

CRESCENTA VALLEY WATER DISTRICT

2700 Foothill Boulevard
La Crescenta, California

Agenda for the
Adjourned Regular Meeting of the Board of Directors
of the Crescenta Valley Water District
to be held on Tuesday, May 24, 2022, at 7:00 p.m.

Posted: Friday, May 20, 2022, at 4:30 p.m.

AUDIO & VIDEO CONFERENCING NOTICE

[This meeting will be held by audio & video conference only.]

Under AB 361 and District Resolution No. 772, the District will continue to hold Board and Committee meetings by teleconference, due to the continuing State of Emergency for COVID-19 and the ongoing imminent risks to the health or safety of the attendees from COVID-19.

Any member of the public may participate using a touchtone phone. You may select any of the following phone numbers (there are more than one for increased reliability during this time of increased phone traffic)

(669) 900-6833

(346) 248-7799

(929) 205-6099

(253) 215-8782

(301) 715-8592

(312) 626-6799

Then, enter Access Code: 843 3972 0966

Those members of the public who are able to and would like to additionally participate through computer may access the Zoom audio & video conferencing tool available at the following link:

<https://us02web.zoom.us/j/84339720966>

Public comment may be made either by emailing comments ahead of the meeting or by speaking over the phone. Emailed comments will be sent to the Board of Directors prior to the meeting and posted on the District's website. Comments may be sent to Christy Colby, Regulatory and Public Affairs Manager, at (818) 248-3925 or customerservice@cvwd.com by 3pm on May 24, 2022.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting the District by phone or in writing at the above email address. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

Any written materials distributed to the Board in connection with this agenda will be made available at the same time for public inspection at the District office located at the above address and posted on the District's website.

Call to Order and Determination of Quorum

Pledge of Allegiance

Adoption of Agenda

Public Comments

At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the subject matter jurisdiction of the Board. This opportunity is non-transferable, and speakers are limited to one three-minute (3) comment. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda, except under certain circumstances.

Foothill Municipal Water District Report

1. Report on activities at Foothill Municipal Water District.

Consent Calendar

1. Consideration and approval of the Minutes of the Regular Board Meeting on May 10, 2022.
2. Ratification of Disbursements for April 2022.
3. Consideration and approval for the continuation of remote meetings.

Action Calendar

The public shall have an opportunity to comment on any action item as each item is considered by the Board. This opportunity is non-transferable, and speakers are limited to one two-minute (2) comment.

1. **FY 2022-23 Water Fund and Wastewater Fund Budgets** – Discussion and possible approval of the District's FY 2022-23 Water Fund and Wastewater Fund Budgets.
2. **Disposal or Salvage of District Vehicles** – Consideration and motion to authorize the General Manager to dispose of or salvage District vehicles in a manner most beneficial to the District per Section 12.04 of the Rules & Regulations.

Information Items

Written Communications to District/Board of Directors

General Manager's Report

Attorney Report

Reports of Committees

- Engineering Committee
- Finance Committee
- Employee Relations Committee
- Policy Committee
- Community Relations/Water Conservation Committee
- Emergency Planning Committee
- Technology Committee

Directors' Oral Reports – Reports on issues, meetings, or activities attended by Directors.

Board Members' Request for Future Agenda Items

Closed Session

Conference with Labor Negotiators

- Agency-designated representatives: Nem Ochoa; James Lee; Arturo Montes
- Employee organization: The Crescenta Valley Water District Employees' Association Chapter of AFSCME Local 1902.

Adjournment

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CRESCENTA VALLEY WATER DISTRICT REGULAR MEETING, BOARD OF DIRECTORS May 10, 2022

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District made at the Adjourned Regular Meeting on April 26, 2022, a Regular Meeting was held on May 10, 2022, at 7:00 p.m. through audio and video conference. A call-in number was clearly noted on the meeting Agenda, posted in accordance with the Brown Act, due to the COVID-19 pandemic, with President James D. Bodnar presiding.

At roll call, the following Directors and staff members were online:

Directors:

**James D. Bodnar
Kerry D. Erickson
Ken R. Putnam
Sharon S. Raghavachary
Judy L. Tejeda**

Attorney:

Tom Bunn

General Manager:

Nem Ochoa

Director of Finance & Administration: James Lee

Director of Engineering & Operations: David Gould

Staff Members:

**Arturo Montes, Finance & Administration Manager
Brook Yared, Engineering Manager
Christy Colby, Regulatory & Public Affairs Manager
Kellen Boyce, System Operations Manager
Tessa Allmon, Customer Service Representative
Adam Sutphin, Analyst
Tessa Allmon, Customer Service
Pam Leddy, Administrative Assistant**

Public Participation:

Frank Colcord

PLEDGE OF ALLEGIANCE

Director Erickson opened the meeting by leading the Directors and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Tejeda, seconded by Director Raghavachary, and carried by a 5-0 roll call vote that the Agenda for the Regular Meeting of May 10, 2022, be adopted as presented.

AYES: **Director Bodnar**
 Director Erickson
 Director Putnam
 Director Raghavachary
 Director Tejeda

NOES: **None**

PUBLIC COMMENTS – None

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – Mr. Colcord reported that Metropolitan Water District (MWD) has adopted their budget reflecting a 5% annual rate increase for the next two (2) years. Mr. Colcord announced that MWD named Liji Thomas as its first ever Chief Diversity Equity & Inclusion Officer. Mr. Colcord stated that MWD continues to press for greater conservation efforts as their two sources of imported water continue to decline.

CONSENT CALENDAR

It was moved by Director Erickson, seconded by Director Tejeda, and carried by a 5-0 roll call vote to approve the Minutes of the Adjourned Regular Board Meeting held on April 26, 2022, through audio and video conference, and to reaffirm Resolution No. 772 to find that (1) Los Angeles County officials have imposed or recommended measures to promote social distancing; and (2) meeting in person would present imminent risks to the health and safety of attendees.

AYES: **Director Bodnar**
 Director Erickson
 Director Putnam
 Director Raghavachary
 Director Tejeda

NOES: **None**

ACTION CALENDAR

Discussion and Possible Action to Change CVWD Conservation Alert Status – Ms. Colby announced that in July 2021, the District adopted a Water Shortage Contingency Plan (WSCP) and provided an outline of the six (6) water conservation alerts contained in the plan. Ms. Colby said that CVWD is currently in Water Conservation Alert Status “Phase 3-Yellow” representing a 20% to 30% shortage of water. Ms. Colby stated that MWD has declared its first ever water shortage emergency restricting outdoor watering to one (1) day per week. And though this measure does not directly affect CVWD, it will impact some of the surrounding areas and CVWD indirectly. Ms. Colby presented a table summarizing a discussion from a meeting held by Foothill Municipal Water District (FMWD) in which the member agencies discussed

current conservation levels and outdoor watering restrictions along with any plans to adjust restrictions of the surrounding agencies.

Following discussion:

It was moved by Director Erickson, seconded by Director Raghavachary, and carried by a 5-0 roll call vote to change CVWD's Conservation Alert Status from "Phase 3-Yellow" to "Phase 4-Orange" on June 1, 2022, consistent with the other FMWD retail agencies.

AYES: **Director Bodnar**
 Director Erickson
 Director Putnam
 Director Raghavachary
 Director Tejeda

NOES: **None**

Discussion of the District's FY 2022-23 Water Budget and Related Items – Mr. Ochoa shared that the District's revenues are 8% to 10% lower than projected in large part due to conservation as a response to the historic drought. Mr. Ochoa stated that the Finance Committee was presented with ways the District can mitigate the loss of revenue. The District is already maintaining cost-saving measures and pursuing cost-efficiency measures. Additional considerations are adopting an adaptive CIP plan, considering drought rates, and considering bonds or other loans. Based on this discussion, the Finance Committee had directed staff to present several scenarios to the Board including considerations for the adaptive CIP plan and bond financing. Mr. Lee continued the discussion, showing the impact from revenue loss due to conservation, compounded by rising costs from significant inflation and supply chain issues. Three (3) scenarios for the FY 2023 budget were reviewed, including; 1) Status Quo (no additional conservation) with reduction in CIP; 2) Additional 5% conservation, with CIP capped at \$5M for the next 3 years; and 3) Additional 5% conservation with bond financing of \$20M. The Board directed staff to provide a Water Fund budget reflecting 5% additional conservation and a CIP target of \$5 million. The intent is to move forward with a budget for the upcoming fiscal year with the intent of revisiting drought rates and bond financing during the next fiscal year as the District gathers more information with respect to future conservation, price, and supply levels.

INFORMATION ITEMS – CV Weekly (May 5, 2022) – "Info on Local Water Restrictions"

WRITTEN COMMUNICATIONS TO DISTRICT – None

REPORTS OF PERSONNEL – No report

GENERAL MANAGER – Mr. Ochoa announced that with the current state of emergency with the State Water Project supplies, FMWD and CVWD reached out to the Metropolitan Water District to offer assistance in their initiative for planning for regional drought actions. Mr. Ochoa congratulated Mr. Boyce for completing 20 years of service at CVWD. Ms. Colby provided highlights of the Water Conservation and Public Outreach Report and Ms. Telles provided highlights of the Maintenance and Operations Report for the month of April 2022. Mr. Gould stated that 97.2MG of water was produced for the month of April 2022, representing a 60%/40% split, and the average use was 15.8% less than 2021. Mr. Gould provided

highlights of the Capital Improvement Projects, Grant Program, AMI Customer Engagement Portal and Development Projects.

REPORTS OF PERSONNEL – None

REPORTS OF COMMITTEES

Engineering Committee – Director Erickson reported that the Committee had not met; however, an audio/video conference meeting is be scheduled on May 17, 2022.

Finance Committee – Director Bodnar reported that the Committee had not met; however. an audio/video conference meeting will be scheduled the week of May 16, 2022.

Employee Relations Committee – Director Tejeda reported that the Committee had not met; however, an audio/video conference meeting will be scheduled as needed.

Policy Committee – Director Bodnar reported that the Committee had not met; however, an audio/video conference meeting will be scheduled as needed.

Community Relations/Water Conservation Committee – Director Tejeda reported that the Committee had not met; however, an audio/video conference meeting will be scheduled the week of May 16, 2022.

Emergency Planning Committee – Director Putnam reported that the Committee had not met; however, an audio/video conference meeting will be scheduled as needed.

Executive Committee – Director Bodnar reported that the Committee had not met; however, an audio/video conference meeting will be scheduled as needed.

Technology Committee – Director Raghavachary reported that the Committee had not met; however, an audio/video conference will be scheduled as needed.

DIRECTORS' ORAL REPORTS

Director Erickson – Reported that he attended the ACWA 2022 Spring Conference and completed the Ethics Training and Anti- Harassment courses required by JPIA.

Director Bodnar – Reported that he attended the Hometown Fair at Crescenta Valley County Park on April 30, 2022 and was impressed with staff's interaction with the large amount of community in attendance.

Director Tejeda – Reported that she attended the ACWA 2022 Spring Conference and commented on the emphasis on diversity in the make-up of leadership and others in the workplace.

Director Putnam – No report

Director Raghavachary – Reported that she attended the ACWA 2022 Spring Conference and emphasized information she received from the Diversity, Equity, and Inclusion session.

BOARD MEMBERS REQUESTS FOR FUTURE AGENDA ITEMS – Consideration of drought rates

CLOSED SESSION – No reportable action

ADJOURNMENT

There being no other business to come before the Board, at 9:28 p.m., the meeting was adjourned to May 24, 2022, at 7:00 p.m.

APPROVED

James D. Bodnar
President

James Lee
Director of Finance & Administration

CASH DISBURSEMENTS LIST

APRIL 2022



<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
0	4/22/2022	Los Angeles County Public Works	4911 Cecilville - Excavation permit	26,365.16	
0	4/28/2022	CalPERS	Contributions - March 2022	24,051.03	12,770.82
0	4/30/2022	US Bank St. Paul	Bond debt service payment	46,520.00	
0		Los Angeles County Public Works	Excavation permits - April 2022	5,166.00	
44301	4/5/2022	Jacob Whittaker	Reimbursement - Collections 2 Exam		1,195.00
44302	4/5/2022	Citibank	Misc. supplies (Costco) - March 2022	352.47	236.05
44303	4/12/2022	A to Z Home Repair, Inc.	Bee Removal at Markridge Reservoir	200.00	
44304	4/12/2022	ARC	Monthly MPS - March 2022	88.36	29.46
44305	4/12/2022	Regino Avalos	Monthly service at 6 sites, weed abatement at Goss & Eagle Canyon	3,534.03	195.97
44306	4/12/2022	Best Best & Krieger	Watermaster counsel - March 2022	588.70	
44307	4/12/2022	Bridgmore Solutions, Inc.	Employee training/development - March 2022	2,158.00	442.00
44308			*This check was voided		
44309	4/12/2022	California Water Environment	Dodge - membership renewal	144.00	139.00
44310	4/12/2022	Petty Cash	Reimburse petty cash	156.31	65.78
44311	4/12/2022	CCS Interactive, Inc.	Monthly website hosting - April 2022	127.50	42.50
44312	4/12/2022	City of Glendale	Watermaster cost share - Oct/Nov/Dec 2021	2,633.74	
44313	4/12/2022	City of Glendale Water & Power	Power purchased - March 2022	31,297.59	
44314	4/12/2022	City of LA Bureau of Sanitation	Sewerage facilities charge - Jan/Feb 2022		15,833.61
44315	4/12/2022	CJC Maintenance Services	Janitorial services - April 2022	494.00	156.00
44316	4/12/2022	Clark Pest Control, Inc.	Monthly pest control service at 5 sites - March 2022	373.25	62.75
44317	4/12/2022	Core & Main	Stock - 2 - 2" water meters	2,673.34	
44318	4/12/2022	Dell Financial Services	Annual renewals & Upgrades for PowerEdge and Networking	8,990.17	2,839.00
44319	4/12/2022	Diggs Organization, Inc.	Consulting services for maint., production & standby SOP's - March 2022	2,128.95	436.05
44320	4/12/2022	Dispensing Technology Corp.	Misc. supplies - March 2022	92.64	
44321	4/12/2022	Dodge Data & Analytics	D-21-G2 - Green Sheet Advertisement for bid	1,061.25	
44322	4/12/2022	DYI Home Center	Misc. hardware - March 2022	35.31	23.54
44323	4/12/2022	Eurofins Eaton Analytical, Inc.	Water analysis - March 2022	5,865.50	
44324	4/12/2022	Fire Master	Annual Fire Extinguisher service - March 2022	334.98	136.82
44325	4/12/2022	Flo-Service	La Granada Lift Station - pump repairs		9,965.33
44326	4/12/2022	Golden Bell Products, Inc.	Lift station supplies - March 2022		936.23

