory and Public Affairs Manager, at (818) 248-3925 or customerservice@cvwd.com by 3pm on September 8, 2020.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting the District by phone or in writing at the above email address. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

Any written materials distributed to the Board in connection with this agenda will be made available at the same time for public inspection at the District office located at the above address and posted on the District's website.

Call to Order and Determination of Quorum

Pledge of Allegiance

Adoption of Agenda

Public Comments

At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the subject matter jurisdiction of the Board. This opportunity is non-transferable, and speakers are limited to one three-minute (3) comment.

Foothill Municipal Water District Report

1. Report on activities at Foothill Municipal Water District.

Consent Calendar

1. Consideration and approval of the Minutes of the Regular Board Meeting on August 11, 2020.
2. Ratification of Disbursements for July 2020.

Action Calendar

The public shall have an opportunity to comment on any action item as each item is considered by the Board prior to action being taken. This opportunity is non-transferable, and speakers are limited to one two-minute (2) comment.

1. **Ballot for LAFCO Independent Special District Alternate** – District's ballot for the Local Agency Formation Commission (LAFCO) Independent Special District Alternate
2. **Long-Term Infrastructure Reliability and Funding Roadmap** – Discuss updates related to the District's bond financing.
3. **Proposition 218 Discussion** – Discuss potential plans for a Proposition 218 notice.
4. **Award of Contract - Steel Reservoir Rehabilitation - Rosemont Reservoir, Project E-1018** – Consideration and motion to authorize the General Manager to award a contract to the lowest responsible bidder, Crosno Construction Inc., for the rehabilitation of Rosemont Reservoir at a cost of \$473,822, including alternative bid items. Consideration and motion to authorize the General Manager to enter into an agreement with Harper & Associates Engineers, Inc for Quality Control Inspection Services for the rehabilitation of Rosemont Reservoir at a cost not-to-exceed \$34,000.
5. **Mutual Response Agreement with Los Angeles County Water Agency Mutual Assistance Agreement** – Consideration and motion to authorize the General Manager to enter into a Mutual Response Agreement with the Public Water Agencies Group and its participating member agencies.

Information Items

Written Communications to District/Board of Directors

General Manager's Report

Attorney Report

Reports of Committees

- Engineering Committee
- Finance Committee
- Employee Relations Committee
- Policy Committee
- Community Relations/Water Conservation Committee
- Emergency Planning Committee

Directors' Oral Reports – Report on issues, meetings, or activities attended by Directors.

Board Members' Request for Future Agenda Items

Closed Session – GM Evaluation

Adjournment

CRESCENTA VALLEY WATER DISTRICT REGULAR MEETING, BOARD OF DIRECTORS

August 11, 2020

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District, made at the Adjourned Regular Meeting on July 28, 2020, a Regular Meeting was held on August 11, 2020, at 7:00 p.m. through teleconference due to the COVID-19 pandemic, with Vice President James D. Bodnar presiding.

At roll call, the following Directors and staff members were online:

Directors:

**Kerry D. Erickson
James D. Bodnar
Kenneth R. Putnam
Sharon S. Raghavachary
Judy L. Tejeda**

Attorney:

Thomas Bunn

General Manager:

Nem Ochoa

Director of Finance & Administration:

James Lee

Director of Engineering:

David Gould

Others Present:

**Christy Colby, Regulatory & Public Affairs Manager
Wendy Holloway, Customer Service Manager
Dennis Maxwell, Director of Operations
Brook Yared, Senior Engineer
Arturo Montes, Finance & Administration Manager
Pam Leddy, Administrative Assistant**

PLEDGE OF ALLEGIANCE

Vice President Bodnar opened the meeting with Girl Scouts Suzy and Lori Bodnar leading the Directors and staff in reciting the Pledge of Allegiance. Director Bodnar announced that the Regular Board meeting would be recessed after Action Item #1 for the CVWD Finance Corporation Meeting.

ADOPTION OF AGENDA

It was moved by Director Erickson, seconded by Director Raghavachary, and carried by a 4-0 roll call vote that the Agenda for the Regular Meeting of August 11, 2020 be adopted as presented.

AYES:

**Director Tejeda
Director Bodnar
Director Raghavachary
Director Erickson**

ABSENT:

Director Putnam

NOES: None

PUBLIC COMMENTS – Ms. Marilyn Tyler stated her concerns regarding the ability of the Board to carefully deliberate each of the action items due to the large number of action items in the agenda for the August 11, 2020 Regular Board Meeting. Ms. Tyler asked about the maximum principal amount stated in Resolution No. 762 being \$12.5 million rather than the \$5 million approved by the Board.

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – Mr. Frank Colcord reported that 427-acre feet of water was consumed by Crescenta Valley Water District during the month of July 2020, 57% of which was purchased from Foothill Municipal Water District. This amount of water reflects a 14% increase from July 2019, which still represents 5% below the State’s 2013 conservation benchmark. Mr. Colcord reported Diamond Valley Lake is at 87% of its capacity.

CONSENT CALENDAR

Director Bodnar requested the addition of the following after the Adoption of Agenda heading: “Director Bodnar informed the Board that his personal residence is located over 500 feet, but less than 1,000 feet, from the Rosemont Reservoir site. Director Bodnar informed the Board that he will recuse himself when Action Item No. 4, Advertise for Bids for the Steel Reservoir Rehabilitation at Rosemont Reservoir, Project E-1018 is discussed and voted upon.”. Director Bodnar requested the addition of the following under Action Item No. 4: “Director Bodnar did not participate in any discussion and recused himself from Action Item No. 4”.

It was moved by Director Bodnar, seconded by Director Erickson, and carried by a 5-0 roll call vote to approve the Minutes of the Adjourned Regular Board Meeting held on July 28, 2020, which include the changes notated above.

**AYES: Director Tejeda
 Director Bodnar
 Director Putnam
 Director Raghavachary
 Director Erickson**

NOES: None

ACTION CALENDAR

Long-Term Infrastructure Reliability and Funding Roadmap – Resolution 762 – Authorization of Bond Financing Documents – Mr. Ochoa emphasized the hard work and planning by staff over the last 8 months in regards to the Long-Term Roadmap Infrastructure Reliability and Funding Roadmap which was introduced to the Board and members of the public during a Board Workshop on January 28, 2020. Issuing 30-year bonds to refinance the 2017 Bonds and fund the \$5 million of capital improvements is projected to increase the District’s annual debt payments by \$93,000, from \$540,000 to \$633,000.

Following discussion:

It was moved by Director Erickson, seconded by Director Raghavachary and carried by a 5-0 roll call vote to adopt Resolution No. 762 of the Crescenta Valley Water District authorizing the execution and delivery of Revenue Certificates of Participation and approving the execution and delivery of certain documents in connection therewith and certain other matters.

AYES: Director Tejeda
 Director Bodnar
 Director Putnam
 Director Raghavachary
 Director Erickson

NOES: None

At 7:29 p.m., the Regular Board Meeting was recessed and moved to the Crescenta Valley Water District Financing Corporation Meeting. At 7:37 p.m., the Regular Board Meeting was resumed.

Professional Consulting Services to Prepare a Local Hazard Mitigation Plan, Project M-1004 – Mr. Gould announced that the Federal Emergency Management Agency (FEMA) had approved CVWD's application to prepare a Local Hazard Mitigation Program (LHMP) under the Hazard Mitigation Grant Program in the amount of \$124,990. The LHMP must be completed within 35 months or by February 20, 2023. Crescenta Valley Water District had sent out a request for proposal (RFP) to prepare a LHMP to eleven (11) consulting firms that have previously provided professional services and have completed a local hazard mitigation plan, in accordance with the FEMA/Cal OES guidelines. Staff has reviewed each proposal and has selected Tetra Tech, Inc. as their recommendation to complete the project.

Following discussion:

It was moved by Director Bodnar, seconded by Director Raghavachary and carried by a 5-0 roll call vote to authorize the General Manager to enter into an agreement with Tetra Tech, Inc. to provide professional consulting services to prepare a local hazard mitigation plan, Project M-1004 for a cost of \$122,709 and establish a contingency amount of \$12,271 (10% of contract) to cover the cost of unforeseen or additional work.

AYES: Director Tejeda
 Director Bodnar
 Director Putnam
 Director Raghavachary
 Director Erickson

NOES: None

Professional Consulting Services for Procurement and Installation of AMI Communications Network, Project E-1020 – Mr. Gould requested consideration and motion to enter into an agreement with UtiliWorks Consulting, Inc. In April 2019, the Board requested that the overall project be phased in over the next 5 years. Based on the intent to pursue bond financing, the Board had directed staff to streamline the project delivery by outsourcing programs and management to meet project schedule expectations set by

bond requirements. Mr. Gould stated that CVWD staff requested a proposal from UtiliWorks to perform these tasks to meet the goal of installation of the AMI Communication Network by June 2021. The proposal received from UtiliWorks, Inc. was \$104,600, which was higher than anticipated. Staff is investigating a way to reduce the proposal by having UtiliWorks train CVWD's staff on field inspection and testing to reduce the amount of time spent by UtiliWorks' staff in the field. On August 5, 2020, staff presented three (3) options to the Engineering Committee to be able to meet the goal of the installation of the AMI Communication Network in FY 20/21. The options along with an evaluation matrix were presented to the Board for discussion.

Following discussion:

It was moved by Director Erickson, seconded by Director Tejeda and carried by a 5-0 roll call vote to authorize the General Manager to enter into an agreement with UtiliWorks Consulting, Inc. to provide professional consulting services for the Procurement and Installation of AMI Communications Network, Project E-1020 for a cost of \$104,600 and establish a contingency amount of \$10,460 (10% of contract) to cover the cost of unforeseen or additional work.

AYES: Director Tejeda
Director Bodnar
Director Putnam
Director Raghavachary
Director Erickson

NOES: None

Professional Engineering Services for Design of FY 20/21 Pipeline Replacement Projects, Project E-1021 & E-1022 – Mr. Gould reported that in order to meet the accelerated pipeline replacement schedule as planned for in the FY 2021 CIP, the District would require the assistance of a consulting engineering firm to prepare design plans and specifications. Staff has prepared a request for proposal (RFP) which has been sent to five (5) consulting engineering firms to prepare and design plans and specifications for Project E-1021 & E-1022. Staff held a pre-proposal teleconference meeting with the four (4) consulting firms which responded to the RFP. Following staff's review, Civiltec Engineering received the highest rating per an evaluation matrix. This item has been reviewed by the Engineering Committee. The Engineering Committee concurred with staff's recommendation.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda and carried by a 5-0 roll call vote to authorize the General Manager to enter into an agreement with Civiltec Engineering, Inc. to provide professional engineering services for the FY 20/21 Pipeline Replacement Projects, Project E-1021 & E-1022 for a cost of \$106,320 and establish a contingency amount of \$10,632 (10% of contract) to cover the cost of unforeseen or additional work.

AYES: Director Tejeda
Director Bodnar
Director Putnam

Director Raghavachary
Director Erickson

NOES: None

Director Erickson excused himself from the Board meeting at 8:21 p.m.

INFORMATION ITEMS – None

WRITTEN COMMUNICATIONS TO DISTRICT – A letter was received from Ms. Marilyn Tyler.

REPORTS OF PERSONNEL – None

GENERAL MANAGER – Mr. Ochoa congratulated Director Tejeda and Director Raghavachary on their successful respective bids for the Board of Director seats. Mr. Ochoa announced that staff will be conducting a credit review with Standard & Poor's on Wednesday, August 12, 2020. Dennis Maxwell reported on the repairs made for a leak which occurred August 7, 2020 in the 4300 block of Pennsylvania. Mr. Gould reported that the water production for the month of July 2020 was 39.2 million gallons, which reflects a 8.8% increase from July 2019 and 12.9% greater than the five (5) year average. Mr. Gould reported on projects and provided a graph to indicate the amount of rainfall received verses the amount of groundwater production over the last year.

ATTORNEY – No report

REPORTS OF COMMITTEES

Engineering Committee – Director Bodnar reported that the Committee had met on Friday, August 5, 2020. A teleconference meeting is scheduled on September 4, 2020.

Finance Committee – Director Tejeda reported that the Committee had not met, however; a teleconference meeting is scheduled on August 13, 2020.

Employee Relations Committee – Director Erickson reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Policy Committee – Director Erickson reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Community Relations/Water Conservation Committee – Director Tejeda reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Emergency Planning Committee – Director Raghavachary reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

Executive Committee – Director Erickson reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

DIRECTORS' ORAL REPORTS

Director Erickson – Absent

Director Bodnar – No report

Director Tejeda – No report

Director Putnam – No Report

Director Raghavachary – No report

BOARD MEMBERS' REQUESTS FOR FUTURE AGENDA ITEMS – None

CLOSED SESSION – No reportable items

ADJOURNMENT

There being no other business to come before the Board, at 9:12 p.m., it was moved by Director Tejeda, seconded by Director Raghavachary and carried by a 3-0 roll-call vote that the meeting be adjourned to August 25, 2020, at 7:00 p.m.

