

CRESCENTA VALLEY WATER DISTRICT

**2700 Foothill Boulevard
La Crescenta, California**

**Agenda for the
Adjourned Regular Meeting of the Board of Directors
of the Crescenta Valley Water District
to be held on Tuesday, September 28, 2021, at 7:00 p.m.**

Posted: Friday, September 24, 2021, at 3:00 p.m.

AUDIO & VIDEO CONFERENCING NOTICE

[This meeting will be held by audio & video conference only.]

Pursuant to the provisions of Executive Order N-08-21 issued by Governor Gavin Newsom on June 11, 2021, a local legislative body is authorized to hold public meetings via teleconference.

Any member of the public may participate using a touchtone phone. You may select any of the following phone numbers (there are more than one for increased reliability during this time of increased phone traffic)

(669) 900-6833

(346) 248-7799

(929) 205-6099

(253) 215-8782

(301) 715-8592

(312) 626-6799

Then, enter Access Code: 821 1020 0112

Those members of the public who are able to and would like to additionally participate through computer may access the Zoom audio & video conferencing tool available at the following link –

<https://us02web.zoom.us/j/82110200112>

Public comment may be made either by emailing comments ahead of the meeting or by speaking over the phone. Emailed comments will be sent to the Board of Directors prior to the meeting and posted on the District's website. Comments may be sent to Christy Colby, Regulatory and Public Affairs Manager, at (818) 248-3925 or customerservice@cvwd.com by 3pm on September 28, 2021.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting the District by phone or in writing at the above email address. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

Any written materials distributed to the Board in connection with this agenda will be made available at the same time for public inspection at the District office located at the above address and posted on the District's website.

Call to Order and Determination of Quorum

Pledge of Allegiance

Adoption of Agenda

Public Comments

At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the subject matter jurisdiction of the Board. This opportunity is non-transferable, and speakers are limited to one three-minute (3) comment. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda, except under certain circumstances.

Foothill Municipal Water District Report

1. Report on activities at Foothill Municipal Water District.

Consent Calendar

1. Consideration and approval of the Minutes of the Adjourned Regular Board Meeting on September 14, 2021
2. Ratification of Disbursements for August 2021.

Action Calendar

The public shall have an opportunity to comment on any action item as each item is considered by the Board. This opportunity is non-transferable, and speakers are limited to one two-minute (2) comment.

1. **Resolution No. 770** – Consideration and motion to adopt Resolution No. 770 amending Appendix E of the District's Rules and Regulations pertaining to Rates and Charges for Water Service.
2. **Resolution No. 771** – Consideration and motion to adopt Resolution No. 771 amending Appendix H of the District's Rules and Regulations pertaining to Rates and Charges for Wastewater Service.
3. **FY 2020-21 Water & Wastewater Budgets** – Consideration and motion to adopt the FY 2020-21 Water & Wastewater Budgets.
4. **AB 361 – Continuation of Remote Meetings** – Consideration and possible motion regarding the continuation of remote Board meetings as allowed by a new law, AB 361.

Information Items

Written Communications to District/Board of Directors

General Manager's Report

Attorney Report

Reports of Committees

- Engineering Committee
- Finance Committee
- Employee Relations Committee
- Policy Committee
- Community Relations/Water Conservation Committee
- Emergency Planning Committee
- Technology Committee

Directors' Oral Reports – Reports on issues, meetings, or activities attended by Directors.

Board Members' Request for Future Agenda Items

Closed Session – None

Adjournment

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CRESCENTA VALLEY WATER DISTRICT REGULAR MEETING, BOARD OF DIRECTORS

September 14, 2021

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District made at the Adjourned Regular Meeting on June 22, 2021, a Regular Meeting was held on September 14, 2021, at 7:00 p.m. through audio and video conference. A call-in number was clearly noted on the meeting Agenda, posted in accordance with the Brown Act, due to the COVID-19 pandemic, with President Sharon S. Raghavachary presiding.

At roll call, the following Directors and staff members were online:

Directors:
Sharon S. Raghavachary
James D. Bodnar
Kerry D. Erickson
Ken R. Putnam
Judy L. Tejeda

Attorney: **Thomas Bunn**

General Manager: **Nem Ochoa**

Director of Finance & Administration: **James Lee**

Director of Operations & Engineering: **David Gould**

Staff Members:
Christy Colby, Regulatory & Public Affairs Manager
Brook Yared, Engineering Manager
Arturo Montes, Finance & Administration Manager
Wendy Holloway, Customer Service Manager
Darlene Telles, Operations & Maintenance Manager
Kellen Boyce, Systems & Operations Manager
Pam Leddy, Administrative Assistant

Public Participation: **None**

PLEDGE OF ALLEGIANCE

Ms. Telles opened the meeting by leading the Directors and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Erickson, seconded by Director Tejeda, and carried by a 5-0 roll call vote that the Agenda for the Regular Meeting of September 14, 2021, be adopted as presented.

AYES:
Director Raghavachary
Director Bodnar
Director Erickson
Director Putnam
Director Tejeda

NOES: None

PUBLIC COMMENTS – None

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – No report

CONSENT CALENDAR

It was moved by Director Erickson, seconded by Director Tejeda, and carried by a 5-0 roll call vote to approve the Minutes of the Adjourned Regular Board Meeting held on August 24, 2021, through audio and video conference.

**AYES: Director Raghavachary
 Director Bodnar
 Director Erickson
 Director Putnam
 Director Tejeda**

NOES: None

Advertise for bids for Steel Reservoir Rehabilitation of Edmund #2 Reservoir, Project E-1036 – Mr. Yared reported that Crescenta Valley Water District (CVWD) has been working with Harper and Associates Engineering, Inc. (Harper) to determine that the Edmund Reservoir No. 2 Reservoir needs to be re-coated to extend the life of the steel tank. Mr. Yared stated that Harper completed preparation of the construction plans and specifications for the rehabilitation of Edmund No. 2 and provided details of the necessary work involved. Mr. Yared requested that the Board authorize the General Manager to advertise for bids for the Steel Reservoir Rehabilitation at Edmund No. 2 Reservoir at an engineer's construction estimate of \$511,600.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda, and carried by a 5-0 roll call vote to authorize the General Manager to advertise for bids for the Steel Reservoir Rehabilitation at Edmund No. 2 Reservoir at an engineer's construction estimate of \$511,600, and to find said project exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the CEQA Guidelines.

**AYES: Director Raghavachary
 Director Bodnar
 Director Erickson
 Director Putnam
 Director Tejeda**

NOES: None

High School Student Career Development and Leadership Program – Mr. Ochoa presented a Career Development and Leadership Program for High School students in the CVWD service area who would like to learn and gain first-hand experience in the water industry. Mr. Ochoa noted that upon completion of the program requirements, each of the ten (10) students selected would be given a \$500 scholarship towards higher education. Mr. Ochoa provided the High School Program flyer and Permission, Release, and Waiver of Liability Agreement for the endorsement of the Board.

Following discussion:

It was moved by Director Bodnar, seconded by Director Erickson, and carried by a 5-0 roll call vote to authorize the General Manager to implement a community stewardship program at a cost of \$5,000 to promote water education and careers in the water industry.

AYES: **Director Raghavachary**
 Director Bodnar
 Director Erickson
 Director Putnam
 Director Tejeda

NOES: **None**

Budget Schedule & Proposition 218 Process – Mr. Ochoa announced that the Audio/Video Public Hearing will be held on September 21, 2021, at 6:00 pm. Mr. Ochoa stated that as of September 13, 2021, fourteen (14) Proposition 218 Protest Letters have been received, sent to the Board, and posted on the CVWD website.

INFORMATION ITEMS – None

WRITTEN COMMUNICATIONS TO DISTRICT – Email correspondence received from Peter Roses, and fourteen (14) Proposition 218 Protest Letters received as of September 13, 2021.

REPORTS OF PERSONNEL – No report

GENERAL MANAGER – Mr. Ochoa recognized Kellen Boyce and Darlene Telles as new members of the CVWD management staff. Ms. Colby provided highlights of the August Water Conservation and Public Outreach report. Ms. Telles presented the Field Maintenance and Operations report for the month of August 2021. Mr. Gould reported that 132.4 MG of water was produced for the month of August 2021 representing a 47%/53% split and that the average use of water was 8% less than 2020 and 1.5% less than the 5-year average. Mr. Ochoa announced that CVWD will be hosting a 74th birthday celebration of the Orange Avenue pipeline on September 15, 2021, at Monte Vista Elementary for students and their parents to raise public awareness of CVWD's aging infrastructure.

ATTORNEY – Mr. Bunn reported that the California State Legislature has passed Assembly Bill No. 361 modifying sections of the Government Code relating to open meetings, to take effect immediately. The bill states that if a State of Emergency is declared, and if either State or Local Health Authorities are recommending Social Distancing or the Board of Directors determines that meeting in person would pose an imminent risk to the health of the attendees, remote meetings may continue to be held. Mr. Bunn noted that this bill must be signed by Governor Newsom before becoming official.

REPORTS OF PERSONNEL – None

REPORTS OF COMMITTEES - None

Engineering Committee – Director Raghavachary reported that the Committee had met on August 31, 2021. An audio/video conference meeting is scheduled for September 21, 2021.

Finance Committee – Director Raghavachary reported that the Committee had not met; however, an audio/video conference will be scheduled as needed.