44327	4/12/2022	Grainger	Misc. supplies - March 2022	361.46	
44328	4/12/2022	Sarkis Hakverdian	Refund check - 2424 Montrose	98.18	
44329	4/12/2022	Harper & Associates Eng., Inc.	E-1036 - Edmund #2 Inspection Services - March 2022	13,905.00	
44330	4/12/2022	Highroad Information Technology	Managed services, & Maintenance, Support, and Renewals - April 2022	6,507.50	1,622.50
44331	4/12/2022	Home Center Construction	Office - Courtyard beam repair	8,250.00	2,750.00
44332	4/12/2022	Impact LA, LLC	Advanced payment for new copier lease	2,315.52	2,224.72
44333	4/12/2022	InfoSend, Inc.	Printing & postage for billing - March 2022	1,859.63	1,786.71
44334	4/12/2022	Itron, Inc.	Set-up and training for FCS program	937.50	312.50
44335	4/12/2022	J. Colon Coatings, Inc.	E-1036 - Progress payment #3 - Jan. 2022	274,223.55	
44336	4/12/2022	John Robinson Consulting, Inc.	M-965 - Grant Assistance - March 2022	2,400.00	
44337	4/12/2022	Hee Jin Kim	Refund check - 3010 Paraiso Way	80.09	
44338	4/12/2022	Karolyne Kim	Refund check - 1941 Waltonia #305	32.78	
44339	4/12/2022	Lagerlof, LLP	Legal services - March 2022	17,247.06	3,785.94
44340	4/12/2022	Liebert Cassidy Whitmore	Legal Services - February 2022	4,783.88	1,050.12
44341	4/12/2022	Michael K. Nunley & Associates, Inc.	D-21-G2 - PRV Station for GUSD - March 2022	902.80	
44342	4/12/2022	Arturo Montes	Reimbursement - CalPELRA Conference	419.67	139.89
44343	4/12/2022	Office Depot	Misc. office supplies - March 2022	239.32	212.23
44344	4/12/2022	One Ring Networks, Inc.	Office/Glenwood - data communication - April 2022	1,012.50	337.50
44345	4/12/2022	O'Reilly Auto Parts	Misc. supplies - March 2022	4.92	3.02
44346			*This check was voided		
44347	4/12/2022	Pace Analytical Services, LLC	Water analysis- March 2022	6,511.70	
44348	4/12/2022	Paper Cuts, Inc.	Paper shredding - March 2022	33.15	30.60
44349	4/12/2022	Plumbers Depot, Inc.	Unit #25 - New Aeroquip hose		446.76
44350	4/12/2022	Prohealth Glendale Medical Group	Pre-employment services - March 2022	122.50	207.50
44351	4/12/2022	Public Water Agencies Group	Emergency Preparedness Program - March 2022	919.38	919.37
44352	4/12/2022	Ramco	Concrete & crushed base - March 2022	1,359.65	
44353	4/12/2022	Sawyer Petroleum	Diesel fuel - March 2022	3,100.02	
44354	4/12/2022	Shell	Gas purchased - March 2022	2,593.80	774.77
44355	4/12/2022	So Cal Compton Pipe Supply Co., Inc.	Stock - adapters & corp stop	3,903.83	
44356	4/12/2022	Southwest Hydrotech	Well #16 - Automatic control valve maintenance	1,557.53	
44357	4/12/2022	Spectrum Business	Glenwood/Office - wireless communication - April 2022	1,048.50	349.50
44358	4/12/2022	Spectrum Business	Glenwood/Mills/Lowell - data communication - April 2022	650.96	327.13
44359	4/12/2022	Brenda Sullivan	Refund check - 2820 Alabama	29.42	
44360	4/12/2022	Talley, Inc.	Office - 50' telescoping antenna	379.21	
44361	4/12/2022	The Gas Company	Glenwood - gas purchased - March 2022	326.68	103.16
44362	4/12/2022	Total Graphics	New wastewater color graphics court yard sign	3,860.00	
44363	4/12/2022	Underground Service Alert	Underground notifications - March 2022	242.66	114.20
44364	4/12/2022	UniFirst Corporation	Uniform rentals - March 2022	434.80	137.31
44365	4/12/2022	Univar Solutions USA, Inc.	Sodium hypochloride - Glenwood - (500 gals.) & Mills (880 gals.)	9,053.68	
44366	4/12/2022	Vision Service Plan	Group Vision - March 2022	235.62	157.08

44367	4/12/2022	Waste Management	Office - disposal - April 2022	247.52	78.17
44368	4/12/2022	Western Water Works	Stock - steel pipe & CML x CMC - March 2022	3,153.60	
44369	4/15/2022	Jennifer Bautista	Wellness reimbursement	129.40	43.13
44370	4/15/2022	Nemesiano Ochoa	Health reimbursement	906.20	604.14
44371	4/18/2022	Emins Air Conditioning & Heating	Office - repair air conditioning	442.75	132.25
44372	4/26/2022	ACWA/JPIA	Group Health - May 2022	37,266.48	24,730.27
44373	4/26/2022	ARB, Inc.	Flooding meter refund	940.00	
44374	4/26/2022	AT & T Mobility	Cell phone charges - April 2022	248.53	74.23
44375	4/26/2022	AT&T	Voice communication - April 2022	605.14	475.46
44376	4/26/2022	Athens Services	Trash & recycling - April 2022	216.11	68.25
44377	4/26/2022	California Water Environment	Dodge - Membership Renewal	144.00	48.00
44378	4/26/2022	CCS Interactive, Inc.	Website - Employee recognition	221.25	73.75
44379	4/26/2022	City of Glendale	Excavation Permits - March 2022	23,298.00	
44380	4/26/2022	City of Glendale Alarm Program	Annual 2022 permit	349.92	73.08
44381	4/26/2022	City of Glendale Water & Power	Power purchased - March 2022	401.49	
44382	4/26/2022	Consolidated Electrical Distributors, Inc.	E-939 - Misc. equipment for Edmund #1	1,279.63	
44383	4/26/2022	Cypress Ancillary Benefits	Group dental - May 2022	2,207.68	1,250.24
44384	4/26/2022	Disbursements Bureau	Unused Water Arrearage money - returned to State	22,233.67	
44385	4/26/2022	Morgen Durose	Durose - Reimbursement AWWA Spring Conference Parking	20.25	4.75
44386	4/26/2022	DYI Home Center	Misc. supplies - March 2022	41.45	25.41
44387	4/26/2022	Foothill Municipal Water	Water delivery - March 2022	238,093.00	
44388	4/26/2022	Grace Environmental Services	Well #2 - monitoring assistance - March 2022	3,324.90	
44389	4/26/2022	Great America Leasing Corp.	Kyocera copiers Lease - April 2022	1,185.09	1,138.62
44390	4/26/2022	Industrial Metal Supply Co.	E-939 - misc. supplies - March 2022	356.63	
44391	4/26/2022	Innovyze Incorporated	Hydrologic Model Software Platform - semi annual renewal	866.26	
44392	4/26/2022	J. Colon Coatings, Inc.	E 1036 - Progress payment #4 - March 2022	120,536.00	
44393	4/26/2022	La Canada Irrigation District	Request for information - water use for sewer bills - 2022	251.42	123.84
44394	4/26/2022	LA Dept Water and Power	Power purchased - April 2022	57.00	
44395	4/26/2022	Liebert Cassidy Whitmore	Legal Services - March 2022	639.60	140.40
44396	4/26/2022	Lincoln Financial Group	Life and Disability Insurance - March 2022	918.89	612.58
44397	4/26/2022	Mc Fence Co.	Edmund #2 - replace fence (wind damage)	2,350.00	
44398	4/26/2022	Metal Logos, Inc.	Educational center sign	1,795.86	
44399	4/26/2022	New Pig Corp.	Misc. supplies - March 2022	323.75	
44000	4/26/2022	Plumbers Depot, Inc.	Unit #33 - camera cable		832.00
44401	4/26/2022	Quadient Finance USA, Inc.	Postage machine funding - March 2022	357.00	343.00
44402	4/26/2022	Southland Pipe Corp.	E-1034 - 2,500 ft. 8" steel pipe, 120 ft 6" steel pipe	115,172.10	
44403	4/26/2022	Spectrum Business	Office - data communication - April 2022	112.60	39.56
44404	4/26/2022	Sully-Miller Contracting Co.	Cold mix for temporary repairs - March 2022	678.60	
44405	4/26/2022	Tetra Tech, Inc.	M-1004 - Local Hazard Mitigation Plan Services - March 2022	6,240.00	
44406	4/26/2022	The Gas Company	Office - gas purchased - March 2022	109.33	34.52

44407	4/26/2022	Total Graphics	Education center sign, install CVWD emblem in courtyard	590.00	
44408	4/26/2022	Utility Cost Management, LLC	SCE Professional Services - March 2022	5,746.31	1,176.95
44409	4/26/2022	Vulcan Materials Company	Mixed crushed base - March 2022	380.00	
44410	4/26/2022	Wells Fargo Card Services	Holloway - misc. tools, Franchise Tax Board fees	119.43	42.33
44411	4/26/2022	Wells Fargo Card Services	Colby - monthly email, Public outreach, working lunches	2,221.51	296.22
44412	4/26/2022	Wells Fargo Card Services	Gould - AWWA Conference registrations, misc. office supplies	947.15	451.57
44413	4/26/2022	Wells Fargo Card Services	Lee - Zoom, ACWA Conference, Employee Recognition Event	914.91	358.07
44414	4/26/2022	Wells Fargo Card Services	Ochoa - Employee Recognition Event, ACWA Conference	1,559.29	607.37
44415	4/26/2022	Wells Fargo Card Services	Telles - CSDA Conference, uniform shirts, misc. tools	1,960.14	508.36
44416	4/26/2022	Wells Fargo Card Services	Whitacker - AWWA Conference	56.25	18.75
44417	4/26/2022	Western Water Works	E-1034 - materials, steel fittings & hydrant materials	9,540.29	
44418	4/26/2022	Westlake Ace Hardware	Misc. supplies - March 2022	44.37	12.79
44419	4/26/2022	Brook Yared	Yared - Reimbursement cell phone supplies	24.18	8.06
44420	4/26/2022	US Bank St. Paul	Bond Debt Administration Fees	1,425.00	1,075.00

Subtotals	\$1,124,261.50	\$98,799.54
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Total Disbursements for April 2022	\$1,223,061.04
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Payroll Report

Directors	\$1,170.00
Office Regular Payroll	149,777.00
Office OT	1,048.00
Plant Regular Payroll	86,847.00
Plant OT & Standby	10,941.00
Employer Payroll Taxes	18,581.00
Payroll Service Charges	427.00

Total Payroll for April 2022	\$268,791.00
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CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS – STAFF REPORT

To: Honorable President and Members of the Board of Directors
From: Thomas Bunn – General Counsel
Subject: **Approve continuation of remote meetings as described in AB 361 and make required findings**

DISCUSSION :

At the September 28, 2021 Board meeting, pursuant to AB 361, the Board of Directors adopted Resolution No. 772, which authorized the Board to continue to have remote meetings based upon the continued state of emergency for COVID-19, and made findings that (1) Los Angeles County officials have imposed or recommended measures to promote social distancing; and (2) meeting in person would present imminent risks to the health and safety of attendees. In order to continue to have remote meetings, AB 361 requires that the Board reaffirm one or both of those findings within 30 days after the first remote meeting, and every 30 days thereafter, provided that a state of emergency continues to be in place.

At the time this report was prepared, there is a continued state of emergency for COVID-19. This item is on the agenda for the Board to consider whether to reaffirm the resolution and make the required findings to continue to have remote meetings for an additional 30 days. The resolution authorizes the Board to extend the resolution by motion.

FINANCIAL CONSIDERATIONS

None.

RECOMMENDATION

The Board of Directors reaffirm Resolution No. 772 and find that (1) Los Angeles County officials have imposed or recommended measures to promote social distancing; and (2) meeting in person would present imminent risks to the health and safety of attendees.

CRESCENTA VALLEY WATER DISTRICT

STAFF REPORT

Action Item No. 1
May 24, 2022

To: Honorable President and Members of the Board of Directors
From: James Lee – Director of Finance and Administration
Subject: **FY 2022-23 Water and Wastewater Fund Budgets**

ACTION ITEM:

Discussion and possible approval of the District's FY 2022-23 Water and Wastewater Fund Budgets.

BACKGROUND:

During the April 21, 2022 Finance Committee meeting, staff presented the current outlook of the Water Fund based on the recent confluence of events such as significant conservation due to the historic drought, significant inflation, and significant supply chain issues. Staff also presented a number of options to navigate the situation, including: continued pursuit of cost-savings measures; continued pursuit of cost-efficiency measures; implementation of drought rates; bond financing; and a multi-tier CIP plan that can adapt as circumstances change. The Finance Committee directed staff to provide the Board with several budget scenarios.

During the May 10, 2022 Board meeting, staff presented the Board with several budget scenarios incorporating additional conservation of 5%, a "modular" CIP, and bond financing.

Based on further discussion, the Board directed staff to provide a Water Fund budget incorporating:

1. Conservation – 5% conservation (in addition to the current 8%-9% reduction);
2. Reduced CIP – CIP limited to approximately \$5 million;
3. No bond financing at this time; to be re-evaluated within the first half of the next fiscal year.

During the May 19, 2020 Finance Committee meeting, the budget was presented and discussed in this form.

DISCUSSION:

WATER FUND – The one-year budget outlook as requested is attached, where the Water Fund reserve will remain above the target balance of \$5.3 million by \$1.2 million. The CIP, consisting of approximately \$5 million of projects, was discussed with the Engineering Committee on May 16, 2022, and the projects represent the best balance between navigating the upcoming fiscal year while minimizing divergence from the District's infrastructure "Roadmap" plan. Operating expenses also represent an optimized budget focused on mission efficacy and the highest priorities of the District's Strategic Plan.

WASTEWATER FUND – The revenue for the Wastewater Fund is much more stable, as it is based on winter water usage from the prior year, which mostly falls within Tier 1 (essential use). Additionally, there is no significant wastewater CIP planned at this time. Based on this, the Wastewater Fund will go below the target balance of \$2.6 million by \$133K.

Following discussion, the Finance Committee expressed support for approving the Water and Wastewater Fund budgets in this form.

RECOMMENDATION

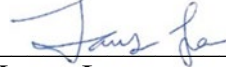
Discuss and approve the District's FY 2022-23 Water and Wastewater Fund Budgets.

Prepared by:



Arturo Montes
Finance & Administration Manager

Submitted by:



James Lee
Director of Finance & Administration

Attachment(s):

- Water Fund Budget – Summary Cash Flows / CIP Budget / Operating Expenses
- Wastewater Fund Budget – Summary Cash Flows / CIP Budget / Operating Expenses

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Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Summary

Attachment

Description		Annual Budget
Revenue		
	Water Sales - Fixed	\$ 3,646,667
	Water Sales - Metered	10,059,945
	Interest Income Water	170,000
	Other Income Water	165,600
	Construction Revenue	247,500
Revenue		\$ 14,289,712
Expenses		
	Labor & Benefits	3,360,829
	Imported Water (Foothill)	3,102,748
	Imported Water (Glendale)	82,047
	Power Cost	850,630
	Operating Cost	2,929,736
Expenses		\$ 10,325,990
Debt Service		\$ 579,781
CIP & OPEB		
	Infrastructure	5,026,000
	Bond Funded Infrastructure	-
	Capital Outlays & Equip	315,399
	OPEB	-
Total CIP & OPEB		5,341,399
Change in Reserve		(1,957,458)
Water Reserve Fund		
	Beginning Balance	\$ 8,444,754
	Changes to Reserves	(1,957,458)
	Restricted Cash (Bond Proceeds)	-
	Ending Balance	6,487,296
	Target	5,328,000
Above (Below) Target		\$ 1,159,296

* Water fund beginning balances are based on unaudited FY2022 financial statements.