AYES:	Director Tejeda Director Bodnar Director Raghavachary
ABSENT:	Director Erickson Director Putnam
NOES:	None

APPROVED

Kerry D. Erickson
President

James Lee
Director of Finance & Administration

CASH DISBURSEMENT LIST

July 2020



<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
0		CalPERS	PERS Contributions - June 2020	23,710.79	13,492.28
0		Southern California Edison	Power purchased - June 2020	36,178.37	415.75
0		Los Angeles County Public Works	Excavation permits	2,803.00	
41258	7/6/2020	ADS, LLC	Monthly sewer monitoring - June 2020		1,100.00
41259	7/6/2020	Aflac	Employee paid insurance - July 2020	1,364.30	
41260	7/6/2020	All American Landscape Co.	Office - monthly landscape maintenance - June 2020	255.50	94.50
41261	7/6/2020	Ameripride Uniform Services, Inc.	Uniform rental - June 2020	595.65	177.91
41264	7/6/2020	Apex Manufacturing Solutions	E-995 - Well #2 ammonia injection system	290.00	442.13
41265	7/6/2020	CCS Interactive, Inc.	Website upgrades - June 2020	275.00	1,048.57
41266	7/6/2020	City of Glendale	ULARA Watermaster - Jan/Feb/Mar 2020	2,095.77	
41267	7/6/2020	Clark Pest Control, Inc.	Well #9, Encinal Reservoir, Mills & Glenwood plant - monthly service - Jun	216.10	33.90
41268	7/6/2020	Colonial Life & Accidents Ins.	Employee paid insurance - July 2020	228.67	
41269	7/6/2020	CPC System, Inc.	E-995 - new chlorine injection system at Pickens - final payment	1,447.40	
41270	7/6/2020	Cypress Ancillary Benefits	Group dental - July 2020	1,427.03	1,292.34
41271	7/6/2020	Do-it Center	Misc. hardware - June 2020	90.32	58.26
41272	7/6/2020	Foothill Car Wash, Lube & Oil	Unit # 8,11, 38, 44, 46, 47, 48 & 51 - oil change	423.38	259.49
41273	7/6/2020	Foothill Municipal Water	Interconnection Agreement - Jan to May 2020	250.00	
41274	7/6/2020	Grace Environmental Services	Well #2 monitoring assistance - April & May 2020	1,108.25	
41275	7/6/2020	Grainger	Eye wash bottle replacement		290.02
41276	7/6/2020	Gsolutionz Professional Services	Voice communications - July 2020	185.62	145.83
41277	7/6/2020	Hach Company	Primary WQ testing calibration kit for lab	561.98	
41278	7/6/2020	Harper & Associates Eng., Inc.	E-1018 - Rosemont rehab design services - May 2020	820.00	
41279	7/6/2020	Hazen and Sawyer	E-995 - professional services - October 2018 through January 2019	524.79	
41280	7/6/2020	InfoSend, Inc.	Printing and postage of billing- May 2020	1,264.52	1,214.93
41281	7/6/2020	Innovyze Incorporated	Hydrologic model software platform - annual renewal	1,730.00	
41282	7/6/2020	J's Maintenance Service, Inc.	Mills House - home & window cleaning in preparation to rent	397.50	132.50
41283	7/6/2020	Young Hwan Kim	Refund check - 4117 Briggs	12.32	
41284	7/6/2020	LA Dept Water and Power	Power purchased - June 2020	54.93	
41285	7/6/2020	Lincoln Financial Group	Life & Disability Insurance - July 2020	652.41	434.94
41286	7/6/2020	Mc Fence Co.	C-1017 - repair chain link fence at Mills house	562.50	187.50
41287	7/6/2020	McCall's Meter Sales & Service	Misc. supplies	109.19	
41288	7/6/2020	Moine Brothers	Annual diesel tank inspection	177.50	72.50

41289	7/6/2020	Office Depot	Misc. supplies - June 2020	121.03	196.19
41290	7/6/2020	Paper Cuts, Inc.	Paper shredding - June 2020	27.93	25.82
41291	7/6/2020	Ramco	Concrete & crushed misc. base - June 2020	414.30	
41292	7/6/2020	Reliable Road Service, Inc.	Unit #18 - service/oil & filter change	342.26	209.77
41293	7/6/2020	Serge's Automotive	Unit #43 - water pump	240.66	147.50
41294	7/6/2020	Eric Sherman	Refund check - 2753 Piedmont #5	63.68	
41295	7/6/2020	Simpler Systems	Monthly maintenance - July 2020	500.00	
41296	7/6/2020	Ian Skrederstu	Refund check - 2866 Foothill	45.95	
41297	7/6/2020	Spectrum Business	Glenwood - data communication - July 2020	405.56	142.47
41298	7/6/2020	St. Water Resource Control Brd.	Maxwell - Grade 4 renewal	105.00	
41299	7/6/2020	Sully-Miller Contracting Co.	Temporary cold mix - 6 tons	655.57	
41300	7/6/2020	The Gas Company	Glenwood - gas purchased - June 2020	109.15	34.45
41301	7/6/2020	Don Thompson	Refund check - 2618 Montrose	23.21	
41302	7/6/2020	Tri-Xecutex Corp.	Security alarm monitoring - July/Aug/Sept 2020	153.36	62.64
41303	7/6/2020	Underground Service Alert	Underground notifications - June 2020	330.00	155.29
41304	7/6/2020	UPS	Misc. shipping charges	19.90	19.11
41305	7/6/2020	USA Blue Book	Disposable face masks - 750 total	490.69	200.42
41306	7/6/2020	Valvetek Utility Services, Inc.	E-995 - sales tax for previous invoices	222.30	
41307	7/6/2020	Vision Service Plan Co.	Group vision - July 2020	278.46	185.64
41308	7/6/2020	Waste Management	Glenwood- disposal service - July 2020	1,010.75	319.17
41309	7/6/2020	Western Water Works	Misc. stock - June 2020	1,940.01	
41310	7/6/2020	Robert Wood	Reimbursement - cell phone supplies	39.62	11.83
41311	7/10/2020	Dennis A. Maxwell, Jr.	Health reimbursement	1,080.81	720.54
41312	7/10/2020	Arturo Montes	Health reimbursement	106.33	70.89
41313	7/10/2020	Brook Yared	Health reimbursement	2,064.00	1,376.00
41314	7/14/2020	ACWA Joint Powers Ins. Authority	Group Health - July 2020	40,706.03	26,118.05
41315	7/14/2020	Airgas National Carbonation	Well #2 - carbon dioxide rental tank - July 2020	57.00	
41316	7/14/2020	All American Landscape Co.	Office -monthly landscape maintenance - July 2020	255.50	94.50
41317	7/14/2020	Anawalt Lumber & Materials Co.	Misc. hardware - June 2020	61.86	20.62
41318	7/14/2020	Anderson's Electric Gates	Vactor truck & camera truck - install electric security gate		5,500.00
41319	7/14/2020	Apex Manufacturing Solutions	E-939 - support services - June to September 2020	13,810.00	
41320	7/14/2020	ARC	Monthly MSP billing - June 2020	570.36	190.12
41321	7/14/2020	AT&T	Voice communication - June 2020	270.32	212.38
41322	7/14/2020	AT&T Mobility	Voice communication - June 2020	1,339.53	400.12
41323	7/14/2020	Regino Avalos	Ocean View & Cresta Heights Reservoirs - landscape maintenance June 202	3,810.00	
41324	7/14/2020	BC Laboratories, Inc.	Water analysis - June 2020 (E-995 \$3240.00)	4,256.85	
41325	7/14/2020	BC Laboratories, Inc.	Water analysis - June 2020 (E-995 \$2970.00)	4,804.00	
41326	7/14/2020	BC Laboratories, Inc.	Water analysis - June 2020 (E-995 \$1620.00)	10,056.00	
41327	7/14/2020	Best Drilling & Pump, Inc.	E-1015 - Well #11 - street use permit reimbursement	1,340.70	
41328	7/14/2020	Cannon	S-962 - La Granada Lift Station design services - June 2020		6,018.73
41329	7/14/2020	Armida N. Castro	Well site lease - July 1, 2020 to June 30, 2021	75.00	

41330	7/14/2020	Citibank	Costco - misc. supplies - June 2020	61.31	56.61
41331	7/14/2020	Clean Nest Flood Restoration	Mills house - sewer back-up	795.00	265.00
41332	7/14/2020	Esther Coronado	Well #8 site lease - July 1, 2020 to June 30, 2021	75.00	
41333	7/14/2020	Direct Connection	2020 Annual Water Quality Reports	3,439.80	
41334	7/14/2020	Eurofins Eaton Analytical, Inc.	Water analysis - June 2020	721.00	
41335	7/14/2020	Glendale Medical Group	Various employees - Covid-19 tests	248.50	101.50
41336	7/14/2020	Great America Leasing Corp.	Kyocera copier leases - July 2020	898.76	863.50
41337	7/14/2020	Robert Haack	Refund check - 3321 Los Olivos	20.08	
41338	7/14/2020	Harper & Associates Eng., Inc.	Oak Creek 1 & 2 - one year warranty inspection services	4,800.00	
41339	7/14/2020	Highroad Information Technology	Monthly support services - July 2020	4,739.30	970.70
41340	7/14/2020	Wendy Holloway	Mileage reimbursement - Jan. to June 2020	37.98	18.70
41341	7/14/2020	J's Maintenance Service, Inc.	Janitorial services - June 2020	906.52	295.48
41342	7/14/2020	Brianne Keith-Urquidez	Well #8 site lease - July 1, 2020 to June 30, 2021	75.00	
41343	7/14/2020	In Hwan Kim	Refund check - 2623 Manhattan	24.65	
41344	7/14/2020	Young Hwan Kim	Refund check - 4117 Briggs	87.68	
41345	7/14/2020	Lagerlof, LLP	Legal services - June 2020	3,452.20	757.80
41346	7/14/2020	Monterey Tow Service	Unit #33 - tow to Serge's for alternator repair	43.40	26.60
41347	7/14/2020	O'Reilly Auto Parts	Misc. parts - June 2020	166.95	102.32
41348	7/14/2020	Paveco Construction, Inc.	Paving - various locations	11,302.29	
41349	7/14/2020	Public Water Agencies Group	Assessment for third quarter 2020	875.00	
41350	7/14/2020	Reliable Road Service, Inc.	Unit #25 - oil change/service - replace oil, oil filter, fuel filter	342.26	209.77
41351	7/14/2020	Royal Industrial Solutions	E-939 - replace radio output model at main office	1,639.67	
41352	7/14/2020	Serge's Automotive	Unit #33 - replace alternator and battery	310.52	190.32
41353	7/14/2020	Shell	Gas purchased - June 2020	1,177.06	351.58
41354	7/14/2020	Mrs. Jo Ann Smith	Well #8 site lease - July 1, 2020 to June 30, 2021	75.00	
41355	7/14/2020	So Cal Compton Pipe Supply Co., Inc.	Misc stock - meter adapters, elbows, angle stop, couplings - June 2020	5,449.03	
41356	7/14/2020	Spectrum Business	Office - data communication - July 2020	2,132.11	749.12
41357	7/14/2020	Spectrum Business	Glenwood - data communication - July 2020	2,287.37	803.65
41358	7/14/2020	Stemar Equipment & Supply Co.	Misc.tool repair	36.75	38.25
41359	7/14/2020	Steven Engineering, Inc.	E-939 - replace Glenwood master radio	203.89	
41360	7/14/2020	The Gas Company	3240 Mills - final bill	21.76	6.86
41361	7/14/2020	Traffic Management Products, Inc.	3300 block of Honolulu (D-19-102)- traffic control	2,587.00	
41362	7/14/2020	Tri-Xecutex Corp.	Replace batteries - wireless panic buttons	118.04	48.21
41363	7/14/2020	Univar Solutions USA, Inc.	Sodium hypochloride - Glenwood - 775 gals., Mills - 800 gals.	3,646.60	
41364	7/14/2020	Water Environment Federation	Yared - annual membership renewal	249.00	83.00
41365	7/14/2020	Water Well Redevelopers, Inc.	E-1015 - pre-rehabilitation video log for Well 11	895.00	
41366	7/21/2020	Mc Fence Co.	Well #11 - replacement of chain link fence	4,850.00	
41367	7/24/2020	Nemesciano Ochoa	Health reimbursement	83.99	55.99
41368	7/24/2020	Wendy Holloway	Health reimbursement	256.32	170.88
41370	7/24/2020	Jonathan Russo	Wellness reimbursement	225.00	75.00
41371	7/28/2020	A to Z Home Repair, Inc.	4618 Marellen - remove bees from meter box	250.00	

