

CRESCENTA VALLEY WATER DISTRICT

2700 Foothill Boulevard
La Crescenta, California

Agenda for the
Adjourned Regular Meeting of the Board of Directors
of the Crescenta Valley Water District
to be held on Tuesday, September 26, 2023, at 7:00 p.m.

Posted: Saturday, September 23, 2023 at 2:30 p.m.

This meeting will be conducted in person at the address listed above. Members of the public may also participate virtually by using a touchtone phone. You may select any of the following phone numbers (there are more than one for increased reliability during this time of increased phone traffic)

(669) 900-6833

(346) 248-7799

(929) 205-6099

(253) 215-8782

(301) 715-8592

(312) 626-6799

Then, enter Access Code: 890 2285 6866

Those members of the public who are able to and would like to additionally participate through computer may access the Zoom audio & video conferencing tool available at the following link:

<https://us02web.zoom.us/j/89022856866>

If there is a disruption of service, this meeting will continue without remote participation. The remote participation option is provided as a convenience to the public and is not required.

Public comment may be made either by emailing comments ahead of the meeting or by speaking over the phone. Emailed comments will be sent to the Board of Directors prior to the meeting and posted on the District's website. Comments may be sent to Customer Service, at (818) 248-3925 or customerservice@cvwd.com by 3pm on September 26, 2023.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting the District by phone or in writing at the above email address. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

Any written materials distributed to the Board in connection with this agenda will be made available at the same time for public inspection at the District office located at the above address and posted on the District's website.

Call to Order and Determination of Quorum

Pledge of Allegiance

Adoption of Agenda

Public Comments

At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the subject matter jurisdiction of the Board. This opportunity is non-transferable, and speakers are limited to one three-minute (3) comment. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda, except under certain circumstances.

Foothill Municipal Water District Report

1. Report on activities at Foothill Municipal Water District.

Consent Calendar

1. Consideration and approval of the Minutes of the Adjourned Regular Board Meeting on August 22, 2023 and the Minutes of the Regular Board Meeting on September 12, 2023.
2. Ratification of Disbursements for August 2023

Action Calendar

1. Consideration and possible action to grant a request for relief from a high water bill by Meghan Hearn at 2353 Caracas.

Information Items

Written Communications to District/Board of Directors

General Manager's Report

Attorney Report

Reports of Committees

- Engineering and Operations Committee
- Finance Committee
- Employee Relations Committee
- Policy Committee
- Community Relations/Water Conservation Committee
- Emergency Planning Committee
- Technology Committee

Directors' Oral Reports – Reports on issues, meetings, or activities attended by Directors.

Board Members' Request for Future Agenda Items

Closed Session

Public Employment

Position: General Manager

Adjournment



CRESCENTA VALLEY WATER DISTRICT
ADJOURNED REGULAR MEETING, BOARD OF DIRECTORS
August 22, 2023

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District made at the Adjourned Regular Meeting on July 25, 2023, an Adjourned Regular Meeting was held on August 22, 2023, at 7:00 p.m. at the District office at 2700 Foothill Blvd., La Crescenta, California and through audio and video conference. A call-in number was clearly noted on the meeting Agenda, posted in accordance with the Brown Act, with President Sharon Raghavachary presiding.

At roll call, the following Directors and staff members were present or online:

Directors:

James D. Bodnar
Kerry D. Erickson
Jeffery W. Johnson (absent)
Sharon S. Raghavachary
Judy L. Tejeda

Attorney:

Thomas Bunn

Interim General Manager:

James Lee

**Interim Director of Engineering
and Operations:**

Brook Yared

Staff Members:

Arturo Montes, Finance & Administration Manager
Kellen Boyce, System Operations Manager
Darlene Telles, Operations & Maintenance Manager
Tessa Allmon, Customer Service Lead
Pam Leddy, Administrative Assistant

Guests:

Michael Chonos
Frank Colcord
George Solymar
Marilyn Tyler
John Rossi, Ralph Andersen & Associates

PLEDGE OF ALLEGIANCE

Mr. Rossi opened the meeting by leading the Directors and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Bodnar, seconded by Director Erickson, and carried by a 4-0 vote that the Agenda for the Adjourned Regular Meeting of August 22, 2023, be adopted.

PUBLIC COMMENTS – Ms. Tyler read aloud a public comment requesting the repeal of Resolutions 785 and 786 referencing the capital charge on the property tax Roll and distributed copies to each Director and staff. Mr. Chonos commented on the current sentiment of the community after the approval of the capital charge. Mr. Solymar provided comments and circulated written questions posing a number of questions related to the capital charge and the associated Prop 218 notice.

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – Mr. Colcord announced that Mr. John Vrsalovich has been appointed as the Director representing Division 2 of Foothill Municipal Water District. Mr. Colcord stated that he has placed his name on the ACWA ballot to represent Region 8. He stated that the FMWD Board voted to modify its mission statement to recognize the agency's and industry's interdependent relationship with climate and climate change along with the approval of a RFP to develop a climate action plan calculating and reporting greenhouse gas emissions on an annual basis and identifying regulatory requirements. Mr. Colcord announced that Mr. Bryant will be replacing Mr. Atwater as the FMWD representative to the Metropolitan Water District. Mr. Colcord shared that FMWD will be adding the first electric-powered truck to its fleet and installing a charging station.

CONSENT CALENDAR

It was moved by Director Erickson, seconded by Director Bodnar and carried by a 4-0 vote to approve the Minutes of the Adjourned Regular Board Meeting held on July 25, 2023, with the requested omission of the roll call vote reference on the consent calendar item, and to ratify the disbursements for July 2023 which consisted of:

Payment of demands against the Crescenta Valley Water District on or before July 2023, the same having been approved by the General Manager, and heretofore paid, are to be ratified and approved subject to audit, in the aggregate sum of One Million, Forty-Seven Thousand, Eight-Hundred Eleven Dollars and Sixty-Seven Cents (\$1,047,811.67), which is composed of the individual items set forth herein.

ACTION CALENDAR

INFORMATION ITEMS – CV Weekly, August 17, 2023 “Pipes Fail Causing Flooding in the Crescenta Valley” and “CVWD Work Near Monte Vista”.

WRITTEN COMMUNICATIONS TO DISTRICT – Letters dated June 26, 2023, from Kathryn Barger's office, a Public Comment for CVWD Board Meeting on Tuesday, July 25, 2023 and an “Addendum to CVWD Property Fee – Legal Challenge” dated July 30, 2023 from Marilyn Tyler, and an email dated August 17, 2023 from Mr. Lyans.