** Target reserve levels are calculated using the reserve policy adopted on 7/28/2020.

**Crescenta Valley Water District
Capital Improvement Plan Budget
FY 2022-23**

Water CIP

Description	Annual Budget
CIP	
Water Supply	\$ 219,000
Water Storage	800,000
Water Distribution	2,637,000
Water Treatment	100,000
Technology	1,100,000
Public Safety/Emergency Response	170,000
Facilities & Planning	-
Other	-
CIP	\$ 5,026,000
Capital Outlays & Equipment	
Capital Outlay	\$ 75,000
Equipment	210,399
Other	30,000
Capital Outlays & Equipment	\$ 315,399
CIP Summary	
Totals	\$ 5,341,399

Crescenta Valley Water District
Capital Improvement Plan Budget
FY 2022-23

Water CIP

Crescenta Valley Water District					
FY 22/23 Capital Improvement Project					
Capital Improvement Project Program	Budget FY 22/23	Category	Priority	Cumulative Estimated Costs	Project Description
Annual Pipeline Replacement - 3,055 LF and FY	\$ 2,587,000	Water Distribution	1	\$ 2,587,000	Pipeline Replacement - Project 1 - 2600 & 2700 blocks of Orange and 5000 Block of Adobe Ln and Carryover from FY 21/22
Steel Reservoir Rehabilitation - Goss Canyon #	\$ 800,000	Water Storage	1	\$ 3,387,000	Reservoir Rehabilitation - Structural repairs and re-coating at Goss Canyon #1 Reservoir during low demand (Winter) season
Well 14 Rehabilitation	\$ 144,000	Water Supply	1	\$ 3,531,000	Well Rehabilitation - Remove & Inspect Well Pump & Casing, Chemical Treatment Well Casing, Pump Test, New Pump & Motor
Replacement - SCADA System	\$ 395,000	Technology	1	\$ 3,926,000	Replacement of SCADA System - Continuation from FY 21/22 - Completion of the replacement of RTU/PLC Equipment including programming, integration and testing
AMI - Replace 3" & 4" Smart Meters with Smart	\$ 150,000	Technology	1	\$ 4,076,000	Advanced Metering Infrastructure (AMI) - Continuation from FY 21/22 Install 3" & 4" water meters with SmartPoints - USBR Grant
Annual Booster Pump Replacement	\$ 50,000	Water Distribution	2	\$ 4,126,000	Booster Pump Replacement - New pump assembly and high efficiency motor - Booster 26 at Cresta Heights Reservoir
AMI - Replace 1-1/2" Meters (Grant)	\$ 335,000	Technology	2	\$ 4,461,000	Advanced Metering Infrastructure (AMI) - Replace 1-1/2" Meters - USBR Grant
AMI - Zone 9, 10, & 11 - Install Meter Lids & S	\$ 220,000	Technology	2	\$ 4,681,000	Advanced Metering Infrastructure (AMI) - Install SmartPoints & Meter Lids in Zones 9, 10 & 11
Disinfection - Conversion to Chloramines	\$ 100,000	Water Treatment	2	\$ 4,781,000	Disinfection Changeover - Utilizing a consultant to assist operations staff with conversion, monitoring and standard operating procedures
New Emergency Electrical Generator - Design	\$ 170,000	Public Safety	2	\$ 4,951,000	Design of a Stationary 200kW Emergency Electrical Generators at the Mills Plant & Paschall Booster Station; 3 - 70kW Emergency Electrical Generator at Wells 5, 7 & 9 - Cal OES Grant
Stormwater Recharge CVC Park - Planning	\$ 75,000	Water Supply	2	\$ 5,026,000	Stormwater Recharge - Continuation from FY 20/21 - Concept plan, grant funding options and coordination with stakeholders
Annual Pipeline Replacement - 1,650 LF	\$ -	Water Distribution	3	\$ 5,026,000	Pipeline Replacement - Project 2 - 3000 & 3100 Blocks of Alabama
Replacement - Communication Radio Network	\$ -	Technology	3	\$ 5,026,000	Replacement of SCADA Radio Communication System - Continuation from FY 21/22 - Completion to Upgrading Radio System to 5.8GHz radios
Seismic Vulnerability Study - Main Office & Glenwood Plant	\$ -	Facilities & Planning	3	\$ 5,026,000	Seismic Vulnerability Study - at Main Office & Glenwood Plant - Cal OES Grant
Annual Pipeline Replacement - 1,150 LF	\$ -	Water Distribution	4	\$ 5,026,000	Pipeline Replacement - Project 3 - 3400 & 3500 Blocks of Montrose (1150 LF)
Annual Pipeline Replacement - 1,380 LF	\$ -	Water Distribution	4	\$ 5,026,000	Pipeline Replacement - Project 4 - 2400 - 2600 Blocks of Upper Terrace (1380 LF)
PRS - Zone 2 to Zone 1/Upgrade - Ramsdell Mix	\$ -	Water Distribution	4	\$ 5,026,000	New Pressure Reducing Station & Upgrade Ramsdell Mixing Station - Construction of PRS from Zone 2 to zone 1 & Upgrade to Ramsdell Mixing Station
Total CIP	\$ 5,026,000				

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Revenue

Account #	Description	Annual Budget
Revenue		
4010-000	Water Sales - Consumers	\$ 9,510,900
4010-007	Irrigation	\$ 549,045
4010-008	Water Sales- Service Charge	3,550,559
4010-009	Water Sales - Fire Service	96,108
4020-000	Water Sales - Others	75,000
4110-000	Meter Installation/Hydrant	50,000
4220-000	Water Systems Connect Fee	72,500
4230-000	Other Income - Misc	10,000
4230-010	Other Income - Flood Meters	-
4230-020	Other Income - Applications	20,000
4240-000	Interest Earned - Water	160,000
4245-000	Interest Earned-2007 COPS	-
4260-000	Unrealized Gain/Loss on Invest	-
4265-000	Fair Value Adjustment	-
4270-000	Gain/Loss on Sale of Assets	-
4271-000	Gain/Loss Sale of Investments	10,000
4275-001	Rental Income - PA House	11,400
4275-002	Rental Income - Sycamore House	18,800
4275-003	Rental Income- Mills House	30,400
4280-000	MTBE Settlement	-
4285-000	Grant Revenue - State	125,000
4287-000	Capital Contributions - Local	-
Revenue		\$ 14,289,712

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Expense

Account #	Description	Annual Budget
Compensation and Benefits		
5000-100	Director Fees	\$ 10,800
5000-200	Officer Salaries	228,423
5000-300	Administrative Service - Labor	496,354
5000-310	Administrative Service - OT	6,750
5000-350	Engineering Labor	361,993
5000-360	Engineering Labor OT	7,500
5000-400	Maintenance Labor	449,871
5000-410	Maintenance Labor OT	47,250
5000-500	System Operations	400,290
5000-510	System Operations OT	18,000
5000-800	Standby Pay	54,329
5045-000	Automobile Allowance	10,050
5047-000	Phone Allowance	1,815
5050-000	Employer Portion of PERS	416,237
5052-000	GASB 68 Adjustment - Water	-
5052-001	GASB 75 Adjustment	-
5060-000	Taxes-Payroll	154,250
5070-000	Sick Leave/Vacation-Office	177,632
4275-003	Rental Income- Mills House	
5080-000	Health Dental Vision	301,265
5080-055	Retiree Health Care Expense	-
5080-100	Retiree Health Care Expense	144,792
5082-000	Life and Disability Insurance	10,588
5083-000	Self Insurance	18,000
5084-000	Wellness Program	5,820
5085-000	Workers' Compensation Ins	38,820
Compensation and Benefits		\$ 3,360,829

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Expense

Account #	Description	Annual Budget
Gen'l and Admin Expenses		
5090-000	GL, Property, Fidelity Ins	\$ 85,083
5100-000	Accounting	10,250
5125-000	Legal	154,500
5130-000	Administrative Consultants	423,435
5135-000	Interns	18,640
5140-000	Election Expense	67,500
5150-000	Building Maintenance-Office	16,483
5160-000	Furniture & Fixtures Expense	-
5170-000	Landscaping Expense	13,134
5180-000	Office Supplies & Misc Expense	13,200
5180-100	Misc Expense - COVID-19	3,938
5190-000	Computers and Network	-
5195-000	Computer Software	56,923
5200-000	Utilities	30,880
5225-000	Enterprise Voice Com	11,625
5226-000	Wireless Voice & Data	26,250
5227-000	Data Communications - Fiber	16,500
5230-000	Printing Postage Stationery	31,820
5250-000	Water System Fees	59,600
5260-000	Engineering Expense	3,750
5300-000	Training-Office	15,000
5320-000	Conferences & Seminars	39,569
5350-000	Misc Administration	7,149
5355-000	Memberships/Subscriptions	23,025
5365-000	Bank Charges	30,000
5270-000	Water Conservation Expense	55,000
5270-400	Water Conservation Rebates	1,000
5270-600	Community Outreach	70,000
5310-000	Operator Certifications-Educ	17,726
5311-000	Tuition Reimburment	9,450
Gen'l and Admin Expenses		\$ 1,311,429

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Expense

Account #	Description	Annual Budget
Non-Operating Expense		
5900-000	Amortization of Intangibles	-
5900-001	Amortization of Inv Premium	-
5900-002	Loan Costs	-
5910-000	Interest Expense - Notes	29,100
5920-100	Rental Expenses - PA House	1,350
5920-200	Rental Expenses - Sycamore	1,350
5920-300	Rental Expenses - Mills	1,350
Non-Operating Expense		\$ 33,150

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Expense

Account #	Description	Annual Budget
Operations Expense		
5145-000	Taxes-Property	\$ 15,655
5330-000	Safety & Security	20,213
5340-000	Uniforms	17,115
5360-000	Emergency Operations/Repairs	11,500
5370-000	Permit & Assessment Fees	-
5380-000	Tools and Eq Maintenance	17,250
5390-000	Nitrate Plant	121,700
5441-000	Inventory Shrinkage/Overage	3,000
5442-000	Inventory Disposal	-
5445-000	Telemetry & Signal System	-
5460-000	Water Treatment Expense	128,300
5450-100	Lab & Sampling Expense	150,000
5450-200	Non-Lab & Sampling	15,000
5445-100	Telemetry & Signal System	47,250
5445-200	SCADA Hardware	-
5445-300	SCADA Software	-
5445-400	SCADA Phone Lines	-
5402-000	Power Purchased - Pumping	850,630
Operations Expense		\$ 1,397,612
Water System Expense		
5400-000	Water Usage Cost Exp Well 16	\$ 82,047
5401-000	Purchased Water FMWD	3,102,748
Water System Expense		\$ 3,184,795

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Expense

Account #	Description	Annual Budget
Distribution System Expense		
5410-000	Backflow Expense	\$ 750
5423-100	Pipelines - Maintenance	46,750
5423-300	Fire Hydrant Repair/Replace	25,000
5423-500	Pipelines-Trench Plate Rentals	-
5423-700	Pipelines - Valves	79,000
5424-100	Reservoir Maintenance	185,000
5424-200	Reservoir Landscape	30,000
5425-100	Meter Maintenance	12,000
5425-300	Meter Repair/Replace/Upgrade	20,500
5425-400	Lateral Leaks and Repairs	184,000
5425-500	Meters - Trench Plate Rentals	2,000
5431-000	Land Lease Cost Expense Well1	17,600
5432-100	Well Site - Maintenance	59,000
5432-200	Well Site - Landscape	15,000
5433-000	Booster Pumps - Maintenance	46,000
5434-000	Emergency Power Generators	-
5440-100	Auto/Truck Maintenance	39,075
5440-200	Auto/Truck Maintenance-Gas	29,700
5440-300	Auto/Truck Maintenance-Diesel	15,000
5423-200	Pipelines - Paving	-
5423-400	Pipelines - Leak Detect/Repair	31,500
5425-200	Meters - Paving	200,000
5425-700	D-Job Meters/Hydrants	-
5432-300	Well Site - Lease Payment	300
Distribution System Expense		\$ 1,038,175
Water Totals		
Totals		\$ 10,325,990

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water - Board

GL#		Description	Annual Budget
Compensation and Benefits			
01-01-5000-100		Director Fees	\$ 10,800
01-01-5060-000		Taxes and Payroll	1,059
01-01-5085-000		Worker's Compensation Ins	150
Compensation and Benefits			\$ 12,009
Gen'l and Admin Expenses			
01-01-5320-000		Conferences & Seminars	\$ 5,625
01-01-51400-000		Election Expense	67,500
Gen'l and Admin Expenses			\$ 73,125
Board - Water			
Totals			\$ 85,134

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Operations

GL#	Description	Annual Budget
Compensation and Benefits		
01-02-5000-300	Administrative Service- Labor	\$ 82,152
01-02-5000-310	Administrative Service- OT	750
01-02-5000-400	Maintenance Labor	449,871
01-02-5000-410	Maintenance Labor OT	47,250
01-02-5000-500	System Operations OT	400,290
01-02-5000-510	System Operations OT	18,000
01-02-5000-800	Standby Pay	54,329
01-02-5047-000	Phone Allowance	-
01-02-5050-000	Employer Portion of PERS	89,408
01-02-5060-000	Taxes-Payroll	73,575
01-02-5070-000	Sick Leave/Vacation	75,494
01-02-5080-000	Health Dental Vision	146,243
01-02-5082-000	Life and Disability Insurance	4,014
01-02-5083-000	Self Insurance	3,600
01-02-5084-000	Wellness Program	2,160
01-02-5085-000	Workers' Compensation Ins	30,046
Compensation and Benefits		\$ 1,477,182
Gen'l and Admin Expenses		
01-02-5180-000	Office Supplies & Misc Expense	\$ 7,000
01-02-5180-100	Misc Expense - COVID-19	1,500
01-02-5300-000	Training-Plant	7,875
01-02-5310-000	Certifications-Educ	7,600
01-02-5311-000	Tuition Reimbursement	6,450
01-02-5320-000	Conferences & Seminars	16,250
01-02-5355-000	Memberships/Subscriptions	1,875
Gen'l and Admin Expenses		\$ 48,550

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Operations

GL#		Description	Annual Budget
Operation Expense			
01-02-5150-000		Building Maintenance	9,263
01-02-5170-000		Landscaping Expense	4,200
01-02-5200-000		Utilities-Plant	8,625
01-02-5330-000		Safety & Security	20,213
01-02-5340-000		Uniforms	17,115
01-02-5350-000		Misc- Administration	1,250
01-02-5360-000		Emergency Operations/Repairs	11,500
01-02-5370-000		Permit & Assessment Fees	-
01-02-5380-000		Tools and Eq Maintenance	17,250
01-02-5390-000		Nitrate Plant	121,700
01-02-5441-000		Inventory Shrinkage/Overage	3,000
01-02-5442-000		Inventory Disposal	-
01-02-5445-000		Telemetry & Signal System	47,250
01-02-5460-000		Water Treatment Expense	128,300
Operation Expense			\$ 389,665

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Operations

GL#	Description	Annual Budget
Water System Expense		
01-02-5400-000	Water Usage Cost Exp Well 16	\$ 82,047
01-02-5401-000	Purchased Water FMWD	3,102,748
01-02-5402-000	Power Purchased - Pumping	850,630
Water System Expense		\$ 4,035,425
Distribution System Expense		
01-02-5423-100	Pipelines - Maintenance	\$ 46,750
01-02-5423-300	Fire Hydrant Repair/Replace	25,000
01-02-5423-500	Pipelines-Trench Plate Rentals	-
01-02-5423-700	Pipelines - Valves	79,000
01-02-5424-100	Reservoir Maintenance	165,000
01-02-5424-200	Reservoir Landscape	30,000
01-02-5425-100	Meter Maintenance	12,000
01-02-5425-300	Meter Repair/Replace/Upgrade	20,500
01-02-5425-400	Lateral Leaks and Repairs	184,000
01-02-5425-500	Meters - Trench Plate Rentals	2,000
01-02-5432-100	Well Site - Maintenance	59,000
01-02-5432-200	Well Site - Landscape	15,000
01-02-5433-000	Booster Pumps - Maintenance	46,000
01-02-5434-000	Emergency Power Generators	-
01-02-5440-100	Auto/Truck Maintenance	39,075
01-02-5440-200	Auto/Truck Maintenance-Gas	29,700
01-02-5440-300	Auto/Truck Maintenance-Diesel	15,000
Distribution System Expense		\$ 768,025
Operations - Water		
Totals		\$ 6,718,846