41372	7/28/2020	ACWA Joint Powers Ins. Authority	Group health - August 2020	43,245.82	27,811.26
41373	7/28/2020	Aflac	Employee paid insurance - July 2020	1,364.30	
41374	7/28/2020	Allen Pipeline, Inc.	3363 Honolulu (D-19-102) - welding services	564.00	
41375	7/28/2020	American Water Works Assoc.	Annual membership renewal	1,605.75	535.25
41376	7/28/2020	Regino Avalos	Edmund #1 reservoir - landscape maintenance - June 2020	1,400.00	575.00
41377	7/28/2020	Best Best & Krieger	Watermaster legal counsel services - June 2020	72.20	
41378	7/28/2020	Bryan's Prompt Plumbing	Mills house - replace disposal	206.25	68.75
41379	7/28/2020	CalPERS	Annual Payment for Unfunded Accrued Liability - July 2020	174,237.00	116,158.00
41380	7/28/2020	Carmine Sardo Upholstery	Unit #9 - replace front seat	516.32	316.44
41381	7/28/2020	Dong Hyuk Choi	Refund check - 2543 Teasley	37.32	
41382	7/28/2020	City of Glendale Water & Power	3240 Mills - closing bill	184.87	58.37
41383	7/28/2020	City of Los Angeles	Bi-monthly payment - capital and O&M portion of Assoc.		197,311.00
41384	7/28/2020	Cypress Ancillary Benefits	Group dental - August 2020	2,620.61	1,747.06
41385	7/28/2020	DLT Solutions, LLC	Autodesk support annual renewal	5,593.50	
41386	7/28/2020	E&M Electric & Machinery, Inc.	SCADA - Wonderware - annual renewal	10,583.55	1,581.45
41387	7/28/2020	Extreme Safety, Inc.	N95 face masks - 200 each	815.46	
41388	7/28/2020	Foothill Municipal Water	Water delivery - June 2020	322,654.75	
41389	7/28/2020	Gemini Group, LLC	Annual Water quality report - graphic design services	3,956.00	
41390	7/28/2020	Grainger	Misc. supplies - June 2020	91.04	84.05
41391	7/28/2020	Highroad Information Technology	Monthly support services - June 2020	4,739.30	970.70
41392	7/28/2020	Industrial Metal Supply Co.	Misc. supplies for new electric sewer gate	130.94	53.47
41393	7/28/2020	J.L. Wingert Company	Pump and repair kit	777.57	
41394	7/28/2020	Aida Joacquin	Refund check - 3016 Fairesta	64.03	
41395	7/28/2020	KR Nida Companies	Unit #9 - light bar, strobe light includes installation	601.18	598.85
41396	7/28/2020	LA Dept Water and Power	Power purchased - July 2020	54.69	
41397	7/28/2020	Lincoln Financial Group	Life & Disability Insurance - August 2020	869.92	579.94
41398	7/28/2020	Morales Exterminating Co., Inc.	Well #5 - termite treatment	585.00	
41399	7/28/2020	Lynn Mullikin	Refund check - 3222 Pontiac	40.35	
41400	7/28/2020	Pacific Graphics. Inc.	Printing - No parking/tow away signs	707.92	707.92
41401	7/28/2020	Pep Boys, Fleet Services	Swap tires from Unit #27 to Unit #9	82.56	50.60
41402	7/28/2020	Plumbers Depot, Inc.	Vactor - replace boom hose, cut & weld inspection port		1,308.10
41403	7/28/2020	Public Water Agencies Group	Emergency Preparedness & Legal Fees - Apr/May/June 2020	1,988.17	
41404	7/28/2020	Red Wing Business Advantage	Sandoval & Boyce - safety boots	292.72	119.56
41405	7/28/2020	S.C. Signs and Supplies, LLC	Misc. supplies	84.32	
41406	7/28/2020	Sawyer Petroleum	Red diesel for generators - 284 gals., clear diesel - 373 gals.	1,591.16	422.97
41407	7/28/2020	Ron Slagle	Refund check - 3419 Montrose	58.21	
41408	7/28/2020	So Cal Compton Pipe Supply Co., Inc.	Misc. stock - July 2020	320.02	
41409	7/28/2020	Spectrum Business	Mills - data Communication - July 2020 final bill	196.08	68.88
41410	7/28/2020	Sterling Water Technologies, LLC	Well #2 - phosphate for treatment	326.06	
41411	7/28/2020	The Gas Company	Mills - gas purchased - July 2020	29.67	9.37
41412	7/28/2020	Toro's Lawnmower & Garden	Misc. supplies- July 2020	10.95	4.47

41413	7/28/2020	Tri-Xecutex Corp	Office & plant - check smoke detectors, backup batteries	312.40	127.60
41414	7/28/2020	Univar Solutions USA, Inc.	Sodium hypochloride - Glenwood - 715 gals., Mills - 535 gals.	3,173.01	
41415	7/28/2020	Vulcan Materials Company	2 loads - mixed bobtail	700.00	
41416	7/28/2020	Waste Management	Glenwood - disposal service - August 2020	1,010.75	319.17
41417	7/28/2020	Water Well Redevelopers, Inc.	E-1015 - Well # 11 - post-rehabilitation videolog	795.00	
41418	7/28/2020	Wells Fargo Card Services	Colby - monthly email charges, badges,	301.82	68.29
41419	7/28/2020	Wells Fargo Card Services	Gould - calibration kit for Well #2	696.18	
41420	7/28/2020	Wells Fargo Card Services	Lee - monthly Zoom meetings, PPE equipment	141.26	37.90
41421	7/28/2020	Wells Fargo Card Services	Maxwell - working dinners, safety lunch, sewer back up, misc tools	350.67	550.04
41422	7/28/2020	Wells Fargo Card Services	Ochoa - working dinners, notary service, data storage device	231.36	72.28
41423	7/28/2020	Western Water Works	Stock - ring gaskets, bolt sets, weld bells & flanges, butt straps	987.36	
41424	7/28/2020	Westlake Ace Hardware	Misc. hardware - June/July 2020	233.89	149.90
41425	7/28/2020	Jacob Whittaker	Reimbursement - education	220.71	65.92
41426	7/28/2020	Joshua Wright	Refund check - 2603 Mountain Pine	39.02	

\$ 422,099.00

Total Disbursements for July 2020

\$ 824,116.25 \$ 422,099.00

Payroll Report

Directors	\$ 1,620.00
Office Regular Payroll	\$ 158,698.00
Office OT	\$ 439.00
Plant Regular Payroll	\$ 105,311.00
Plant OT & Standby	\$ 6,226.00
Employer Payroll Taxes	\$ 20,070.00
Payroll Service Charges	\$ 400.00
Total Payroll for July 2020	<u>\$ 292,764.00</u>

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No.1
September 8, 2020

To: Honorable President and Members of the Board of Directors
From: Nem Ochoa – General Manager
Subject: Ballot for LAFCO Independent Special District Alternate

ACTION ITEM:

Nomination for LAFCO Independent Special District Alternate – Consideration and motion to cast the District's ballot for the LAFCO Independent Special District Alternate.

BACKGROUND:

At the June 23, 2020 Board meeting, the Board supported Director Sharon S. Raghavachary's nomination as a candidate for the Local Area Formation Commission (LAFCO) Independent Special District Alternate.

LAFCO has retained Mr. William Kruse of Lagerlof, LLP to conduct the election for the position. Mr. Kruse has informed the District that the four nominees are Director Sharon Raghavachary of the Crescenta Valley Water District, Director Robert W. Lewis of the Rowland Water District, Board of Trustee Member Dan Medina of the Greater Los Angeles County Vector Control District, and Director Melvin L. Matthews of the Foothill Municipal Water District.

Included in this package are the ballot form and the resumes for each nominee. Ballots must be received at the offices of Lagerlof, LLP no later than 5:00 pm on September 25, 2020.

Submitted by:



Nem Ochoa
General Manager

Attachment(s):

1. Ballot, Instructions, and Candidacies for LAFCO Independent Special District Alternate

Lagerlof, LLP

301 NORTH LAKE AVENUE, 10TH FLOOR
PASADENA, CALIFORNIA 91101
PHONE: (626) 793-9400 ! FAX (626) 793-5900

William F. Kruse
E-MAIL: WFKRUSE@lagerlof.com

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE, SPECIAL COUNSEL

RE: BALLOT; LAFCO INDEPENDENT SPECIAL DISTRICT ALTERNATE

DATE : JULY 29, 2020

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for the LAFCO INDEPENDENT SPECIAL DISTRICT ALTERNATE REPRESENTATIVE for the term expiring in May 2022. Nominations closed as of 5:00 p.m. on July 24, 2020.

Please vote for ONE candidate. The marked ballots should be placed in the envelope marked "Ballot Envelope." Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballots by mail to:

**William F. Kruse, Esq.
Lagerlof, LLP
301 N. Lake Avenue, Suite 1000
Pasadena, CA 91101**

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the Independent Special District Alternate Representative to LAFCO.

Ballots must be returned by 5:00 p.m. on Friday, September 25, 2020.

WFK/drb
Enclosures

cc: Paul Novak (w/enclosures)

BALLOT

LAFCO INDEPENDENT SPECIAL DISTRICT ALTERNATE

Please vote for no more than one candidate.

☐

ROBERT W. LEWIS

Occupation: Water District Director

Sponsor: Rowland Water District

☐

DAN MEDINA

Occupation: Board of Trustee Member

Sponsor: The Greater Los Angeles County Vector Control District

☐

MELVIN L. MATTHEWS

Occupation: Water District Director

Sponsor: Foothill Municipal Water District

☐

SHARON S. RAGHAVACHARY

Occupation: Water District Director

Sponsor: Crescenta Valley Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT ALTERNATE
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: President Kerry D. Erickson and Member of the the Board of Directors

Date: June 4, 2020

Name of Candidate: Sharon S. Raghavachary

The Board of Directors of the Crescenta Valley Water District is pleased to nominate
Sharon S. Raghavachary as a candidate for appointment as special district alternate
representative to the Los Angeles Local Agency Formation Commission. The nominee is an elected
official or a member of the board of an independent special district appointed for a fixed term. For your
consideration, we submit the following additional information together with a resume of the candidate's
qualifications.

Elective office: Director of Board of Directors of

Agency: Crescenta Valley Water District

Type of Agency: Water and Sewer District

Term Expires: December 2020

Residence Address: 2209 Maurice Avenue

La Crescenta, CA 91214

Telephone: 818 541-9071

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Crescenta Valley Water District

(Name of Agency)

By: 

Its: Chairman of the Board of Directors



Crescenta Valley Water District

2700 Foothill Boulevard, La Crescenta, California 91214

Phone (818) 248-3925 Fax (818) 248-1659

Directors

Judy L. Tejada
James D. Bodnar
Kerry D. Erickson
Kenneth R. Putnam
Sharon Raghavachary

Officers

Nemesiano Ochoa, P.E.
General Manager
James Lee
Director of Finance & Administration

Director Raghavachary has been active in the La Crescenta Community for 20 years and has a background in accounting and computer systems.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee that wrote design standards for Foothill Boulevard and was a member of Supervisor Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years. For over five years she wrote a featured column for the Glendale New Press and the Crescenta Valley Weekly. She is currently serving her second year on the Clark Magnet High School's School Site Council.

Ms. Raghavachary has teenage twins, a boy and a girl, who attend Clark Magnet and Crescenta Valley High Schools.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT ALTERNATE
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: ROWLAND WATER DISTRICT

Date: JULY 15, 2020

Name of Candidate: ROBERT W. LEWIS

ROWLAND WATER DISTRICT is pleased to nominate
ROBERT W. LEWIS as a candidate for appointment as special district alternate
representative to the Los Angeles Local Agency Formation Commission. The nominee is an elected
official or a member of the board of an independent special district appointed for a fixed term. For your
consideration, we submit the following additional information together with a resume of the candidate's
qualifications.

Elective office: DIRECTOR, DIVISION IV

Agency: ROWLAND WATER DISTRICT

Type of Agency: SPECIAL DISTRICT WATER AGENCY

Term Expires: DECEMBER 2, 2022

Residence Address: 2231 S. FULLERTON ROAD, UNIT #8

ROWLAND HEIGHTS, CA 91748

Telephone: (626) 964-0875

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

ROWLAND WATER DISTRICT

(Name of Agency)

By:


TOM COLEMAN

Its:

GENERAL MANAGER

Robert W. Lewis



(626) 964-0875 | rlewis@rowlandwater.com

Experienced public servant and proven leader seeking to apply management and collaboration skills and knowledge of California special districts as the designated alternate representing special districts on the Los Angeles County LAFCO.