Employee Relations Committee – Director Bodnar reported that the Committee had not met; however, an audio/video conference meeting will be scheduled the week of October 4, 2021.

Policy Committee – Mr. Ochoa reported that the Committee had not met; however, an audio/video conference meeting will be scheduled as needed.

Community Relations/Water Conservation Committee – Ms. Colby reported that the Committee had not met; however, an audio/video conference meeting will be scheduled as needed.

Emergency Planning Committee – Director Tejeda reported that the Committee had not met; however, an audio/video conference meeting will be scheduled as needed.

Executive Committee – Director Raghavachary reported that the Committee had met on September 9, 2021. An audio/video conference meeting will be scheduled as needed.

Technology Committee – Director Erickson reported that the Committee had not met; however, an audio/video conference meeting will be scheduled as needed.

DIRECTORS' ORAL REPORTS

Director Erickson – No report

Director Bodnar – No report

Director Tejeda – No report

Director Putnam – No report

Director Raghavachary – No report

BOARD MEMBERS REQUESTS FOR FUTURE AGENDA ITEMS – Discussion of Assembly Bill No. 361 relating to open meetings.

CLOSED SESSION – None

ADJOURNMENT

There being no other business to come before the Board, at 8:15 p.m., the meeting was adjourned to September 28, 2021, at 7:00 pm.

APPROVED

Sharon S. Raghavachary
President

James Lee
Director of Finance & Administration

CASH DISBURSEMENT LIST

August 2021



<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
0	8/24/2021	CalPERS	PERS contributions - July 2021	22,746.37	12,385.12
0	8/24/2021	CalPERS	GASB 68 compliance	420.00	280.00
0	8/10/2021	Southern California Edison	Power purchased - June 2021	23,295.67	375.90
0	8/24/2021	Southern California Edison	Power purchased - July 2021	22,579.96	593.06
0	8/18/2021	Los Angeles County Public Works	Excavation permits - July 2021	5,087.00	
0	8/24/2021	US Bank	Bond debt service payment	370,046.55	
43048	8/3/2021	Direct Connection	Postage for Prop. 218 notice	1,435.92	1,379.60
43049	8/5/2021	Siaki Mortenson	Wellness reimbursement	225.00	75.00
43050	8/5/2021	Sierra Chevrolet Truck Center	C-1039 - Unit #38 deposit for replacement light utility truck	3,750.00	1,250.00
43051	8/10/2021	ACWA Joint Powers Ins. Authority	Group health insurance - August 2021	40,026.91	26,014.50
43052	8/10/2021	ADS, LLC	Monthly sewer monitoring - July 2021		2,300.00
43053	8/10/2021	Aflac	Employee paid insurance - August 2021	1,320.62	
43054	8/10/2021	Airgas National Carbonation	Well #2 - carbon dioxide rental tank - August 2021	61.24	
43055	8/10/2021	APTwater, LLC	Nitrate plant maintenance services - April thru June 2021	3,485.00	
43056	8/10/2021	Aqua - Metric Sales, Co.	Misc. freight charges - July 2021	15.99	
43057	8/10/2021	ARC	Monthly MSP Billing - July 2021	78.51	26.17
43058	8/10/2021	AT&T	Voice communication - July 2021	524.88	412.39
43059	8/10/2021	Regino Avalos	Landscape maintenance at 7 sites - July 2021	859.03	195.97
43060	8/10/2021	BC Laboratories, Inc.	Water analysis - July 2021	3,867.90	
43061	8/10/2021	BC Laboratories, Inc.	Water analysis - July 2021	2,586.25	
43062	8/10/2021	Best Best & Krieger	Watermaster legal counsel services - May 2021	1,687.00	
43063	8/10/2021	Bridgemore Solutions, Inc.	Consulting services for employee training/development - July 2021	9,493.13	1,944.37
43064	8/10/2021	California Truck Equipment Company	Unit #46 - diagnose & repair PTO hydraulic leak	523.13	320.62
43065	8/10/2021	CCS Interactive, Inc.	Prop. 218 webpage, rate calculator, monthly website hosting - July 2021	836.25	278.75
43066	8/10/2021	City of Glendale	Glendale utility tax - June 2021	33,799.11	
43067	8/10/2021	City of Glendale Water & Power	Power purchased - July 2021	33,649.29	
43068	8/10/2021	Clark Pest Control, Inc.	Monthly pest control service at 4 sites - July 2021	234.75	21.25
43069	8/10/2021	Colonial Life & Accidents Ins.	Employee paid insurance - June 2021	223.67	
43070	8/10/2021	Consolidated Electrical Distributors, Inc.	Misc. electrical supplies - July 2021	5,405.69	
43071	8/10/2021	Crescenta Valley Publishing, LLC	Local Hazard Mitigation Plan & Water Conservation rebate ads	500.00	
43072	8/10/2021	Cypress Ancillary Benefits	Group dental - August 2021	2,236.58	1,354.54
43073	8/10/2021	Dell Financial Services	Annual renewal for FX support - Oct. 2021 through Sept. 2022	4,587.52	1,529.17
43074	8/10/2021	DYI Home Center	Misc. hardware - July 2021	67.05	14.62

43075	8/10/2021	E Source Companies, LLC	E-1020 - AMI consulting services - June 2021	4,015.00	
43076	8/10/2021	Eurofins Eaton Analytical, Inc.	Water analysis - July 2021	760.00	
43077	8/10/2021	Extreme Safety, Inc.	Office/Plant - COVID safety masks	162.23	143.85
43078	8/10/2021	Foothill Car Wash, Lube & Oil	Units #48 & #59 - oil changes	80.44	49.29
43079	8/10/2021	Foothill Municipal Water	M-1001 - GIS Support - May 2021	1,471.62	
43080	8/10/2021	Gemini Group, LLC	Annual Water Quality reports	3,168.00	
43081	8/10/2021	Grace Environmental Services	Well #2 - monitoring assistance - May 2021	3,022.50	
43082	8/10/2021	Grace Environmental Services	Well #2 - monitoring assistance - June 2021	14,146.00	
43083	8/10/2021	Grainger	Misc. supplies - July 2021	54.63	29.21
43084	8/10/2021	Great America Leasing Corp.	Kyocera copier leases - August 2021	1,031.95	991.47
43085	8/10/2021	Gsolutionz Professional Services	Voice communication - September 2021	185.62	145.83
43086	8/10/2021	Highroad Information Technology	Managed services, agreement renewals - August 2021	6,747.90	1,382.10
43087	8/10/2021	Home Depot Credit Services	Misc. hardware - July 2021	15.99	4.77
43088	8/10/2021	Ixom Watercare, Inc.	New reservoir mixers & control boxes for Oceanview & Encinal Res.	28,933.98	
43089	8/10/2021	John Robinson Consulting, Inc.	M-965 - Grant assistance - June 2021	1,200.00	
43090	8/10/2021	J's Maintenance Service, Inc.	Janitorial services - July 2021	376.21	118.79
43091	8/10/2021	Legend Pump & Well Service, Inc.	E-1028 - Well #9 rehab. - progress payment #2	34,544.47	
43092	8/10/2021	Lightning Oil Co. & Vacuum Service	Oil waste pick up	93.00	57.00
43093	8/10/2021	Lincoln Financial Group	Life & disability insurance - August 2021	872.52	581.68
43094	8/10/2021	Elizabeth Lippert	Refund check - 2848 Stevens	31.15	
43095	8/10/2021	New Pig Corp.	Misc. supplies - July 2021	143.30	
43096	8/10/2021	Office Depot	Misc. supplies - July 2021	94.61	85.56
43097	8/10/2021	Office Furniture Max	2 filing/storage cabinets	574.88	191.62
43098	8/10/2021	One Ring Networks, Inc.	Office/Glenwood - data communication - August 2021	1,012.50	337.50
43099	8/10/2021	O'Reilly Auto Parts	Misc. supplies - July 2021	212.08	129.97
43100	8/10/2021	Paper Cuts, Inc.	Paper shredding - July 2021	28.49	25.26
43101	8/10/2021	PMC Engineering, LLC	Desiccant filters for wells	2,642.61	
43102	8/10/2021	Public Water Agencies Group	Emergency Preparedness Program - July 2021	481.88	481.87
43103	8/10/2021	Ramco	Concrete & crushed misc. base - July 2021	343.56	
43104	8/10/2021	Red Wing Business Advantage	Jones - safety boots	159.68	65.22
43105	8/10/2021	Robert Brkich Const. Corp.	E-1008 - 2400-2500 blocks of Janet Lee - Progress Payment #2	250,990.00	
43106	8/10/2021	Sawyer Petroleum	Clear diesel - 600 gallons - July 2021	2,068.87	549.95
43107	8/10/2021	Scotty's Industrial Products	Misc. repairs - July 2020	128.93	134.19
43108	8/10/2021	Spectrum Business	Mills, Glenwood, Lowell - data communication -July 2021	309.28	108.65
43109	8/10/2021	Spectrum Business	Office/Glenwood - data communication - August 2021	3,615.44	1,270.28
43110	8/10/2021	Spectrum Business	Office/Glenwood - wireless internet service - August 2021	517.26	181.74
43111	8/10/2021	Sully-Miller Contracting Co.	Cold mix for temporary repairs - 6 tons - July 2021	672.03	
43112	8/10/2021	Tetra Tech, Inc.	M-1004 - Local Hazard Mitigation Plan Services - June 2021	18,012.86	
43113	8/10/2021	The Gas Company	Glenwood - gas purchased - July 2021	17.80	5.62
43114	8/10/2021	Tri-Xecutex Corp.	Office - maintenance, reprogramming, and wireless panic button	170.72	69.73
43115	8/10/2021	Underground Service Alert	Underground notifications - July 2021	284.99	134.10