GENERAL MANAGER – Ms. Telles and Mr. Yared provided detailed information regarding the main break on the 3000 block of Montrose and 4900 block of El Sereno which occurred on Friday, August 11th. Mr. Lee announced he and Ms. Telles had met with the Los Angeles County Fire Department Assistant Chief and the La Crescenta Sheriff Briggs Station's Captain to incorporate their agencies into CVWD's Emergency Response Plan. Mr. Lee said that plans include joint ventures with future public outreach events, exploring the use of the Glenwood facility as an Incident Command Center, and pursuing grant funding to install landing pads on its reservoirs for fire-fighting helicopters. Mr. Lee encouraged the directors and staff to attend the Reservoir site dedication ceremony on Tuesday, September 26th honoring Judy Tejeda for over

30 years of service. Mr. Yared provided details of the July Engineering Report, stating that 117.4 MG of water was produced for the month, representing a 51%/49% split.

ATTORNEY REPORT – No report

REPORTS OF COMMITTEES

Engineering and Operations Committee – Director Erickson reported that the Committee had not met; however, a meeting will be scheduled as needed.

Finance Committee – Director Raghavachary reported that the Committee had met on August 18, 2023 and discussed bond financing, bill assistance program, reserve fund revisions, rate study objectives and timeline, and public outreach meetings held at the La Crescenta Public Library meeting room. A meeting will be scheduled as needed.

Employee Relations Committee – Director Bodnar reported that the Committee had not met; however, a meeting is scheduled for August 23, 2023.

Policy Committee – Director Raghavachary reported that the Committee had met not met; however, a meeting will be scheduled as needed.

Community Relations/Water Conservation Committee – Director Raghavachary reported that the Committee had not met; however, a meeting is scheduled for August 23, 2023.

Emergency Planning Committee – Director Tejeda reported that the Committee had not met; however, a meeting will be scheduled as needed.

Executive Committee – Director Raghavachary reported that the Committee met on August 15, 2023. A meeting will be scheduled as needed.

Technology Committee – Director Bodnar reported that the Committee had not met; however, a meeting will be scheduled as needed.

DIRECTORS' ORAL REPORTS

Director Bodnar – No report

Director Erickson – Reported that he would not be attending the September 12, 2023 Board meeting and will possibly be unable to attend the September 26, 2023 meeting.

Director Johnson – Absent

Director Raghavachary – No report

Director Tejeda – No report

BOARD MEMBERS REQUESTS FOR FUTURE AGENDA ITEMS – None

CLOSED SESSION – No reportable action.

ADJOURNMENT

There being no other business to come before the Board, at 8:58 p.m., the meeting was adjourned to September 12, 2023, at 7:00 p.m.

APPROVED

Sharon S. Raghavachary
President

James Lee
Interim General Manager



CRESCENTA VALLEY WATER DISTRICT REGULAR MEETING, BOARD OF DIRECTORS

September 12, 2023

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District made at the Adjourned Regular Meeting on August 22, 2023, a Regular Meeting was held on September 12, 2023, at 7:00 p.m. at the District office at 2700 Foothill Blvd., La Crescenta, California and through audio and video conference. A call-in number was clearly noted on the meeting Agenda, posted in accordance with the Brown Act, with President Sharon S. Raghavachary presiding.

At roll call, the following Directors and staff members were present or online:

Directors:

James D. Bodnar
Kerry D. Erickson (absent)
Jeffery W. Johnson
Sharon S. Raghavachary
Judy L. Tejeda (absent)

Attorney:

Thomas Bunn (absent)

Interim General Manager:

James Lee

**Interim Director of Engineering
and Operations:**

Brook Yared

Staff Members:

Arturo Montes, Finance & Administration Manager
Kellen Boyce, System Operations Manager
Darlene Telles, Operations & Maintenance Manager
Adam Sutphin, Analyst
Elias Sebhatu, Senior Engineer
Pam Leddy, Administrative Assistant

PLEDGE OF ALLEGIANCE

Mr. Boyce opened the meeting by leading the Directors and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Bodnar, seconded by Director Johnson, and carried by a 3-0 vote that the Agenda for the Regular Meeting of September 12, 2023, be adopted as presented.

PUBLIC COMMENTS – None

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – No report

CONSENT CALENDAR

After discussion, it was decided to carry the approval of the Minutes of the Adjourned Regular Board Meeting held on August 22, 2023 to the Adjourned Regular Board Meeting to be held on September 26, 2023.

ACTION CALENDAR

Request for Relief from Connection Fee Reassessment - 2434 Foothill Blvd. – Mr. Yared presented a letter submitted by Mr. Nazarian to accept the previously calculated connection fee based on the FY 22/23 rates for the proposed development at 2432-2434 Foothill Blvd.. Mr. Yared stated that due to unforeseen health problems, Mr. Nazarian was not able to complete the project and make the payment during the eleven (11) month period ending June 30, 2023, and added that developers require reassessment if their invoice is not paid before the fiscal year ends. Mr. Yared stated that connection fees are adjusted every fiscal year to account for CIP spending that was paid for by CVWD rate payers that developers have not contributed to for their proposed development.

Following discussion:

It was moved by Director Bodnar, seconded by Director Johnson, and carried by a 3-0 vote to deny the request to grant relief from a connection fee reassessment by Garo Nazarian for the proposed development at 2432-2434 Foothill Blvd.

LAFCO Special District Alternate Member Ballot – Mr. Lee stated that at the July 26, 2023 Board meeting, the Board supported Director Raghavachary's nomination as a candidate for the LAFCO Special District Alternate Member.

Following discussion:

It was moved by Director Bodnar, seconded by Director Erickson, and carried by a 3-0 vote to cast the District's ballot for Sharon S. Raghavachary for the LAFCO's Special District Alternate Member.

Job Descriptions and Updates to the District's Organizational Chart – Mr. Lee said that during the past several months, there have been a number of staff departures and changes in management practices. Mr. Lee provided three (3) proposed job descriptions and their rationale to expand the roles of several positions to accommodate these changes. The District Rules & Regulations state that the General Manager shall prepare job descriptions for all employees and then the Board shall review, comment, and adopt the final description. It is staff's recommendation that the Board approve the job descriptions for 1) Customer Service and Inspection Field Representative; 2) Regulatory and Public Affairs Specialist; and 3) Senior Management Analyst.

Following discussion:

It was moved by Director Bodnar, seconded by Director Raghavachary, and carried by a 3-0 vote to authorize updates to the District's organizational chart with associated job descriptions and salary

schedules for the Customer Service and Inspection Field Representative, Regulatory and Public Affairs Specialist, and the Senior Management Analyst.