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water - Engineering

GL#	Description	Annual Budget
Compensation and Benefits		
01-03-5000-000	Engineering Labor	\$ 361,993
01-03-5000-010	Engineering Labor OT	7,500
01-03-5045-000	Automobile Allowance	3,150
01-06-5047-000	Phone Allowance	605
01-03-5050-000	Employee Portion of PERS	58,333
01-03-5060-000	Taxes-Payroll	31,702
01-03-5070-000	Sick Leave/Vacation	40,374
01-03-5080-000	Health Dental Vision	57,796
01-03-5082-000	Life and Disability Insurance	2,612
01-03-5083-000	Self Insurance	3,600
01-03-5084-000	Wellness Program	1,260
01-03-5085-000	Workers' Compensation Ins	4,104
Compensation and Benefits		\$ 573,029
Gen'l and Admin Expenses		
01-03-5130-000	Administrative Consultants	\$ 257,250
01-03-5135-000	Interns	8,640
01-03-5180-000	Office Supplies and Misc Expens	1,500
01-03-5180-100	Misc Expense - COVID-19	300
01-03-5260-000	Engineering Expense	3,750
01-03-5300-000	Training	3,000
01-03-5310-000	Certifications-Educ	6,900
01-03-5311-000	Tuition Reimbursment	3,000
01-03-5320-000	Conferences & Seminars	10,470
01-03-5350-000	Misc- Administration	250
01-03-5355-000	Memberships/Subscriptions	1,500
Gen'l and Admin Expenses		\$ 296,560

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water - Engineering

GL#		Description	Annual Budget
Operation Expense			
01-03-5370-000		Permit & Assessment Fees	
Operation Expense			\$ -
Distribution System Expense			
01-03-5410-000		Backflow Expense	\$ 750
01-03-5423-200		Pipelines - Paving	-
01-03-5423-400		Pipelines - Leak Detect/Repair	31,500
01-03-5424-100		Reservoir Maintenance	20,000
01-03-5425-100		Meter Maintenance	-
01-03-5425-200		Meters - Paving	200,000
01-03-5425-700		D-Job Meters/Hydrants	-
01-03-5431-000		Land Lease Well 16	17,600
01-03-5432-300		Well Site - Lease Payment	300
01-03-5433-000		Booster Pumps - Maintenance	-
Distribution System Expense			\$ 270,150
Engineering - Water			
Totals			\$ 1,139,739

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water - Regulatory

GL#	Description	Annual Budget
Compensation and Benefits		
01-04-5000-300	Administrative Service- Labor	\$ 128,637
01-04-5045-000	Automobile Allowance	1,500
01-04-5050-000	Employer Portion of PERS	14,045
01-04-5060-000	Taxes-Payroll	8,813
01-04-5070-000	Sick Leave/Vacation	10,248
01-04-5080-000	Health Dental Vision	13,452
01-04-5082-000	Life and Disability Insurance	973
01-04-5083-000	Self Insurance	1,800
01-04-5084-000	Wellness Program	180
01-04-5085-000	Workers' Compensation Ins	581
Compensation and Benefits		\$ 180,228
Gen'l and Admin Expenses		
01-04-5130-000	Administrative Consultants	\$ 82,500
01-04-5135-000	Interns	10,000
01-04-5180-000	Office Supplies & Misc Expense	500
01-04-5270-000	Water Conservation Expense	55,000
01-04-5270-400	Water Conservation Rebates	1,000
01-04-5270-600	Community Outreach	70,000
01-04-5320-000	Conferences & Seminars	1,875
01-04-5355-000	Memberships/Subscriptions	750
Gen'l and Admin Expenses		\$ 221,625
Operation Expense		
01-04-5450-100	Lab & Sampling Expense	\$ 150,000
01-04-5450-200	Non-Lab & Sampling	15,000
Operation Expense		\$ 165,000
Regulatory - Water		
Totals		\$ 566,853

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water - Technology

GL#		Description	Annual Budget
Gen'l and Admin Expenses			
01-05-5130-000		Administrative Consultants	\$ 64,035
01-05-5190-000		Computers and Network	-
01-05-5195-000		Computers Software	56,923
01-05-5225-000		Enterprise Voice Communication	11,625
01-05-5226-000		Wireless Voice & Data	26,250
01-05-5227-000		Data Communications - Fiber	16,500
Gen'l and Admin Expenses			\$ 175,333
Operation Expense			
01-05-5445-100		Telemetrying & Signal System	\$ -
01-05-5445-200		SCADA Hardware	-
01-05-5445-300		SCADA Software	-
01-05-5445-400		SCADA Phone Lines	
Operation Expense			\$ -
Technology - Water			
Totals			\$ 175,333

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Administration

GL#	Description	Annual Budget
Compensation and Benefits		
01-06-5000-200	Officer Salaries	\$ 228,423
01-06-5000-300	Administrative Service- Labor	285,564
01-06-5000-310	Administrative Service OT	6,000
01-06-5045-000	Automobile Allowance	5,400
01-06-5047-000	Phone Allowance	1,210
01-06-5050-000	Employer Portion of PERS	254,452
01-06-5060-000	Taxes-Payroll	39,101
01-06-5070-000	Sick Leave/Vacation	51,517
01-06-5080-000	Health Dental Vision	83,774
01-06-5080-100	Retiree Health Care Expense	144,792
01-06-5082-000	Life and Disability Insurance	2,989
01-06-5083-000	Self Insurance	9,000
01-06-5084-000	Wellness Program	2,220
01-06-5085-000	Workers' Compensation Ins	3,939
Compensation and Benefits		\$ 1,118,381

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Administration

GL#		Description	Annual Budget
Gen'I and Admin Expenses			
01-06-5090-000	GL, Property, Fidelity Ins	\$	85,083
01-06-5100-000	Accounting		10,250
01-06-5125-000	Legal		154,500
01-06-5130-000	Administrative Consultants		19,650
01-06-5140-000	Election Expense		-
01-06-5150-000	Building Maintenance		7,220
01-06-5170-000	Landscaping Expense		8,934
01-06-5180-000	Office Supplies & Misc Expense		4,200
01-06-5180-100	Misc Expense - COVID-19		2,138
01-06-5200-000	Utilities		22,255
01-06-5230-000	Printing Postage Stationery		31,820
01-06-5250-000	Water System Fees		59,600
01-06-5300-000	Training		4,125
01-06-5310-000	Certifications-Educ		3,226
01-06-5311-000	Tuition Reimbursment		-
01-06-5320-000	Conferences & Seminars		5,349
01-06-5350-000	Misc Administration		5,649
01-06-5355-000	Memberships/Subscriptions		18,900
01-06-5365-000	Bank Charges		30,000
Gen'I and Admin Expenses			\$ 472,899

Crescenta Valley Water District
Water Enterprise Budget
FY 2022-23

Water Administration

GL#		Description	Annual Budget
Non-Operating Expense			
01-06-5910-000		Interest Expense - Notes	\$ 29,100
01-06-5920-100		Rental Expenses - PA House	1,350
01-06-5920-200		Rental Expenses - Sycamore	1,350
01-06-5920-300		Rental Expenses - Mills	1,350
Non-Operating Expense			\$ 33,150
Operation Expense			
01-06-5145-000		Taxes-Property	\$ 15,655
Operation Expense			\$ 15,655
Administration - Water			
Totals			\$ 1,640,085

**Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23**

Wastewater Summary

Description		Annual Budget
Revenue		
	Wastewater - User Charges	\$ 3,630,236
	Interest Income Wastewater	1,000
	Other Income Wastewater	25,200
	Construction Revenue	24,000
Revenue		\$ 3,680,436
Expenses		
	Labor & Benefits	1,663,462
	City of LA Sewer Services	1,809,800
	Operating Cost	1,076,097
Expenses		\$ 4,549,359
CIP & OPEB		
	Infrastructure	300,000
	Capital Outlays & Equip	220,000
	OPEB	-
Total CIP & OPEB		520,000
Change in Reserve		(1,388,922)
Wastewater Reserve Fund		
	Beginning Balance*	\$ 3,830,000
	Changes to Reserves	(1,388,922)
	Ending Balance	2,441,078
	Target**	2,574,559
Above (Below) Target		\$ (133,481)

* Wastewater fund beginning balances are based on unaudited FY2022 financial statements.

** Target reserve levels are calculated using the reserve policy adopted on 7/28/2020.

**Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23**

Wastewater Revenue

Account # Description		Annual Budget
Revenue		
4010-000	Sewage Disposal Sales	\$ 3,630,236
4220-000	Property Owner Assessments	20,000
4225-000	Sewer Permits	4,000
4230-000	Other Income	5,000
4240-000	Interest Earned - Sewer	1,000
4260-000	Unrealized Gain/Loss on Invest	-
4265-000	Fair Value Adjustment	-
4270-000	Gain/Loss Sale of Investments	-
4271-000	Rental Income - PA House	3,800
4275-001	Rental Income - Sycamore House	6,270
4275-003	Rental Income- Mills House	10,130
Revenue		\$ 3,680,436

**Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23**

Wastewater Expense

Account #	Description	Annual Budget
Compensation and Benefits		
5000-100	Director Fees	\$ 10,800
5000-200	Officer Salaries	228,423
5000-300	Administrative Service - Labor	235,053
5000-310	Administrative Service - OT	6,250
5000-350	Engineering Labor	162,331
5000-360	Engineering Labor OT	2,500
5000-400	Maintenance Labor	188,873
5000-410	Maintenance Labor OT	22,000
5000-800	Standby Pay	18,110
5045-000	Automobile Allowance	10,050
5047-000	Phone Allowance	1,209
5050-000	Employer Portion of PERS	277,492
5060-000	Taxes - Payroll	95,633
5070-000	Sick Leave/Vacation	59,211
5080-000	Health Dental Vision	200,843
5080-100	Retiree Health Care Expense	96,528
5082-000	Life and Disability Insurance	7,059
5083-000	Self Insurance	12,000
5084-000	Wellness Program	3,880
5085-000	Workers' Compensation Ins	25,216
Compensation and Benefits		\$ 1,663,462

Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23

Wastewater Expense

Account #	Description	Annual Budget
Gen'l and Admin Expenses		
5090-000	GL, Property, Fidelity Ins	\$ 85,083
5100-000	Accounting	10,250
5125-000	Legal	51,500
5130-000	Administrative Consultants	456,145
5135-000	Interns	-
5140-000	Election Expense	22,500
5150-000	Building Maintenance	5,475
5170-000	Landscaping Expense	5,866
5180-000	Office Supplies & Misc Expense	11,700
5190-000	Computers and Network	-
5195-000	Computer Software	18,974
5200-000	Utilities	10,260
5225-000	Enterprise Voice Communication	3,875
5226-000	Wireless Voice & Data	8,750
5227-000	Data Communications - Fiber	5,500
5230-000	Printing Postage Stationery	31,820
5260-000	Engineering Expense	1,250
5300-000	Training	4,500
5310-000	Operator Certifications-Educ	2,574
5320-000	Conferences & Seminars	9,876
5350-000	Misc Administration	3,901
5355-000	Memberships/Subscriptions	8,975
5360-000	Emergency Operations/Repairs	11,500
5365-000	Bank Charges	30,000
Gen'l and Admin Expenses		\$ 800,275

Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23

Wastewater Expense

Account # Description Annual Budget		
Non-Operating Expense		
5920-100	Rental Expenses - PA House	\$ 450
5920-200	Rental Expenses - Sycamore	450
5920-300	Rental Expenses- Mills	450
Non-Operating Expense		\$ 1,350
Operations Expense		
5145-000	Taxes-Property	\$ 5,255
5330-000	Safety & Security	6,738
5340-000	Uniforms	5,705
5380-000	Tools and Eq Maintenance	17,250
5402-000	Power Purchased - Lift Stn	600
5445-100	Telemetry & Signal System	15,750
5445-200	SCADA Hardware	-
5445-300	SCADA Software	-
5445-400	SCADA Phone Lines	-
Operations Expense		\$ 51,298

Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23

Wastewater Expense

Account # Description Annual Budget		
Wastewater System Expense		
5434-000	Emergency Power Generators	\$ -
5700-000	Wastewater System Expense	1,809,800
Wastewater System Expense		\$ 1,809,800
Collection System Expense		
5423-000	Pipelines - Maintenance	\$ -
5423-100	Pipelines - Maintenance	111,250
5440-100	Auto/Truck Maintenance	13,025
5440-200	Auto/Truck Maintenance-Gas	9,900
5440-300	Auto/Truck Maintenance-Diesel	5,000
5621-000	Sewer Flow Monitoring Expense	19,000
5624-000	Sewer Camera Van Inspection	15,000
5625-000	Sewer Interceptor Maintenance	29,000
5628-000	Sewer Lift Station Maintenance	21,000
Collection System Expense		\$ 223,175
Wastewater Totals		
Totals		\$ 4,549,359

**Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23**

Board WW

Account #		Description	Annual Budget
Compensation and Benefits			
02-01-5000-100		Director Fees	\$ 10,800
02-01-5060-000		Taxes - Payroll	706
02-01-5085-000		Workers Compensation Ins	100
Compensation and Benefits			\$ 11,606
Gen'l and Admin Expenses			
02-01-5320-000		Conferences & Seminars	\$ 1,875
02-01-5140-000		Election Expense	22,500
Gen'l and Admin Expenses			\$ 24,375
Board - Wastewater			
Totals			\$ 35,981

Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23

Operations WW

GL#	Description	Annual Budget
Compensation and Benefits		
02-02-5000-300	Administrative Service	\$ 27,384
02-02-5000-310	Administrative Service OT	250
02-02-5000-400	Maintenance Labor	188,873
02-02-5000-410	Maintenance Labor OT	22,000
02-02-5000-800	Standby	18,110
02-02-5050-000	Employer Portion of PERS	59,605
02-02-5060-000	Taxes-Payroll	44,075
02-02-5070-000	Sick Leave/Vacation	25,165
02-02-5080-000	Health Dental Vision	97,496
02-02-5082-000	Life and Disability Insurance	2,676
02-02-5083-000	Self Insurance	2,400
02-02-5084-000	Wellness Program	1,440
02-02-5047-000	Phone Allowance	-
02-02-5085-000	Workers' Compensation Ins	19,367
Compensation and Benefits		\$ 508,841
Gen'l and Admin Expenses		
02-02-5180-000	Office Supplies & Misc Expense	\$ 7,000
02-02-5320-000	Conferences & Seminars	2,250
02-02-5355-000	Memberships/Subscriptions	625
Gen'l and Admin Expenses		\$ 9,875

Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23

Operations WW

GL#	Description	Annual Budget
Operation Expense		
02-02-5150-000	Building Maintenance-Plant	\$ 3,088
02-02-5170-000	Landscaping Expense-Plant	2,800
02-02-5200-000	Utilities-Plant	2,875
02-02-5300-000	Training-Plant	2,625
02-02-5310-000	Certifications-Educ	1,400
02-02-5311-000	Tuition Reimbursment	1,750
02-02-5330-000	Safety & Security	6,738
02-02-5350-000	Misc Administration	1,250
02-02-5340-000	Uniforms	5,705
02-02-5360-000	Emergency Operations/Repairs	11,500
02-02-5380-000	Tools and Eq Maintenance	17,250
02-02-5441-000	Inventory Shrinkage/Overage	2,000
02-02-5445-100	Telemetrying & Signal System	15,750
02-02-5402-000	Power Purchased - Lift Stn	600
Operation Expense		\$ 75,330

Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23

Operations WW

GL#	Description	Annual Budget
Collection System Expense		
02-02-5423-100	Pipelines - Maintenance	\$ 111,250
02-02-5440-100	Auto/Truck Maintenance	13,025
02-02-5440-200	Auto/Truck Maintenance-Gas	9,900
02-02-5440-300	Auto/Truck Maintenance-Diesel	5,000
02-02-5621-000	Sewer Flow Monitoring Expense	-
02-02-5624-000	Sewer Camera Van Inspection	15,000
02-02-5625-000	Sewer Interceptor Maintenance	29,000
02-02-5628-000	Sewer Lift Station Maintenance	21,000
Collection System Expense		\$ 204,175
Wastewater System Expense		
02-02-5434-000	Emergency Power Generators	\$ -
02-02-5700-000	Wastewater System Expense	1,809,800
Wastewater System Expense		\$ 1,809,800
Operations - Wastewater		
Totals		\$ 2,608,021

Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23

Engineering WW

GL#	Description	Annual Budget
Compensation and Benefits		
02-03-5000-000	Engineering Labor	\$ 162,331
02-03-5000-010	Engineering Labor OT	2,500
02-03-5045-000	Automobile Allowance	3,150
02-03-5050-000	Employer Portion of PERS	38,889
02-03-5060-000	Taxes and Payroll	20,155
02-03-5070-000	Sick Leave/Vacation	13,458
02-03-5080-000	Health Dental Vision	38,531
02-03-5082-000	Life and Disability Insurance	1,741
02-03-5083-000	Self Insurance	2,400
02-03-5084-000	Wellness Program	840
02-03-5047-000	Phone Allowance	403
02-03-5085-000	Workers' Compensation Ins	2,736
Compensation and Benefits		\$ 287,133
Gen'l and Admin Expenses		
02-03-5130-000	Administrative Consultants	\$ 400,750
02-03-5135-000	Interns	-
02-03-5180-000	Office Supplies & Misc Expense	-
02-03-5260-000	Engineering Expense	1,250
02-03-5300-000	Training	500
02-03-5320-000	Conferences & Seminars	3,375
02-03-5310-000	Certifications-Educ	800
02-03-5350-000	Misc-Administration	250
02-03-5311-000	Tuition Reimburment	1,000
02-03-5180-100	Misc-Expense-COVID-19	-
02-03-5355-000	Memberships/Subscriptions	1,300
Gen'l and Admin Expenses		\$ 409,225
Collection System Expense		
02-03-5621-000	Sewer Flow Monitoring Expense	\$ 19,000
02-03-5410-000	Backflow Expense	250
Collection System Expense		\$ 19,250
Engineering - Wastewater		
Totals		\$ 715,608

Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23

Regulatory WW

GL#	Description	Annual Budget
Compensation and Benefits		
02-04-5000-300	Administrative Service- Labor	\$ 42,879
02-04-5045-000	Automobile Allowance	1,500
02-04-5050-000	Employer Portion of PERS	9,363
02-04-5060-000	Taxes and Payroll	5,652
02-04-5070-000	Sick Leave/Vacation	3,416
02-04-5080-000	Health Dental Vision	8,968
02-04-5082-000	Life and Disability Insurance	648
02-04-5083-000	Self Insurance	1,200
02-04-5084-000	Wellness Program	120
02-04-5085-000	Workers' Compensation Ins	387
Compensation and Benefits		\$ 74,134
Gen'l and Admin Expenses		
02-04-5130-000	Administrative Consultants	\$ 27,500
02-04-5135-000	Interns	-
02-04-5180-000	Office Supplies & Misc Expense	500
02-04-5320-000	Conferences and Seminars	625
02-04-5355-000	Memberships and Subscriptions	750
Gen'l and Admin Expenses		\$ 29,375
Regulatory - Wastewater		
Totals		\$ 103,509

**Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23**

Technology WW

GL#		Description	Annual Budget
Gen'l and Admin Expenses			
02-05-5130-000		Administrative Consultants	\$ 21,345
02-05-5190-000		Computers and Network	-
02-05-5195-000		Computer Software	18,974
02-05-5225-000		Enterprise Voice Communication	3,875
02-05-5226-000		Wireless Voice & Data	8,750
02-05-5227-000		Data Communications - Fiber	5,500
Gen'l and Admin Expenses			\$ 58,444
Operation Expense			
02-05-5445-100		Telemetry & Signal System	\$ -
02-05-5445-200		SCADA Hardware	-
02-05-5445-300		SCADA Software	-
Operation Expense			\$ -
Technology - Wastewater			
Total Expense			\$ 58,444

Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23

Administration WW

GL#	Description	Annual Budget
Compensation and Benefits		
02-06-5000-200	Officer Salaries	\$ 228,423
02-06-5000-300	Administrative Service - Labor	164,790
02-06-5000-310	Administrative Service - OT	6,000
02-06-5045-000	Automobile Allowance	5,400
02-06-5047-000	Phone Allowance	806
02-06-5050-000	Employer Portion of PERS	169,635
02-06-5060-000	Taxes-Payroll	25,045
02-06-5070-000	Sick Leave/Vacation	17,172
02-06-5080-000	Health Dental Vision	55,849
02-06-5080-100	Retiree Health Care Expense	96,528
02-06-5082-000	Life and Disability Insurance	1,993
02-06-5083-000	Self Insurance	6,000
02-06-5084-000	Wellness Program	1,480
02-06-5085-000	Workers' Compensation Ins	2,626
Compensation and Benefits		\$ 781,747
Gen'l and Admin Expenses		
02-06-5090-000	GL, Property, Fidelity Ins	\$ 85,083
02-06-5100-000	Accounting	10,250
02-06-5125-000	Legal	51,500
02-06-5130-000	Administrative Consultants	6,550
02-06-5150-000	Building Maintenance	2,388
02-06-5170-000	Landscaping Expense	3,066
02-06-5180-000	Office Supplies & Misc Expense	4,200
02-06-5200-000	Utilities	7,385
02-06-5230-000	Printing Postage Stationery	31,820
02-06-5300-000	Training	1,375
02-06-5320-000	Conferences & Seminars	1,751
02-06-5350-000	Misc Administration	2,401
02-06-5355-000	Memberships/Subscriptions	6,300
02-06-5180-100	Misc Expense- COVID- 19	713
02-06-5310-000	Certifications-Educ	374
02-06-5311-000	Tuition Reimbursement	-
02-06-5365-000	Bank Charges	30,000
Gen'l and Admin Expenses		\$ 245,155

**Crescenta Valley Water District
Wastewater Enterprise Budget
FY 2022-23**

Administration WW

GL#	Description	Annual Budget
Non-Operating Expense		
02-06-5920-100	Rental Expenses - PA House	\$ 450
02-06-5920-200	Rental Expenses - Sycamore	450
02-06-5920-300	Rental Expenses - Mills	450
Non-Operating Expense		\$ 1,350
Operation Expense		
02-06-5145-000	Taxes-Property	\$ 5,255
Operation Expense		\$ 5,255
Administration - Wastewater		
Total Expense		\$ 1,033,508

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 2
May 24, 2022

To: Honorable President and Members of the Board of Directors
From: James Lee – Director of Finance and Administration
Subject: Disposal or Salvage of District Vehicles

ACTION ITEM:

Consideration and motion to authorize the General Manager to dispose of or salvage District vehicles in a manner most beneficial to the District per Section 12.04 of the Rules & Regulations.

BACKGROUND:

The goal of the District with respect to disposing of or salvaging property is to gain the best possible value for the District. Based in large part on persisting supply chain issues, the current vehicle trade-in market is very strong. This presents the rare opportunity to trade in certain District vehicles before the end of their useful life to maximize their life-cycle value. During the March 15, 2022 Finance Committee, Staff presented this opportunity as part of a larger analysis and discussion regarding a long-term fleet replacement and maintenance program. The Committee directed staff to implement the proposed 6-year asset management plan to realize cost efficiencies while improving operational resiliency. The initial step includes the salvaging of four vehicles.

Section 12.04 of the District's Rules & Regulations states that the General Manager shall advise the Board of the property, its condition, and approximate value, and that upon the Board determining that the property is no longer necessary, the Board may authorize the General Manager to dispose of the property in a manner most beneficial to the District. The specifics for each vehicle are listed –

Unit #	Year	Age	Description	Purchase Price	Current Best Offer ¹
8	2003	19	Ford F-150	\$22,393	\$500-\$1,000
9	2007	15	Ford F-150	\$20,335	\$500-\$1,000
34	2008	14	Ford F-250	\$29,714	\$10,000
36	2008	14	Ford F-350	\$26,384	\$14,500
51	2017	5	Ford F-150	\$29,799	\$28,000
55	2018	4	Ford Transit	\$25,513	\$16,000
58	2020	2	Ford F-250	\$26,690	\$35,000

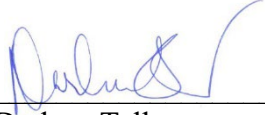
1 - Units #8 and #9 are inoperable and beyond repair. Their estimated scrap metal value is \$500-\$1,000.

In order to maximum opportunity and salvage value, staff has compared multiple resale markets including: 1) Dealer trade-in; 2) Fleet auction; and 3) Direct-party.

RECOMMENDATION

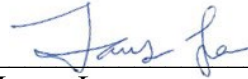
It is staff's recommendation that the Board authorize the General Manager to dispose of or salvage District vehicles in a manner most beneficial to the District per Section 12.04 of the Rules & Regulations.

Prepared by:



Darlene Telles
Operations & Maintenance Manager

Submitted by:



James Lee
Director of Finance & Administration

CRESCENTA VALLEY WATER DISTRICT

General Manager Report

To: Honorable President and Members of the Board of Directors
From: Nem Ochoa, General Manager
Subject: **General Manager Report**

GM Report
May 24, 2022

General Managers Report Topics:

- GM Activities

The following are some highlights in this month's report:

- MWD Drought Actions Project
- MWD Upper Feeder Repairs
- CVWD and City of Glendale Softball Game

STAFFING

As of May 19th, the District has gone 128 days without a lost time accident.

GENERAL MANAGER ACTIVITIES

Meetings:

FMWD Managers Meeting	- May 11 th
Manager's Meeting	- May 16 th , May 24 th
Engineering Committee Meeting	- May 17 th
MWD Drought Action Plan Meeting	- May 18 th
Community Relations Committee Meeting	- May 18 th
Finance Committee Meeting	- May 19 th
ACWA JPIA Risk Management Meeting	- May 23 rd
MOU Negotiations	- May 24 th

Submitted by:



Nem Ochoa
General Manager

CRESCENTA VALLEY WATER DISTRICT

2700 FOOTHILL BOULEVARD
LA CRESCENTA, CALIFORNIA

To be held on
May 17, 2022 at 3:00 PM

Agenda for the Meeting of the Engineering Committee
of the Crescenta Valley Water District

Posted May 13, 2022 at 3:00 PM

TELECONFERENCING NOTICE

Under AB 361 and District Resolution No. 772, the District will continue to hold Board and Committee meetings by teleconference, due to the continuing State of Emergency for COVID-19 and the ongoing imminent risks to the health or safety of the attendees from COVID-19.

[This meeting will be held by teleconference only.]

Any member of the public may participate using a touchtone phone. You may select any of the following phone numbers (there are more than one for increased reliability during this time of increased phone traffic)

(669) 900-6833

(346) 248-7799

(929) 205-6099

(253) 215-8782

(301) 715-8592

(312) 626-6799

Then, enter Access Code: 884 5494 0877

[Pursuant to the above Executive Order, the public may not attend the meeting in person]

Those members of the public who are able to and would like to additionally participate with a computer through videoconference may access the Zoom videoconferencing tool available at the following link – <https://us02web.zoom.us/j/88454940877>

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting the District by phone or in writing at customerservice@cvwd.com. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

Call to Order

Adoption of Agenda

Public Comment:

At this time, members of the public shall have an opportunity to address the Committee on items of interest that are within the subject matter jurisdiction of this Committee. This opportunity is non-transferable, and speakers are limited to three (3) minutes each. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda, except under certain circumstances.

Action Items

The public shall have an opportunity to comment on any action item as each item is considered by the Committee. This opportunity is non-transferrable, and speakers are limited to one two-minute (2) comment each.

1. Discussion of Preliminary FY 22/23 Capital Improvement Project Budget
2. Status Update - FY 21/22 Capital Improvement Project Budget

Committee Member's Request for Future Agenda Items

Next Engineering Committee Meeting – June 21, 2022, at 3:00 pm

Adjournment

CRESCENTA VALLEY WATER DISTRICT

STAFF REPORT

Information Item No. 1
May 17, 2022

To: Engineering Committee
From: David S. Gould, P.E. – Director of Engineering & Operations
Subject: Discussion of Preliminary FY 22/23 Capital Improvement Project Budget

BACKGROUND:

Staff presented the preliminary FY 22/23 Capital Improvement Project Budget (CIP) based on the Board discussion on May 10, 2022, to revise the CIP budget to \$5M per year for the next 3-years in accordance with the 3-year rate increase.

DISCUSSION:

Attached are the draft FY 22/23, FY 23/24 & 24/25 CIP budgets for review and discussion. A major element of the CIP budget is the pipeline replacement schedule. Last year, staff prepared a “Ramp-up” plan to increase the amount of pipeline from 5,450 LF (1 mile) to 13,300 LF (2.5 miles) within the next ten years and then reduce it back to 1 mile of pipeline replacement for the next 10 years.

The revised 3-year budget includes a reduction of pipeline replacement, as shown in the table below.

<u>"Ramp-up" Pipeline Replacement Schedule</u>						
FY	Pipeline Replacement LF/Yr	Cumulative Pipeline Replacement LF/Yr	Revised Pipeline Replacement LF/Yr	Revised Cumulative Pipeline Replacement LF/Yr	Cost/LF	Estimated Construction Cost
2022	5,450	5,450	5,150	5,150	\$ 475	\$ 2,588,750
2023	6,300	11,750	2,420	7,570	\$ 496	\$ 3,130,000
2024	7,200	18,950	3,700	11,270	\$ 519	\$ 3,730,000
2025	8,200	27,150	4,580	15,850	\$ 542	\$ 4,440,000
2026	9,400	36,550	20,700	36,550	\$ 566	\$ 5,320,000
2027	11,100	47,650	11,100	47,650	\$ 592	\$ 6,570,000
2028	12,300	59,950	12,300	59,950	\$ 619	\$ 7,610,000
2029	12,400	72,350	12,400	72,350	\$ 646	\$ 8,020,000
2030	13,300	85,650	13,300	85,650	\$ 675	\$ 8,980,000
2031	14,500				\$ 706	\$ 10,240,000
2032	15,500				\$ 738	\$ 11,430,000
2033	14,600				\$ 771	\$ 11,250,000
2034	14,000				\$ 806	\$ 11,280,000
2035	13,200				\$ 842	\$ 11,110,000
2036	12,400				\$ 880	\$ 10,910,000
2037	11,700				\$ 919	\$ 10,760,000
2038	11,000				\$ 961	\$ 10,570,000
2039	10,000				\$ 1,004	\$ 10,040,000
2040	9,500				\$ 1,049	\$ 9,970,000
2041	8,400				\$ 1,096	\$ 9,210,000
2042	8,105				\$ 1,146	\$ 9,280,000
Total	228,555					\$ 176,438,750

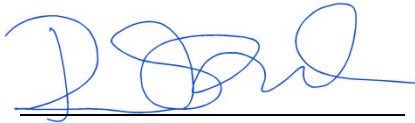
The table shows that in FY 25/26, 20,700 LF (or 3.9 miles) will have to be installed to get the pipeline ramp-up program back on track.

The other major projects for this coming fiscal year include reservoir rehabilitation, continuation of AMI program, continuation of the SCADA replacement, and design of 5 new emergency electrical generators, stormwater recharge – planning, conversion to chloramines and Annual Booster Pump Replacement,

SUMMARY:

This revised CIP is being presented for discussion with the Engineering Committee and will be presented at the next Board of Directors.

Prepared & Submitted by:

A handwritten signature in blue ink, appearing to read 'D. Gould', is written over a horizontal line.

David S. Gould, P.E.