43116	8/10/2021	UniFirst Corporation	Uniform rentals - July 2021	311.58	93.06
43117	8/10/2021	Univar Solutions USA, Inc.	Sodium hypochloride - Mills - 275 gallons & Glenwood - 625 gallons	2,661.35	
43118	8/10/2021	Darrie Van Winkle	Refund check - 2616 Sycamore	25.08	
43119	8/10/2021	Vision Service Plan	Group vision - August 2021	257.04	171.36
43120	8/10/2021	Waste Management	Glenwood - disposal service - August 2021	938.41	296.33
43121	8/12/2021	White Eagle Locksmith	Misc. locksmith charges	92.40	27.60
43122	8/17/2021	Sierra Chevrolet Truck Center	C-1039 - Unit #38 replacement light utility truck	18,442.44	6,147.48
43123	8/24/2021	ACWA Joint Powers Ins. Authority	Group health insurance - September 2021	41,983.96	27,317.61
43124	8/24/2021	Aflac	Employee paid insurance - September 2021	1,320.62	
43125	8/24/2021	Albert A. Webb Associates	Professional services through July 24, 2021	159.78	32.72
43126	8/24/2021	All American Landscape Co.	Landscape maintenance - July 2021	255.50	94.50
43127	8/24/2021	Aqua Solutions, Inc.	Well #2 - purification kit	492.07	
43128	8/24/2021	AT&T Mobility	Voice communication - July 2021	2,002.50	598.14
43129	8/24/2021	B.L. Wallace Distributor, Inc.	E-1035 - AMI lids and meter boxes	4,219.58	
43130	8/24/2021	BC Laboratories, Inc.	Water analysis - July 2021	2,598.25	
43131	8/24/2021	BC Laboratories, Inc.	Water analysis - July 2021	2,304.90	
43132	8/24/2021	Best Best & Krieger	Watermaster legal counsel services - July 2021	1,797.30	
43133	8/24/2021	CCS Interactive, Inc.	LCID conservation alert graphics & updates (to be reimbursed)	315.00	105.00
43134	8/24/2021	City of Glendale - Permits	Excavation permits - July 2021	2,937.00	
43135	8/24/2021	City of L.A. Bureau of Sanitation	Sewerage facilities charge - May/June 2021		10,534.07
43136	8/24/2021	Civiltec Engineering, Inc.	E-1022 - Design consulting services - July 2021	1,770.00	
43137	8/24/2021	Clark Pest Control, Inc.	Main office pest control - August 2021	115.50	34.50
43138	8/24/2021	Clifton Larson Allen	FY 2021 audit	329.00	371.00
43139	8/24/2021	Colonial Life & Accidents Ins.	Employee paid insurance - September 2021	223.67	
43140	8/24/2021	CV Strategies	Wastewater courtyard signage project	1,927.50	
43141	8/24/2021	Cypress Ancillary Benefits	Group dental - September 2021	1,990.85	1,190.73
43142	8/24/2021	Dell Financial Services	Annual networking maintenance renewal	9,690.74	3,060.23
43143	8/24/2021	Direct Connection	Prop 218 Notice - preparation & printing charges	1,911.15	1,836.20
43144	8/24/2021	Emins Air Conditioning & Heating	Office - A/C repair	231.00	69.00
43145	8/24/2021	Everbridge, Inc.	Mass notification base - annual fee	4,761.01	
43146	8/24/2021	Foothill Municipal Water	Water delivery - July 2021	357,894.93	
43147	8/24/2021	Grainger	Misc. supplies - July 2021	38.73	12.90
43148	8/24/2021	Graybar Electric Co., Inc.	E-939 - Misc. supplies - July 2021	252.48	
43149	8/24/2021	Haaker Equipment Company	Unit #53 - Repair boom, replace cylinder & pump		14,766.34
43150	8/24/2021	Holly Healy	American Heart Assoc. CPR training	1,601.25	423.75
43151	8/24/2021	Highroad Information Technology	FY 2022 - Asset Management, cyber security training, other hardware	21,388.53	7,129.50
43152	8/24/2021	Pete Hilke	Reimbursement - supplies for Engineering department	78.35	72.31
43153	8/24/2021	InfoSend, Inc.	Printing & postage for billing - July 2021	1,336.70	1,284.27
43154	8/24/2021	Seth Jones	Reimbursement - work jeans	128.38	38.34
43155	8/24/2021	J's Maintenance Service, Inc.	Prorated invoice for Janitorial services	228.50	72.15
43156	8/24/2021	LA Dept Water and Power	Power purchased - July 2021	55.76	

43157	8/24/2021	Lagerlof, LLP	Legal services - July 2021	10,278.70	2,256.30
43158	8/24/2021	Legend Pump & Well Service, Inc.	Paschall - rebuild, reassemble and install booster pump B	9,880.00	
43159	8/24/2021	Liebert Cassidy Whitmore	Legal services - June 2021	30,120.24	6,611.76
43160	8/24/2021	Lincoln Financial Group	Life & disability insurance - September 2021	618.66	412.43
43161	8/24/2021	LJ's Access Systems, Inc.	Preventative service maintenance - driveway gates		261.00
43162	8/24/2021	Napa Auto Parts	Unit #29 generator - replacement batteries	357.49	
43163	8/24/2021	Pump Check	Well #12 - pump efficiency testing	475.00	
43164	8/24/2021	Quadient Finance USA, Inc.	Postage machine funding - August 2021	357.00	343.00
43165	8/24/2021	Quadient Leasing USA, Inc.	Postage machine lease - Sept. to Dec. 2021	215.55	207.08
43166	8/24/2021	Robert Brkich Const. Corp.	E-1008 - 2400-2500 blocks of Janet Lee - Progress Payment #3	57,336.91	
43167	8/24/2021	Marcos Sarreal	Refund check - 3961 Pennsylvania	12.08	
43168	8/24/2021	Shell	Gas purchased - July 2021	2,357.50	704.18
43169	8/24/2021	So Cal Compton Pipe Supply Co., Inc.	Angle stop 1", meter adapters, copper thread for stock - July 2021	4,558.48	
43170	8/24/2021	Kyung Song	Refund check - 2923 1/2 Community	27.60	
43171	8/24/2021	South Coast Air Quality	S-962 - La Granada Lift station - emissions & renewal fees	582.74	
43172	8/24/2021	Southwest Hydrotech	Repair various pressure control valves	2,188.79	
43173	8/24/2021	T.E. Roberts, Inc.	E-1021 - Encinal pipeline - final retention payment release	27,624.51	
43174	8/24/2021	The Gas Company	Office - gas purchased - July 2021	12.05	3.80
43175	8/24/2021	Traffic Management Products, Inc.	Safety barricades	1,382.56	271.14
43176	8/24/2021	Ultra Welding, Inc.	Misc. welding charges - July 2021	712.00	38.00
43177	8/24/2021	Univar Solutions USA, Inc.	Sodium hypochloride - Glenwood - 750 gals. - Mills 500 gals.	3,706.26	
43178	8/24/2021	Univar Solutions USA, Inc.	Sodium hypochloride - Glenwood - 600 gals. - Mills 550 gals.	3,417.34	
43179	8/24/2021	UPS	Misc. shipping charges - August 2021	33.34	32.02
43180	8/24/2021	Vision Service Plan Co-(CA)	Group vision - September 2021	192.78	128.52
43181	8/24/2021	Wallace & Associates Consulting, Inc.	E-1008 & E-1019 - Construction Inspection Services - July 2021	1,356.00	
43182	8/24/2021	Western Water Works	Misc. supplies - August 2021	2,166.25	
43183	8/24/2021	Westlake Ace Hardware	Misc. hardware - July/August 2021	245.40	92.62
43184	8/24/2021	Crystal White	Refund check - 2530 Mary	7.53	
43185	8/24/2021	Wil-Power Battery & DC Special	Telemetry hardware - VRLA batteries	201.84	56.92
43186	8/24/2021	Kellen Boyce	Tri State Seminar - per diem	181.12	60.38
43187	8/24/2021	Christy Joana Colby	Health reimbursement	971.60	647.74
43188	8/24/2021	Pete Hilke	Tri State Seminar - per diem	181.12	60.38
43189	8/24/2021	Siaki Mortenson	Tri State Seminar - per diem	181.12	60.38
43190	8/24/2021	Jaysen Ortega	Tri State Seminar - per diem	181.12	60.38
43191	8/24/2021	Jonathan Russo	Tri State Seminar - per diem	181.12	60.38
43192	8/24/2021	Jacob Whittaker	Tri State Seminar - per diem	181.12	60.38
43193	8/26/2021	Wendy Holloway	Health reimbursement	348.48	232.32
43194	8/26/2021	Nemesciano Ochoa	Health reimbursement	333.00	147.00
43195	8/30/2021	CCS Interactive, Inc.	Conservation alert infographics for newspaper ad & email blast	767.82	255.93
43196	8/30/2021	Coastline Equipment Co.	Unit #19 - Batteries (2)	167.31	102.54
43197	8/30/2021	Consolidated Electrical Distributors, Inc.	Misc. parts - August 2021	36.16	37.62