Resolution 787, Acceptance of Water Facilities at 2341 Mira Vista Ave., Project D-21-23 – Mr. Yared announced that Mr. Roubik Mardirosian, a developer, had approached CVWD staff for the construction of two apartment buildings, with Building 1 having two (2) units and Building 2 having four (4) units at 2341 Mira Vista Ave., which would require a new multi-meter manifold consisting of six (6) new water meters, and a new fire service. Mr. Yared further explained that staff worked with Mr. Mardirosian on the design, construction and dedication of the multi-meter manifold and that Mr. Mardirosian would separately hire a private contractor which was approved by CVWD to perform the work. Mr. Yared stated that the developer has completed the work to the satisfaction of the District and requested that the Board authorize the General Manager to adopt Resolution No. 769 and accept the water facilities at 2341 Mira Vista Avenue.

Following discussion:

It was moved by Director Bodnar, seconded by Director Johnson, and carried by a 3-0 roll call vote to adopt Resolution No. 787 and to authorize the General Manager to accept the water facilities at 2341 Mira Vista Avenue.

AYES: **Director Bodnar**
 Director Johnson
 Director Raghavachary

NOES: **None**

ABSENT: **Director Erickson**
 Director Tejeda

INFORMATION ITEMS – CV Weekly, August 24, 2023 “FMWD Announces Water is Life Student Art Contest Winners”, CV Weekly, August 24, 2023 “Letter to the Community from the GM’s Desk”, CV Weekly, August 30, 2023 “Foothill Blvd. Traffic Snarled After Water Main Break Floods 210”, CV Weekly, August 31, 2023 “Water Main Break Causes 210 Traffic Interruption”, and CV Weekly, August 21, 2023 “Letters to the Editor: Supposed Outreach Efforts by CVWD”, CV Weekly, August 31, 2023 “Letter to the Community from the GM’s Desk”.

WRITTEN COMMUNICATIONS TO DISTRICT – Public comment dated August 22, 2023 from Ms. Tyler, and a letter dated August 22, 2023 from Mr. Solymar.

GENERAL MANAGER – Mr. Yared stated that for the August 30, 2023 main leak on an enclosed pipeline within the Rosemont overpass crossing the 210 freeway, a customer will be isolated from that section of the system and that the next step was to perform a confined space entry into the overpass to assess the pipe condition and cause of failure. Mr. Yared stated that based on further diligence, the District will be delaying the chloramine conversion in order to deploy a pilot program to ensure that water quality standards are not unduly compromised. Mr. Boyce thanked the Board for the opportunity to attend conferences held by the California Special District Association (CSDA). Mr. Boyce, Mr. Montes and Ms. Telles emphasized the

educational value they have obtained by developing relationships with other likeminded people through the CSDA and other conferences and encouraged Board members and staff to attend future conferences. Mr. Lee announced that “Thirst for Knowledge”, an event to share, learn, inspire others, and practice public speaking for personal and personnel development took place on August 30, 2023, with Morgen DuRose and Siaki Mortenson presenting to their colleagues. Ms. Telles provided highlights of the July Field Maintenance & Operations Report. Mr. Yared stated that 113.9 MG of water was produced during the month of August, representing a 44%/56% split and provided highlights of the Engineering report for the month. Mr. Yared said that a record amount of 4.63 inches of rain was received in August, ending the month with a rainfall total of 47.51 inches.

ATTORNEY REPORT – No report

REPORTS OF COMMITTEES

Engineering & Operations Committee – Director Johnson reported that the Committee had met on September 8, 2023 and discussed the status of local water supply, update on the conversion to chloramine disinfection, PFAS update, EV charging stations, the annual pump and well contract, 23/24 pipeline design Request for Quotes (RFP), and an update on 22/23 Capital Improvement Projects (CIP). A meeting will be scheduled as needed.

Finance Committee – Director Raghavachary reported that the Committee had not met; however, a meeting will be scheduled as needed.

Employee Relations Committee – Director Bodnar reported that the Committee had met on August 30, 2023 and discussed CVWD’s organizational chart and reviewed the proposed job descriptions. A meeting will be scheduled as needed.

Policy Committee – Director Raghavachary reported that the Committee had met not met; however, a meeting will be scheduled as needed.

Community Relations/Water Conservation Committee – Director Johnson reported that the Committee had not met; however, a meeting will be scheduled as needed.

Emergency Planning Committee – Mr. Lee reported that the Committee had not met; however, a meeting will be scheduled as needed.

Executive Committee – Director Raghavachary reported that the Committee had not met; however, a meeting will be scheduled as needed.

Technology Committee – Director Bodnar reported that the Committee had not met; however, a meeting will be scheduled as needed.

DIRECTORS’ ORAL REPORTS

Director Bodnar – No report

Director Erickson – absent

Director Johnson – Reported that he had recently returned from Alaska and shared the abundance of water in the state, with over three million lakes and plenty of rainforest areas. He witnessed the devastation caused

by a tsunami in 1972 which was followed by a 9.4 earthquake. Director Johnson also shared that 80% of the country's volcanic activity occurs in the state of Alaska.

Director Raghavachary – No report

Director Tejeda – No report

BOARD MEMBERS REQUESTS FOR FUTURE AGENDA ITEMS – None

CLOSED SESSION – None

ACTION CALENDAR

ADJOURNMENT

There being no other business to come before the Board, at 8:09 p.m., the meeting was adjourned to September 26, 2023, at 7:00 p.m.