Director of Engineering & Operations

FY 2022/23 CIP Budget \$5M/year for next 3-years Date: 5/13/22	Budget FY 21/22	Projected FY 21/22	Budget FY 22/23	Forecast FY 23/24	Forecast FY 24/25	Forecast FY 25/26	Forecast FY 26/27
5-Year Capital Improvement Project Summary							
1. Water Supply	\$ 135,000	\$ 9,048	\$ 219,000	\$ 145,000	\$ 154,000	\$ 159,000	\$ 264,000
2. Water Storage	\$ 590,000	\$ 724,201	\$ 800,000	\$ 865,000	\$ 1,070,000	\$ 3,055,000	\$ 1,275,000
3A. Water Distribution - Pipeline -10-Yr Ramp up	\$ 3,000,000	\$ 3,098,759	\$ 2,587,000	\$ 2,369,000	\$ 2,912,000	\$ 2,200,000	\$ 5,800,000
3B. Water Distribution - Other	\$ 781,000	\$ 54,000	\$ 50,000	\$ 552,000	\$ 520,000	\$ 490,000	\$ 148,000
4. Water Treatment	\$ 75,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 225,000
5. Technology	\$ 1,019,000	\$ 858,075	\$ 1,100,000	\$ 485,000	\$ 225,000	\$ 975,000	\$ 750,000
6. Public Safety/Emergency Response	\$ 30,450	\$ 30,450	\$ 170,000	\$ 518,000	\$ 150,000	\$ 890,000	\$ 898,000
7. Facilities & Planning	\$ -	\$ -	\$ -	\$ 101,000	\$ -	\$ 150,000	\$ -
Capital Improvement Projects - Total	\$ 5,630,450	\$ 4,774,533	\$ 5,026,000	\$ 5,035,000	\$ 5,031,000	\$ 7,919,000	\$ 9,360,000

FY 2022/23 CIP Budget \$5M/year for next 3-years Date: 5/13/22			Budget FY 21/22	Projected FY 21/22	Budget FY 22/23	Forecast FY 23/24	Forecast FY 24/25	Forecast FY 25/26	Forecast FY 26/27
1. Water Supply									
A. Groundwater Water Supply									
i. Well Rehabilitation									
	Well 12 Rehabilitation	\$	-	\$ 4,548					
	Well 9 Rehabilitation	\$	105,000	\$ -					
	Well Rehabilitation (1 Well per year)				\$ 144,000	\$ 145,000	\$ 154,000	\$ 159,000	\$ 264,000
ii. New Wells									
iii. Groundwater Basin Recharge									
	Stormwater Recharge Project at CVC Park - Planning	\$	30,000	\$ 4,500	\$ 75,000				
B. Imported Water Supply									
C. Recycled Water System									
i. Recycled Water									
ii. Membrane Bioreactor Technology (MBR)									
D. Water Supply Studies									
WS Total		\$	135,000	\$ 9,048	\$ 219,000	\$ 145,000	\$ 154,000	\$ 159,000	\$ 264,000
2. Water Storage									
A. Reservoir Rehabilitation									
i. Steel Reservoir Rehabilitation									
	Markridge								
	Rosemont			\$ 26,929					
	Oak Creek - 16" Manifold Repair			\$ 1,272					
	Edmund #2	\$	590,000	\$ 696,000					
	Goss Canyon #1				\$ 800,000				
	Goss Canyon #2					\$ 865,000			
	Shields						\$ 1,070,000		
	Eagle Canyon							\$ 2,755,000	
	Dunsmore								\$ 950,000
ii. Concrete Reservoir Rehabilitation									
iii. Steel Reservoir Corrosion Protection System									
	Cathodic Protection Inspection & Replacement								\$ 100,000
iv. Overflow & Drain System Upgrade									
B. Reservoir Water Quality									
i. Water Quality Mixing System									
	Reservoir Mixing System - 4 Reservoirs							\$ 300,000	
	Reservoir Mixing System - 3 Reservoirs								\$ 225,000
	Reservoir Mixing System - 4 Reservoirs								
C. Water Storage Studies									
WS Total		\$	590,000	\$ 724,201	\$ 800,000	\$ 865,000	\$ 1,070,000	\$ 3,055,000	\$ 1,275,000

FY 2022/23 CIP Budget \$5M/year for next 3-years Date: 5/13/22			Budget FY 21/22	Projected FY 21/22	Budget FY 22/23	Forecast FY 23/24	Forecast FY 24/25	Forecast FY 25/26	Forecast FY 26/27
3. Water Distribution									
A. Pipeline Replacement									
FY 20/21 Pipeline Replacement									
2800 to 3100 blocks of Los Olivos Lane - 3,400 LF		\$	400,000	\$	731,033				
4700 Block of Cheryl & 3200 Block of Alabama - 1,750 LF		\$	1,500,000	\$	1,503,676				
Pipeline Replacement Carry Over		\$	1,100,000	\$	864,050				
Project 1: 2600 & 2700 Block of Orange (2425 LF)		\$	2,600,000	\$	2,367,726				
Project 2: 3000 & 3100 Blocks of Alabama (1650 LF)									
Project 3: 3400 & 3500 Blocks of Montrose (1150 LF)									
FY 23/24 Pipeline Replacement (900 LF)									
Project 4 : 2400 - 2600 Blocks of Upper Terrace (1380 LF)									
FY 24/25 Pipeline Replacement (3200 LF)									
Annual Pipeline Replacement									
C. Booster Pump System									
i. Annual Pump /Motor Replacement									
Annual Booster Replace - 1 Booster		\$	53,000	\$	-				
ii. Pump Station Upgrade									
iii. Misc.									
Upgrade - Ramsdell Mixing Station		\$	728,000	\$	54,000				
Mills Plant - Aeration Tower									
F. Water Distribution Studies									
WD Total		\$	3,781,000	\$	3,152,759	\$	2,921,000	\$	3,432,000
4. Water Treatment									
A. Nitrate Removal									
i. Glenwood									
Replace Ion Exchange Resin at Glenwood									\$
150,000									
ii. Mills									
iii. Ordunio									
Replace Bio Remediation ARoNite Membranes at Ordunio									\$
75,000									
C. Disinfection - Convert to Chloramines									
Conversion to Chloramination		\$	75,000	\$	-	\$	100,000		
D. Federal and State Regulations									
E. Water Quality Studies									
WT Total		\$	75,000	\$	-	\$	-	\$	-
									\$
									225,000

FY 2022/23 CIP Budget \$5M/year for next 3-years Date: 5/13/22			Budget FY 21/22	Projected FY 21/22	Budget FY 22/23	Forecast FY 23/24	Forecast FY 24/25	Forecast FY 25/26	Forecast FY 26/27
5. Technology									
A. Automated Meter Information (AMI) System									
	GRANT - 3" & 4" Smart Meters	\$ 200,000	\$ 200,000		\$ 150,000				
	AMI - 3/4" to 1" - Smart Meters	\$ 233,000	\$ 233,000						
	AMI - Customer Service Interface	\$ 87,000	\$ 50,000						
	GRANT - AMI - USBR Water Efficiency Grant	\$ -	\$ 2,000						
	GRANT - 1-1/2" Smart Meters - USBR Grant				\$ 335,000				
	AMI - Meter Lids - Zones 9, 10 & 11				\$ 220,000				
	2" Smart Meters					\$ 150,000			
	AMI - Meter Lids - Zones 6, 7 & 8					\$ -	\$ 225,000	\$ 225,000	
	AMI - Meter Lids - Zones 1, 2, 3, 4 & 5							\$ 750,000	\$ 750,000
B. Supervisory Control and Data Acquisition (SCADA) System									
	Communication Radio Network	\$ 125,000	\$ 25,000			\$ 240,000			
	SCADA Replacement - Installation	\$ 374,000	\$ 348,075		\$ 395,000	\$ 95,000			
C. Graphical Information System (GIS)									
TECH Total			\$ 1,019,000	\$ 858,075	\$ 1,100,000	\$ 485,000	\$ 225,000	\$ 975,000	\$ 750,000
6. Public Safety/Emergency Response									
A. Emergency Electrical Generators									
	New Emergency Electrical Generator - Paschall				\$ 35,000			\$ 310,000	\$ 400,000
	New Emergency Electrical Generator - Mills Plant				\$ 35,000	\$ 354,000			
	New Emergency Electrical Generator - Wells 5, 7 & 9				\$ 100,000			\$ 315,000	\$ 320,000
B. Water Storage									
	Dunsmore/Pickens - Seismic Sensors & Valve Actuators					\$ 120,000			
	Ordunio - Seismic Sensors & Valve Actuators						\$ 150,000		
	Oak Creek #1 & #2 - Seismic Sensors & Valve Actuators							\$ 175,000	
	Encinal & Ocean View - Seismic Sensors & Valve Actuators								\$ 150,000
C. Security									
	Security Cameras - Reservoir Sites					\$ 44,000			
	Security Cameras - Well Sites							\$ 65,000	
	Security Cameras - Other Sites							\$ 25,000	\$ 28,000
D. Miscellaneous									
	FEMA Local Hazard Mitigation Plan	\$ 30,450	\$ 30,450						
SF/ER Total			\$ 30,450	\$ 30,450	\$ 170,000	\$ 518,000	\$ 150,000	\$ 890,000	\$ 898,000
7. Facilities & Planning									
A. Main Office									
	Seismic Vulnerability Study - Main Office & Glenwood Plant				\$ -	\$ 101,000			
B. Glenwood Plant									
C. Mills Plant									
D. Reservoir Site Improvements									
	Facilities Maintenance Master Plan							\$ 150,000	
5. Misc. Properties									
6. District Planning									
F & P Total			\$ -	\$ -	\$ -	\$ 101,000	\$ -	\$ 150,000	\$ -
Capital Improvement Projects - Total			\$ 5,630,450	\$ 4,774,533	\$ 5,026,000	\$ 5,035,000	\$ 5,031,000	\$ 7,919,000	\$ 9,360,000

Crescenta Valley Water District

FY 22/23 Capital Improvement Project Priority List

Capital Improvement Project Program	Budget FY 22/23	Category	Priority	Cumulative Estimated Costs	Project Description
Annual Pipeline Replacement - 3,055 LF and FY 21/22 Pipeline Carryover Costs	\$ 2,587,000	Water Distribution	1	\$ 2,587,000	Pipeline Replacement - Project 1 - 2600 & 2700 blocks of Orange and 5000 Block of Adobe Ln and Carryover from FY 21/22
Steel Reservoir Rehabilitation - Goss Canyon #1	\$ 800,000	Water Storage	1	\$ 3,387,000	Reservoir Rehabilitation - Structural repairs and re-coating at Goss Canyon #1 Reservoir during low demand (Winter) season
Well 14 Rehabilitation	\$ 144,000	Water Supply	1	\$ 3,531,000	Well Rehabilitation - Remove & Inspect Well Pump & Casing, Chemical Treatment Well Casing, Pump Test, New Pump & Motor
Replacement - SCADA System	\$ 395,000	Technology	1	\$ 3,926,000	Replacement of SCADA System - <u>Continuation from FY 21/22</u> - Completion of the replacement of RTU/PLC Equipment including new equipment, programing, integration and testing
AMI - Replace 3" & 4" Smart Meters with SmartPoints (Grant)	\$ 150,000	Technology	1	\$ 4,076,000	Advanced Metering Infrastructure (AMI) - <u>Continuation from FY 21/22</u> Install 3" & 4" water meters with SmartPoints - USBR Grant
Annual Booster Pump Replacement	\$ 50,000	Water Distribution	2	\$ 4,126,000	Booster Pump Replacement - Replace 15-yr and older booster pump with new pump assembly and high efficiency motor - Replace Booster 26 at Cresta Heights Reservoir
AMI - Replace 1-1/2" Meters (Grant)	\$ 335,000	Technology	2	\$ 4,461,000	Advanced Metering Infrastructure (AMI) - Replace 1-1/2" Meters - USBR Grant
AMI - Zone 9, 10, & 11 - Install Meter Lids & SmartPoints	\$ 220,000	Technology	2	\$ 4,681,000	Advanced Metering Infrastructure (AMI) - Install SmartPoints & Meter Lids in Zones 9, 10 & 11
Disinfection - Conversion to Chloramines	\$ 100,000	Water Treatment	2	\$ 4,781,000	Disinfection Changeover - Utilizing a consultant to assist operations staff with conversion, monitoring and standard operating procedures
New Emergency Electrical Generator at Mills Plant - Design	\$ 170,000	Public Safety	2	\$ 4,951,000	New Emergency Electrical Generator - Installation of a Stationary 200kW Emergency Electrical Generators at the Mills Plant & Paschall Booster Station; 3 - 70kW Emergency Electrical Generator at Wells 5, 7 & 9 - Cal OES Grant
Stormwater Recharge CVC Park - Planning	\$ 75,000	Water Supply	2	\$ 5,026,000	Stormwater Recharge - <u>Continuation from FY 20/21</u> - Concept plan, grant funding options and coordination with stakeholders
Annual Pipeline Replacement - 1,650 LF	\$ -	Water Distribution	3	\$ 5,026,000	Pipeline Replacement - Project 2 - 3000 & 3100 Blocks of Alabama
Replacement - Communication Radio Network	\$ -	Technology	3	\$ 5,026,000	Replacement of SCADA Radio Communication System - <u>Continuation from FY 21/22</u> - Completion to Upgrading Radio System to 5.8GHz radios
Seismic Vulnerability Study - Main Office & Glenwood Plant	\$ -	Facilities & Planning	3	\$ 5,026,000	Seismic Vulnerability Study - at Main Office & Glenwood Plant - Cal OES Grant
Annual Pipeline Replacement - 1,150 LF	\$ -	Water Distribution	4	\$ 5,026,000	Pipeline Replacement - Project 3 - 3400 & 3500 Blocks of Montrose (1150 LF)
Annual Pipeline Replacement - 1,380 LF	\$ -	Water Distribution	4	\$ 5,026,000	Pipeline Replacement - Project 4 - 2400 - 2600 Blocks of Upper Terrace (1380 LF)
PRS - Zone 2 to Zone 1/Upgrade - Ramsdell Mixing Station	\$ -	Water Distribution	4	\$ 5,026,000	New Pressure Reducing Station & Upgrade Ramsdell Mixing Station - <u>Continuation from FY 21/22</u> - Construction of PRS from Zone 2 to zone 1 & Upgrade to Ramsdell Mixing Station
Pay-Go Total	\$ 5,026,000				

Notes:

Priority Level 1: Projects **MUST** be constructed during FY 22/23

Priority Level 2: Projects **SHOULD** be constructed during FY 22/23

Priority Level 3: Projects **Could Be Postponed** to FY 23/24 (Unless Awarded Grant)

Priority Level 4: Projects **Postponed** to FY 23/24 or later

Crescenta Valley Water District

FY 23/24 Capital Improvement Project Priority List

Capital Improvement Project Program	Budget FY 23/24	Category	Priority	Cumulative Estimated Costs	Project Description
Annual Pipeline Replacement - 3,700 LF	\$ 2,369,000	Water Distribution	1	\$ 2,369,000	Pipeline Replacement - Project 1: 3000 & 3100 Blocks of Alabama (1650 LF), Project 2: 3400 & 3500 Blocks of Montrose (1150 LF), FY 23/24 Pipeline (900 LF)
Steel Reservoir Rehabilitation - Goss Canyon #2	\$ 865,000	Water Storage	1	\$ 3,234,000	Reservoir Rehabilitation - Structural repairs and re-coating at Goss Canyon #2 Reservoir during low demand (Winter) season
Well 11 Rehabilitation	\$ 145,000	Water Supply	1	\$ 3,379,000	Well Rehabilitation - Remove & Inspect Well Pump & Casing, Chemical Treatment Well Casing, Pump Test, New Pump & Motor
Replacement - SCADA System	\$ 95,000	Technology	1	\$ 3,474,000	Replacement of SCADA System - <u>Continuation from FY 22/23</u> - Completion of the replacement of RTU/PLC Equipment including new equipment, programing, integration and testing
AMI - Replace 2" Smart Meters with SmartPoints (Grant)	\$ 150,000	Technology	1	\$ 3,624,000	Advanced Metering Infrastructure (AMI) - <u>Continuation from FY 22/23</u> Install 2" water meters with SmartPoints
PRS - Zone 2 to Zone 1 at Mayfield & Ramsdell	\$ 500,000	Water Distribution	1	\$ 4,124,000	New Pressure Reducing Station at Mayfield & Ramsdell - <u>Continuation from FY 22/23</u> - Construction of PRS from Zone 2 to zone 1
Replacement - SCADA Communication Radio Network	\$ 240,000	Technology	1	\$ 4,364,000	Replacement of SCADA Radio Communication System - Upgrading Radio System to 5.8GHz radios.
Annual Booster Pump Replacement	\$ 52,000	Water Distribution	2	\$ 4,416,000	Booster Pump Replacement - Replace 15-yr and older booster pump with new pump assembly and high efficiency motor
New Emergency Electrical Generator at Mills Plant	\$ 354,000	Public Safety	2	\$ 4,770,000	New Emergency Electrical Generator - Installation of a Stationary 200kW Emergency Electrical Generators at the Mills Plant - Cal OES Grant
Seismic Vulnerability Study - Main Office & Glenwood Plant	\$ 101,000	Facilities & Planning	2	\$ 4,871,000	Seismic Vulnerability Study - at Main Office & Glenwood Plant - Cal OES Grant
Security Cameras - Reservoir Sites	\$ 44,000	Facilities & Planning	3	\$ 4,915,000	Security Cameras - Reservoir Sites - Installation of Security at 14 sites
Dunsmore/Pickens - Seismic Sensors & Valve Actuators	\$ 120,000	Public Safety	3	\$ 5,035,000	Seismic Sensors & Valve Actuators - Install Seismic Sensors at Dunsmore & Pickens Reservoirs
Pay-Go Total	\$ 5,035,000				