43198	8/30/2021	EmbroidMe	Embroidered shirts for new hires & stock	288.64	86.21
43199	8/30/2021	Grainger	Misc. supplies - August 2021	123.60	47.95
43200	8/30/2021	Matt-Chlor, Inc.	Misc. supplies for Nitrate Plant - July 2021	443.06	
43201	8/30/2021	Arturo Montes	Reimbursement for employee recognition - Morgen DuRose 20 years	134.00	66.00
43202	8/30/2021	Spectrum Business	Office - data communication - August 2021	110.99	38.99
43203	8/30/2021	Star Ford	Unit #47 - windshield hose	6.06	3.71
43204	8/30/2021	UPS	Plant - Misc. shipping charges - August 2021	5.25	5.04
43205	8/30/2021	Waste Management - Sun Valley	Glenwood - disposal service - September 2021	939.23	296.59
43206	8/30/2021	Wells Fargo Card Services	Colby - monthly email charges, safety jacket, working lunch, phone supp	392.26	146.44
43207	8/30/2021	Wells Fargo Card Services	Gould - AWWA Seminars, working lunch	723.81	373.73
43208	8/30/2021	Wells Fargo Card Services	Holloway - job postings, AWWA webinar, working lunch, misc. supplies	910.90	422.76
43209	8/30/2021	Wells Fargo Card Services	Lee - Tristate lodging, monthly teleconferencing	1,522.38	422.28
43210	8/30/2021	Wells Fargo Card Services	Ochoa - software licensing, working lunches	2,593.57	920.96

Total Disbursements for August 2021

\$ 1,585,936.69 \$ 144,601.12

1,730,537.81

Payroll Report

Directors	1,350.00
Office Regular Payroll	136,587.00
Office OT	1,524.00
Plant Regular Payroll	81,906.00
Plant OT & Standby	9,589.00
Employer Payroll Taxes	15,996.00
Payroll Service Charges	407.00
Total Payroll for August 2021	<u>247,359.00</u>

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 1
September 28, 2021

To: Honorable President and Members of the Board of Directors
From: James Lee – Director of Finance and Administration
Subject: **Resolution No. 770 – Amendment to Appendix E of the District's Rules and Regulations Pertaining to Rates and Charges for Water Service**

ACTION ITEM:

Consideration and motion to adopt Resolution No. 770 amending Appendix E of the District's Rules and Regulations pertaining to Rates and Charges for Water Service.

BACKGROUND:

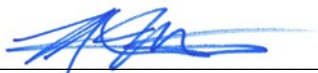
On September 21, 2021, the District hosted a public hearing for proposed water and wastewater rates and charges in accordance with the provisions of Proposition 218. This represents the culmination of a discussion that was begun with the Board and members of the public at a workshop on January 24, 2020. The rates as proposed support the District's Strategic Plan, particularly with respect to infrastructure and operational reliability.

Resolution No. 770 amends Appendix E of the District's Rules and Regulations pertaining to rates and charges for water service. The resolution and appendix are enclosed.

RECOMMENDATION

It is staff's recommendation that the Board adopt Resolution No. 770.

Prepared by:



Arturo Montes
Finance & Administration Manager

Submitted by:



James Lee
Director of Finance & Administration

Attachment(s):

1. Resolution No. 770
2. Appendix E of the District's Rules and Regulations

RESOLUTION NO. 770
RESOLUTION OF THE BOARD OF DIRECTORS OF
CRESCENTA VALLEY WATER DISTRICT
ADOPTING RATES AND CHARGES FOR WATER SERVICE

WHEREAS, the Crescenta Valley Water District is a county water district empowered under the Water Code to fix rates and charges for its water service;

WHEREAS, a water and sewer cost of service study has been prepared and presented to the Board of Directors of the District;

WHEREAS, based on the cost of service study, a proposed change in water rates and charges has been presented to the Board of Directors of the District for bills for each of three years, rendered after October 1, 2021, July 1, 2022, and July 1, 2023, respectively;

WHEREAS, notice of the proposed rates and charges was published in advance, and a public hearing was held on the proposed rates and charges;

WHEREAS, pursuant to section 15273 of the District's CEQA guidelines, the Board of Directors hereby finds that the proposed rates and charges are for the purpose of meeting operating expenses, including employee wage rates and fringe benefits, purchasing or leasing supplies, equipment, or material, meeting financial reserve needs and requirements, and obtaining funds for capital projects, necessary to maintain service within existing service areas, and therefore the California Environmental Quality Act does not apply to the approval of the rates and charges;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Crescenta Valley Water District authorize that Appendix E of the District's Rules and Regulations, Rates and Charges for Water Service, is amended to read as attached.

PASSED, APPROVED, AND ADOPTED at an Adjourned Meeting of the Board of Directors of Crescenta Valley Water District held on September 28, 2021. Resolution No. 770 was adopted by the following vote:

AYES:

NOES:

ATTEST:

President, Board of Directors
Crescenta Valley Water District

Secretary of the Board of Directors of
Crescenta Valley Water District

STATE OF CALIFORNIA)
) ss.
COUNTY OF LOS ANGELES)

I, JAMES LEE, Secretary of the Crescenta Valley Water District, DO HEREBY CERTIFY that the foregoing is a full, true and correct copy of Resolution No. 770 of the Board of Directors of Crescenta Valley Water District adopted at an Adjourned Meeting held on September 28, 2021, and that the same has not been amended or repealed.

Secretary of the Board of Directors of
Crescenta Valley Water District

DATED: September 28, 2021

(S E A L)

APPENDIX E
CRESCENTA VALLEY WATER DISTRICT
RATES AND CHARGES FOR WATER
SERVICE

CRESCENTA VALLEY WATER DISTRICT

APPENDIX E

RATES AND CHARGES FOR WATER SERVICE

Quantity rate charge for single family residential usage: Quantity charges are applicable to all water consumption in addition to the bi-monthly service charge. The rates charged by the District for water consumption, per 1,000 gallons (Unit) of water consumed per bi-monthly billing period, are as follows:

	Effective	10/1/2021	7/1/2022	7/1/2023
Tier I	1-10 Units	\$5.10	\$5.51	\$5.96
Tier II	11-26 Units	\$9.50	\$10.26	\$11.09
Tier III	27 Units and above	\$13.39	\$14.47	\$15.63

Quantity rate charge for multi-family units, commercial, institutions, & schools usage: The rates charged by the District for water consumption, per 1,000 gallons (Unit) of water consumed per bi-monthly billing period, are as follows:

	Effective	10/1/2021	7/1/2022	7/1/2023
Base Rate		\$8.10	\$8.75	\$9.45

Quantity rate charge for irrigation usage: The rates charged by the District for water consumption, per 1,000 gallons (Unit) of water consumed per bi-monthly billing period, are as follows:

	Effective	10/1/2021	7/1/2022	7/1/2023
Tier I	1-80 Units	\$5.39	\$5.83	\$6.30
Tier II	81 Units and above	\$10.18	\$11.00	\$11.88

Service Charge: The bi-monthly service charge is a fixed charge per meter size and does not provide for any minimum water consumption allowance are as follows:

Within District

Meter Size	Effective 10/1/2021	Effective 7/1/2022	Effective 7/1/2023
¾"	\$58.39	\$63.07	\$68.12
1"	\$86.37	\$93.28	\$100.75
1 ½"	\$156.32	\$168.83	\$182.34
2"	\$240.27	\$259.5	\$280.26
3"	\$506.09	\$546.58	\$590.31
4"	\$897.83	\$969.66	\$1047.24

Minimum Monthly Charge for Temporary Service per Article 9.02:

\$35.00

One-Time Service Charge for Temporary Service per Article 9.02:

\$25.00

Private Fire Protection Charge: The bi-monthly service charge for fire protection services per meter size and does not provide for any minimum water consumption allowance are as follows:

Meter Size	Effective 10/1/2021	Effective 7/1/2022	Effective 7/1/2023
1"	\$18.15	\$19.61	\$21.18
2"	\$27.16	\$29.34	\$31.69
3"	\$47.62	\$51.43	\$55.55
4"	\$82.93	\$89.57	\$96.74
6"	\$209.61	\$226.38	\$244.50
8"	\$428.13	\$462.39	\$499.39
10"	\$756.83	\$817.38	\$882.78

Glendale Utility Administration Fee – Effective 1/1/2011, for customers within the City of Glendale - \$0.40 per bi-monthly bill.

WATER SYSTEM CONNECTION FEE:

1. The basic fee is **\$6,060** per equivalent dwelling unit for fiscal year **2021/2022**. On July first of each year, the fee shall be revised according to the following equation.

$$\text{Fee} = \frac{\text{BV} + \text{CIP}_5}{\Sigma \text{EDU}}$$

Where: Fee = Current year's connection fee per equivalent dwelling unit.

BV = Current value of all District water system property and equipment minus the depreciation of water system assets as published in the District's independently audited financial statements.

CIP₅ = The average annual cost of water system projects in the District's most recent Capital Improvement Program attributed to the need for increased water system capacity multiplied by 5 years.

Σ EDU = The sum of equivalent dwelling units in the District's water system as calculated at the end of the prior year based on the meter conversion method in the November 2003 report entitled "Establishment of a New Water System Connection Fee Structure for Crescenta Valley Water District".