APPROVED

Sharon S. Raghavachary
President

James Lee
Interim General Manager

CASH DISBURSEMENT LIST

August 2023



<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
0	08/07/23	One Ring Network	Glenwood/Office - data communication - August 2023	1,012.50	337.50
0	08/09/23	Colonial Life	Employee paid insurance - August 2023	178.61	
0	08/10/23	Aflac	Employee paid insurance - August 2023	813.62	
0	08/29/23	Southern California Edison	Power purchased - July 2023	46,803.31	2,337.83
0		Los Angeles County Public Works	Excavation permits - July 2023	1,294.00	
0	08/23/23	Bank of the West	Colby - work lunches, community all star	2,363.68	787.89
0	08/23/23	Bank of the West	Boyce - office supplies	63.16	21.05
0	08/23/23	Bank of the West	Lee - zoom conferencing, teleconferencing, networking	615.78	205.26
0	08/23/23	Bank of the West	Telles - conference expenses (hotels & conference), equipment, lunches	3,013.39	1,004.46
0	08/23/23	Bank of the West	Yared - water memberships/certifications	442.50	147.50
0	08/23/23	Bank of the West	Whittaker - office supplies, work lunches	465.34	155.11
0	08/23/23	Bank of the West	Montes - conference expenses, work baseball event, consulting	3,451.56	1,150.52
0	08/23/23	Bank of the West	Sutphin - ATT bills, trash services, excavation permits, welding services	6,839.38	2,279.79
46252	08/03/23	A to Z Home Repair, Inc.	Bee relocation - 5114 Circle Vista, 3749 Montrose, & 1925 Waltonia	187.03	
46253	08/03/23	ACC Ramco	Mixed bobtail - August 2023	823.53	
46254	08/03/23	ACWA Joint Powers Ins. Authority	Workers' Comp.Q4 - FY22/23	10,152.64	6,768.42
46255	08/03/23	ACWA Joint Powers Ins. Authority	Property Program annual renewal - FY23/24	15,811.19	15,811.19
46256	08/03/23	ACWA/JPIA	Insurance coverage - August 2023	43,572.21	23,976.10
46257	08/03/23	American Innotek, Inc.	Disposable personal hygiene		859.70
46258	08/03/23	American Reclamation, Inc.	Office - waste collection services - August 2023	73.50	24.50
46259	08/03/23	Best Best & Krieger	Watermaster legal services - June 2023	1,043.80	
46260	08/03/23	Kellen Boyce	Healthcare reimbursement - FY22/23	517.02	
46261	08/03/23	BSK Associates	Water sampling - August 2023	55,524.76	
46262	08/03/23	Cannon	E-1046 - Design services - August 2023	5,066.75	
46263	08/03/23	Costco	Misc. supplies - July 2023	780.46	260.16
46264	08/03/23	City of Los Angeles	Capital Portion of ASSSC - July & August 2022		464,744.00
46265	08/03/23	Christy Joana Colby	Healthcare reimbursement - FY22/23	1,666.55	1,055.62
46266	08/03/23	Crescenta Valley Publishing LLC	CV Weekly - 1/4 display ad - July 6, 2023	265.00	
46267	08/03/23	David Escalera	Reimbursement - Work pants	111.66	37.22
46268	08/03/23	Raymond Dodge	E-939 reimbursement	190.23	
46269	08/03/23	DYI Home Center	Misc. supplies - July 2023		10.83
46270	08/03/23	Everbridge, Inc.	Community outreach platform	4,761.01	
46271	08/03/23	Gemini Group, LLC	Water sampling - July 2023	5,095.00	

46272	08/03/23	Grainger	Misc. supplies - July 2023	64.82	21.56
46273	08/03/23	Great America Leasing Corp.	Kyocera copier - August 2023	2,086.23	695.41
46274	08/03/23	Haaker Equipment Company	Unit #53 - R & r direction control valve & sensor rodder pump		3,747.21
46275	08/03/23	Harper & Associates Eng., Inc.	Edmund #2 - Engineering consulting services for warranty evaluation	3,200.00	
46276	08/03/23	Hayes Automation, Inc.	Hach Nitrate Analyzer processor/flashcard replacement	5,974.46	
46277	08/03/23	Pete Hilke	Tri State 2023 per diem	181.12	60.38
46278	08/03/23	Christina Kopelman	Reimbursement - Certification expenses	404.74	134.91
46279	08/03/23	Lagerlof, LLP	Legal services - June 2023	19,678.50	6,559.50
46280	08/03/23	Liebert Cassidy Whitmore	Legal services - August 2023 & Membership renewal - FY23/24	4,769.62	1,589.88
46281	08/03/23	Lincoln Financial Group	Life & Disability Insurance - August 2023	833.14	422.37
46282	08/03/23	Jaysen Ortega	Tri State 2023 per diem	181.12	60.38
46283	08/03/23	Paper Cuts, Inc.	Paper shredding - July 2023	33.15	30.60
46284	08/03/23	Peerless Materials Company	Misc. supplies - July 2023	720.15	
46285	08/03/23	Quadient Finance USA, Inc.	Postage purchased	77.43	77.42
46286	08/03/23	David Rawlings	Tri State 2023 per diem and mileage reimbursement	434.12	144.71
46287	08/03/23	Reliable Road Service, Inc.	Unit #18 - Service call diagnose engine not cranking & replace fuse	325.51	
46288	08/03/23	Ruben Hernandez	Tri State 2023 per diem	181.12	60.38
46289	08/03/23	Jonathan Russo	Tri State 2023 per diem	181.12	60.38
46290	08/03/23	SoCal Gas	Office - gas purchased - July 2023	22.95	7.66
46291	08/03/23	Spectrum Business	Lowell - voice communication - August 2023	89.98	30.00
46292	08/03/23	Spectrum Business	Office - voice communication - August 2023	58.04	19.35
46293	08/03/23	Sully-Miller Contracting Co.	Cold mix for temporary repairs - July 2023	877.24	
46294	08/03/23	Adam Sutphin	Tri State 2023 per diem	181.12	60.38
46295	08/03/23	Tetra Tech, Inc.	M-1058 - Engineering services - March/April 2023	23,369.06	7,789.69
46296	08/03/23	United Concordia	Dental insurance - July/August 2023	4,045.48	1,666.72
46297	08/03/23	Vision Service Plan Co.	Vision coverage - August 2023	303.45	142.80
46298	08/03/23	Vulcan Materials Company	Mixed crushed base - July 2023	480.00	
46299	08/03/23	Water Resources Economics	Financial services - July 2023	652.50	217.50
46300	08/03/23	Western Water Works	Stock - weld nozzles & couplings - July 2023	2,817.11	
46301	08/03/23	Jacob Whittaker	Tri State 2023 per diem	181.12	60.38
46302	08/16/23	A to Z Home Repair, Inc.	2138 Waltonia, 3334 Montrose - bee relocation	250.00	
46303	08/16/23	ACC Ramco	Missed bobtail - August 2023	120.34	
46204	08/16/23	ADS, LLC	Sewer flow monitoring - July 2023		1,187.00
46305	08/16/23	Airgas USA, LLC	Well #2 - carbon dioxide rental tank - August 2023	13.50	9.00
46306	08/16/23	Applied Technology Group, Inc.	E-939 - SCADA equipment - August 2023	30.00	
46307	08/16/23	Aqua - Metric Sales, Co.	Stock - Meter smart points - 216 each	47,486.12	
46308	08/16/23	ARC	Plotter supplies - July 2023	210.44	70.15
46309	08/16/23	AT&T Mobility	Voice communication - July 2023	203.92	67.97
46310	08/16/23	Regino Avalos	Landscaping services @ 7 sites & tree trimming - July 2023	2,944.03	195.97
46311	08/16/23	AVEVA	E-939 - Annual SCADA support renewal	14,185.00	
46312	08/16/23	Cannon	E-1046 - Design services - July 2023	517.00	