Notes:

Priority Level 1: Projects **MUST** be constructed during FY 23/24

Priority Level 2: Projects **SHOULD** be constructed during FY 23/24

Priority Level 3: Projects **Could Be Postponed** to FY 24/25

Priority Level 4: Projects **Postponed** to FY 24/25

Crescenta Valley Water District

FY 24/25 Capital Improvement Project Priority List

Capital Improvement Project Program	Budget FY 24/25	Category	Priority	Cumulative Estimated Costs	Project Description
Annual Pipeline Replacement - 4,580 LF	\$ 2,912,000	Water Distribution	1	\$ 2,912,000	Pipeline Replacement - Project 1: 2400 - 2600 Blocks of Upper Terrace (1380 LF); FY 24/25 Pipeline Replacement (3200 LF)
Steel Reservoir Rehabilitation - Shields	\$ 1,070,000	Water Storage	1	\$ 3,982,000	Reservoir Rehabilitation - Structural repairs and re-coating at Shields Reservoir during low demand (Winter) season
Well 7 Rehabilitation	\$ 154,000	Water Supply	1	\$ 4,136,000	Well Rehabilitation - Remove & Inspect Well Pump & Casing, Chemical Treatment Well Casing, Pump Test, New Pump & Motor
AMI - Replace Meter Lids - Zones 6, 7 & 8	\$ 225,000	Technology	1	\$ 4,361,000	Advanced Metering Infrastructure (AMI) - <u>Continuation from FY 23/24</u> Replace Meter Lids - Zones 6, 7 & 8
PRS - Upgrade - Ramsdell Mixing Station	\$ 466,000	Water Distribution	1	\$ 4,827,000	Upgrade Ramsdell Mixing Station - Construction for upgrades to Ramsdell Mixing Station
Annual Booster Pump Replacement	\$ 54,000	Water Distribution	1	\$ 4,881,000	Booster Pump Replacement - Replace 15-yr and older booster pump with new pump assembly and high efficiency motor
Seismic Sensors & Valve Actuators at Ordunio Reservoir	\$ 150,000	Public Safety	3	\$ 5,031,000	Seismic Sensors & Valve Actuators - Install Seismic Sensors at Dunsmore & Pickens Reservoirs
Pay-Go Total	\$ 5,031,000				

Notes:

Priority Level 1: Projects **MUST** be constructed during FY 24/25

Priority Level 2: Projects **SHOULD** be constructed during FY 24/25

Priority Level 3: Projects **Could Be Postponed** to FY 24/25

Priority Level 4: Projects **Postponed** to FY 25/26

CRESCENTA VALLEY WATER DISTRICT

STAFF REPORT

Information Item No. 2
May 17, 2022

To: Engineering Committee
From: David S. Gould, P.E. – Director of Engineering & Operations
Subject: Status Update - FY 21/22 Capital Improvement Project Budget

DISCUSSION:

The following is an update of the FY 21/22 Capital Improvement Project status and budget update.

1. 2800 to 3100 Blocks of Los Olivos (E-1033)

- a. Construction Started – March 8, 2022
- b. Installed 3,400 LF of pipeline and 52 water services to date
- c. End Construction – July 2022
- d. Change Orders to date - \$0.00
- e. Budget

Account Description	Amount
FY 21/22 Water Distribution Pipeline Replacement for E-1033	\$1,500,000
E-1033 - 2800-3100 Los Olivos Ln., - Contract Bid	(\$945,600)
E-1033 - 10% Contingency for cost of unforeseen or additional work	(\$94,560)
E-1033 - Tetra Tech - Engineering Design Services	(\$56,200)
E-1033 - Dudek - Construction Management & Inspection Services	(\$142,230)
E-1033 - Additional costs such as material purchased by CVWD, soils engineer, and CVWD labor costs	(\$265,086)
Total Cost Estimate	(\$1,503,676)
Amount Remaining	(\$3,676)

2. 3200 Block of Alabama 4700 & 4800 Blocks of Cheryl & 3300 Block of Thelma St (E-1034)

- a. Construction to Start – May 23, 2022
- b. End Construction – July 2022
- c. Budget

Account Description	Amount
FY 21/22 Water CIP– Water Distribution Pipeline Replacement	\$1,100,000
E-1034 – 4800 Blocks of Cheryl Ave. 3200 block of Alabama Street - Contractor Bid	(\$447,750)
E-1034 - 10% Contingency for cost of unforeseen or additional work	(\$44,775)
E-1034 - Cannon - Construction Management & Inspection	(\$105,300)
E-1034 - Additional costs such as material purchased by CVWD, soils engineer, and CVWD labor costs	(\$266,225)
Total Cost Estimate	(\$864,050)
Amount Remaining in Water CIP – Distribution System – Annual Pipeline Replacement	<u>\$232,274</u>

Summary of FY 21/22 Pipeline Replacement Budget:

FY 20/21 Pipeline Replacement Program Cost Update: 5/13/22	E-Job	Budget FY 21/22	<u>FY 21/22</u> Cost to date from 7/1/21 to 4/30/22	<u>FY 21/22</u> Cost Committed from 5/1/22 to 6/30/22	Projected FY 21/22
2800 - 3100 Blocks of Los Olivos	E-1033	\$1,500,000	\$ 234,146	\$ 1,269,530	\$ 1,503,676
4700 Block of Cheryl	E-1034	\$1,100,000	\$ 244,215	\$ 619,835	\$ 864,050
FY 21/22 Pipeline Replacement		\$2,600,000	\$ 478,361	\$ 1,889,365	\$ 2,367,726

3. FY 20/21 – Pipeline Replacement Projects – Carryover to FY 21/22

a. E-1022 – Project completed in October 2021

FY 20/21 Pipeline Replacement Program Cost Update: 05/13/22	E-Job	Recorded FY 20/21	Budget FY 21/22	FY 21/22 Cost to date from 7/1/21 to 4/30/22	FY 21/22 Cost Committed from 5/1/22 to 6/30/22	Projected FY 21/22
2400 & 2500 Blocks of Janet Lee	E-1008	\$ 861,188		\$ 59,632		
4300 Block of Rosemont	E-1019	\$ 39,407		\$ 1,304		
3400 & 3500 Block of Encinal	E-1021	\$ 760,569		\$ 31,620		
4800 block of Dyer, 2800 block of El Caminito, 4800 block of Glenwood, 2800 block of Stevens & 2700 block of Paraiso Way	E-1022	\$ 175,758	\$ 400,000	\$ 638,477		
FY 20/21 Pipeline Replacement		\$ 1,836,922	\$ 400,000	\$ 731,033	\$ -	\$ 731,033

4. New Pressure Reducing Station & Rehabilitation of the Ramsdell Mixing Station (E-977)

a. 90% design under review by staff

b. Preliminary Construction Cost Estimate – \$1.4M

The original budget for FY 21/22 was \$728,000 for design and construction. Staff has been working with Cannon on finalizing the design of the project and the preliminary construction cost estimate provided by Cannon was at \$1.4M, which is more than the original cost estimate. Staff reassessed the remaining portions of the project for FY 21/22 and the design is planned to be finished in the next couple of months. Construction cost will be moved to FY 22/23 or later depending on the final CIP Budget.

FY 21/ 22 Capital Improvement Project Program Cost Update: 05/12/22	E-Job	Recorded FY 20/21	Budget FY 21/22	FY 21/22 Cost to date from 7/1/21 to 4/30/22	FY 21/22 Cost Committed from 5/1/22 to 6/30/22	Projected FY 21/22	Budget FY 22/23	Total Project Costs
Upgrade to Ramsdell Mixing Station - Design	E-977	\$ 2,869	\$ 728,000	\$ 48,594	\$ 5,406	\$ 54,000	\$ 1,400,000	\$ 1,456,869

5. Steel Reservoir Rehabilitation at Edmund #2 (E-1036)

a. Contract awarded to J. Colon Coatings Inc.

b. Structural work and interior coating are complete

c. Exterior Coating to be completed within the next 2 weeks.

d. Project anticipated to be completed and reservoir back in service by the end of May 2022

FY 21/ 22 Capital Improvement Project Program Cost Update: 05/12/22	E-Job	Budget FY 21/22	FY 21/22 Cost to date from 7/1/21 to 4/30/22	FY 21/22 Cost Committed from 5/1/22 to 6/30/22	Projected FY 21/22
Edmund #2	E-1036	\$ 590,000	\$ 443,743	\$ 252,257	\$ 696,000

6. Replacement of SCADA Equipment, Programing & Integration (E-939)

a. APEX Manufacturing Solutions and CVWD have ordered equipment and materials.

b. Completed Wells 5, 8, 11, 14, 16.

FY 21/ 22 Capital Improvement Project Program Cost Update: 05/12/22	E-Job	Budget FY 21/22	FY 21/22 Cost to date from 7/1/21 to 4/30/22	FY 21/22 Cost Committed from 5/1/22 to 6/30/22	Projected FY 21/22
SCADA Replacement - Installation	E-939	\$ 374,000	\$ 84,092	\$ 263,983	\$ 348,075

7. AMI – Customer Engagement Platform (E-1035)

- a. Working with WaterSmart on transferring data from Springbrook - Complete
- b. Reviewing “Welcome Letter” to customers
- c. Working with WaterSmart on layout and content of Customer Portal
- d. Tentative Launch Date – June 29, 2022

8. AMI – Installation of ¾” & 1” meters (E-1035)

- a. Installation of ¾” & 1” meters within Zone 1
 - i. Installed 377 meters to-date
 - ii. 120 meters remaining to install
- b. Installation of SmartPoints and Meter Lids in Zone 1
 - i. Put on Hold

9. AMI – Installation of 3” & 4” meters (E-1031) – USBR Grant

- a. Site Survey -May to July 2022
- b. Ordering 3” & 4” meters; Delivery June 2022.
- c. Install and connect 32 - 3” & 4” meters in August 2022.

FY 21/ 22 Capital Improvement Project Program Cost Update: 05/12/22	E-Job	Recorded FY 20/21	Budget FY 21/22	FY 21/22 Cost to date from 7/1/21 to 3/31/22	FY 21/22 Cost Committed from 4/1/22 to 6/30/22	Projected FY 21/22
3” & 4” Smart Meters	E-1031	\$ 1,004	\$ 200,000	\$ 1,498	\$ 198,502	\$ 200,000
AMI - 3/4” to 1” - Smart Meters	E-1035	\$ 71,693	\$ 233,000	\$ 9,682	\$ 223,318	\$ 233,000
AMI - Customer Service Interface	E-1035		\$ 87,000	\$ 45,860	\$ 4,140	\$ 50,000

10. FEMA Local Hazard Mitigation Plan (M-1004)

- a. Project 1 – New emergency electrical generators at 5 sites
 - i. New stationary generators at Mills Plant, Paschall Booster Station, & Wells 5, 7 & 9
 - ii. Preliminary cost - \$1.5M
 - 1) 75% reimbursement from Cal OES - \$1.125M
 - 2) 25% reimbursement from CVWD - \$375,000
- b. Project 2 – Seismic Evaluation of CVWD’s facilities application
 - i. Facilities Seismic Vulnerability Study for Main Office and Glenwood Operations building
 - ii. Preliminary cost - \$100,100
 - 1) 75% reimbursement from Cal OES - \$75,075
 - 2) 25% reimbursement from CVWD - \$25,025

11. Well 9 Rehabilitation

- a. On Hold
- b. Working with General Pump Company on Annual Well & Pump Rehabilitation Contract

12. Booster 26 at Cresta Heights Replacement

- a. On Hold
- b. Working with General Pump Company on Annual Well & Pump Rehabilitation Contract

13. Replacement of SCADA communication radio network (E-1025)

- a. Finalizing Scope of Work
- b. Moved to FY 22/23 CIP Budget

14. Conversion of Disinfection System to Chloramines (E-995)

- a. Moved to FY 22/23 CIP Budget

FY 2021/21 CIP Budget

See attached for updated CIP Budget with actual costs

SUMMARY:

Staff continues to provide updated information to the Engineering Committee as the FY 21/22 CIP program progress over the next 2 months.

Prepared & submitted by:

A handwritten signature in blue ink, appearing to read 'D. Gould', is written over a horizontal line.