2. **Exception:** For the installation of a new fire service line, where no other construction is proposed, the water system connection fee shall only include the CIP component as follows:

$$\text{Fee} = \text{CIP}_5 / \Sigma \text{EDU}$$

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 2
September 28, 2021

To: Honorable President and Members of the Board of Directors
From: James Lee – Director of Finance and Administration
Subject: **Resolution No. 771 – Amendment to Appendix H of the District's Rules and Regulations Pertaining to Rates and Charges for Wastewater Service**

ACTION ITEM:

Consideration and motion to adopt Resolution No. 771 amending Appendix H of the District's Rules and Regulations pertaining to Rates and Charges for Wastewater Service.

BACKGROUND:

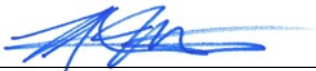
On September 21, 2021, the District hosted a public hearing for proposed water and wastewater rates and charges in accordance with the provisions of Proposition 218. This represents the culmination of a discussion that was begun with the Board and members of the public at a workshop on January 24, 2020. The rates as proposed support the District's Strategic Plan, particularly with respect to infrastructure and operational reliability.

Resolution No. 771 amends Appendix H of the District's Rules and Regulations pertaining to rates and charges for water service. The resolution and appendix are enclosed.

RECOMMENDATION

It is staff's recommendation that the Board adopt Resolution No. 771.

Prepared by:



Arturo Montes
Finance & Administration Manager

Submitted by:



James Lee
Director of Finance & Administration

Attachment(s):

1. Resolution No. 771
2. Appendix H of the District's Rules and Regulations

RESOLUTION NO. 771
RESOLUTION OF THE BOARD OF DIRECTORS OF
CRESCENTA VALLEY WATER DISTRICT
ADOPTING RATES AND CHARGES FOR WASTEWATER SERVICE

WHEREAS, the Crescenta Valley Water District is a county water district empowered under the Water Code to fix rates and charges for its wastewater service;

WHEREAS, a water and sewer cost of service study has been prepared and presented to the Board of Directors of the District;

WHEREAS, based on the cost of service study, a proposed change in wastewater rates and charges has been presented to the Board of Directors of the District for bills for each of three years, rendered after October 1, 2021, July 1, 2022, and July 1, 2023, respectively;

WHEREAS, notice of the proposed rates and charges was published in advance, and a public hearing was held on the proposed rates and charges;

WHEREAS, pursuant to section 15273 of the District's CEQA guidelines, the Board of Directors hereby finds that the proposed rates and charges are for the purpose of meeting operating expenses, including employee wage rates and fringe benefits, purchasing or leasing supplies, equipment, or material, meeting financial reserve needs and requirements, and obtaining funds for capital projects, necessary to maintain service within existing service areas, and therefore the California Environmental Quality Act does not apply to the approval of the rates and charges;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Crescenta Valley Water District authorize that Appendix H of the District's Rules and Regulations, Rates and Charges for Wastewater Service, is amended to read as attached.

PASSED, APPROVED, AND ADOPTED at an Adjourned Meeting of the Board of Directors of Crescenta Valley Water District held on September 28, 2021. Resolution No. 771 was adopted by the following vote:

AYES:

NOES:

ATTEST:

President, Board of Directors
Crescenta Valley Water District

Secretary of the Board of Directors of
Crescenta Valley Water District

STATE OF CALIFORNIA)
)
COUNTY OF LOS ANGELES) ss.

I, JAMES LEE, Secretary of the Crescenta Valley Water District, DO HEREBY CERTIFY that the foregoing is a full, true and correct copy of Resolution No. 771 of the Board of Directors of Crescenta Valley Water District adopted at an Adjourned Meeting held on September 28, 2021, and that the same has not been amended or repealed.

Secretary of the Board of Directors of
Crescenta Valley Water District

DATED: September 28, 2021

(S E A L)

APPENDIX H

CRESCENTA VALLEY WATER DISTRICT

**RATES AND CHARGES FOR SEWER
SERVICE**

CRESCENTA VALLEY WATER DISTRICT

APPENDIX H

RATES AND CHARGES FOR SEWER SERVICE

Service Charge: Each user of the District's sewer system shall pay a bimonthly sewer service charge and usage charge by customer class as follows:

Customer Class

Single Family Residence:

Bimonthly Fee

Effective	10/1/2021	7/1/2022	7/1/2023
Bimonthly Sewer Service Charge	\$50.23	\$54.25	\$58.59
Bimonthly Sewer Flow Rate Charge per Unit of water based upon prior year winter water usage with a minimum of 8 units (for new accounts until winter water use can be established) up to a maximum of 20 units (1 Unit = 1,000 gallons)	\$2.13	\$2.31	\$2.50

Winter water usage: Based upon the prior year February or March billing period for the property and will be revised each year prior to July 1st for the next 12-month cycle of bills.

Multiple Family Residence:

Effective	10/1/2021	7/1/2022	7/1/2023
Bimonthly Sewer Service Charge per Equivalent Dwelling Unit	\$29.58	\$31.95	\$34.51
Bimonthly Sewer Flow Rate Charge per unit of water based upon prior year winter water usage with a maximum of 15 units per EDU	\$2.37	\$2.56	\$2.77

Winter water usage: Based upon total water consumption divided by the number of EDUs at the property for prior year February or March billing period and will be revised each year prior to July 1st for the next 12-month cycle of bills.

Commercial/Institutional:

Effective	10/1/2021	7/1/2022	7/1/2023
Bimonthly Minimum Charge per Account	\$29.58	\$31.95	\$34.51
Bimonthly Sewer Flow Rate Charge per unit of water based upon prior year winter water usage with a maximum of 15 units per EDU	\$5.48	\$5.92	\$6.40

Schools

Effective	10/1/2021	7/1/2022	7/1/2023
<u>Elementary School:</u> Bimonthly Quantity Charge per 100 Average Daily Attendance	\$91.21	\$98.51	\$106.40
<u>Middle School:</u> Bimonthly Quantity Charge per 100 ADA	\$182.42	\$197.02	\$212.79
<u>High School:</u> Bimonthly Quantity Charge per 100 ADA	\$273.62	\$295.51	\$319.16

Sewer Connection Surcharge: \$500.00 per equivalent dwelling unit for each sewer lateral connection outside of District boundaries. Surcharge is applicable to all such connections approved after January 1, 2001.

Sewer Connection Permit Fee: \$1,000.00

Standby Charge: \$8 per Account per month

SEWER SERVICE CONNECTION CHARGE:

1. CVWD Component: The basic charge is \$1,400 per equivalent dwelling unit for calendar year 1995. On January first of each year the preceding year's charges shall be escalated according to the following equations:

$$C = \frac{(P_T \times 1.04) + P_X}{D_T}$$

Where:	C =	Current year's connection charge (new charge) per equivalent dwelling unit
	P _T =	Total cumulative District capital contributions to City of Los Angeles system exactly one-year prior (basis of \$11,594,387 on January 1, 1995)
	P _X =	Prior year's District capital contributions to City of Los Angeles system
	D _T =	Total cumulative equivalent Dwelling units connected to District sewer system to date
	1.04	Represents 6 percent inflation less 2 percent depreciation

C = <u>\$2,190 per equivalent dwelling unit for fiscal year 2021/22</u>
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2. City of Los Angeles Component

Amalgamated System Sewerage Facilities Charge (ASSFC) based on the following calculation from the City of L.A. Bureau of Sanitation plus 10% administration charge; adjusted annually.

$$ASSFC = (FCR \times \Delta F) + (CCR \times \Delta F \times D) + (BODCR \times \Delta BOD_5) + (SSCR \times \Delta SS)$$

Where:	FCR =	Flow Charge Rate, \$/mgd
	CCR =	Conveyance Charge Rate, \$/mgd-miles
	BODCR =	BOD Charge Rate, \$/ppd SS
	SSCR =	SS Charge Rate, \$/ppd
	F =	Flow, mgd
	D =	Flow-weighted average centroidal distance, miles
	BOD ₅ =	Biochemical Oxygen Demand (5-day), ppd
	SS =	Suspended Solids, ppd
	Δ =	Net change in designated constituent from previous to proposed land use
	Mgd =	Millions gallons per day
	ppd =	Pounds per day

Also: Flow, BOD, SS values are based upon City of Los Angeles' table of Sewage Generation Factors for various developed land uses.

Charge Rates are based upon values published by City of Los Angeles Bureau of Sanitation and vary annually with Bureau expenses and capital outlay.

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 3
September 28, 2021

To: Honorable President and Members of the Board of Directors
From: Thomas Bunn – General Counsel
Subject: **Discuss AB 361 and Determine if Continuation of Remote Meetings is in the Best Interest of the Board, Public and Staff as Described in AB 361**

ACTION ITEM:

Consideration and possible motion to adopt Resolution No. 772 regarding the continuation of remote Board meetings as allowed by a new law, AB 361.

BACKGROUND:

Since the early days of the pandemic, the Board and its committees have been meeting remotely under a series of executive orders suspending certain provisions of the Brown Act. The most recent of these orders expires September 30, 2021.

A new law, AB 361, will allow continuation of remote board meetings for the duration of the proclaimed state of emergency for COVID-19.

DISCUSSION:

On September 16, 2021, the governor signed AB 361, which allows remote meetings during a proclaimed state of emergency if certain conditions are met. The bill had been pending for some time, but only recently had an urgency clause added, so it went into effect as soon as the governor signed it. On September 20, 2021, the governor issued a new executive order, partially suspending the new law until October 1, to avoid conflict with the existing order before it expired.