46313	08/16/23	CCS Interactive, Inc.	Monthly web hosting - August 2023	127.50	42.50
46314	08/16/23	City of Glendale	Rockhaven lease & water purchased - July 2023	10,833.82	
46315	08/16/23	City of Glendale Finance Dept.	Watermaster cost share - Jan/Feb/March 2023	2,496.85	
46316	08/16/23	County Clerk of Los Angeles	E-1066 - County Clerk NOE Processing Fee	75.00	
46317	08/16/23	Creative Concepts Landscape Mgmt., Inc.	Landscape maintenance - August 2023	487.50	162.50
46318	08/16/23	Morgen Durose	Wellness reimbursement - FY23/24	300.00	
46319	08/16/23	Foothill Municipal Water	Water purchase & GIS consulting - July 2023	324,255.55	
46320	08/16/23	Gsolutionz Professional Services	Voice communication - September 2023	565.84	188.62
46321	08/16/23	Haaker Equipment Company	Unit #53 - control box replacement		3,049.86
46322	08/16/23	Harper & Associates Eng, Inc.	E-1053 - Engineering consulting services - July 2023	1,852.50	
46323	08/16/23	Highroad Information Technology	Managed services, support, renewals & equipment - August 2023	16,380.50	5,460.18
46324	08/16/23	Instrumart	Replacement pressure level transducer for Booster station	3,677.71	
46325	08/16/23	Jay & J Janitorial Services	Janitorial services - August 2023	646.50	215.50
46326	08/16/23	John Robinson Consulting, Inc.	M-965 - Consulting services - July 2023	3,300.00	
46327	08/16/23	Christina Kopelman	Project Manager Certification completion incentive	345.85	100.00
46328	08/16/23	James Lee	Wellness reimbursement - FY23/24	225.00	75.00
46329	08/16/23	LJ's Access Systems, Inc.	Annual preventative maintenance @ 5 sites	925.00	
46330	08/16/23	Gagik Manukyan	Refund check - 3117 Harmony	100.00	
46331	08/16/23	Public Water Agencies Group	Communications and Education Team Assessment - 2023-2024	1,506.08	1,164.67
46332	08/16/23	Quadient Leasing USA, Inc.	Postage purchased	316.97	105.66
46333	08/16/23	Red Wing Business Advantage	Inman - Safety work boots	239.57	79.86
46334	08/16/23	Reliable Road Service, Inc.	Unit #25 - R & R hose - fab hose, install engine belt, replace coolant	519.16	173.05
46335	08/16/23	Sawyer Petroleum	Diesel fuel purchased - July 2023	2,190.85	730.60
46336	08/16/23	Spectrum Business	Glenwood - voice communication - August 2023	100.78	67.19
46337	08/16/23	Spectrum Business	Mills - voice communication - August 2023	95.39	63.59
46338	08/16/23	Spectrum Business	Office - data communication - August 2023	245.91	163.94
46339	08/16/23	Spectrum Business	Office - voice communication - August 2023	142.42	94.95
46340	08/16/23	Sully-Miller Contracting Co.	Cold mix for temporary repairs - July 2023	868.03	
46341	08/16/23	Ultra Welding, Inc.	5045 Rosemont & 3419 Montrose - misc. welding - July 2023	1,450.00	
46342	08/16/23	UniFirst Corporation	Uniform cleaning services - July 2023	414.75	138.26
46343	08/16/23	Univar Solutions USA, Inc.	Sodium hypochloride - Glenwood (670 gal.) Mills (630 gal.)	5,913.31	
46344	08/16/23	Utility Services Associates, LLC	S&P Water Line Survey and Pinpointing Project	14,659.77	
46345	08/16/23	Vulcan Materials Company	Mixed crushed base - July 2023	960.00	
46346	08/16/23	Western Water Works	Stock - 6" & 8" gate valves - July 2023	9,603.81	
46347	08/25/23	ACC Ramco	Mixed bobtail - July 2023	1,135.76	
46348	08/25/23	ACWA Joint Powers Ins. Authority	Raghavachary - ACWA 2023 Fall Conference registration	611.25	203.75
46349	08/25/23	ACWA Joint Powers Ins. Authority	Cyber liability - July 2023 to June 2024	2,877.00	959.00
46350	08/25/23	ACWA Joint Powers Ins. Authority	Lee - ACWA 2023 Fall Conference registration	611.25	203.75
46351	08/25/23	Advanced Centrifugal Systems, Inc.	Montrose & Ramsdell - emergency 10" water main repair	3,655.88	
46352	08/25/23	American Water Works Assoc.	Yared - Annual membership renewal	2,339.00	
46353	08/25/23	Anser Advisory Management, LLC	E-1046 - Inspection services - July 2023	12,859.00	

46354	08/25/23	Mariano Jose M. Anson	Refund check - 2835 Prospect	17.60	
46355	08/25/23	Apex Manufacturing Solutions	E-939 - SCADA support - July 2023	16,239.25	
46356	08/25/23	Aqua - Metric Sales, Co.	Annual analytics fee & support - June 2023 to July 2024	16,054.06	
46357	08/25/23	Associated Soils Engineering	E-1046 - Field technician services - July 2023	1,340.00	
46358	08/25/23	Regino Avalos	Clear off & dispose dead brush @ 3 sites - July 2023	3,875.00	
46359	08/25/23	City of Glendale Water & Power	Purchased power - July 2023	1,157.47	
46360	08/25/23	EmbroidMe	CVWD embroidered logo - fire retardant t-shirts	104.74	
46361	08/25/23	Foothill Car Wash, Lube & Oil	Unit #'s 2, 63, & 64 - oil changes	196.90	194.91
46362	08/25/23	Grainger	Misc. supplies - July 2023	485.23	105.34
46363	08/25/23	Haaker Equipment Company	Misc. parts - July 2023		54.19
46364	08/25/23	Kennedy Jenks	M-1037A - Consulting services - July 2023		19,150.24
46365	08/25/23	LA Dept. Water and Power	Power purchased - July 2023	48.40	
46366	08/25/23	Liebert Cassidy Whitmore	Legal services - July 2023	5,920.12	1,973.38
46367	08/25/23	Jesse McReynolds	Refund check - 2337 Del Mar #11	9.21	
46368	08/25/23	Red Wing Business Advantage	Jones - Safety work boots	212.08	70.69
46369	08/25/23	SoCal Gas	Office - gas purchased- August 2023	12.03	4.01
46370	08/25/23	South Coast Air Quality	Annual Renewal & emissions fee	665.26	
46371	08/25/23	Southwest Hydrotech	Paschall booster pumps, Glenwood nitrate plant - March 2023	4,398.47	
46372	08/25/23	Traffic Management Products, Inc.	Misc. road Signs - August 2023	806.77	
46373	08/25/23	Univar Solutions USA, Inc.	Sodium hypochloride - Glenwood (700 gal.) Mills (475 gal.)	11,138.21	
46374	08/25/23	Vulcan Materials Company	Mixed crushed base - July 2023	2,880.00	
46375	08/25/23	Western Water Works	Stock & E-1031 - 1 1/2" & 2" parts & supplies	15,541.77	
46376	08/25/23	Westlake Ace Hardware	Misc. supplies - July 2023	1,796.23	484.11
46377	08/29/23	Emins Air Conditioning & Heating	Replaced compressor motor, refrigerant, misc components and services	1,725.00	575.00

Total Disbursements for August 2023

\$ 865,898.78 583,218.61

Payroll Report

Directors	1,750.00
Office Regular Payroll	154,223.00
Office OT	3,270.00
Plant Regular Payroll	114,041.00
Plant OT & Standby	18,871.00
Employer Payroll Taxes	21,303.00
Payroll Service Charges	419.00
Total Payroll for August 2023	313,877.00

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 1
September 26, 2023

To: Honorable President and Members of the Board of Directors
From: James Lee – Interim General Manager
Subject: Request for Relief for a High Water Bill – 2353 Caracas Street

ACTION ITEM:

Consideration and possible action to grant a request for relief from a high water bill by Meghan Hearn at 2353 Caracas.