PROFESSIONAL EXPERIENCE

ROWLAND WATER DISTRICT, ROWLAND HEIGHTS, CA

Board of Directors, December 1993 – Present

- Current Board President leading five-member team of Directors
- Develop short- and long-term planning initiatives related to water supply, financials and strategic plan
- Oversee \$27.7 million annual budget
- Implement plans and projects to position District as industry leader

PUEENTE BASIN WATER AGENCY, WALNUT, CA

Board of Commissioners, 1993-1997; 2004 – Present

- Identify and pursue projects to optimize local water supplies
- Integrate plans to improve regional water quality
- Facilitate and coordinate regional projects
- Secure supplemental funding and influence legislation for the region

REGIONAL CHAMBER OF COMMERCE OF SAN GABRIEL VALLEY, ROWLAND HEIGHTS, CA

Government Affairs Committee, 2016 – Present

- Monitor public policy and legislative actions related to business growth
- Advocate for the interests of the business community
- Review business development issues

ASSOCIATION OF CALIFORNIA WATER AGENCIES/JOINT POWERS INSURANCE AUTHORITY (ACWA/JPIA), ROSEVILLE, CA

Voting representative, 2011 – Present

- Develop tactics, services and programs to meet the insurance needs of water agencies
- Monitor legislative and regulatory issues
- Oversee annual operating budget

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA), SACRAMENTO, CA *Region 8 Board of Directors, Representative and Chairman, 2002-2012*

- Monitor state and federal legislation and policy agenda affecting regional agencies

LOS ANGELES COUNTY SPECIAL DISTRICTS AD HOC COMMITTEE, LOS ANGELES, CA *Member, 1994-1995*

- Successfully lobbied to secure special district representation on Los Angeles County LAFCO

EMMERSON GLOBAL, NORTH AMERICA *Field Service Project Engineer, 1975-2004*

- Installed, monitored and repaired machinery, systems, and processes across various industries

EXPERTISE

- Leadership
- Governance
- Brown Act
- Fairness
- Public policy

MILITARY SERVICE

UNITED STATES ARMY
(1970-1973)

Fort Belvoir, Virginia
Intelligence Analyst

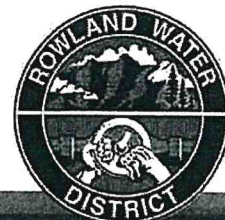
EDUCATION

CALIFORNIA STATE UNIVERSITY,
Fullerton (1979)

*Technical Studies –
Industrial Process
Control Engineering
Certification*

FULLERTON COLLEGE (1973)

Associate degree,
Electronics



NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT ALTERNATE
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Mary-Joy Coburn, Director of Community Affairs

Date: July 20, 2020

Name of Candidate: Dan Medina

The Greater Los Angeles County Vector Control District is pleased to nominate

Dan Medina as a candidate for appointment as special district alternate representative to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Board Of Trustee Member

Agency: Greater Los Angeles County Vector Control District

Type of Agency: Vector Control - Mosquito Abatement

Term Expires: January 2022

Residence Address: 15403 S. Wilton Place, Gardena, CA 90249

Telephone: 310-339-9919

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Greater Los Angeles County Vector Control District

(Name of Agency)

By: Mary-Joy Coburn

Director of Community Affairs / Board Liaison
Its: _____

15403 S. Wilton Place
Gardena CA 90249

Dan Medina

310-339-9919
danmedina1@aol.com

Business Development – Project Management Government and Community Affairs

PROFILE

Government and Community Relations Officer with extensive public, municipal and private business experience managing initiatives, projects, and operations resulting in increased revenue, improved community relations and budget savings. Initiated strategic planning for numerous projects working with local, municipal leaders and residents. Accounting background with good understanding of market and social media strategies for new business development and retention. Effective bilingual Spanish/English communication skills to build and maintain critical relationships. Demonstrated ability to meet established goals and objectives. Future-oriented executive, focused on public sector growth and sustainability. Veteran.

CORE COMPETENCIES

Strategic Planning
Credible and Authentic

Business and Government Liaison
Creative Thinker and Contributor

Public Relations/Marketing
Reliable and Results-Driven

EXPERIENCE

Gardena City Councilman

City of Gardena CA

2008 to 04/2020

Projects

- Recycled Water Project, City of Gardena, 2013
- Brought in \$92 Million of revenue to the city thru "Measure R" as President of the South Bay COG
- \$22 Million to up-grade Rosecrans Avenue from Vermont to Crenshaw
- Initiated the "Military Recognition Program" for all Veterans in Gardena
- Started the "Drug Drop-off Program"
- Initiated Litigation against the State Water Quality Board (MS-4) in 2015 and won in 2019, resulting in a \$20 Billion savings for Los Angeles County
- Immediate Past President of the Greater Los Angeles Vector Control Foundation
- Metro Service Council Former Board Member
- Regional Council Representative for District 28, Southern California Association of Governments for Inglewood, Hawthorne and Gardena regarding transportation and airport access and egress

Public Relations Director

Normandie Casino, Gardena CA

01/2000 to 01/2008

- Represented Normandie Casino and Hustler Casino with local, regional, and State representatives, interacting and collaborating with respect to gaming issues
- Met with regional leaders: Congresswoman Maxine Waters and Jennie Oropeza to advocate gaming issues that could potentially affect the Normandie and Hustler Casinos.
- Met with State legislators: Rod Wright and Curren Price to promote relevant gaming issues.
- Attended and reported at City of Gardena City Council meetings to stay updated and relevant on issues and regulations that may affect Normandie Casino.
- Represented and advocated for employee's reduction of work permit fees with Gardena Police Department, ultimately winning the case for Casino Employees
- Attended and reported at Human Resource Meetings; Provided translation assistance to limited English speaking employees on health benefits and policies.
- Developed press releases for print media, tv and radio spots marketing Casino services.

EDUCATION

Bachelor's Degree Program in Accounting, University of Southern California-USC, Los Angeles CA
Theodore Roosevelt High School Graduate, Los Angeles CA

COMMUNITY SERVICE/VOLUNTEER WORK

Past President, Gardena/Carson Rotary Club, Gardena Valley Lion's Club,
Gardena Sports Advisory Board

Gardena Mexican American Democratic Club

South Bay Cities Council of Governments

Member, South Bay Environmental Services Center

Board of Managers and Publicity Director, YMCA

Board Member, SBWIB One-Stop Employment and Business Center, Gardena CA

OF
INDEPENDENT SPECIAL DISTRICT ALTERNATE
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Richard Atwater

Date: July 22, 2020

Name of Candidate: _____

Foothill Municipal Water District

is pleased to nomin

Melvin L Matthews

as a candidate for appointment as special district altern

representative to the Los Angeles Local Agency Formation Commission. The nominee is an elec
official or a member of the board of an independent special district appointed for a fixed term. For yo
consideration, we submit the following additional information together with a resume of the candidat
qualifications.

Elective office: Director, Divison 2

Agency: Foothill Municipal Water District

Type of Agency: Special District

Term Expires: 12/2023

Residence Address: 2121 Glen Springs Rd, Pasadena, CA 91107

Telephone: 626-622-9137

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Foothill Municipal Water District

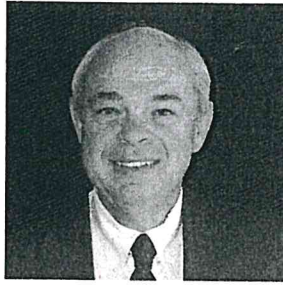
(Name of Agency)

By:

Richard Atwater

Richard Atwater

Its: President



Mr. Matthews is the General Manager of Kinneloa Irrigation District (KID), a water purveyor serving the Kinneloa Ranch area east of Altadena, CA and portions of Pasadena, California. Before becoming General Manager, he served as Treasurer and Chairman of the Board of Directors for KID. Mr. Matthews is also the founder and president of KDM Services, which provides property management and business consulting services. Mr. Matthews also serves on the Board of the Foothill Municipal Water District as Vice President and Chairman of the Finance Committee and is active in professional organizations dedicated to special district management and governance.

Previously, Mr. Matthews was in the cable television business for 32 years as founder and president of KTS Corporation and later with Charter Communications serving as the Director of Government and Community Relations after selling his cable systems to Charter in 1993. Mr. Matthews left Charter in 2002 to establish KDM Services.

Prior to his cable television career, he worked for Rockwell International and was a member of the engineering group that performed the certification testing of the Environmental Control System of the Apollo Command Module.

Mr. Matthews is a graduate of the University of California, Berkeley and holds a BS in Chemical Engineering. He also holds an MBA in Operations Management from the Anderson Graduate School of Business at UCLA. He is a native of Pasadena, California and still lives there with his wife, Donna. They have five children and 12 grandchildren.

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 2
September 8, 2020

To: Honorable President and Members of the Board of Directors
From: Nem Ochoa – General Manager
Subject: Long-Term Infrastructure Reliability and Funding Roadmap – Bond Financing Update

ACTION ITEM:

Discuss bond financing updates as they relate to the Long-Term Infrastructure Reliability and Funding Roadmap.

BACKGROUND:

During the April 28, 2020 teleconferenced Board meeting, the Board directed staff to proceed with a refinance of its existing bonds in addition to a new money component that would enable the refinancing by sharing financing costs between the two components and raise additional bond proceeds. During the August 11, 2020 teleconferenced Board meeting, the Board adopted Resolution No. 762, authorizing the documents in connection with the bond financing. This resolution also authorized staff to proceed with issuing the bonds.

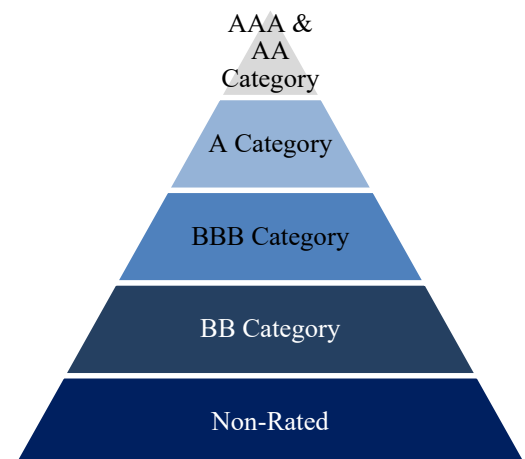
Subsequently, staff has attained a Credit Rating from Standard & Poor's (S&P) and has successfully priced the bonds to determine the final interest rate for the bonds. The financing process is substantially complete, and the District is set to refinancing its 2017 loan and received \$5 million in new money for infrastructure on or about September 15, 2020.

CREDIT RATING

On August 27, 2020, the District met with S&P to present financial and organizational information as they factor into the District's credit rating. S&P rated the District "AA-". This represents a jump of two notches since the District's last rating and is the highest rating in recent District history. This, in an environment where many districts are being downgraded due to economic and other risks associated with Covid-19.

S&P credit ratings are evaluated based on significant scrutiny and are forward-looking opinions about the District's ability and willingness to make the appropriate decisions that will help the District meet its financial obligations on time and in full.

Some of the qualitative questions revolved around the District's ability to plan, adapt, and carry out the District's mission in the most effective and efficient manner possible. Specifically cited were the 2020 Strategic Plan as an example of the District's forward-thinking and planning process to reach a vision



of sustainability and financial viability, and the Board's history of making appropriate decisions for the long-term benefit of the District and its customers.

Other factors cited include: Operational Changes (paving, trench plates, fire hydrants, etc.); Cross-Training of Employees; Staff Reductions; Strong Commitment to Water Supply Resiliency and Infrastructure Reliability; Leak Detection Program; Growing Public Outreach Presence; Recovery of Fees for New Accounts and Labor Costs for Development Jobs; and Track Record with Safety and Regulatory Requirements. Of particular mention was the District's response to Covid-19 – Adapting to Various Schedules; Increasing Customer Service Presence Online; Managing Construction Projects Virtually; and Delivering Up-To-Date Policies and Protocol – which has been a credit negative instead of a positive for many other agencies.

The credit rating process was a key part of the bond financing process and the determination of interest rates during the subsequent Bond Pricing.

Rating	Credit Description	Examples
AAA	Highest quality and lowest credit risk	MWD, East Bay MUD, Irvine Ranch, Moulton-Niguel
AA	High quality and low credit risk	LADWP, Long Beach Water, Water Replenishment District, San Francisco PUC
A	Upper-medium grade and low credit risk	South Pasadena, Alhambra, Indio Water, Montecito, Goleta
BBB	Medium grade with some speculative elements and moderate credit risk	Porterville, Avenal, Chowchilla
BB	Below investment grade, speculative, and a high credit risk	NA
Non-Rated	Speculative risk and highest credit risk	NA

BOND PRICING

On September 1, 2020, the District's financing team met and priced the bonds with prospective investors. The bonds were priced in a challenging environment, with interest rates rising in the market and the District's bonds pricing the same morning as the State of California's \$2.5 billion infrastructure bonds. Through a combination of aggressive marketing and underwriting by the District's Underwriter, Stifel, and Financial Advisor, Campanile Group, and staff's input on an adjustment to the bonds structure, the District was able to secure a 2.65% interest rate which is significantly lower than the high-2% or 3% target at the onset of the bond financing process.