The relevant portion of the new proposed law is enclosed. It allows (but does not require) remote meetings during a proclaimed state of emergency if either: (1) state or local officials have imposed or recommended measures to promote social distancing, or (2) the Board by majority vote at a public meeting determines that as a result of the proclaimed emergency, meeting in person would present “imminent risks to the health and safety of attendees.” Currently, there is still a proclaimed state of emergency, which will continue until the governor cancels it. There is also an LA County Health Order in place that promotes social distancing, so condition (1) appears to be met.

The Board therefore has two options:

1. The District can resume in-person meetings after October 1. Individual directors may attend by teleconference if notice of the meeting is posted at the teleconference site and if the public may attend at the teleconference site. A “hybrid” option is also possible, whereby directors attend in person, but the public has the option to attend in person or by teleconference.
2. The Board could vote to continue remote meetings. A resolution to do so is enclosed.

If the Board chooses Option 2, I recommend that the Board find both that Los Angeles County officials have imposed or recommended measures to promote social distancing, and that as a result of the COVID-

19 emergency, meeting in person would present imminent risks to the health and safety of attendees. The Board will have to reaffirm one or both of those findings within 30 days after the first remote meeting under the new law, and every 30 days thereafter. The easiest way to do that is to have it on the consent calendar for each meeting.

RECOMMENDATION

Board discretion.

Attachment(s):

1. Government Code Section 54953, as amended by AB 361 (relevant portion)
2. Resolution No. 772

g:\management\board meeting staff reports\2021\09-28-21 Board Memo - AB 361 Remote Meetings.docx

Relevant portion of Government Code section 54953, as amended by AB 361

(e) (1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(C) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(2) A legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(B) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3. In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option. This subparagraph shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(C) The legislative body shall conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body of a local agency.

(D) In the event of a disruption which prevents the public agency from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments using the call-in option or internet-based service option, the body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption which prevents the public agency from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time. This subparagraph shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(G) (i) A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (F), to provide public comment until that timed public comment period has elapsed.

(ii) A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (F), or otherwise be recognized for the purpose of providing public comment.

(iii) A legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (F), until the timed general public comment period has elapsed.

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(ii) State or local officials continue to impose or recommend measures to promote social distancing.

(4) For the purposes of this subdivision, “state of emergency” means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act (Article 1 (commencing with Section 8550) of Chapter 7 of Division 1 of Title 2).

(f) This section shall remain in effect only until January 1, 2024, and as of that date is repealed.

RESOLUTION NO. 772
RESOLUTION OF THE BOARD OF DIRECTORS OF
CRESCENTA VALLEY WATER DISTRICT
AUTHORIZING VIRTUAL BOARD AND COMMITTEE MEETINGS
PURSUANT TO AB 361

WHEREAS, the Crescenta Valley Water District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in the District’s meetings; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor’s executive orders, the District has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public and District staff and Directors; and

WHEREAS, the Governor’s executive order related to the suspension of certain provisions of the Brown Act expires on September 30, 2021; and

WHEREAS, on September 16, 2021 the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed related to COVID-19, Los Angeles County officials are imposing and recommending measures to promote social distancing, and because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CRESCENTA VALLEY WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Remote Teleconference Meetings: Consistent with the provisions of Government Code Section 54953(e), the Board of Directors finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; (2) local officials in Los Angeles County have imposed or recommended measures to promote social distancing in connection with COVID-19; and (3) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Based on such facts, findings and determinations, the Board authorizes staff

to conduct remote teleconference meetings of the Board of Directors, including Committee meetings, under the provisions of Government Code Section 54953(e).

Section 3. Effective Date of Resolution. This Resolution shall take October 1, 2021, and shall be effective for 30 days or until this Resolution is extended by a majority vote of the Board of Directors in accordance with Section 4 of this Resolution.

Section 4. Extension by Motion. The Board of Directors may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).

PASSED AND ADOPTED by the Board of Directors of the Crescenta Valley Water District this 28th day of September 2021, by the following vote:

AYES:

NOES:

ATTEST:

**President, Board of Directors
Crescenta Valley Water District**

**Secretary of the Board of Directors of
Crescenta Valley Water District**

STATE OF CALIFORNIA)
)
COUNTY OF LOS ANGELES) **ss.**

I, JAMES LEE, Secretary of the Crescenta Valley Water District, DO HEREBY CERTIFY that the foregoing is a full, true and correct copy of Resolution No. 772 of the Board of Directors of Crescenta Valley Water District adopted at an Adjourned Meeting held on September 28, 2021, and that the same has not been amended or repealed.

**Secretary of the Board of Directors of
Crescenta Valley Water District**

DATED: September 28, 2021

(S E A L)

CVWD Celebrates Pipeline Birthday, Educates Community on Aging Infrastructure

By CV Weekly on September 23, 2021 · 0 Comments



Parents and students line up for CVWD goodie bags in celebration of the pipeline's birthday at Crescenta Commons Photo by Bethany BROWN

By Bethany BROWN

The Crescenta Valley Water Dept. celebrated the 75th birthday of the Orange Avenue pipeline on Wednesday, Sept. 15 at Crescenta Commons, located on the SW corner of Rosemont and Orange avenues.

CVWD Board President Sharon Raghavachary said they were celebrating to bring awareness to the vulnerability of outdated pipelines and wanted to educate the public.

"It's an event we thought could be fun and also educational," Raghavachary said. "If you can put the two together it can be enjoyable and hopefully the information sinks in a little more than dry statistics or a presentation."

Gift bags were given to passing Monte Vista students as they made their way home after school. The bags contained an informative coloring book and pamphlet discussing the origins of our local water, a sponge, a CVWD bracelet and a cupcake among other goodies.

“We want to bring awareness to the community of the importance of infrastructure,” said CVWD General Manager Nemesciano Ochoa. “A lot of our pipelines and facilities don’t get seen by the public because they’re buried, but by having an event like this it lets everyone know that we have infrastructure in the ground that’s aging and eventually needs to be replaced so we can carry on and ensure safe drinking water for everyone.”

With much of the community’s infrastructure built in the 1950s, a considerable portion of it is approaching or has already exceeded its life expectancy. The Orange Avenue pipeline consists of two individual pipelines, the first laid in 1947 and the second in 1948 having exceeded its life expectancy by 15 years.

Director, Division 5, of Foothill Municipal Water District Frank Colcord said CVWD staff and board have done a good job in the last several years laying out a strategic plan to look at the entire infrastructure and map out a plan to keep up with and replace what is aging out.

“Most [pipelines] have not been replaced yet and are getting to the age where they will start failing if we don’t replace them,” Colcord said. “It’s a whole lot less expensive to replace them before they fail, at least two to three times more expensive after they’ve broken, so trying to do this proactively is super important.”



CVWD Celebrates Pipeline Birthday, Educates Community on Aging Infrastructure added by CV Weekly on September 23, 2021

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Public Hearing Held on CVWD Rate Increases

By CV Weekly on September 23, 2021 · 0 Comments

By Justin HAGER

Several dozen people gathered via telephone and Zoom on Tuesday night for a presentation and public hearing on proposed rate increases by the Crescenta Valley Water District. Following the theme “A Reliable Tomorrow Starts Today,” the meeting began with a presentation by manager Nem Ochoa on the need to upgrade or replace the aging 1950s and 1960s infrastructure, rein in costs and continue to provide safe and reliable water and wastewater services. The presentation highlighted the 2020 strategic plan that focused on long-term infrastructure and financial planning including developing a capital improvement plan to ensure reliability, a funding plan with finance and refinancing options to save \$63,000 annually, and cost saving initiatives such as eliminating seven full-time positions to save more than \$900,000 annually.

According to Ochoa, households currently pay slightly less than 1 cent per gallon of water. Under the proposed increases, the average household would pay 1 cent per gallon in the first year of the increase and about 1.2 cents per gallon by the third year of the rate increase. He also shared information and a link to a rate calculator where ratepayers could use information from their current water bill to determine how much their bill would be under the new increased rate system. The rate calculations shown during the presentation used the data of the average ratepayer in CVWD and showed that, under the proposed rate hike, users would see their water bill go up by about 26% over three years from around \$238 dollars per year to about \$300. The rate calculator can be found at cvwd.com/water-rate-calculator.

Public comment regarding the rate increases was surprisingly helpful with water district directors and staff taking time to answer every question put forward and providing an on-screen timer to help speakers know how much of their allotted three-minute speaking time remained. In total about a dozen people spoke with an additional 23 sending letters to the CVWD. Speakers in the

meeting asked a variety of questions, but many of them echoed concerns about their wastewater rates increasing multiple times in the past several years.

Frank Colcord, a director at the Foothill Municipal Water District, spoke in favor of the rate increases, stating that as a ratepayer himself he believed the plan being moved forward by CVWD was both cost-conscious and effective at ensuring reliable water moving forward.

Several speakers asked how CVWD's rates would compare to similar water districts in Southern California. Staff provided several graphics that showed both the current and proposed rates; these would put CVWD in the middle of the pack when compared to peer water agencies. However, further analysis showed that, while CVWD is in the middle of the distribution, the distribution is heavily skewed to the high end. This means that despite being in the middle of the pack, CVWD's proposed rate is less than 10% lower than the second and third most expensive peers, but is 35% and 25% more expensive than the second and third least expensive peers, respectively.