BACKGROUND:

Meghan Hearn is a tenant at the property located at 2353 Caracas Street. On April 27, 2023, the District's Customer Service Lead, Tessa Allmon, notified the customer of unusually high water bills for 2353 Caracas. This was based on District protocol to check meters for customers as a courtesy when meter billings reads are higher than historical averages.

The customer immediately shut off all sources of water to verify there was not a leak from any fixtures in the house, and realized that the leak was outside of the home and most likely related to the sprinkler system. Since the customer is a tenant, they contacted their landlord the same day and requested that the sprinkler line be inspected. The sprinkler contractor determined that the valve for the drip system sometimes not be released for several days, leading to the system staying on, and the District's data downloaded from the smart meter corroborates this possibility (*Attachment 2*). The repairs to the sprinkler line were made on April 28, 2023 (*Attachment 3*).

The three-year average usage for the mid-February to mid-April and mid-April to mid-June bi-monthly billings is 18 units, which falls within Tier 2. Total consumption in Tier 3 for the two subject bills was 55 units and 28 units, respectively. For similar circumstances in the past, the Board has directed staff to recalculate the bill(s) in question, providing relief by charging Tier 2 rates for all consumption billed at the Tier 3 rate. In this case, the Tier 2 rate would be applied to the 83 total units billed at Tier 3. Staff has prepared a sample recalculation which shows that the additional relief for the period would be \$349.43. Staff is authorized to apply up to a \$300 adjustment in such cases, and this has already been applied to the account. If the Board were to apply past practices, the total relief would be \$649.43 granted.

2/16/2023 to 4/15/2023 Period

	Original Billing	Recalculated Billing
Tier 1 - 10 units @ \$5.51	\$55.10	\$55.10
Tier 2 - 16 units @ \$10.26	\$164.16	\$164.16
Tier 3 - 55 units @ \$14.47	\$795.85	\$564.30
Subtotal	\$1,015.11	\$783.56
Billing Adjustment		\$231.55
Staff Adjustment		\$300.00
Credit		\$531.55

4/16/2022 to 6/15/2023 Period

	Original Billing	Recalculated Billing
Tier 1 - 10 units @ \$5.51	\$55.10	\$55.10
Tier 2 - 16 units @ \$10.26	\$164.16	\$164.16
Tier 3 - 28 units @ \$14.47	\$405.16	\$287.28
Subtotal	\$624.42	\$506.54
Billing Adjustment		\$117.88
Staff Adjustment		
Credit		\$117.88
Staff-Authorized Credit Already Applied:		\$300.00
Additional Credit Requested:		\$349.43
Total Credit:		\$649.43

RECOMMENDATION

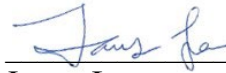
Staff recommends that the Board consider Ms. Hearn's appeal for additional relief.

Prepared by:



Tessa Allmon
Customer Service Lead

Submitted by:



James Lee
Director of Finance & Administration

Attachment(s):

1. Letter dated 8-11-23 from Adam Hall
2. Meter download analysis
3. Repair invoice
4. Customer bills
5. Service request – follow-up

g:\management\board meeting staff reports\2023\09-26-23 Board Memo - High Water Bill Relief 2353 Caracas.docx

8/11/2023

Crescenta Valley Water District
2700 Foothill Boulevard
La Crescenta, CA 91214

RE: Unusually High Water Bills Due to Stuck Sprinkler Valve
2353 Caracas Street
Account #033022-000

Dear Board of Directors,

I am writing to request additional relief from two exceptionally high water bills we received for the period 2/16/2023 through 4/15/2023 and 4/16/2023 through 6/15/2023. On 4/27/2023, I was notified by Tessa Allmon of unusually high water bills for our house. Our typical water bills are around \$250/two months, but the two bills in question were \$1,171.70 and \$781.01. Attached are our water bills from the same period last year and the high bills from this year as a comparison.

I immediately shut off all sources of water to verify there was not a leak from any fixtures in the house and it was at this point, I realized the leak was outside the house and most likely related to the sprinkler system. We are renters, so I contacted our landlord the same day and requested he have the sprinkler line inspected. The sprinkler contractor came to the house on 4/28 and performed the repair to the sprinkler line on 4/29. It was determined the valve for the drip sprinkler system was sticking when the drip system turned on and sometimes not releasing for several days. Attached is the invoice for the repair.

The leak extended over parts of two billing cycles resulting in two very high bills. I am requesting the Board of Directors considering waiving the entire overage in our the billing amount as it relates to the water usage (approximately \$970 over for 2/16-4/15 and \$525 over for 4/16-6/15 = \$1,497). The district has already forgiven \$300, so I am requesting an addition \$1,197 be forgiven.