When the Board directed staff to proceed with the financing, the additional annual interest expense was projected to increase by \$93K per year. The lower interest rate translates to lower interest expense, which

will be \$41K additional per year for the \$5 million in bond proceeds. The intention of the refinancing component of the transaction was to increase cashflow by lengthening the repayment period. Based on the low rate, however, the District will be saving 5.85%.

	Issue Outstanding	Annual Debt Payments	Final Maturity
Before Financing	2017 Bonds	\$540,000	2036
After Financing - <i>Projected</i>	2020 Bonds	\$633,000	2050
After Financing - <i>Actual</i>	2020 Bonds	\$581,000	2050

RECOMMENDATION:

NA.

Prepared by:



James Lee
Director of Finance & Administration

Submitted by:



Nem Ochoa
General Manager

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No.3
September 8, 2020

To: Honorable President and Members of the Board of Directors
From: Nem Ochoa – General Manager
Subject: **Proposition 218 Scheduling Discussion**

ACTION ITEM:

Proposition 218 Scheduling Discussion – Discuss scheduling as it relates to a potential Proposition 218 Notice.

BACKGROUND:

At the April 14, 2020 Board meeting, the Board directed staff to postpone the Proposition 218 Notice for Water and Wastewater Charges due to the Covid-19 pandemic until further notice.

This action item serves as a placeholder for any discussion related to issuing a future Proposition 218 notice.

A graphic that includes several alternative schedules is enclosed as reference.

RECOMMENDATION:

Discuss Proposition 218 schedule alternatives and determine best course of action.

Submitted by:



Nem Ochoa
General Manager

Attachment(s):

1. Alternative Prop 218 Schedules

Prop 218 Notice Sample Timeline

September 2020

Month for Public Hearing & Approval	Board Approve Prop 218 Notice (Closes Board Mtg)	Send Prop 218 (Start 45-Day Review Period)	Send Prop 218 Due (On the Monday before Mtg)	Public Hearing	Board Approval
November	Tuesday, September 22, 2020	Friday, September 25, 2020	Monday, November 9, 2020	Tuesday, November 10, 2020	Tuesday, November 24, 2020
December	Tuesday, October 13, 2020	Friday, October 23, 2020	Monday, December 7, 2020	Tuesday, December 8, 2020	Tuesday, December 22, 2020
January	Tuesday, November 24, 2020	Friday, November 27, 2020	Monday, January 11, 2021	Tuesday, January 12, 2021	Tuesday, January 26, 2021
February	Tuesday, December 22, 2020	Friday, December 25, 2020	Monday, February 8, 2021	Tuesday, February 9, 2021	Tuesday, February 23, 2021
March	Tuesday, January 19, 2021	Friday, January 22, 2021	Monday, March 8, 2021	Tuesday, March 9, 2021	Tuesday, March 23, 2021
April	Tuesday, February 23, 2021	Friday, February 26, 2021	Monday, April 12, 2021	Tuesday, April 13, 2021	Tuesday, April 27, 2021
May	Tuesday, March 23, 2021	Friday, March 26, 2021	Monday, May 10, 2021	Tuesday, May 11, 2021	Tuesday, May 25, 2021
June	Tuesday, April 20, 2021	Friday, April 23, 2021	Monday, June 7, 2021	Tuesday, June 8, 2021	Tuesday, June 22, 2021

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 4

September 8, 2020

To: Honorable President and Members of the Board of Directors

From: David S. Gould, P.E. – Director of Engineering

Subject: Award of Contract - Steel Reservoir Rehabilitation - Rosemont Reservoir, Project E-1018

ACTION ITEM:

Steel Reservoir Rehabilitation at Rosemont Reservoir, Project E-1018

- a) Consideration and motion to authorize the General Manager to award a contract to the lowest responsible bidder, Crosno Construction Inc. for the rehabilitation of Rosemont Reservoir at a cost of \$473,822 including alternative bid items.
- b) Consideration and motion to authorize the General Manager to enter into an agreement with Harper & Associates Engineers, Inc for Quality Control Inspection Services for the rehabilitation of Rosemont Reservoir at a cost not-to-exceed \$34,400.

BACKGROUND:

Crescenta Valley Water District (CVWD) owns a 0.5 MG steel tank at its Rosemont Reservoir site located at 4745 Rosemont Ave that was built in 1949. In 1996, an assessment was performed by Harper & Associates Engineering, Inc. (Harper) of the District's 17 reservoirs, and it was determined that the Rosemont Reservoir needed to be re-coated to extend the life of the steel tank.

- In 2000, Rosemont was re-coated and included seismic structural upgrades.
- In 2004, Rosemont was inspected, it was discovered that there was advanced corrosion on the interior surface between the water line and the top of the roof.
- In 2011, Rosemont was inspected as part of CVWD's reservoir maintenance program and it was revealed that the advanced corrosion had drastically increased from 2004.
- In 2016, Rosemont was inspected again, and the advanced corrosion had further increased in the rafters. Rosemont was added to the list of reservoirs that need to be re-coated as part of the annual CIP program.
- In 2019, Harper inspected Rosemont as part of the pre-design work need to prepare plans and specifications.

DISCUSSION:

Bid Proposal:

On July 28, 2020, the Board authorized the General Manager to advertise for bids for the subject project. A mandatory pre-bid meeting was held on August 20, 2020 which was attended by six (6) contractors. CVWD specifications indicate that only contractors who attend this meeting are allowed to bid on the project.

On September 3, 2020, at 2:00 PM, the District opened and read the following bid proposals for this project:

	<u>Bidder</u>	<u>Total Bid Amount</u>
Low	Crosno Construction Inc.	\$473,822
2	Spiess Construction Inc.	\$495,050
3	AIS Construction Inc.	\$511,500
4	J. Colon Coatings Inc.	\$566,100
5	Capital Industrial Coatings	\$628,090

Crosno Construction Inc. was the apparent low bidder at a cost of \$473,822 which included alternative bids items as shown in the attached bid summary. The bid was 4.0% or \$18,422 higher than the engineers cost estimate of \$455,400.

Crosno Construction Inc. has worked on steel reservoir re-coating projects throughout California with such agencies as Kern County Water Agency, East Valley Water District, and City of Santa Cruz over the last five (5) years. Staff contacted their references and general consensus was that Crosno is capable of performing the work, the majority of the projects were within the project schedule and change orders were minimal.

Quality Control Inspection Services:

Staff requested a proposal from Harper & Associates Engineers, Inc (Harper) to provide quality control inspection services for the structural modifications, removal and re-coating of the interior and exterior surfaces and the new cathodic protection system from Harper for \$45,000.

RECOMMENDATION:

Staff's recommendation is to award the contract for the subject project to the lowest responsible bidder, Crosno Construction Inc. for the Steel Reservoir Rehabilitation at Rosemont Reservoir at a cost of \$473,822. Staff has been recommending in previous construction projects to include a 10% contingency for unforeseen or extra work. The bid proposal for this project included alternative bid items for work items that typically are extra work during a rehabilitation of a steel tank. Staff has included the alternative bid items in the overall cost in lieu of the 10% contingency.

Staff also recommends awarding a contract to Harper for specialty quality control inspection for installation of the structural upgrades, re-coating process for the interior of the reservoir and installation of the cathodic protection system.

Christina Olmedo will be the project manager and a construction management firm (TBD) will be the daily construction administration. It is anticipated that construction will start in November 2020 that should take about four (4) months and should be completed by the end of February 2021. In addition, staff will have a community meeting with the local residents before the beginning of construction.

ENVIRONMENTAL REVIEW:

This project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the CEQA Guidelines. This exemption covers the repair of existing facilities involving negligible or no expansion of existing use.

FUNDING AVAILABILITY:

There are sufficient funds available in the FY 20/21 CIP Budget and in the following account for the project:

Account Description	Amount
FY 20/21 Water CIP– Water Storage	\$480,000
Preliminary Cost Estimate for Contractor	(\$473,822)
Specialty Quality Control Inspection Services	(\$34,400)
CVWD Construction Administration costs	(\$35,178)
Total Cost Estimate	(\$543,400)
Transfer funds within FY 20/21 CIP	\$64,400
Amount Remaining in Water CIP – Water Storage	\$1,000

Prepared by:



Christina Olmedo
Assistant Engineer

Submitted by:



David S. Gould, P.E.
Director of Engineering

Attachments:

1. Bid Summary

CRESCENTA VALLEY WATER DISTRICT

Page 1

of 3

Title: Rosemont Reservoir Rehabilitation
E-Job No: Project E-1018
Engineer's Estimate: \$368,000
Project Manager: Christina Olmedo

BID LOCATION: CVWD's Office
TIME: 2:00 PM
DATE: 9/3/2019
BY: CO CHECKED By: DSG

ITEM	Rosemont Reservoir- DESCRIPTION	QUANTITY		Engineers Estimate		Crosno Construction Inc.		Spiess Construction Inc.		Advanced Industrial Services		J. Colon Coatings Inc.		Capital Industrial Coatings	
				UNIT	AMOUNT	UNIT	AMOUNT	UNIT	AMOUNT	UNIT	AMOUNT	UNIT	AMOUNT	UNIT	AMOUNT
1	Interior Coating: Furnish all labor, materials and equipment	1	LS	\$128,000.00	\$128,000.00	\$226,560.00	\$226,560.00	\$271,880.00	\$271,880.00	\$195,000.00	\$195,000.00	\$223,500.00	\$223,500.00	\$268,000.00	\$268,000.00
2	Disinfection:Furnish all labor, materials, and equipment	1	LS	\$2,500.00	\$2,500.00	\$3,500.00	\$3,500.00	\$3,450.00	\$3,450.00	\$3,900.00	\$3,900.00	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00
3	Exterior Painting: Furnish all labor, materials and equipment	1	LS	\$52,000.00	\$52,000.00	\$74,760.00	\$74,760.00	\$34,050.00	\$34,050.00	\$123,000.00	\$123,000.00	\$118,400.00	\$118,400.00	\$115,000.00	\$115,000.00
4	Interior Caulking: Furnish all labor, materials and equipment	1	LS	\$3,000.00	\$3,000.00	\$2,470.00	\$2,470.00	\$2,600.00	\$2,600.00	\$3,900.00	\$3,900.00	\$2,500.00	\$2,500.00	\$12,000.00	\$12,000.00
5	Guardrailing: Remove and dispose of damaged guardrail	1	LS	\$6,000.00	\$6,000.00	\$5,940.00	\$5,940.00	\$8,200.00	\$8,200.00	\$4,500.00	\$4,500.00	\$10,600.00	\$10,600.00	\$16,500.00	\$16,500.00
6	Roof Hatch: Furnish all labor, materials and equipment	1	LS	\$4,500.00	\$4,500.00	\$2,800.00	\$2,800.00	\$6,000.00	\$6,000.00	\$4,900.00	\$4,900.00	\$5,100.00	\$5,100.00	\$6,000.00	\$6,000.00
7	Center Vent : Furnish all labor, materials and equipment	1	LS	\$5,500.00	\$5,500.00	\$4,900.00	\$4,900.00	\$9,200.00	\$9,200.00	\$8,900.00	\$8,900.00	\$5,700.00	\$5,700.00	\$11,400.00	\$11,400.00
8	Auxiliary Vents: Furnish all labor, materials and equipment	1	LS	\$9,000.00	\$9,000.00	\$8,710.00	\$8,710.00	\$6,600.00	\$6,600.00	\$8,000.00	\$8,000.00	\$8,400.00	\$8,400.00	\$10,600.00	\$10,600.00
9	Auxiliary Vent Screen: Remove and dispose of existing screen	1	LS	\$2,000.00	\$2,000.00	\$940.00	\$940.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$1,200.00	\$1,200.00	\$1,450.00	\$1,450.00
10	Auxiliary Vent Fans: Furnish all labor, materials and equipment	1	LS	\$15,600.00	\$15,600.00	\$6,550.00	\$6,550.00	\$9,100.00	\$9,100.00	\$7,900.00	\$7,900.00	\$6,000.00	\$6,000.00	\$8,100.00	\$8,100.00
11	Lateral Braces: Remove the existing exterior bracing	1	LS	\$10,500.00	\$10,500.00	\$6,950.00	\$6,950.00	\$11,200.00	\$11,200.00	\$15,000.00	\$15,000.00	\$18,600.00	\$18,600.00	\$10,500.00	\$10,500.00
12	Interior Ladder: Furnish all labor, materials and equipment	1	LS	\$4,000.00	\$4,000.00	\$2,700.00	\$2,700.00	\$6,300.00	\$6,300.00	\$4,200.00	\$4,200.00	\$5,400.00	\$5,400.00	\$4,450.00	\$4,450.00
13	Fall Restraint System: Furnish all labor, materials and equipment	1	LS	\$3,500.00	\$3,500.00	\$1,940.00	\$1,940.00	\$3,100.00	\$3,100.00	\$3,300.00	\$3,300.00	\$4,200.00	\$4,200.00	\$6,000.00	\$6,000.00
14	Stairway: Furnish all labor, materials, and equipment	1	LS	\$50,000.00	\$50,000.00	\$40,020.00	\$40,020.00	\$36,300.00	\$36,300.00	\$46,900.00	\$46,900.00	\$45,600.00	\$45,600.00	\$56,000.00	\$56,000.00
15	Liquid Level Indicator: Remove the existing liquid level indicator	1	LS	\$2,500.00	\$2,500.00	\$3,490.00	\$3,490.00	\$5,400.00	\$5,400.00	\$3,600.00	\$3,600.00	\$5,400.00	\$5,400.00	\$1,050.00	\$1,050.00
16	Overflow Modification: Furnish all labor, materials and equipment	1	LS	\$4,200.00	\$4,200.00	\$4,190.00	\$4,190.00	\$1,400.00	\$1,400.00	\$6,500.00	\$6,500.00	\$3,600.00	\$3,600.00	\$2,300.00	\$2,300.00