Kevin Kostiuik of Raftelis Financial Consultants, Inc., which is consulting on the plan, said that comparing rates across districts is difficult because some have significantly greater or less access to ground water.

The CVWD will vote on the proposed rate increase at its meeting on Tuesday, Sept. 28 at 7 p.m.



*Public Hearing Held on CVWD Rate Increases added by **CV Weekly** on
September 23, 2021*

View all posts by CV Weekly →

Letters to the Editor

By CV Weekly on September 23, 2021 · 0 Comments

Applauds Observations

Kudos to Sara Quan for identifying deficiencies in the existing trail system at Two Strike Park (CV Weekly article “New Ramp Not Useful For Everyone,” Sept. 16). These are exactly the types of suggestions that should be made in the context of overall improvements to the Eagle Channel at the Town Council’s upcoming forum.

Paul Rabinov

La Crescenta

Criticizes CVWD, Protests Rate Increase

I regret I am not able to figure out how to protest against the three-year rate increase following the instructions on [the CVWD] website, and the Zoom meeting ID listed on [its] website for the public hearing is not valid so please consider this letter my protest.

Surely CVWD has been collecting funds from its customers since the 1950s and has a well-established and responsibly invested reserve for infrastructure maintenance. Accordingly, major updates and bill increases to current customers for these purposes are inappropriate.

I suppose my current water bill includes an amount for maintenance reserves going forward, making a further increase for this purpose unnecessary.

If either of these is not the case, the water board is not doing its job and should be replaced immediately. Appropriate guidelines for future operations should be established and followed. And an inquiry into the historical situation should be undertaken with the responsible parties held financially (and criminally) accountable. I cannot afford to subsidize customers that have benefited from the water system for the past 70 years!

Janice Melhorn

La Crescenta

RECEIVED

SEP 22 2021

CRESCENTA VALLEY
WATER DISTRICT

PROPOSITION 218 PROTEST FORM

By signing the form below, I protest the proposed (water/wastewater) rate increases and affirm under penalty of law that I am the owner, authorized representative of the owner, or tenant of the below parcel.

Address of parcel receiving service: 2653 Piedmont Ave

City, State, Zip Code: Montrose, CA 91020

Submitted By

Print Owner or Tenant Name: Burt Culver

If the above is not an individual(s), e.g. an LLC, Trust, Corporation, etc.

Print Authorized Signatory: Burt Culver

Signature: Burt Culver

Date: 09 / 22 / 2021

~~-Electronic signatures will not be accepted~~

Per California law you have to accept electronic signatures

CRESCENTA VALLEY WATER DISTRICT

General Manager Report

GM Report

September 28, 2021

To: Honorable President and Members of the Board of Directors
From: Nem Ochoa, General Manager
Subject: **General Manager Report**

General Managers Report Topics:

- GM Activities

The following are some highlights in this month's report:

- Orange Avenue Pipeline Birthday Party Event
- CVWD Blood Drive
- High School Student Career Development and Leadership Program
- Finance and Administration Report

STAFFING

3 employees have work anniversaries in September. David Inman – 5 years, Peter Hilke – 9 years, Brook Yared – 14 years

As of September 24th, the District has gone 675 days without a lost time accident.

GENERAL MANAGER ACTIVITIES

Meetings:

Orange Ave. Pipeline Birthday Party	- September 15 th
FMWD Managers Meeting	- September 16 th
Managers Luncheon	- September 16 th
Management staff meetings	- September 20 th , September 27 th
Proposition 218 Public Hearing	- September 21 st

Submitted by:



Nem Ochoa
General Manager



Crescenta Valley Water District – Finance, Administration & Public Outreach Report for < August 2021 >

Customer Service & Administration Activity

**Service
Requests**
366

**Meter
Downloads**
174

**New
Sign-Ons**
70

**Closed
Accounts**
34

**Meter
Re-Reads**
332

- *Interim audit for Fiscal Year 2020-21 completed*
- *District Meter Reader promoted to Analyst*
- *District Meter Reader hired*
- *CPR training*
- *Enrolled in Water and Wastewater Arrearage Payment Program*



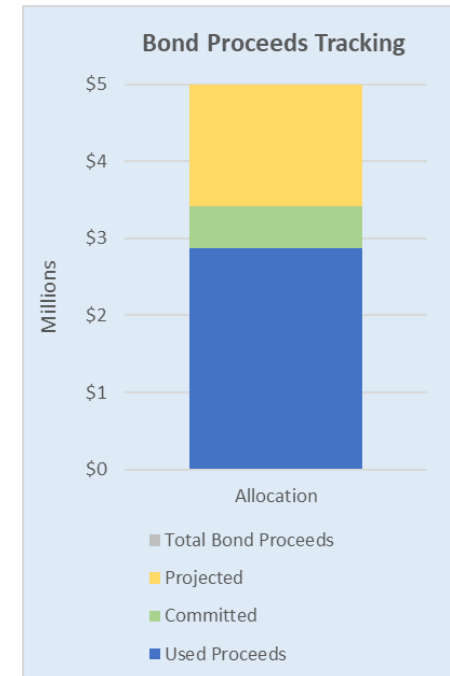
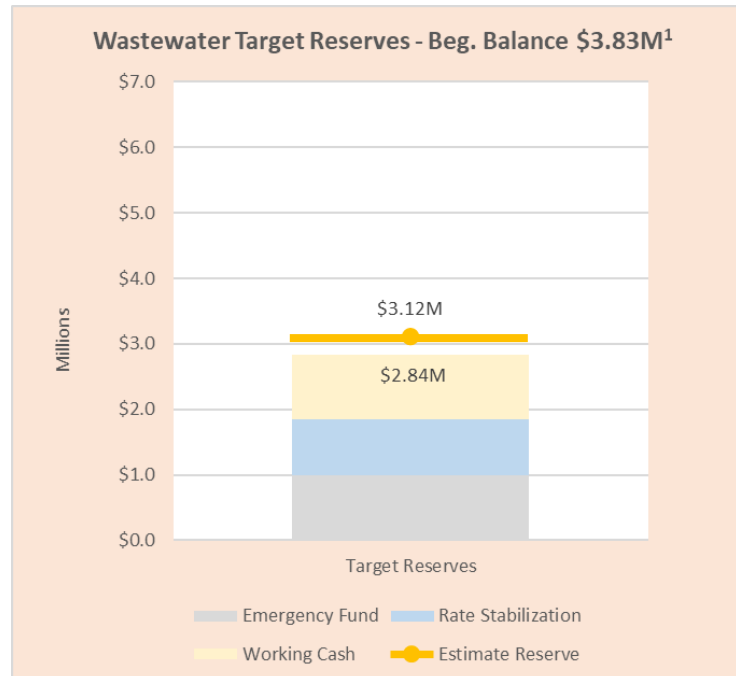
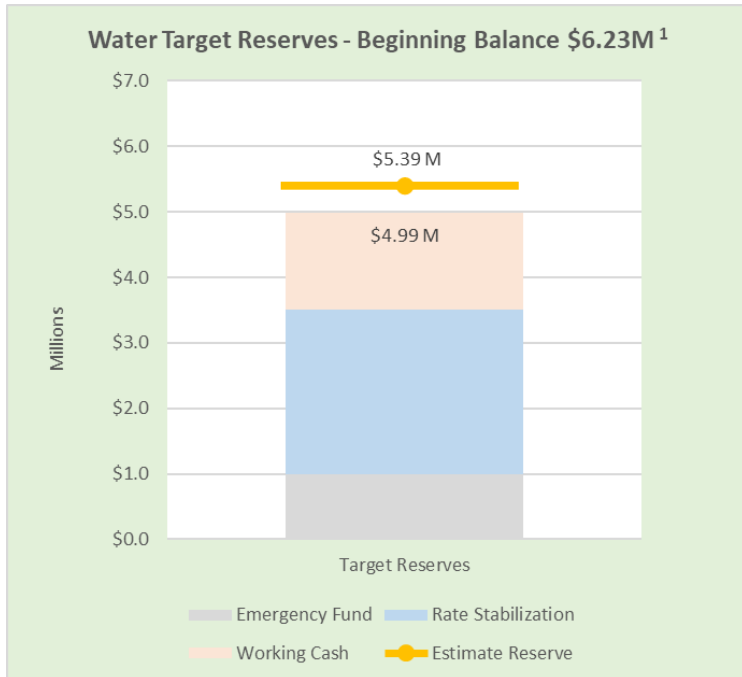
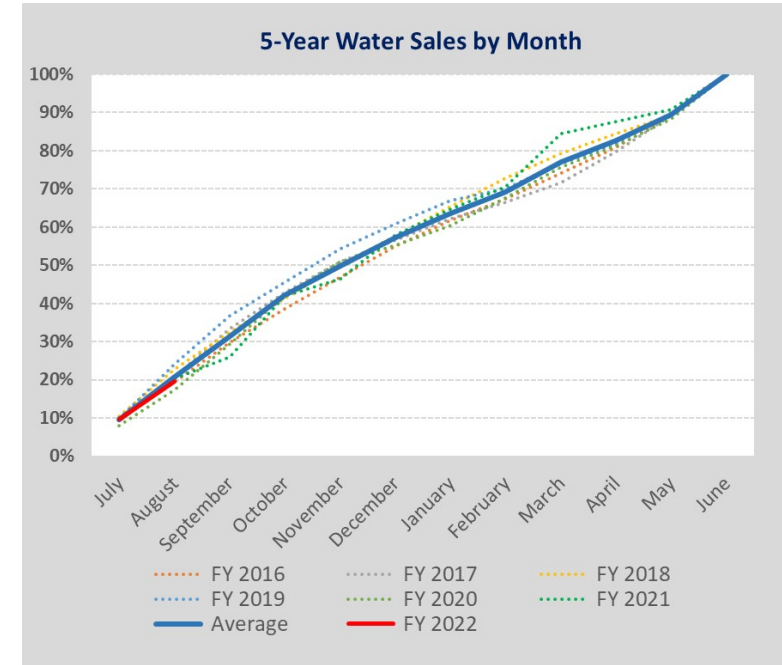
Crescenta Valley Water District – Finance, Administration & Public Outreach Report for < August 2021 >