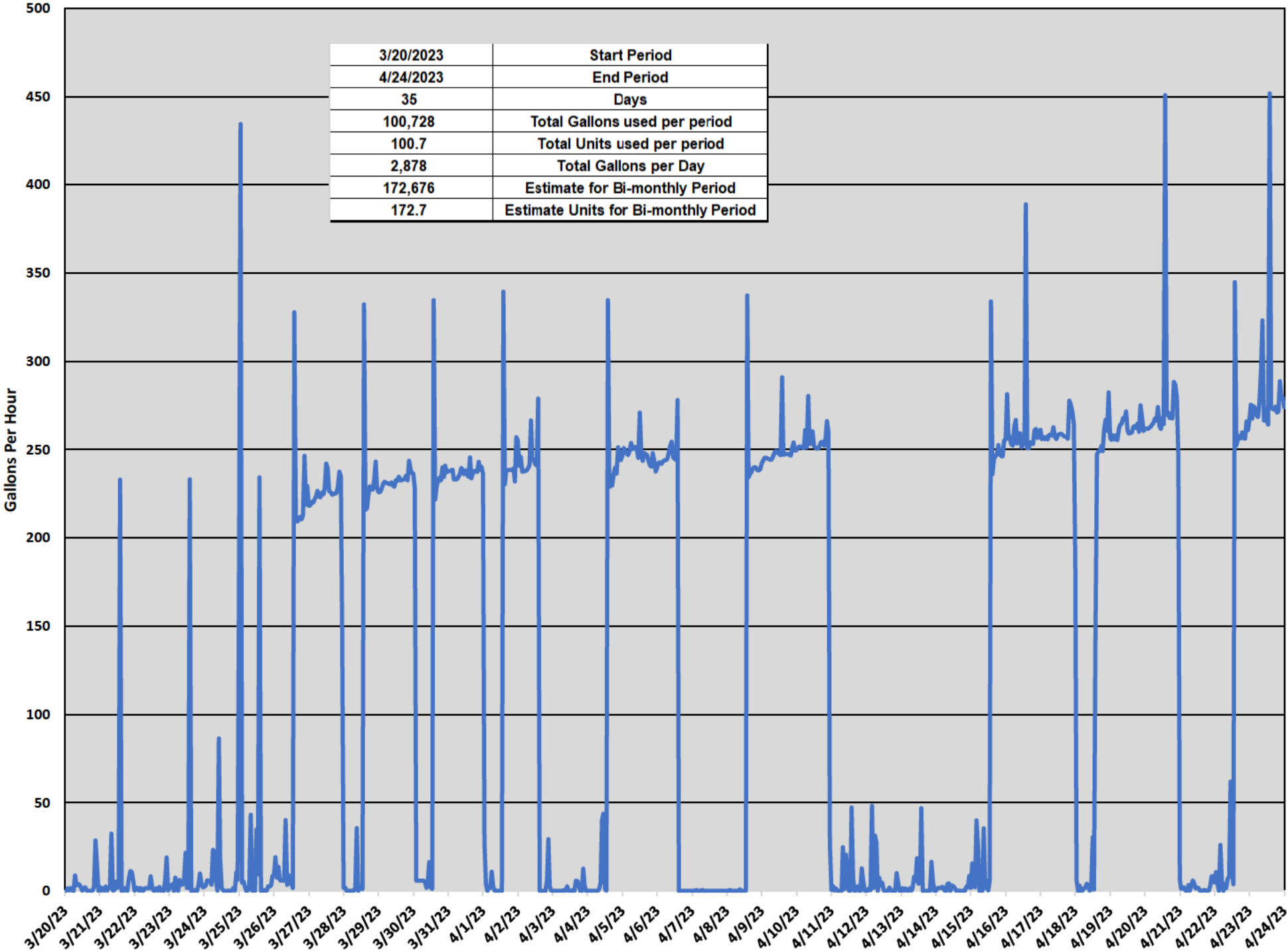
If the Board is unable to forgive the overage entirely, I am asking for the overage be billed at the Tier 1 rate, rather than the Tier 3 rate. As indicated by our long history of bills within the \$200-\$250 range, it should be apparent we are not people who typically use a lot of water. The Tier 3 rate is in place to deter excessive use of water. Our excessive water usage was inadvertent and rectified as soon as we were made aware of the issue. Billing the overage at the Tier 1 rate would result in 67 units for the 2/16-4/15 bill and 34 units for the 4/16-6/15 bill being billed at the rate of \$5.51 instead of \$10.26 or \$14.47 resulting in an overall reduction of nearly \$810.

I appreciate your compassion and attention to this situation.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam Hall". The signature is fluid and cursive, with the first name "Adam" and last name "Hall" clearly distinguishable.

Water Use for 2353 Caracas from 03/20/23 to 04/24/23



INVOICE

626-372-9781
ge.ra73@hotmail.com

 gerardo_grand

P.O. Box 91152
Pasadena CA. 91109

Attention:: Gerard Khoroizian
2353 Caracas St. La Crescenta 91214

Date: May 26, 2023

Invoice Number 1622

Invoice for: Maintenance - May

Project Description:

Description	Quantity	Unit Price	Cost
Check Irrigation, Install low flow regulator, set up timer, 2 visits Includes : materials, labor	1	\$ 140.00	\$ 140.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
		Subtotal	\$ 140.00
		Total	\$ 140.00



Thank you for your business. It's a pleasure to work with you on your project.

Sincerely,

Gerardo Rangel



Agency Information

Crescenta Valley Water District
2700 Foothill Blvd.
La Crescenta, CA 91214
818-248-3925
7:30 am-4:00 pm M-F

Account Information

ACCOUNT NUMBER NAME
033022-000 MEGHAN HEARN

SERVICE ADDRESS
2353 CARACAS

Bill Details

SERVICE PERIOD BILLING DATE
2/16/2023 to 4/15/2023 (59 days) 4/15/2023

DUE DATE
5/24/2023

Current Charges

Type	Amount
SERVICE: .75" WITHIN DISTRICT NO TAX	\$63.07
SEWER: SINGLE FAMILY	\$54.25
SEWER: SINGLE FAMILY Consumption	\$39.27
WATER: Tiered Rate within District Consumption	\$1,015.11
Total Current Charges	\$1,171.70

Bill Summary

Type	Amount
Previous Balance	\$252.73
Payments Received	\$277.73
Adjustments	\$25.00
Current Charges Due By 5/24/2023	\$1,171.70

Total Amount Due **\$1,171.70***

*Amount due at the time of billing

Meter Readings

Serial: 89370245 Cons: 81.00000

Previous Reading		Current Reading	
Date	Reading	Date	Reading
2/15/2023	149.00000	4/15/2023	230.00000

Copy of the electronic bill from merchanttransact.com



Agency Information

Crescenta Valley Water District
2700 Foothill Blvd.
La Crescenta, CA 91214
818-248-3925
7:30 am-4:00 pm M-F

Account Information

ACCOUNT NUMBER	NAME
033022-000	MEGHAN HEARN
SERVICE ADDRESS	
2353 CARACAS	

Bill Details

SERVICE PERIOD	BILLING DATE
2/16/2022 to 4/15/2022 (59 days)	4/15/2022
DUE DATE	
5/25/2022	

Current Charges

Type	Amount
SERVICE: .75" WITHIN DISTRICT NO TAX	\$58.39
SEWER: SINGLE FAMILY	\$50.23
WATER: Tiered Rate within District Consumption	\$89.00
Total Current Charges	\$197.62

Bill Summary

Type	Amount
Previous Balance	\$226.12
Payments Received	\$452.24
Adjustments	\$0.00
Current Charges Due By 5/25/2022	\$197.62

Total Amount Due (\$28.50)*

*Amount due at the time of billing

Meter Readings

Serial: 89370245 Cons: 14.00000

Previous Reading		Current Reading	
Date	Reading	Date	Reading
2/15/2022	46.00000	4/15/2022	60.00000