ITEM	Rosemont Reservoir- DESCRIPTION	QUANTITY		Engineers Estimate		Crosno Construction Inc.		Spiess Construction Inc.		Advanced Industrial Services		J. Colon Coatings Inc.		Capital Industrial Coatings	
				UNIT	AMOUNT	UNIT	AMOUNT	UNIT	AMOUNT	UNIT	AMOUNT	UNIT	AMOUNT	UNIT	AMOUNT
17	Sample Port: Furnish and install a 1-1/4"	1	LS	\$2,500.00	\$2,500.00	\$2,040.00	\$2,040.00	\$1,300.00	\$1,300.00	\$5,800.00	\$5,800.00	\$2,200.00	\$2,200.00	\$2,000.00	\$2,000.00
18	Grade Band: Remove and dispose of the	1	LS	\$5,000.00	\$5,000.00	\$5,810.00	\$5,810.00	\$7,700.00	\$7,700.00	\$4,500.00	\$4,500.00	\$10,200.00	\$10,200.00	\$10,000.00	\$10,000.00
19	Flex Connections: Furnish all labor, mat	1	LS	\$16,000.00	\$16,000.00	\$39,550.00	\$39,550.00	\$20,600.00	\$20,600.00	\$16,900.00	\$16,900.00	\$48,000.00	\$48,000.00	\$44,000.00	\$44,000.00
20	Cathodic Protection: Furnish all labor, r	1	LS	\$10,000.00	\$10,000.00	\$10,040.00	\$10,040.00	\$13,800.00	\$13,800.00	\$13,900.00	\$13,900.00	\$14,200.00	\$14,200.00	\$10,400.00	\$10,400.00
Markridge Reservoir - Total - Bid Items 1 - 14					\$336,300.00		\$453,860.00		\$460,280.00		\$482,700.00		\$541,300.00		\$600,750.00
Alternaive Bid Items				Engineers Estimate		Crosno Construction Inc.		Spiess Construction Inc.		Advanced Industrial Services		J. Colon Coatings Inc.		Capital Industrial Coatings	
21	Dehumidification: Furnish all labor, materials and equipment to use dehumidification system for interior work, including curing of coatings, in	7	wks	\$2,500.00	\$17,500.00	\$1,000.00	\$7,000.00	\$1,750.00	\$12,250.00	\$1,500.00	\$10,500.00	\$1,471.43	\$10,300.00	\$1,000.00	\$7,000.00
22	Pit/Perforation Treatment: Furnish all labor, material and equipment to fill pits or weld plates over pitted or corroded areas, as determined necessary by the	16	Crew Hour	\$350.00	\$5,600.00	\$167.00	\$2,672.00	\$450.00	\$7,200.00	\$300.00	\$4,800.00	\$337.50	\$5,400.00	\$480.00	\$7,680.00
23	Grinding: Furnish all labor, materials and equipment to grind smooth sharp edges of the rafter and girder flanges, as determined necessary by the engineer.	16	Crew Hour	\$300.00	\$4,800.00	\$167.00	\$2,672.00	\$450.00	\$7,200.00	\$250.00	\$4,000.00	\$150.00	\$2,400.00	\$380.00	\$6,080.00
24	Inspection Spot Blasting: Furnish all labor, materials and equipment to abrasively blast clean severely corroded surfaces, as determined necessary by the	8	hrs	\$450.00	\$3,600.00	\$617.25	\$4,938.00	\$450.00	\$3,600.00	\$800.00	\$6,400.00	\$600.00	\$4,800.00	\$480.00	\$3,840.00
25	Rafter Replacement: Furnish all labor, materials and equipment to remove the existing rafters and furnish and install new rafters in like kind, as determined	28	EA	\$2,100.00	\$58,800.00	\$78.57	\$2,200.00	\$132.14	\$3,700.00	\$0.86	\$1,800.00	\$1,500.00	\$1,500.00	\$82.14	\$2,300.00
26	Gusset Plates: Furnish all labor, materials, and equipment to remove severely corroded gusset plates and furnish and install new gusset plates in	40	EA	\$300.00	\$12,000.00	\$9.75	\$390.00	\$16.25	\$650.00	\$3.33	\$1,000.00	\$6.25	\$250.00	\$7.50	\$300.00
27	Nuts and Bolts: Furnish all labor, materials, and equipment to replace existin gnuts and bolts at the structural connections, as determined necessary by	56	EA	\$300.00	\$16,800.00	\$1.61	\$90.00	\$2.68	\$150.00	\$1.00	\$300.00	\$2.68	\$150.00	\$2.50	\$140.00
Total - Alternative Bid Items 15- 22					\$119,100.00		\$19,962.0		\$34,750.00		\$28,800.00		\$24,800.00		\$27,340.00
Total - Bid Items 1 - 22				EE	\$455,400	LOW	\$473,822	2ND	\$495,030	2ND	\$511,500	3RD	\$566,100	3RD	\$628,090
						\$18,422.00 4.0%		\$39,630.00 8.7%		\$56,100.00 12.3%		\$110,700.00 24.3%		\$172,690.00 37.9%	

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 5
September 8, 2020

To: Honorable President and Members of the Board of Directors
From: David S. Gould, P.E. – Director of Engineering
Subject: Mutual Response Agreement with Los Angeles County Water Agency Mutual Assistance Agreement

ACTION ITEM:

Mutual Response Agreement with Los Angeles County Water Agency Mutual Assistance Agreement:

Consideration and motion to authorize the General Manager enter into a Mutual Response Agreement with the Public Water Agencies Group and its participating member agencies.

BACKGROUND:

In an effort coordinated through the Public Water Agencies Group (PWAG), participating member agencies and mutual water companies have established a more formal means of providing mutual aid in the event of a localized emergency and/or a catastrophic event through the Agreement. The Agreement has been vetted by each of the seventeen PWAG-Emergency Response Members' staff and also utilizes the best concepts from the California Water/Wastewater Agency Response Network (CalWARN), Water Emergency Response of Los Angeles County (WERLAC), Foothill MWD Agencies, and a previous PWAG draft agreement.

DISCUSSION:

The PWAG Mutual Aid Agreement provides its member agencies with:

- A means for public works agencies to receive mutual aid quickly following a localized or a more wide-spread catastrophic disaster or declared emergencies;
- The resources to respond and recover more quickly from a disaster;
- A mutual assistance program consistent with other statewide mutual aid programs and the Standardized Emergency Management System and the National Incident Management System;
- A forum for developing and maintaining emergency contacts and relationships;
- New ideas from 'lessons learned in disasters.

A final draft of the proposed agreement was routed to all PWAG member agencies for comment and a final copy (see attached) is provided for review and approval by CVWD's Board of Directors.

The Agreement will be administered through the Public Water Agencies Group Emergency Preparedness Coordinator and the Emergency Preparedness Coordinator Administrative Committee. If adopted, participation in the Agreement is voluntary. An agency is not obligated to provide or deplete its own resources and should reasonably commit and utilize its own resources to meet its own needs before requesting or providing mutual aid. There are no fiscal impacts by becoming party to this agreement. The member requesting assistance will reimburse the responding PWAG member for personnel, equipment, materials and supplies, and supplemental water, in accordance with the Agreement's terms.

RECOMMENDATION:

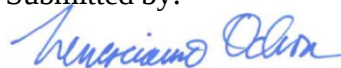
It is staff's recommendation to take action to authorize the District to enter and execute a "Mutual Response Agreement - Los Angeles County Water Agency Mutual Assistance Agreement" (Agreement) The formal mutual aid agreement has been reviewed by CVWD's legal counsel.

Prepared by:



David S. Gould, P.E.
Director of Engineering

Submitted by:



Nem Ochoa
General Manager

Attachment: Mutual Aid and Assistance Agreement

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Mutual Response Agreement Los Angeles County Water Agency Mutual Assistance Agreement

This AGREEMENT is made and entered into by the signatories to this Agreement, as listed on Exhibit A hereto, which have adopted and signed this agreement to provide mutual assistance in times of emergency in accordance with the California Emergency Services Act and the California Disaster and Civil Defense Master Mutual Aid Agreement; and to provide reimbursement for equipment, supplies and personnel made available on an emergency basis as specified herein.

Said water utilities are individually referred to herein as a "Member Utility" and all of said water utilities are referred to herein collectively as "the parties."

In consideration of the mutual covenants and agreements hereinafter set forth, the parties agree to provide mutual assistance to one another in times of emergency as follows:

ARTICLE I. PURPOSE

Recognizing that emergencies may require assistance in the form of personnel, equipment, and supplies from outside the area of an emergency's impact, the parties hereby establish an Intrastate Program for Mutual Aid, Response and Assistance. Through this Mutual Aid, Response and Assistance Program (the "Program"), Members coordinate response activities and share resources during emergencies and assist during local emergencies or planned or unplanned outages, as defined herein. This Agreement sets forth the procedures and standards for the administration of the Program among the parties.

ARTICLE II. DEFINITIONS

- A. **Authorized Official** – An employee or officer of a Member Utility who is authorized to:
 - 1. Request assistance;
 - 2. Offer assistance;
 - 3. Refuse to offer assistance or
 - 4. Withdraw assistance under this agreement.
- B. **Emergency** – A natural or human caused event or circumstance causing, or imminently threatening to cause, impact to the operations of a Member Utility's system, loss of life, injury to person or property, human suffering, or financial loss, and includes, but is not limited to, fire, flood, severe weather, earthquake, civil disturbance, riot, explosion, drought, volcanic activity, spills or releases of oil or hazardous materials, contamination, utility or transportation emergencies, disease, blight, infestation, intentional acts, sabotage, declaration of war, or other conditions which is, or is likely to be, beyond the control of the services, personnel, equipment, and facilities of a Member Utility and requires mutual assistance.
- C. **Members or Member Utilities** – Any public or private water utility that manifests intent to participate in the Program by executing this Agreement.
 - 1. **Associate Member** – Any non-utility participant, approved by the Committee defined in Article III below, that provides a support role for the Program.
 - 2. **Requesting Member** – A Member Utility who requests aid or assistance under the Program.

- 3. **Responding Member** – A Member Utility that responds to a request for aid or assistance under the Program.
- 4. **Non-Responding Member** - A Member Utility or Associate Member that does not provide aid or assistance during a Period of Assistance under the Program.
- D. **Confidential Information** - Any document shared with any signatory of this Agreement that is marked confidential, including but not limited to any map, report, notes, papers, opinion, or e-mail which relates to the system vulnerabilities of a Member Utility or Associate Member.
- E. **Period of Assistance** – A specified period of time when a Responding Member assists a Requesting Member. The period commences when personnel, equipment, or supplies depart from Responding Member’s facility and ends when the resources return to their facility (portal to portal). All protections identified in this Agreement apply during this period. The specified Period of Assistance may occur during response to or recovery from an Emergency, as previously defined, or during an Outage, as defined herein.
- F. **National Incident Management System (NIMS)** - A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.
- G. **Standardized Emergency Management System (SEMS)** - A standardized approach to field command and jurisdictional management and response set forth by State of California Code of Regulations for multi-agency or multi-jurisdictional response to an emergency.
- H. **Outage** – A period of time where a Member’s water supply is interrupted to the extent that the interruption jeopardizes the health and safety of the Member’s customers. An Outage is “planned” when the Member is given at least three (3) days prior notice of the interruption in supply. An Outage is “unplanned” when the Outage occurs without at least three (3) days prior notice of the interruption in supply, including when the Outage occurs unexpectedly.