Water Fund - revenues & operating expenses

Proj. Revenue	\$13,473,821		Proj. Expense	\$10,049,122	
Budget	\$13,449,658	100%	Budget	\$10,043,497	100%

Wastewater Fund - revenues & operating expenses

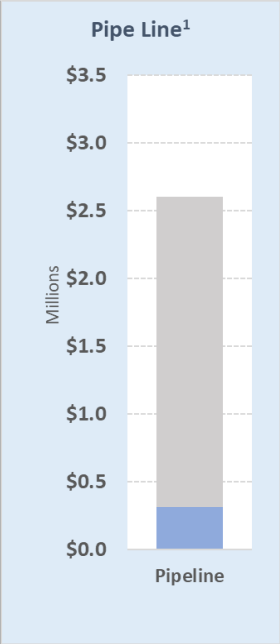
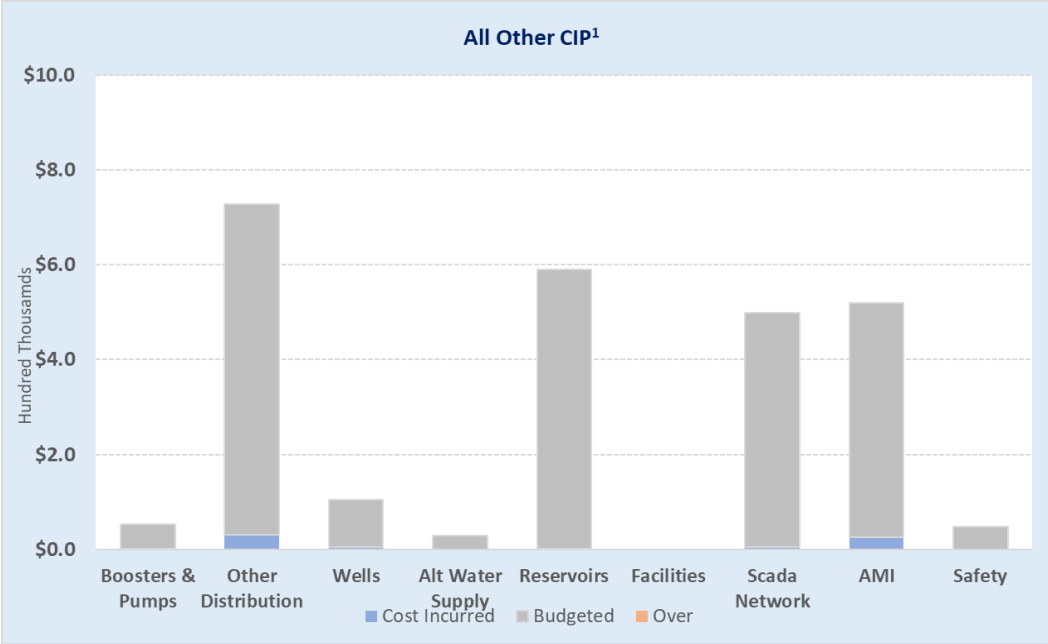
Proj. Revenue	\$3,509,533		Proj. Expense	\$3,986,577	
Budget	\$3,502,926	100%	Budget	\$4,158,704	96%



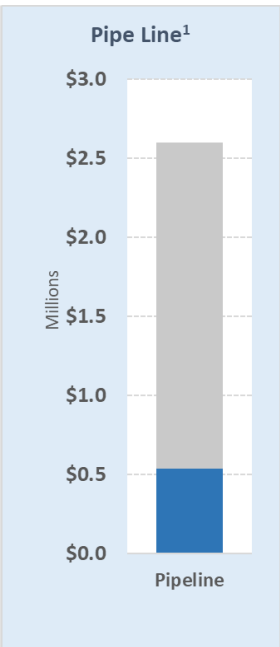
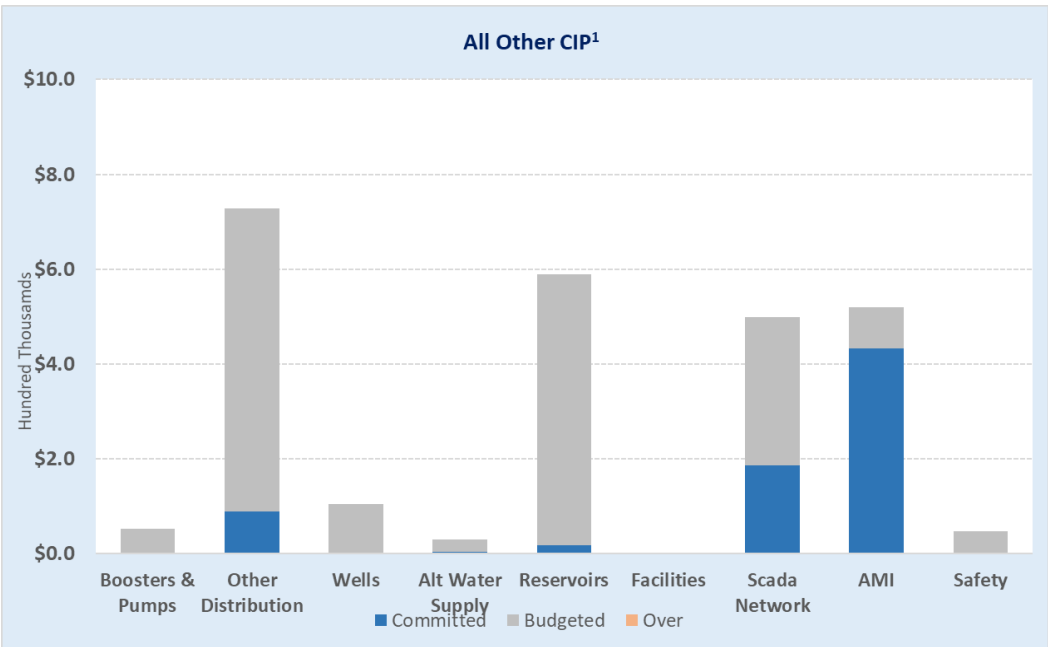
1. CVWD Reserve Policy adopted on 7/28/20



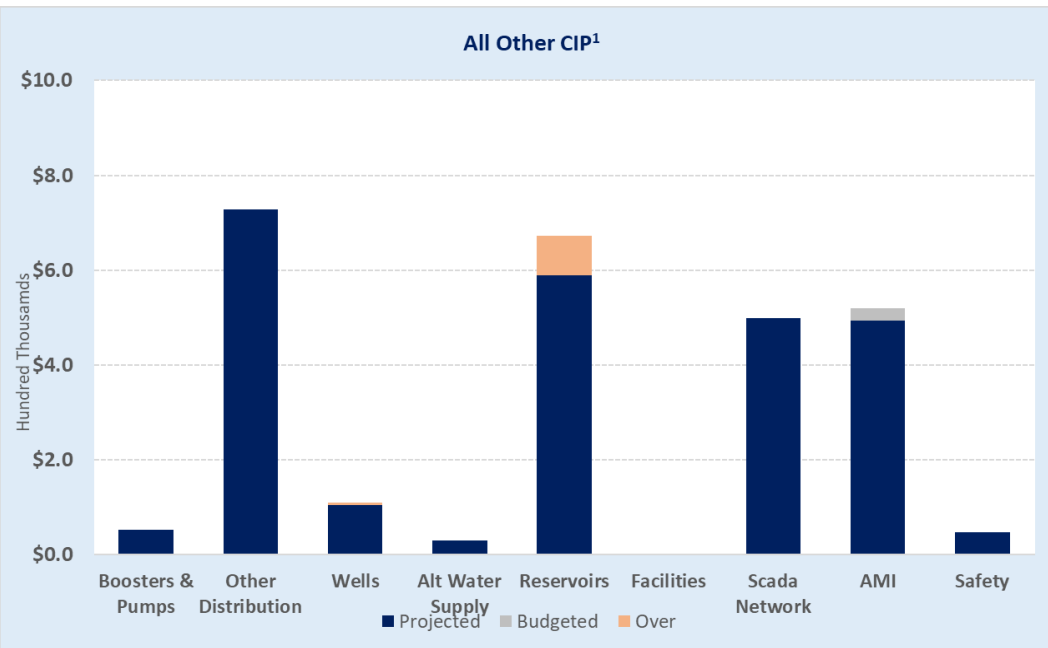
CIP Costs Incurred to Date



CIP Costs Committed to Date



CIP Projected vs. Budgeted



1. Pipelines CIP reported separately to preserve scale of the graph