Agency Information

Crescenta Valley Water District
 2700 Foothill Blvd.
 La Crescenta, CA 91214
 818-248-3925
 7:30 am-4:00 pm M-F

Account Information

ACCOUNT NUMBER	NAME
033022-000	MEGHAN HEARN
SERVICE ADDRESS	
2353 CARACAS	

Bill Details

SERVICE PERIOD	BILLING DATE
4/16/2023 to 6/15/2023 (61 days)	6/15/2023
DUE DATE	
7/26/2023	

Current Charges

Type	Amount
SERVICE: .75" WITHIN DISTRICT NO TAX	\$63.07
SEWER: SINGLE FAMILY	\$54.25
SEWER: SINGLE FAMILY Consumption	\$39.27
WATER: Tiered Rate within District Consumption	\$624.42
Total Current Charges	\$781.01

Bill Summary

Type	Amount
Previous Balance	\$1,171.70
Payments Received	\$0.00
Adjustments	(\$300.00)
Current Charges Due By 7/26/2023	\$781.01

Total Amount Due	\$1,652.71*
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*Amount due at the time of billing

Meter Readings

Serial: 89370245 Cons: 54.00000

Previous Reading		Current Reading	
Date	Reading	Date	Reading
4/15/2023	230.00000	6/15/2023	284.00000

Copy of the electronic bill from merchanttransact.com



Agency Information

Crescenta Valley Water District
2700 Foothill Blvd.
La Crescenta, CA 91214
818-248-3925
7:30 am-4:00 pm M-F

Account Information

ACCOUNT NUMBER	NAME
033022-000	MEGHAN HEARN
SERVICE ADDRESS	
2353 CARACAS	

Bill Details

SERVICE PERIOD	BILLING DATE
4/16/2022 to 6/15/2022 (61 days)	6/15/2022
DUE DATE	
7/27/2022	

Current Charges

Type	Amount
SERVICE: .75" WITHIN DISTRICT NO TAX	\$58.39
SEWER: SINGLE FAMILY	\$50.23
WATER: Tiered Rate within District Consumption	\$146.00
Total Current Charges	\$254.62

Bill Summary

Type	Amount
Previous Balance	(\$28.50)
Payments Received	\$0.00
Adjustments	\$0.00
Current Charges Due By 7/27/2022	\$254.62

Total Amount Due	\$226.12*
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*Amount due at the time of billing

Meter Readings

Serial: 89370245 Cons: 20.00000

Previous Reading		Current Reading	
Date	Reading	Date	Reading
4/15/2022	60.00000	6/15/2022	80.00000

Copy of the electronic bill from merchanttransact.com

CVWD
jlee@cvwd.com

Utility Billing
Service Request Form

9/22/2023 - 9:02 PM

Request Number: 000093-06-2023
Account Number: 033022-000

Last Updated By: ilee@cvwd.com
On: 9/22/2023

Account Status: Active

Name: MEGHAN HEARN
Billing Address: 2353 CARACAS
LA CRESCENTA, CA 91214

Home Phone:
Business Phone:
Cell Phone:



Service Address: 2353 CARACAS

Request Date: 6/20/2023
Request Description: Check for leak, repairs have been made
Service Date: 6/20/2023
Service Description: 6/20/23 - Dave - No leak - R 0284431

Water/Gas Meters	Route-Seq	Serial No	Register ID	MXU ID	Manufacturer	Model No	Reading
Existing Water Meter	27-0935	89370245			Iperl	Iperl .754	302
	Read Dt	Cons	No Of Digits				
	8/15/2023	18	4				

Location:

Comments:

Follow up needed? yes no Serviced By: _____ Date: _____ Time: _____

CRESCENTA VALLEY WATER DISTRICT

General Manager Report

GM Report

September 26, 2023

To: Honorable President and Members of the Board of Directors

From: James Lee, Interim General Manager

Subject: General Manager Report

General Manager's Report Topics:

- Field trip to Rowland Water District – Operations & Maintenance crew
- Bond financing team and kickoff
- Field Maintenance & Operations Report – August 2023

STAFFING

4 employees have a work anniversary in September: Brook Yared – 16 years; Pete Hilke – 11 years; Dave Inman – 7 years; Jude Herrera – 2 years.

As of September 22nd, the District has gone 628 days without a lost time accident.

GENERAL MANAGER ACTIVITIES

Meetings:

Managers Meeting(s)	- September 18 th , September 25 th
FMWD Managers Meeting	- September 13 th
BBK Infrastructure Financing Summit	- September 13 th
O&M Crew Field Trip to Rowland WD	- September 14 th
PWAG Annual Picnic	- September 19 th
Values Refresh (Managers)	- September 20 th
CA Data Collaborative Executive Committee	- September 20 th
Meeting with Elsinore Valley MWD	- September 22 nd

Submitted by:



James Lee

Interim General Manager

Field Maintenance and Operations Report

August 2023

4

Water Main Repairs

24

Water Service

Repairs: 12 Replacements: 12

4

After Hours Leaks/Repairs

16,769'

Sewer Maintenance

Clean: 7,918' Inspect: 8,851 Reports: 49

- **Field Maintenance Projects**

- * Emergency Response:

- 3010 Montrose – 10" water main break
 - Rosemont Bridge – 12" water main break

- **Operations Report**

- * Chloramine Conversion & prep for transition (continued)
 - * Ordunio Reservoir – replace tank mixer
 - * Well #2 – ARoNite plant blending procedures sent to DDW
 - * Well #14 Pump – Rehab in progress

- **Electrical/Telemetry**

- * Main Office – realign antenna for SCADA radio bridge
 - * E-962 & E-939 – integration build with Apex
 - * Paschall Booster B – remove & replace stepdown transformer

- **Wastewater**

- * Lift Station Visits: 4 (De-rag pumps, check valves & add degreaser)
 - * Pump #1 out of service due to failed motor

Field Maintenance and Operations Report

August 2023

Days without a lost-time incident: 596

120+

Water Quality Samples w/ additional
PFOS monitoring samples

102

Valves

Replace: 0 Exercise: 102 Install: 0

45

Fire Hydrant Maintenance

Rebuild: 0 Replace: 0 Inspect: 45

0

Water Meter Replacement

¾": 0, 1": 0, 1.5": 0, 2": 0, 3": 2, 4": 2

- **Training/Cross Training**

- * Tri-State Seminar

- Jake W
 - Jaysen O
 - Jonathan R
 - Ruben H

- * AWWA – Santiago Water Education Seminar

- Morgen D
 - Wayne B
 - Raymond D
 - Kellen B

- **Events**

- * National Night Out – Kellen B & Darlene T

- **New Certification**

- * None to report

- **Safety**

- * USA Line Locating

- James F
 - Cesar V
 - David E