ARTICLE III.

ADMINISTRATION

The Program shall be administered through the Public Water Agencies Group Emergency Preparedness Coordinator (the “Coordinator”) and the Emergency Preparedness Coordinator Administrative Committee (the “Committee”).

The purpose of the Committee is to provide local coordination of the Program before, during, and after an Emergency or Outage. The Committee shall meet as frequently as necessary, but at least quarterly, to address Program issues and review emergency preparedness and response procedures. The Committee will be made up of at least five (5) representatives selected from among the Member Utilities. The Committee members shall work with the Coordinator to plan and coordinate emergency planning and response activities for the Program, and shall ensure that all Member Utilities are informed of such activities and have the opportunity to participate in all related planning and training activities.

ARTICLE IV. **PROCEDURES**

- A. In coordination with the Committee, emergency management and public health systems of the state, the Committee and Coordinator shall develop operational and planning procedures for the Program. These procedures shall be consistent with the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS) and this Agreement. These procedures shall be reviewed at least annually and updated as needed by the Committee and Coordinator.
- B. Requests for emergency assistance or assistance with any Outage under this Agreement shall be directed to the appropriate Authorized Official(s) from the list of Members.

ARTICLE V. **REQUESTS FOR ASSISTANCE**

In general, assistance will be in the form of resources, such as equipment, supplemental water supplies, other supplies, and personnel. Assistance shall be given only when a Responding Member determines that its own needs can be met while rendering assistance. The execution of this Agreement shall not create any duty to respond on the part of any party hereto. A potential Responding Member shall not be held liable for failing to provide assistance. A potential Responding Member has the absolute discretion to decline to provide any requested assistance.

- A. ***Responsibility-*** Members shall identify an Authorized Official and alternates; provide contact information including 24-hour access and maintain resource information that may be available from the utility for mutual aid and assistance response. Such contact information shall be updated annually or when changes occur and be promptly provided to the Coordinator.
- B. ***Member Request-*** In the event of an Emergency or Outage (planned or unplanned), a Member's Authorized Official may request mutual aid and assistance from a participating Member. Requests for assistance can be made orally or in writing. When made orally, the request for personnel, equipment, supplemental water supplies and other supplies shall be prepared in writing as soon as practicable. Requests for assistance shall be directed to the Authorized Official of the participating Member. Specific protocols for requesting aid shall be provided in the required procedures to be established by the Committee pursuant to Article IV hereof.
- C. ***Response to a Request for Assistance*** – Members are not obligated to respond to a Requesting Member's request. After a Member receives a request for assistance, that Member's Authorized Official evaluates whether or not to respond, whether resources are available to respond, or if other circumstances would hinder response. Following the evaluation, that Member's Authorized Representative shall inform, as soon as possible, the Requesting Member whether that Member will respond. If the Member is willing and able to provide assistance, the Member shall inform the Requesting Member about the type of available resources and the approximate arrival time of such assistance. If a Member determines it cannot respond to a request for assistance, that Member shall not be responsible for any consequences associated with its failure to respond.
- D. ***Discretion of Responding Member's Authorized Official*** – Execution of this Agreement does not create any duty for a Member to respond to a request for assistance. When a Member receives a request for assistance, the Authorized Official shall have sole and absolute discretion as to whether or not to respond, or the availability of resources to be used in such response. An Authorized Member's decisions on the availability of resources shall be final.

ARTICLE VI.
RESPONSE COORDINATION

When providing assistance under this Agreement, the Requesting Member and Responding Member shall be organized and shall function under the Standard Emergency Management System and National Incident Management System protocols and procedures.

- A. **Personnel**- Responding Member retains the right to identify the specific employees to be provided to a Requesting Member and the resources that are available.
- B. **Control** – While employees so provided may be under the supervision of the Responding Member, the Responding Member's employees come under the direction and control of the Requesting Member, consistent with the NIMS Incident Command System to address the needs identified by the Requesting Member. The Requesting Member's Authorized Official shall coordinate response activities with the designated supervisor of the Responding Member(s). Whenever practical, Responding Member personnel must be self-sufficient for up to 72 hours. The Responding Member's designated supervisor(s) must keep accurate records of work performed by Responding Member's personnel during the specified Period of Assistance.
- C. **Food and Shelter** – When possible, the Requesting Member shall supply reasonable food and shelter for Responding Member personnel. If the Requesting Member is unable to provide food and shelter for Responding Member personnel, the Responding Member's designated supervisor is authorized to secure the resources necessary to meet the needs of its personnel. Except as provided below, the cost for such resources must not exceed the state per diem rates for that area. To the extent food and shelter costs exceed the state per diem rates for the area, the Responding Member must demonstrate that the additional costs were reasonable and necessary under the circumstances. Unless otherwise agreed to in writing, the Requesting Member remains responsible for reimbursing the Responding Member for all reasonable and necessary costs associated with providing food and shelter, if such resources are not provided.
- D. **Communication** – The Requesting Member shall provide Responding Member personnel with radio equipment as available, or radio frequency information to program existing radios, in order to facilitate communications with local responders and utility personnel.
- E. **Status** - Unless otherwise provided by law, the Responding Member's officers and employees retain the same privileges, immunities, rights, duties and benefits as provided in their respective jurisdictions; and shall remain officers and employees, as applicable, of the Responding Member.
- F. **Licenses and Permits** – To the extent permitted by law, Responding Member personnel that hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the specified Period of Assistance.
- G. **Right to Withdraw Resources** - The Responding Member's Authorized Official retains the right to withdraw some or all of its resources at any time for any reason in the Responding Member's sole and absolute discretion. Notice of intention to withdraw must be communicated to the Requesting Member's Authorized Official as soon as is practicable under the circumstances.

ARTICLE VII.
COST - REIMBURSEMENT

Unless otherwise mutually agreed in whole or in part by both parties, the Requesting Member shall reimburse the Responding Member for each of the following categories of costs incurred while providing aid and assistance during the specified Period of Assistance.

- A. **Personnel** – Responding Member(s) will make such employees as are willing to participate available to Requesting Member at Requesting Member's expense equal to any Responding Member's full cost, i.e., equal to the employee's applicable salary or hourly wage, plus fringe benefits and overhead, and consistent with Responding Member's collective bargaining agreements, if applicable, or other conditions of employment. All costs incurred for work performed during the specified Period of Assistance will be included. The Requesting Member shall be responsible for all direct and indirect labor costs.
- B. **Equipment** – Use of equipment, such as construction equipment, vehicles, tools, pumps and generators, shall be at a Responding Member's current equipment rate and subject to the following conditions: The Requesting Member shall reimburse the Responding Member for the use of equipment during the specified Period of Assistance, including, but not limited to, reasonable rental rates, all fuel, lubrication, maintenance, transportation, and loading/unloading of loaned equipment. All equipment shall be returned to the Responding Member as soon as is practicable and reasonable under the circumstances.
- a. At the option of Responding Member, equipment may be provided with an operator.
 - b. Equipment shall be returned to Responding Member within 24 hours after receipt of an oral or written request for return.
 - c. During the Period of Assistance, Requesting Member shall, at its own expense, supply all fuel, lubrication and maintenance for furnished equipment; provided that Requesting Member shall obtain Responding Member's consent before performing any such maintenance.
 - d. Responding Member's cost related to the transportation, handling and loading/unloading of equipment shall be chargeable to Requesting Member.
 - e. In the event equipment is damaged while being dispatched to Requesting Member, or while in the custody and use of Requesting Member, Requesting Member shall reimburse Responding Member for the reasonable cost of repairing said damaged equipment. If the equipment cannot be repaired, then Requesting Member shall reimburse Responding Member for the cost of replacing such equipment with equipment that is of at least equal capability as determined by the Responding Member. If Responding Member must lease a piece of equipment while Requesting Member equipment is being repaired or replaced, Requesting Member shall reimburse Responding Member for such lease costs.
- C. **Materials and Supplies** – The Requesting Member must reimburse the Responding Member in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies. The Responding Member must not charge direct fees or rental charges to the Requesting Member for other supplies and reusable items that are returned to the Responding Member in a clean, damage-free condition. Reusable supplies that are returned to the Responding Member with damage must be treated as expendable supplies for purposes of cost reimbursement.

- D. **Supplemental Water Supplies** – The Responding Member will provide the Requesting Member with a bill showing the amount of water delivered to the Requesting Member. Water will be billed at the highest rate incurred for imported water by the Responding Member, or as the Responding Member may otherwise agree.
- E. **Payment Period** – The Responding Member must provide an itemized bill to the Requesting Member for all expenses incurred by the Responding Member while providing assistance under this Agreement. The Responding Member must send the itemized bill not later than ninety (90) days following the end of the Period of Assistance. The Responding Member may request additional periods of time within which to submit the itemized bill, and Requesting Member shall not unreasonably withhold consent to such request. The Requesting Member must pay the bill within 60 days following the billing date. The Requesting Member may request additional periods of time within which to pay the itemized bill and Responding Member shall not unreasonably withhold consent to such request, provided, however, that all payment shall occur not later than one-year after the date a final itemized bill is submitted to the Requesting Member.
- F. **Records** - Each Requesting Member and its duly authorized representatives shall have access to a Responding Member's books, documents, notes, reports, papers and records which are directly pertinent to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. To the extent it deems necessary, each Responding Member and its duly authorized representatives shall have access to a Requesting Member's books, documents, notes, reports, papers and records which are directly pertinent to this Agreement. Such records shall be maintained for at least three (3) years or longer where required by law and as needed for federal reimbursement practices.

ARTICLE VIII. **ARBITRATION**

If any controversy or claim arises out of, or relates to, the Agreement, including, but not limited to an alleged breach of the Agreement, the disputing Members shall first attempt to resolve the dispute by negotiation, followed by mediation and finally shall be settled by arbitration in accordance with the Rules of the American Arbitration Association. Judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction.

ARTICLE IX. **REQUESTING MEMBER'S DUTY TO INDEMNIFY**

Pursuant to Government Code Section 895.4, and subject to Article X, Requesting Member shall assume the defense of, fully indemnify and hold harmless Responding Member, its Directors, officers, employees and agents, from all claims, loss, damage, injury and liability of every kind, nature and description, directly or indirectly arising from the Requesting Member's work hereunder, including, but not limited to, negligent or wrongful use of equipment, supplies or personnel provided to Requesting Member or faulty workmanship or other negligent acts, errors or omissions by a Responding Member, or by personnel provided to Requesting Member, from the time assistance is requested and rendered until the assistance is returned to Responding Member's control, portal to portal.

ARTICLE X. **SIGNATORY INDEMNIFICATION**

In the event of a liability, claim, demand, action or proceeding, of whatever kind or nature arising out of the rendering of assistance through this Agreement, the parties involved in rendering or receiving assistance agree to indemnify and hold harmless all Members whose only involvement is the execution and approval of this Agreement, in the transaction or occurrence which is the subject of such claim, action, demand or other proceeding.

Such indemnification shall include indemnity for all claims, demands, liability, damages and costs, including reasonable attorneys' fees and other costs of defense, for injury, property damage and workers compensation.

ARTICLE XI.
WORKER'S COMPENSATION CLAIMS

The Responding Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees. The Requesting Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees.

ARTICLE XII.
NOTICE

Each party hereto shall give to the others prompt and timely written notice of any claim made or any suit instituted coming to its knowledge, which in any way, directly or indirectly, contingently or otherwise, affects or might affect them, and each Member shall have the right to participate in the defense of the same, as it considers necessary to protect its own interests.

ARTICLE XIII.
INSURANCE

Members of this Agreement shall maintain an insurance policy or maintain a self-insurance program that covers activities that it may undertake by virtue of membership in the Program, including, but not limited to, worker's compensation and commercial general liability insurance, and insurance on property, vehicles and equipment.

ARTICLE XIV.
CONFIDENTIAL INFORMATION

To the extent allowed by law, any Member or Associate Member shall maintain in the strictest confidence and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information provided to it by another Member pursuant to this Agreement. If any Member, Associate Member, or third party requests or demands, by subpoena or otherwise, that a Member or Associate Member disclose any Confidential Information provided to it under this Agreement, the Member or Associate Member shall immediately notify the owner of the Confidential Information and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information by asserting all applicable rights and privileges with respect to such information and shall cooperate fully in any judicial or administrative proceeding relating thereto.

ARTICLE XV.
EFFECTIVE DATE

This Agreement shall take effect for a new party immediately upon its execution by said party.