David S. Gould, P.E.
Director of Engineering & Operations

FY 21/ 22 Capital Improvement Project Program Cost Update: 05/12/22	E-Job	Recorded FY 20/21		Budget FY 21/22	<i>FY 21/22 Cost to date from 7/1/21 to 4/30/22</i>	<i>FY 21/22 Cost Committed from 5/1/22 to 6/30/22</i>	Projected FY 21/22
1. Water Supply		\$ 153,866		\$ 135,000	\$ 6,290	\$ 2,758	\$ 9,048
2. Water Storage		\$ 663,213		\$ 616,900	\$ 471,944	\$ 252,257	\$ 724,201
3A. Water Distribution - Pipeline - Pyramid - 20 yrs		\$ 1,838,368		\$ 3,000,000	\$ 1,209,394	\$ 1,889,365	\$ 3,098,759
3B. Water Distribution - Other		\$ 139,017		\$ 781,000	\$ 48,594	\$ 5,406	\$ 54,000
4. Water Treatment		\$ 54,073		\$ 75,000	\$ -	\$ -	\$ -
5. Technology		\$ 466,671		\$ 1,019,000	\$ 160,314	\$ 697,761	\$ 858,075
6. Public Safety/Emergency Response		\$ 134,549		\$ 30,450	\$ 30,450	\$ -	\$ 30,450
7. Facilities & Planning		\$ 3,956		\$ -	\$ -	\$ -	\$ -
Capital Improvement Projects - Total		\$ 3,453,712		\$ 5,657,350	\$ 1,926,986	\$ 2,847,547	\$ 4,774,533
Bond Financing - CIP		\$ 2,695,174		\$ 2,304,826			\$ 2,304,826
Water Distribution - Pipeline Total				\$ 3,000,000			\$ 3,098,759
Remaining CIP				\$ 2,657,350			\$ 1,675,774
Water Fund Financing - CIP		\$ 758,538		\$ 3,352,524			\$ 2,469,707
Total Financing - CIP		\$ 3,453,712		\$ 5,657,350			\$ 4,774,533

FY 21/ 22 Capital Improvement Project Program Cost Update: 05/12/22			E-Job	Recorded FY 20/21	Budget FY 21/22	FY 21/22 Cost to date from 7/1/21 to 4/30/22	FY 21/22 Cost Committed from 5/1/22 to 6/30/22	Projected FY 21/22
4. Water Treatment								
C. Disinfection - Convert to Chloramines								
	Conversion to Chloramination	E-995	\$	54,073	\$ 75,000	\$ -	\$ -	\$ -
WT Total			\$	54,073	\$ 75,000	\$ -	\$ -	\$ -
5. Technology								
A. Automated Meter Information (AMI) System								
	AMI - Communication	E-1020	\$	215,080				
	3" & 4" Smart Meters	E-1031	\$	1,004	\$ 200,000	\$ 1,498	\$ 198,502	\$ 200,000
	AMI - 3/4" to 1" - Smart Meters	E-1035	\$	71,693	\$ 233,000	\$ 9,682	\$ 223,318	\$ 233,000
	AMI - Customer Service Interface	E-1035			\$ 87,000	\$ 45,860	\$ 4,140	\$ 50,000
	AMI - USBR Grant	E-1041			\$ -	\$ 1,572	\$ 428	\$ 2,000
B. Supervisory Control and Data Acquisition (SCADA) System								
	Communication Radio Network	E-1025	\$	72,917	\$ 125,000	\$ 17,610	\$ 7,390	\$ 25,000
	SCADA Replacement - Installation	E-939	\$	105,977	\$ 374,000	\$ 84,092	\$ 263,983	\$ 348,075
TECH Total			\$	466,671	\$ 1,019,000	\$ 160,314	\$ 697,761	\$ 858,075
6. Public Safety/Emergency Response								
D. Miscellaneous								
	FEMA Local Hazard Mitigation Plan	M-1004	\$	134,549	\$ 30,450	\$ 30,450	\$ -	\$ 30,450
SF/ER Total			\$	134,549	\$ 30,450	\$ 30,450	\$ -	\$ 30,450
7. Facilities & Planning								
D. Reservoir Site Improvements								
	Roof for Old Encinal - Storage Bldg	E-1027	\$	3,956				
F & P Total			\$	3,956	\$ -	\$ -	\$ -	\$ -
Capital Improvement Projects - Total			\$	3,453,712	\$ 5,657,350	\$ 1,926,986	\$ 2,847,547	\$ 4,774,533

CRESCENTA VALLEY WATER DISTRICT

2700 FOOTHILL BOULEVARD
LA CRESCENTA, CALIFORNIA

To be held on
May 18, 2022 at 11:00 AM

Agenda for the Meeting of the Community Relations/Water Conservation
Committee
of the Crescenta Valley Water District

Posted May 17, 2022 at 11:00 AM

TELECONFERENCING NOTICE

Under AB 361 and District Resolution No. 772, the District will continue to hold Board and Committee meetings by teleconference, due to the continuing State of Emergency for COVID-19 and the ongoing imminent risks to the health or safety of the attendees from COVID-19.

[This meeting will be held by teleconference only.]

Any member of the public may participate using a touchtone phone. You may select any of the following phone numbers (there are more than one for increased reliability during this time of increased phone traffic)

(669) 900-6833

(346) 248-7799

(929) 205-6099

(253) 215-8782

(301) 715-8592

(312) 626-6799

Then, enter Access Code: 878 8824 7272

[Pursuant to the above Executive Order, the public may not attend the meeting in person]

Those members of the public who are able to and would like to additionally participate with a computer through videoconference may access the Zoom videoconferencing tool available at the following link – <https://us02web.zoom.us/j/87888247272>

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting the District by phone or in writing at customerservice@cvwd.com. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

Call to Order

Adoption of Agenda

Public Comment:

At this time, members of the public shall have an opportunity to address the Committee on items of interest that are within the subject matter jurisdiction of this Committee. This opportunity is non-transferable, and speakers are limited to three (3) minutes each. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda, except under certain circumstances.

Action Item(s)

The public shall have an opportunity to comment on any action item as each item is considered by the Committee. This opportunity is non-transferrable, and speakers are limited to one two-minute (2) comment each.

1. Approved change to the District's Stage 4, Orange Alert effective June 1, 2022
2. Residential gallons per capita per day (R-GCPD)

Committee Members' Request for Future Agenda Items

Adjournment

CRESCENTA VALLEY WATER DISTRICT STAFF REPORT

Information Item No. 1

To: Community Relations and Water Conservation Committee

May 18, 2022

From: Christy J. Colby – Regulatory and Public Affairs Manager

Subject: CVWD's Water Conservation Alert Status – Phase 4, Code Orange

BACKGROUND:

At the May 10, 2022, Board Meeting, the Board unanimously approved to change CVWD's Water Conservation Alert Status from Phase 3 – Yellow to Phase 4 – Orange. This change will go into effect on Wednesday June 1, 2022.

The most significant difference in the two phases is that outdoor watering will change from three days per week, Tuesday, Thursday, Saturday, to two days per week Tuesday and Saturday. The staff report for that Board action is included for your reference.

OUTREACH PLAN:

The week prior to the change, the District will be mailing a postcard to notify customers of the change. The postcard will include the "Orange Alert graphic (see attached) and outdoor watering tips. A notification will also be published in the CV Weekly, posted on the District's website, and sent out via customer account email. The conservation signs located throughout the District will be switched from Yellow to Orange.

DISCUSSION:

On May 4, 2022, Metropolitan Water District (MWD) released some talking points which provides background information and facts regarding the Water Shortage Emergency (see attached). You can expect to see an elevated level of public outreach from MWD calling for water conservation. Because the District has access to multiple water supplies (e.g. local groundwater, Colorado River, and State Water Project water), MWD's current restrictions do not apply to the District.

Attachments:

1. May 10, Board Staff Report
2. Orange Alert Graphic
3. MWD Talking Points

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 1
May 10, 2022

To: Honorable President and Members of the Board of Directors
From: Christy Colby – Regulatory and Public Affairs Manager
Subject: Discussion and possible action to change CVWD's Conservation Alert Status

ACTION ITEM:

Discussion and possible action to change CVWD's Conservation Alert Status

BACKGROUND:

In July 2021, the District adopted a Water Shortage Contingency Plan (WSCP). The plan contains a 6-level water conservation alert based on water shortage levels as outlined below. The District is currently in Water Conservation Alert Status "Phase 3 -Yellow".

Stage No.	Water Supply Conditions	% Shortage
Phase 1 - Color Code "Blue"	Standard Water Conservation. MWD can meet all Member Agency demands. Voluntary water conservation applies.	Up to 10%
Phase 2 - Color Code "Green"	Increased Water Conservation. Some supplies have been impacted, and consumers should increase efforts to conserve.	10% to 20%
Phase 3 - Color Code "Yellow"	Extraordinary Water Conservation. MWD is withdrawing water from most of its storage programs to meet demands. Extraordinary conservation is called for from consumers.	20% to 30%
Phase 4 - Color Code "Orange"	Allocation. MWD has implemented its allocation plan to its member agencies. Thus, supplies are limited.	30% to 40%
Phase 5 - Color Code "Red"	Critical. Water supplies are reduced drastically.	40% to 50%
Phase 6 - Color Code "Purple"	Emergency. Water supplies are only available for health and safety needs.	Greater than 50%

Each color code represents different outdoor water restrictions as shown in the table below.

Stage No.	Outdoor Watering Restrictions
Phase 1 - Color Code “Blue”	Outdoor irrigation is allowed any day of the week.
Phase 2 - Color Code “Green”	Outdoor irrigation is limited to odd or even days, based on ending number of customer’s address.
Phase 3 - Color Code “Yellow”	Outdoor irrigation will be permitted only on Tuesday, Thursday, and Saturday.
Phase 4 - Color Code “Orange”	Outdoor irrigation will be permitted only on Tuesday and Saturday.
Phase 5 - Color Code “Red”	Outdoor irrigation is limited to no more than one (1) day per week.
Phase 6 - Color Code “Purple”	All Outdoor irrigation is prohibited.

DISCUSSION

These past three “water years” (period between October 1, 2018, and September 30, 2021) was the driest period on record in California. Due to record low snowpack in the Sierra Nevada Mountains and persistent statewide drought, the California Department of Water Resources (DWR) limited the amount of available water supply to a 5% allocation for agencies that rely on State Water Project water supplies.

Low runoff in the Upper Colorado Basin has led to the first-ever shortage condition on the Colorado River system. Fortunately, Metropolitan Water District of Southern California (MWD), our regional wholesaler of imported water, has water stored in this system to meet minimum water demands (e.g. lower water demand levels reached through strong conservation efforts in the region). For this reason, MWD’s Colorado River supplies remain accessible to Southern California.

However, there are some agencies that can only receive State Water Project supplies due to their geographic location. Under MWD’s newly adopted Water Shortage Emergency program, those agencies within the State Water Project “exclusive” area will be required to reduce water demands to levels that match the available water supplies in the State Water Project. Those agencies are working closely with MWD to implement mandatory conservation measures including a 1-day per week outdoor watering requirement.

Because the District has access to multiple water supplies (e.g. local groundwater, Colorado River, and State Water Project, MWD’s current restrictions do not apply to the District.

On May 2, 2022, staff attended a Foothill Municipal Water District (FMWD) meeting to discuss the member agencies current conservation levels and outdoor watering restrictions along with any plans to adjust those restrictions. The following table summarizes that discussion.

Agency	Current	Proposed	Comments
CVWD	3-Days		Tuesday, Thursday, Saturday
FMWD	Yellow	Orange	Orange is 2-days a week
Valley	2-Days	2-Days	
Lincoln	Yellow	Orange	Will follow FMWD
LCID	2-Days	2-Days	
Liberty	3-Days	2-Days	
Burbank	3-Days	Comply with Emergency Conservation Program (e.g. 1-Day)	
Glendale	3-Days	2-Days	Tuesday, Thursday, Saturday
Pasadena	2-Days	2-Days	Saturday Only -(November -March)
South Pasadena	3-Days	(Likely moving to 2-Days)	Odd (Tu-Thu-Sat) Even (M-W-F)

For those agencies that will be changing from three days to two days of outdoor watering per week, the intent is to make that change effective June 1, 2022.

RECOMMENDATION

Change CVWD's Conservation Alert Status from "Phase 3-Yellow" to "Phase 4-Orange" on or before June 1, 2022, consistent with other FMWD retail agencies.

Prepared and Submitted by:



Christy J. Colby
Regulatory and Public Affairs Manager

WATER CONSERVATION ALERT: ORANGE

Outdoor irrigation will be permitted only on Tuesday and Saturday,
before 9:00 a.m. and after 5:00 p.m.

Hand Watering is allowed any day at any time



Mon

Tue

Wed

Thu

Fri

Sat

Sun



For detailed information, visit <https://www.cvwd.com/ordinances>



Metropolitan Talking Points



EMERGENCY CONSERVATION

May 4, 2022

Record-breaking Conditions

- We are seeing conditions unlike anything we've ever seen before and this drought is a challenge unlike anything Metropolitan has ever faced.
- The past three years are projected to be the driest three-year period in state history. And over these three years, we've had the lowest ever deliveries from the State Water Project, typically the source of about 30 percent of Southern California's supply.

Immediate Challenges in Some Communities

- We do not have enough water in some parts of Southern California this year to meet normal demands.
- One-third of our region – 6 million Southern Californians in parts of Los Angeles, Ventura and San Bernardino counties – face the most immediate challenge because of their reliance on the limited supplies from Northern California via the State Water Project.
- Metropolitan has declared a water shortage emergency in these areas and approved an Emergency Water Conservation Program that restricts outdoor watering to one day a week, or equivalent, for our member agencies that receive water from the State Water Project. For the equivalent option, member agencies may choose to conform to certain volumetric limits.
- The affected water agencies are: Calleguas Municipal Water District, Inland Empire Utilities Agency, Las Virgenes Municipal Water District, Los Angeles Department of Water and Power, Three Valleys Municipal Water District, and Upper San Gabriel Valley Municipal Water District.
- Enforced restrictions must go into effect by June 1, or these agencies face penalties.
- If we don't see the progress we need, or if supply conditions worsen, Metropolitan could ban all outdoor watering as soon as Sept. 1.

- Right now, we must preserve the available water we have for the greatest public benefit. And green grass is not the greatest public benefit.

Finding Solutions to This Challenge, Together

- We have been working hard, in partnership with our member agencies, to give agencies in the State Water Project-dependent area access to Colorado River water.
- We've reengineered our system to push Colorado River supplies into new areas, including building new pumps and changing the normal direction of water flow.
- We're also looking everywhere we can for additional water that may be available on the market and that can be delivered through the State Water Project system.
- We're doing this in the immediate term – to address the current situation – and taking even more actions for the long-term to prevent this crisis from happening again.

Conservation, Investments Needed to Secure Our Region's Future

- This situation is extremely serious. All Southern Californians must cut back their water use by up to 20 percent to meet Gov. Newsom's March executive order and to stretch available supplies and storage. Customers dependent on State Water Project supplies must reduce their water use by 35% on average. Residents should contact their local water agency for information on specific water use requirements in their area.
- We're in this together – if we all find ways to reduce our water use, we can get through this drought.
- To support conservation, Metropolitan has expanded its rebate programs and provides water-saving tips on bewaterwise.com.
- While we grapple with these immediate challenges, Metropolitan is committed to taking bold actions to adapt to climate change including investing in local supplies, storage, system flexibility and making conservation a way of life.

CRESCENTA VALLEY WATER DISTRICT STAFF REPORT

Information Item No. 2

To: Community Relations and Water Conservation Committee

May 18, 2022

From: Christy J. Colby – Regulatory and Public Affairs Manager

Subject: Residential Gallons per capita per day (R-GPCD)

BACKGROUND:

Beginning October 15, 2014, urban water suppliers were required to estimate and report their monthly Residential Gallons per Capita Day or R-GPCD. Residential water includes single and multi-family water use.

The table below represents the data reported on the State's portal as required by the State Water Resources Control Board's drought emergency water conservation regulation.

Residential Gallons per capita per day (R-GPCD)							
	CVWD	Valley	Lincoln	Rubio	Glendale	Burbank	Pasadena
Mar-22	84.72	243.42	92.44	140.78	73.24		95.08
Feb-22	88.55	227.23	86.64	137.45	73.32		88.19
Jan-22	70.93	160.69	69.75	81.50	66.50	72.94	72.01
Dec-21	92.46	163.38	74.29	121.28	65.00	91.02	74.92
Nov-21	90.57	263.69	96.69	187.87	78.51	102.36	96.36
Oct-21	106.84	285.15	97.54	218.21	79.07	108.12	100.27
Sep-21	110.75	356.59	123.06	231.64	86.96	124.92	122.27
Aug-21	110.48	383.96	134.40	224.76	88.92	121.23	124.70
Jul-21	106.84	376.61	135.53	240.21	90.47	116.54	128.07
Jun-21	100.93	349.30	130.68	231.09	88.65	117.80	115.98
May-21	99.78	323.34	113.99	113.34	83.07	102.98	109.00
Apr-21	82.66	257.23	103.13	192.58	79.42	101.49	107.14
Mar-21	86.68	242.04	83.36	102.42	71.99	84.41	86.75
Feb-21	79.93	151.56	83.50	106.10	71.43	94.58	88.40
Average	93.72	270.30	101.79	166.37	78.32	103.20	100.65

CVWD Gallons per capita per day GPCD				
2021	2020	2019	2018	2017
109.31	113.27	103.1	106.98	107.20

CRESCENTA VALLEY WATER DISTRICT

2700 FOOTHILL BOULEVARD
LA CRESCENTA, CALIFORNIA

To be held on
May 19, 2022 at 3:00 PM

Agenda for the Meeting of the Finance Committee
of the Crescenta Valley Water District

Posted May 18, 2022 at 3:00 PM

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the Board is prohibited from taking action on items not listed on the agenda, except under certain circumstances.

Action Item(s)

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1. Discussion of FY 2022-23 Water and Wastewater Fund Budgets and related items
2. Update on cell tower lease revenue analysis

Committee Members' Request for Future Agenda Items

Adjournment