ARTICLE XVI.
WITHDRAWAL

Any party may terminate its participation in this Agreement by written notice to the Coordinator. Withdrawal takes effect 60 days after the appropriate official receives notice. Withdrawal from this Agreement shall in no way affect a Requesting Member's duty to reimburse a Responding Member for cost incurred during a Period of Assistance, which duty shall survive such withdrawal.

ARTICLE XVII.
MODIFICATION

No provision of this Agreement may be modified, altered or rescinded by individual parties to the Agreement. Modifications to this Agreement require a simple majority vote of Members then

participating under this Agreement. The Committee will notify all parties of modifications to this Agreement in writing and those modifications shall be effective upon 60 days' written notice to the parties.

**ARTICLE XVIII.
SEVERABILITY**

If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

**ARTICLE XIX.
PRIOR AGREEMENTS**

This Agreement supersedes all prior Agreements between Members to the extent that such prior Agreements are inconsistent with this Agreement.

**ARTICLE XX.
PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES**

This Agreement is for the sole benefit of the Members and no person or entity shall have any rights under this Agreement as a third-party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and any such attempted assignment or delegation shall have no effect.

**ARTICLE XXI.
TORT CLAIMS**

This Agreement in no way abrogates or waives any immunity or defense available under California law.

**ARTICLE XXII.
INTRASTATE AND INTERSTATE MUTUAL AID AND ASSISTANCE PROGRAMS**

To the extent practicable, Members retain the right to participate in mutual aid and assistance activities conducted under the State of California Intrastate WARN Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC) and similar programs.

Now, therefore, in consideration of the covenants and obligations set forth in this Agreement, the Water Utility listed here manifests its intent to be a Member Utility in the Program by executing this Agreement on this _____ day of _____ 2020.

Member: Crescenta Valley Water District

By: _____

Title: General Manager
Nemesciano Ochoa
Please Print Name

By: _____

Title: Director of Finance & Admin
James Lee
Please Print Name

Approved as to form and legality

By: _____
Attorney for Public or Private Utility

Please Print Name

CRESCENTA VALLEY WATER DISTRICT

General Manager Report

GM Report

September 8, 2020

To: Honorable President and Members of the Board of Directors
From: Nem Ochoa, General Manager
Subject: **General Manager Report**

General Managers Report Topics:

- GM Activities

The following are some highlights in this month's report:

- Covid-19 Related Updates
- Recent Cost-Saving Measures
- Water Production
- Hydrology Report
- Engineering Projects
- Operational Activities

STAFFING

3 employees have work anniversaries in September. David Inman – 4 years, Peter Hilke – 8 years, Brook Yared – 13 years

As of September 3rd the District has gone 289 days without a lost time accident.

GENERAL MANAGER ACTIVITIES

Meetings:

Credit Rating Call with S&P	- August 12 th
Management staff meetings	- August 31 st , September 7 th
Local Hazard Mitigation Plan Kick-off	- September 1 st
Bond Pricing Call	- September 1 st
Stormwater Recharge Meeting with LA	- August 27 th

Submitted by:



Nem Ochoa
General Manager

Engineering and Operations

September 8, 2020
Staff Report

To: Honorable President and Members of the Board of Directors
From: David S. Gould, P.E. – Director of Engineering
Subject: Engineering & Operations – August 2020

1. **Water Production Report**

- August 1 – 31 – Water production – 44%/56% split – 142.1 MG for the month
- Average use – 6.9% greater than 2019 and 12.0% greater than 5-yr average

2. **Rainfall Update**

- 0.00” for August 2020
- Rainfall Total for Rainfall Year 2019/20 – 20.52”

3. **Report on Engineering**

- **CIP Projects**
 - Pipeline Replacement – 4300 Block of Rosemont – Design Complete
 - Pipeline Replacement – Projects 3 & 4 – Preliminary Design
 - Ramsdell Mixing Station/Pressure Reducing Station – Under Design
 - Rosemont Reservoir Rehabilitation – Award of Contract – See Staff Report
 - Emergency Generator at Sewer Lift Station – Under Review by LCF
 - SCADA Radio Communications Network – Sent Request for Proposal
 - Construction Management Services – Finalizing Request for Proposal
- **Grant Program**
 - Local Hazard Mitigation Plan
 - Met with Tetra Tech
 - Organizing Hazard Mitigation Planning Committee
- **Water Meter Replacement Program**
 - Replaced 145 meters through August 2020
 - AMI Communications Network
 - Request for Quote prepared by UtiliWorks and sent to Sensus

4. **Report on Administrative and Field Operations**

- Wells Status – Well production capacity steady at 2.0 mgd

5. **Developer Projects**

- 4520 Montrose – New 6 Units– Pending Meter Installation and Close Out Inspection
- Waiting on Developer
 - 4521 Briggs/2413 Foothill – New 70 Units
 - 3900 Park Place – New 28 Units
 - 2341 Mira Vista – New 6 Units
 - 2345 Mira Vista – New 4 Units
 - 2314 Montrose – New 5 Units
 - 1961 Waltonia – New 6 Units

6. **FMWD** – No Report

7. **Street Projects**

- Verdugo Paving Project – City of Glendale – Under Construction

8. Field Maintenance & Operations – August 1, 2020 – August 31, 2020

- **Water Lateral Leaks & Repairs**

3237 Montrose Ave	2532 Mayfield Ave	4325 Pennsylvania Ave
2911 Markridge Rd	5510 Goss Canyon	4350 Pennsylvania Ave
3357 Montrose Ave	2232 Phyllis	4356 Pennsylvania Ave
3344 Encinal Ave		

- **Large Water Meter Replacement**

- 2" Meter for 3708 Clifton
- 2" Irrigation Meter for 2600 Foothill
- 2" Meter and service for Lincoln Elementary School
- 1.5" Meter for 4305 - 4317 Pennsylvania Ave

- **Developer Jobs**

- D-20-58 – 2728 Sanborn Ave
- D-20-50 – 3257 Prospect Ave
- D-20-48 – 3240 Montrose Ave

- **Water Main Leaks**

- None

- **Valve Replacement**

- Continued cleaning valve cans and exercising valves including cross-training

- **Fire Hydrant Repair**

- Fire hydrant at 4456 Cloud Ave

- **Booster Pump Maintenance**

- No Report

- **Reservoir Maintenance**

- Oak Creek Reservoir – Leak on 16-inch manifold and valve to be replaced between Oak Creek #1 & #2 Reservoirs

- **Sewer Maintenance – August 1, 2020 – August 31, 2020**

- 4400 block of Ocean View
- 2200 block of Waltonia

- **Sewer Lift Station**

- Continued maintenance with de-ragged the check valves

- **Training**

- No Report

CRESCENTA VALLEY WATER DISTRICT

WATER PRODUCTION REPORT

August 1 - August 31, 2020

Well Production:	55,917,330	Gals		
GWP Production:	5,790,000	Gals		
Gravity Production:	1,324,176	Gals	% GW	44%
Purchased Water:				
FMWD:	79,041,015	Gals		
City of Glendale:	0	Gals	% Import	56%
TOTAL:	142,072,521	Gals		
	436.00	ac-ft		

Glenwood Nitrate Water

Reclamation Plant:*

0

*Included in Well Production

WATER DEMAND COMPARISON

Time Period	Average Daily Usage (gals)	Current Period Change
August 1 - August 31, 2020	4,604,850	
August 1 - August 31, 2019	4,308,826	6.9%
5-yr Average - August 2015 - 2019	4,112,757	12.0%

RAINFALL: August 1 - August 31, 2020

0.00"

Season-To-Date:

20.52"

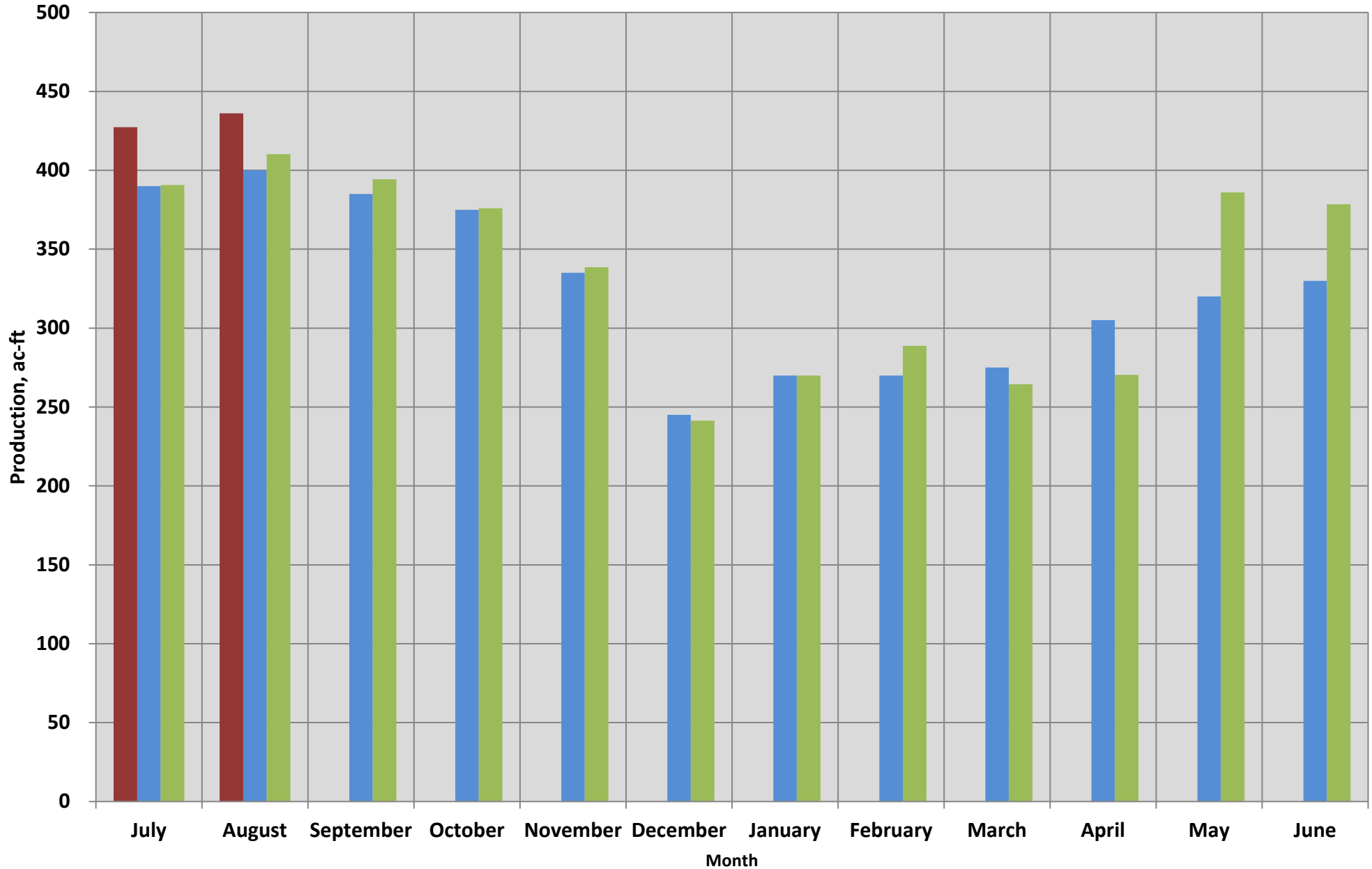
2020/21 Fiscal Year Water Production			WY 19/20 - Groundwater Production Water Rights		GWP (Well 16) Water Production - 2020		Purchased Water Production Tier 2 Allocation - 2020	
Month	Actual Total Water Production (ac-ft)	Projected Total Water Production (ac-ft)	Month	Month	Month	Well Production (ac-ft)	Month	Imported Water Production (ac-ft)
July	427	390	October	166	January	0	January	102
August	436	400	November	171	February	0	February	130
September		385	December	161	March	0	March	102
October		375	January	168	April	7	April	111
November		335	February	158	May	17	May	205
December		245	March	163	June	14	June	204
January		270	April	153	July	16	July	243
February		270	May	165	August	18	August	243
March		275	June	161	September		September	
April		305	July	168	October		October	
May		320	August	176	November		November	
June		330	September		December		December	
Total to Date	863	790	Total to Date	1,808	Total to Date	72	Total to Date	1,339
Projected	3,973	3,900	Water Rights	3,294			Tier 2	2,154
% of Projected	22.1%	20.3%	% of Rights	55%			% of Allocation	62%
Remaining	3,037	3,110	Remaining	1,486			Remaining	815

NOTE:

1) Blue Numbers = Estimated Water Production

Monthly Water Production:

FY 20/21 Actual, FY 20/21 Projected & FY 19/20 Actual



■ FY 20/21 Actual ■ FY 20/21 Projected ■ FY 19/20 Actual

Monthly Rainfall - 1963/64 - 2019/20 (Oct.- Aug)

